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PROJECT: VolunCHeer V1.3

Overview

VolunCheer is a desktop application for project managers who wish to keep track of their ongoing / upcoming projects as well as their beneficiary and volunteer pool.

Summary of contributions

- Major enhancement: implemented the Project class whereby it creates a new Project object to the VolunCHeer application*
 - What it does: the Project class is implemented with relevant functions that ties the Beneficiary pool and Volunteer pool together
 - Features involved: the relevant features include basic functions such as addProject, deleteProject and listProject. The added features are the complete feature and the assign feature which will be elaborated in further details.
 - Justification: The Project class forms the basis of the VolunCHeer application whereby the aim is to manage and organise projects better and save users form the hustle of paper works.
 - Highlights: The methods implemented involves interactions between the 3 objects namely Project Beneficiary and Volunteer. It provides user with the ability to add and delete Projects, assign the specific Beneficiary and a list of Volunteers to Project of interest as well as setting projects status as complete to keep track of ongoing and completed Projects.
 - Explanation of features implemented
 - 1. Assign Beneficiary feature allows the user to assign a existing Beneficiary to the Project selected
 - Justification: A Beneficiary is usually attached to a Project and the beneficiary details
 are very important and usually tracked in a separate document / file. Thus we decide
 to keep Beneficiary information as a separate list and assigned to the project when
 required such that it can be managed separately.
 - Highlights: This enhancement requires data from both the project list as well as the beneficiary list, there was thus some difficulty trying to implement the command. Many adjustments had to be made to keep the project class and beneficiary class independent and yet synchronised.
 - 2. Assign Volunteer feature allows the user to assign a Required number of Volunteers to the Project selected
 - Justification: Projects usually require varying number of volunteers, we thus decide
 to make it flexible by allowing user to key in the required number themselves.
 Furthermore, should there be any requirement for the Volunteers they can filter the
 Volunteer list with our Map Command and Sort function.

- 3. Complete project allows the user to mark a project as completed in the project list this is indicated by a colour change to red for the project title.
 - Justification: This is thought to be a useful feature as project managers would want to keep track of what are the ongoing projects while still have a copy of their completed projects.
 - Highlights: This enhancement indicates a change of status of the specified project, it is a simple yet useful feature for the user.
- **Minor enhancement**: ListProject and DeleteProject commands are inherited from addressBook and successfully implemented on the project class.
- Other contributions:
 - Project management:
 - Manage project submissions and deadlines.
 - Managed setting up of Milestones v1.2 v1.3 and v1.4 #42
 - Managed releases v1.3 and v1.4 on GitHub #73 #122 #123
 - Setting up of issues to track progress #36 #74 #76 #110 #119 #120
 - Managed overall merging of project and solve bugs raised.
 - Merging and Integration of team's repositories. #141
 - Documentation:
 - Did the UserGuide for v1.1: #6
 - Subsequent updates of documents on individual features.
 - Tools:
 - Integrated asciidoc for pdf releases of documentations as well as easy editing of adoc
 - Integrated Ruby for pdf document releases

Contributions to the User Guide

Given below are sections I contributed to the User Guide. They showcase my ability to write documentation targeting end-users.

Project Management

Adding a project: addProject / ap

One of the first things to do when you use the app is to start adding projects to track, and this is the command to use.

Format: addProject n/PROJECT NAME d/DATE

- Please enter DATE in DD/MM/YYYY format, making sure that the date should be after today.
- Project Name does not accept duplicates in the project list, so make you name everything differently!
- Projects are automatically sorted in ascending date order for easier tracking or Project tasks.

Now let us look at what happens when the command addProject p/Old Folk Home Visit d/25/05/2019 is entered on screen.

[addProject.png

Figure 1. When addProject p/Old Folk Home Visit d/25/05/2019 is executed.

Deleting a project : deleteProject / dp

When a project is completed or cancelled, VolunCHeer allows you to easily delete it by stating the project order in the list.

Format: deleteProject INDEX

- This INDEX refers to the index of the project in the project list. If you are unsure of the order, **PLEASE** use 'listProject' to view all projects and get the correct index. If you delete the wrong projects, please refer to Undoing previous command: undo.
- Error message is shown if the INDEX entered is invalid

This is how the project list changes upon execution.

[deleteProject] | deleteProject.png

Figure 2. When deleteProject 3 command is executed.

Listing all projects : listProject / lp

When you want to take a look at all your projects, this command helps you do so.

Format: listProject

Assigning a Beneficiary to Project: assignB

Projects are generally associated with certain beneficiaries. VolunCHeer allows you to attach them easily with this command. It assigns the Beneficiary at the provided INDEX to the Project with ProjectTitle indicated.

Format: assignBeneficiary p/PROJECT_TITLE i/INDEX

- The assigned Beneficiary can then be seen under the Project card as shown below.
- There can be only one beneficiary for each project, however, one beneficiary can be assigned to multiple projects.

IMPORTANT

The index must be a positive integer 1, 2, 3, ...

After assigning a beneficiary, the project will have its adata updated as seen below.

[assignB] | assignB.png

Figure 3. When assignB p/Old Folks Home Visit i/1 command executed

TIP

Use listBeneficiary to view a full list of Beneficiary to assign. Use summaryBeneficiary command to view the Projects attached to each Beneficiary.

Assigning one or more Volunteers to Project: assignV

We also provide an easy method to assign a specific number of volunteers to the indicated Project

Format: assignVolunteer p/PROJECT_TITLE rv/REQUIRED_NUMBER_OF_VOLUNTEERS

TIP

The number of volunteers assigned to the Project can be seen under the Project card as shown below.

[assignV] | assignV.png

Figure 4. When assign V p/Old Folks Home Visit rv/2 is executed.

TIP

Use the commands listed in Filtering & Exporting to filter out the desired list of volunteers.

Mark project as complete: 'complete'

Once a project is done, you can mark it as complete to distinguish it from your other projects. Simply provide an INDEX to indicate which project you would like to complete.

Format: complete i/INDEX

[complete] | complete.png

Figure 5. When complete i/1 command is executed

NOTE

Once marked as complete, project title will be displayed in red colour font

Beneficiary Management

Adding a beneficiary: addBeneficiary / ab

Similar to the previous adding command, this adds a beneficiary to the list of Beneficiaries

Format: addBeneficiary n/NAME a/ADDRESS e/EMAIL p/PHONE_NUMBER

Example:

• addBeneficiary n/Orphanage p/98765432 e/Orphanage@example.com a/311, Clementi Ave 2, #02-25

[AddBeneficiary] | AddBeneficiary.png

Figure 6. Add Beneficiary Command Result (pink: input, blue: output)

In the figure above, after the add command, we can observe a new beneficiary card is shown on the GUI.

- The beneficiary will be used to assign to a project, this means that the project will benefit this beneficiary, i.e. Orphanage Home, Nursing home, etc.
- When add a new beneficiary, the project lists assigned to it will be empty. You can assign projects to it by assign command stated.

Editing a beneficiary: editBeneficiary / eb

In case of incorrect information, we also allow you to edit the beneficiary at the given INDEX

Format: editBeneficiary INDEX (must be a positive integer) [n/NAME] [p/PHONE] [e/EMAIL] [a/ADDRESS]

Examples:

• editBeneficiary 1 n/Old Folk Home p/91234567

[EditBeneficiary] | EditBeneficiary.png

Figure 7. Edit Beneficiary Command Result (pink: input, blue: output)

In the figure, we can see that the WHO information including phone number and email has changed, compared to the last figure.

NOTE

When a beneficiary is edited, the data of the beneficiary in its attached projects is in sync, meaning that that data is automatically updated in the mentioned projects.

Deleting a beneficiary: deleteBeneficiary / db

Of course, once a beneficiary is no longer associated with you, it can be removed by providing the INDEX.

Format: deleteBeneficiary i/INDEX -D

IMPORTANT

-D is optional and should not be misused (see below)

- There are two modes of deletion: soft delete mode and hard delete mode.
- In the **soft delete mode**, there is a safe check to help you avoid deleting beneficiary that has attached projects, leaving the projects unassigned.
- In the **hard delete mode**, the beneficiary and all its attached projects will be deleted.
- Default is **soft delete mode**. To switch to **hard delete mode**, include **-D** in your command.

- deleteBeneficiary i/1 soft delete mode
- deleteBeneficiary i/1 -D hard delete mode

[SoftDelete] | SoftDelete.png

Figure 8. Delete Beneficiary Command (Soft Delete Mode) Result (pink: input, blue: output)

In Figure 3, we are trying to soft delete a beneficiary which was assigned to project **Run**. Hence, a message appears and informs us to switch to hard delete mode.

[HardDelete] | HardDelete.png

Figure 9. Delete Beneficiary Command (Hard Delete Mode) Result (pink: input, blue: output)

In Figure 4, the beneficiary and its attached projects have been deleted successfully.

Listing all beneficiaries: listBeneficiary / lb

As before, you can show a list of all Beneficiaries in the beneficiary pool.

Format: listBeneficiary

TIP

The command can be used to get back to full list after several commands which change the list.

Locating beneficiaries by name: findBeneficiary / fb

TO facilitate searching for beneficiary, you can locate a specific one easily with via given keyword/keywords.

Format: findBeneficiary KEYWORD [MORE_KEYWORDS]

- The search is case insensitive. e.g orphanage will match Orphanage
- The order of the keywords does not matter. e.g. Orphanage Nursing will match Nursing Orphanage
- Only the name is searched.
- Only full words will be matched e.g. Orphan will not match Orphanage
- beneficiaries matching at least one keyword will be returned (i.e. OR search). e.g. Orphanage Nursing will return Orphanage Rainbow and Nursing Home

find Nursing
 Returns Nursing Home and Nursing Center

Summarising all beneficiaries: summariseBeneficiary / sb

Sometimes we have a beneficiary assigned to many projects and we just want to see a list of everything it is attached to. This command opens a pop up summary table of the beneficiaries for easy view. You can use even the arrow in header cells **number of Projects** to sort beneficiaries by the number of attached projects.

Format: summariseBeneficiary

[SummaryBeneficiary] | SummaryBeneficiary.png

Figure 10. Beneficiary Summary Table

TIP The command can be used to consider future partners or fundraising.

Volunteer

Adding a volunteer: addVolunteer / av

As like before, this adds a volunteer to the volunteer pool

Format: addVolunteer n/NAME y/AGE g/GENDER r/RACE [rg/RELIGION] a/ADDRESS e/EMAIL p/PHONE_NUMBER ec/EMERGENCY_CONTACT [dp/DIETARY_PREFERENCE] [m/MEDICAL_CONDITION] [t/TAG]...

Alternative Format: av n/NAME y/AGE g/GENDER r/RACE [rg/RELIGION] a/ADDRESS e/EMAIL p/PHONE_NUMBER ec/EMERGENCY_CONTACT [dp/DIETARY_PREFERENCE] [m/MEDICAL_CONDITION] [t/TAG]...

- "Add Successful!" message is prompted upon successfully adding a volunteer
- An invalid message will be prompted if a Volunteer with the same exact name is present in the existing database
- Parameters for Religion, Dietary Preference, Medical Condition are optional and set to 'nil' by default

- addVolunteer n/John Doe y/18 g/male r/eurasian rg/christian a/John street, block 123, #01-01 e/johnd@example.com p/98765432 ec/Mary, Mother, 92221111 dp/vegetarian m/asthma
- av n/Sarah Soh y/22 g/female r/chinese rg/buddhist a/betsy ave 6, 02-08 e/sarah08@example.com p/92345678 ec/Johnny, Husband, 81234568

Deleting a volunteer : deleteVolunteer \ dv

After a volunteer has left, it can be deleted by this command by referencing its index in the list.

Format: deleteVolunteer INDEX Alternative Format: dv INDEX

- Deletes the volunteer at the specified INDEX.
- The index refers to the index number shown in the displayed volunteer list.
- The index must be a positive integer 1, 2, 3, ...
- Error message is shown if the given index is invalid

Examples:

listVolunteer
 deleteVolunteer 2
 Deletes the 2nd volunteer in the volunteer list.

• findVolunteer Betsy

dv 1

uv

Deletes the 1st volunteer in the searched volunteer list.

TIP

Use the list volunteers commands to check the correct index of the volunteer to be deleted

Editing a volunteer : editVolunteer \ ev

Similar to beneficiary, we can update volunteer particulars by the given index.

Format: editVolunteer INDEX [n/NAME] [y/AGE] [g/GENDER] [r/RACE] [rg/RELIGION][p/PHONE] [a/ADDRESS] [e/EMAIL] [ec/EMERGENCYCONTACT] [dp/DIETARYPREFERENCE] [mc/MEDICALCONDITION] [t/TAG]...

Alternative Format: ev INDEX [n/NAME] [y/AGE] [g/GENDER] [r/RACE] [rg/RELIGION][p/PHONE] [a/ADDRESS] [e/EMAIL] [ec/EMERGENCYCONTACT] [dp/DIETARYPREFERENCE] [mc/MEDICALCONDITION] [t/TAG]...

- Edits the volunteer at the specified INDEX. The index refers to the index number shown in the displayed volunteer list. The index **must be a positive integer** 1, 2, 3, ...
- At least one of the optional fields must be provided.
- Existing values will be updated to the input values.
- When editing tags, the existing tags of the volunteer will be removed i.e adding of tags is not cumulative.
- You can remove all the volunteer's tags by typing t/ without specifying any tags after it.

- editVolunteer 1 p/91234567 e/johndoe@example.com
 Edits the phone number and email address of the 1st volunteer to be 91234567 and johndoe@example.com respectively.
- ev 2 n/Betsy Crower t/
 Edits the name of the 2nd volunteer to be Betsy Crower and clears all existing tags.

Locating volunteers by name: findVolunteer \ fv

Searching for volunteers works similarly to beneficiaries.

Format: find KEYWORD [MORE_KEYWORDS]

Alternative Format: fv KEYWORD [MORE_KEYWORDS]

- The search is case insensitive. e.g hans will match Hans
- The order of the keywords does not matter. e.g. Hans Bo will match Bo Hans
- Only the name is searched.
- Only full words will be matched e.g. Han will not match Hans
- volunteers matching at least one keyword will be returned (i.e. OR search).
- e.g. Hans Bo will return Hans Gruber, Bo Yang

Examples:

- findVolunteer John Returns john and John Doe
- fv Betsy Tim John
 Returns any volunteer having names Betsy, Tim, or John

Listing all volunteers : listVolunteer \ lv

Shows a list of all volunteers in the volunteer pool.

Format: listVolunteer

Filtering & Exporting

Assigning mapping index to each volunteer: map

We know that some volunteers suit a certain project better than others. To help with finding these volunteers, the map command assigns the volunteers with points 3, 2 or 1 according to the selection criteria that you set.

Format: map t/(POINTS)(CRITERIA) t/(POINTS)(CRITERIA) t/(POINTS)(CRITERIA)

- The t/ refers to any of the following tags.
- There are three types of tags, the age of volunteer (y/), race (r/) and medical condition (m/).
- You can enter at most 3 tags and at least 1 tag as the selection criteria.
- Each volunteer is internally assigned points which will be used used for sorting later on.
- The age criteria has comparators >,<,= which relate to the age given afterwards.
- See examples below for a clearer picture.

Examples:

- map y/3>18 r/2chinese m/1NIL Gives volunteers above the AGE of 18 3 points, RACE chinese 2 points and MEDICAL_CONDITION of NIL 1 point.
- map m/3NIL Only gives volunteers with no MEDICAL_CONDITION 3 points.

[MapCommand] | MapCommand.png

Figure 11. map command execution

Upon executing a successful map command, the message on figure 12 will appear.

Sorting volunteers according to points: sort

After mapping, we can then sort the volunteers into order, with the most suitable volunteers being on top.

Format: sort

- The map function should be called before sort to generate the points
- Volunteers with equal points will not be sorted in any particular order
- Selection of the volunteers, such as with the assignV command, can be done after sorting.

[SortBefore] | SortBefore.jpg

Figure 12. Before sorting

[SortAfter] | SortAfter.jpg

Figure 13. After sorting

As can be seen in figure 13 Alice was previously at index 3. After sorting, she has shifted up to index 2 in figure 14.

Extracting multiple volunteers from sorted list: extract

Not everyone will have VolunCHeer, which is frankly their loss. Nonetheless, this command allows you share a list of certain volunteer particulars by extracting it into a Microsoft Excel file.

Format: extract NUMBER OF VOLUNTEERS t/PARTICULAR [t/OTHER PARTICULARS]...

- This command requires at least one type of particular from the volunteers, up to all type of particulars.
- If the NUMBER_OF_VOLUNTEERS exceeds the total number of volunteers in the list, the file will just extract all volunteers in VolunCHeer.
- This command can be called before map and sort if order is not an issue.

Examples:

*extract [1][20] Extracts the first 20 volunteers in the sorted list. *extract [5][15] Extracts volunteer number 5 to 15 in the list.

[Export] | *Export.png*

Figure 14. Extracted volunteer details

The Excel file will look like figure 15.

Listing entered commands: history

Lists all the commands that you have entered in reverse chronological order.

Format: history

NOTE

Pressing the kbd:[↑] and kbd:[↓] arrows will display the previous and next input respectively in the command box.

Undoing previous command: undo

Restores the VolunCHeer application to the state before the previous *undoable* command was executed.

Format: undo

NOTE

Undoable commands: those commands that modify the VolunCHeer application's main content (addProject, addVolunteer, delete, edit and clear).

Examples:

```
delete 1
list
undo (reverses the delete 1 command)
```

• select 1 list

The undo command fails as there are no undoable commands executed previously.

delete 1
 clear
 undo (reverses the clear command)
 undo (reverses the delete 1 command)

Redoing the previously undone command: redo

Reverses the most recent undo command.

Format: redo

Examples:

delete 1
 undo (reverses the delete 1 command)
 redo (reapplies the delete 1 command)

• delete 1 redo

The redo command fails as there are no undo commands executed previously.

delete 1
 clear
 undo (reverses the clear command)
 undo (reverses the delete 1 command)
 redo (reapplies the delete 1 command)
 redo (reapplies the clear command)

Clearing all entries: clear

Clears all entries from the specific list requested by user.

Format: clear

Exiting the program: exit

Exits the program.

Format: exit

Saving the data

All data for the application are saved in the hard disk automatically after any command that changes the data.

There is no need to save manually.

Attendance taking [coming in v2.0]

Track attendance of the volunteers and award frequent volunteers with certificates or promote to team leader.

Manage funding and sponsorships [coming in v2.0]

Manage funds and sponsors for individual projects and track project spending.

Auto-completion of command [coming in v2.0]

Quick Auto-completion of command to enhance typing speed

FAQ

Q: How do I transfer my data to another Computer?

A: Install the app in the other computer and overwrite the empty data file it creates with the file that contains the data of your previous VolunCHeer application folder.

Command Summary

- **AddProject** addProject n/PROJECT_TITLE d/DATE b/BENEFICIARY [t/TAG]... e.g. addProject n/Charity Run d/081219 b/Sunshine Old Folks Home
- AddVolunteer addVolunteer n/NAME y/AGE a/ADDRESS e/EMAIL p/PHONE_NUMBER g/EMERGENCY_CONTACT r/RACE d/DIETARY_PREFERENCE m/MEDICAL CONDITION [t/TAG]... e.g. addVolunteer n/John Doe y/18 a/John street, block 123, #01-01 e/johnd@example.com p/98765432 g/98292998 r/chinese d/vegetarian m/asthma
- AddBeneficiary addBeneficiary n/NAME a/ADDRESS e/EMAIL p/PHONE_NUMBER e.g. addBeneficiary n/Orphanage p/98765432 e/Orphanage@example.com a/311, Clementi Ave 2, #02-25
- EditBeneficiary editBeneficiary INDEX (must be a positive integer) [n/NAME] [p/PHONE] [e/EMAIL] [a/ADDRESS] e.g. editBeneficiary 1 n/Old Folk Home p/91234567
- DeleteBeneficiary deleteBeneficiary i/INDEX -D e.g. deleteBeneficiary i/1 -D
- ListBeneficiary listBeneficiary
- FindBeneficiary findBeneficiary KEYWORD e.g. findBeneficiary Old
- SummariseBeneficiary summariseBeneficiary

- List: list
- **EditProject** editProject PROJECT_NAME [n/NAME] [d/DATE] [b/BENEFICIARY] [t/TAG]··· e.g. editProject Charity Run d/010319
- EditVolunteer edit INDEX [n/NAME] [p/PHONE] [e/EMAIL] [a/ADDRESS] [t/TAG]··· e.g. editVolunteer 1 p/91234567 e/johndoe@example.com
- **Find**: find KEYWORD [MORE_KEYWORDS] e.g. find James Jake
- DeleteProject: delete PROJECT_TITLE e.g. delete Charity Run
- **DeleteVolunteer**: delete INDEX e.g. delete 3
- **Select**: select INDEX e.g.select 2
- Map map t/SELECTION t/SELECTION t/SELECTION e.g. map y/18 > r/chinese m/NIL
- Sort sort
- Extract extract VOLUNTEERS_REQUIRED+ e.g. extract 20
- **History**: history
- Undo : undo
- Redo: redo
- Clear : clear
- Export: export
- Import: import
- Exit *: exit
- Help: help

== Contributions to the Developer Guide

Given below are sections I contributed to the Developer Guide. They showcase my ability to write technical documentation and the technical depth of my contributions to the project.

=== Project Complete Feature The complete feature allows users to indicate a project as completed.

=== Implementation To facilitate the complete feature, an association with a new Complete class is added to the Project class:

[ProjectClassDiagram] | ProjectClassDiagram.PNG

Figure 15. Structure of the attributes of a Project in the Model component.

The diagram shows that the Project class is associated with the Complete class.

The following sequence diagram shows how the complete command works:

[CompleteSequenceDiagram] | CompleteSequenceDiagram.png

Figure 16. Figure Sequence diagram for the complete command.

- 1. The CompleteCommandParser parses the user input to obtain the target project index and constructs a ne CompleteCommand with this index.
- 2. The logic portion of the complete command will be executed by the CompleteCommand method. To mark a Project object as complete:
 - 1. The **CompleteCommand()** method creates a targetProject based on the provided project index.
 - 2. In the **executeCommandResult()** method then creates a **editedProject** with **Complete** attribute set to "true". The **editedProject** is created with ProjectBuilder as shown below:

```
Project editedProject = new
ProjectBuilder(targetProject).withComplete(true).build();
```

3. In the executeCommandResult() method

```
model.setProject(targetProject, editedProject)
```

is called to replace Project's complete attribute from "false" to "true" in the VolunCHeer inmemory.

==== Design Considerations

Aspect	Alternatives	Pros (+)/ Cons(-)
Implementation of 'CompleteCommand'	Add a Complete attribute to Project (current choice) -Completed projects indicated "Red"	+ : It is easy to tag complete status as an attribute to the Project as we can make use of current implementations such as model.setProject(Project,Project) that sets the Project's complete attribute to "true". - : Unable to have a observable list of complete projects.
	Create a new CompletedProjectList that consists of all the complete projects, a listComplete command to show all completed tasks	+ : Will use less memory (e.g. for deleteVolunteer, just save the volunteer being deleted) : We must ensure that the implementation of each individual command are correct.

=== Assign Feature Assigning a Beneficiary / VolunteerList to Project.

==== Implementations Since the implementation of commands AssignBeneficiary and AssignVolunteer are similar, we will describe the implementation of AssignBeneficiary command only and provide the difference between the two.

[assignSequence] | assignSequence.png

Figure 17. Sequence diagram to show how the AssignBeneficiaryCommand works.

- 1. The **AssignBeneficiaryCommand(ProjectTitle, Index)** takes in the targetProject's projectTitle attribute and targetBeneficiary's index.
- 2. The executeCommandResult() method
 - 1. Sets up projectToAssign by calling a predicate to compare with the ProjectTitle in FilteredProjectList:

```
model. getFilteredProjectList(). filtered(equalProjectTitle).get(0);
```

- 2. **updateBeneficiary(model)** methods updates the Beneficiary object so that ProjectTitle is tracked within the Beneficiary class.
- 3. editedProject is created using ProjectBuilder to take in the Beneficiary assigned. The following method is called to store the Project in VolunCHeer with specific Beneficiary attached to it.

```
model.setProject(projectToAssign, editedProject)
```