

Seminar Analysis



	Content	Presentation
Audience	<p>Is the level of information presented at the proper level?</p> <p>Am I explaining things below or above the audience's facilities?</p>	<p>Can the audience understand my presentation?</p> <p>Did I make proper language choices?</p>
Intention	<p>Does the intention match what is being said?</p> <p>For example, if I'm building awareness, do I have too many details?</p>	<p>Does the form support the intention?</p> <p>Did I pick the best kind of visual aids?</p>
Medium	<p>Does the content match the medium?</p> <p>Animated gif's in a presentation that is printed?</p>	<p>Am I loud enough, making sufficient eye-contact, speaking too fast?</p>

Seminar Analysis

Audience - Who was the speaker's talk for?

Intention - What was the goal?

Medium - Was this a useful vehicle to reach that goal?

Seminar Analysis

What did the speaker do well?

Seminar Analysis

What could the speaker do to improve?

For Next Seminar

Try to introduce yourself to someone new

