



# Go-IT Wordpress Website

User Guide / Handout

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YNOT?

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## Purpose

This document serves as a helpful document which includes how our client can manage their own website. It reduces the need for frequent support, allowing our client to be more self-sufficient and organized. Overall, this document empowers our client to take and be in control of their whole website.

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## Brief overview

- **Homepage**
  - Immediate navigation to services or contact
  - Brief view of services
  - Why clients should choose Go-IT
  - Testimonials
  - Previous collaborators (with current placeholder images)
- **About Us**
  - Short story about founding of the company with brief view of services
  - Company values
  - Number of previous customers
  - About founder
  - Founder educations (with placeholders)
- **Services**
  - Button to see service rates
- **Specialization**
  - Clear view on what specialized services are offered
  - Detail about applications included in certain services
- **Contact**
  - Contact form
  - Contact information

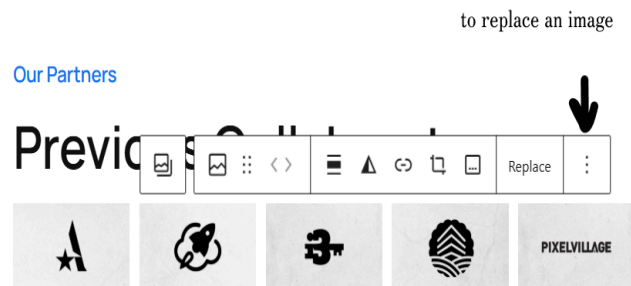
This can be seen in the **link below**.

## Website URL

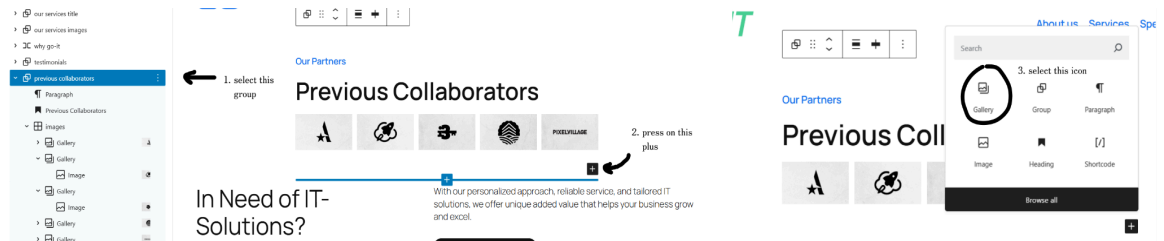
<http://www.ynot.go-host.nl/goit/>



To edit ..... -> Click on any of the images, a small menu will pop-up above the image, click the three dots that appear on the right side of the menu. When you click this it will allow you to replace the current image with a new one, you can do this for every image.



To add ..... -> In the sidebar under the "ListView" section you can find a group called "previous collaborators", select this group. Once selected you will see a "+" pop up in the bottom-right corner of the row of images, this will allow you to add a new gallery, once you do this it will allow you to add an image.



## • Specialization Page

- Changing images

Since I used placeholder images for the time being, you would probably like to change these to an actual image of your work.

To change ..... -> Click on any image, a small menu will appear above the image, click on "Replace", here you can change the image to any picture you'd like.

- "Applications we specialize in"

To add ..... -> Open the collapsible and select the final line, then simply click the enter key on your keyboard. A new line will pop-up where you can add a new application.

To remove .....-> Open the collapsible and select the line that you want to remove, then simply press the delete key on your keyboard.

- "15 years in the industry"

Navigate to the section right above the footer, this should be a green-blue gradient oval.

To edit/add .....-> Select the word and delete it then write something new from your keyboard.

To delete .....-> Select the word you want to remove and simply press the delete key on your keyboard.

If you'd like to remove the whole section, simply select the section as a whole and press the delete key on your keyboard.

## Contact Information

For further support please feel free to contact us via email [534747@student.fontys.nl](mailto:534747@student.fontys.nl) or [532632@student.fontys.nl](mailto:532632@student.fontys.nl).

Or WhatsApp for a quicker response +31 617641904 or +31 645423275.