**Instituto Superior Técnico**

**Gestão de Projetos Informáticos**

**DM4iRetail – 4ª Entrega – 27 de Novembro de 2015**

**Turno: 5ª 17h30 – Prof. Alberto Silva**

**Grupo 2**

Tiago Nascimento, nº70493

Artur Fonseca, nº 75456

Miguel Cruz, nº 76102

**D5**

**Accomplishments since project start**

- **Startup**: Charter definition, Kick-off meeting, Team definition, planning meetings, plan approved

- **Control**: Control and re-planning (5% complete)

- **Requirements** **specification**: Requirement analysis (60% complete)

**Milestones expected to be reached until 31 December**

* Requirements approved
* Tests Approved

**Current status of project performance**

* Schedule: the specification of the ERP interfaces introduced a 4 day delay, and the time it took to have the kickoff meeting added a 3 day delay; in the future, the implementation of the extra module will delay the project another 15 working days (3 weeks).
* Cost: the specification of the ERP interfaces had an increase of € 1728 in the costs, due to the extra work done during the 4 days. In the future, the implementation of the extra module will increase the cost of the project by € 6480.
* Work: the scope of the work packages Conception and Implementation increased to fit the specification of the ERP interfaces and the new module.

**Risk assessment update:**

R2 – Probability decreased from HI to MED

R3 – Probability increased from LOW to MED

R9 – Probability increased from MED to HI, leading to an impact increase to High

R14 – Added to the risk register

**Request for change:**

**NAME OF PROJECT:** DM4iRetail

**Submited by:** ProjectManager **Date:** 25/11/2015

**Response until:** 2/12/2015

**Description:** Develop an additional ERP integration module

**Effect on Project Goals:** Do no change

**Priority of change:** High

**Risks if implemented:** More bugs may appear, increase budget (R3), schedule delay (R9)

**Risks if not implemented:** ERP may not be compatible with DMiRetail (R6), Client disappointment (R5)

**Impact of staffing:** Full allocation of Integration team for 3 weeks

**Impact of budget:** € 6.480(the costs associated with the extra work made by the integration team during the 3 weeks)

**Impact of schedule:** More training hours, 3 weeks delay

**Impact of quality:** Improved quality

**Reviewed by:** Project Owner

Decision (Approved, Rejected, More information):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Reviewed by:** Project Sponsor

Decision (Approved, Rejected, More information):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date to implement:** 18/12/2015

**Plan corrective actions:**

* The finance team leader and the pilot coordinator only have a Consult/Tuition role assigned during their vacation time. They accepted to be available during an hour a day to answer e-mails and phone calls for a compensations of 30€ a day, for each of them, during those 10 days.

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| **PROBABILITY** | **VHI** - 0.9 |  |  |  |  |  |
| **HI** - 0.9 |  | R4 |  |  | R14 |
| **MED** - 0.9 |  | R7 | R12 | R3,R9 | R2,R5 |
| **LOW** - 0.9 |  |  | R8 | R1,R11 | R6 |
| **VLO** - 0.9 |  |  |  | R10 |  |
|  | **VLO -** 0.05 | **LO** - 0.1 | **MED** - 0.2 | **HI** - 0.4 | **VHI -** 0.8 |
| **CONSEQUENCE** | | | | | |

3 semanas

Compensação férias