

ARUN KUMAR SINGH

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OBJECTIVE

I seek challenging opportunities where I can fully use my skills for the success of the organization.

EXPERIENCE

- **Zeal Group of Companies**

Jan 2015 - Till Date

Legal Manager

1. Advise clients on legal matters related to corporate law, including mergers and acquisitions, securities regulation, corporate governance, and commercial transactions.
2. Draft and review contracts, agreements, and other legal documents, ensuring that they comply with applicable laws and regulations.
3. Conduct legal research and provide legal opinions on various legal matters.
4. Represent clients in litigation, arbitration, and other dispute resolution proceedings.
5. Provide legal support and guidance to corporate executives, management, and staff.
6. Negotiated and close deals, including mergers and acquisitions, joint ventures, and strategic partnerships.
7. Providing legal counsel on compliance matters, including regulatory compliance, data privacy, and anti-corruption laws.
8. Manage outside counsel and other legal service providers, ensuring that their work is aligned with the client's objectives and meets the required quality standards.
9. Collaborating with other lawyers and professionals, including tax specialists, accountants, and investment bankers, to achieve client goals.
10. Developing and maintaining strong relationships with clients, ensuring that their legal needs are met and that they receive timely and effective legal advice.
11. Advise clients on legal risks and potential liabilities, and develop strategies to mitigate these risks.
12. Keep abreast of developments in corporate law and regulatory compliance, and incorporate these developments into legal strategies and advice.
13. Drafted and reviewed various corporate documents, including articles of association, shareholder agreements, and board resolutions.
14. Advised Company on corporate governance matters, including compliance with relevant laws, regulations, and best practices.
15. Conducted due diligence investigations for corporate transactions, including mergers, acquisitions, and joint ventures.
16. Represented Company in corporate and commercial litigation matters, including contract disputes and shareholder disputes.
17. Advised Company on real estate matters, including property transactions, lease agreements, and zoning regulations.
18. Drafted and reviewed land agreements, including sale agreements, lease agreements, and development agreements.
19. Provided legal support and advice on regulatory matters, including compliance with environmental laws, labour laws, and consumer protection laws.
20. Drafted and reviewed legal opinions, memoranda, and briefs on various legal issues.
21. Conducted legal research to keep abreast of developments in corporate law and other areas of law.
22. Negotiated and drafted various commercial contracts, including distribution agreements, licensing agreements, and service agreements.

23. Represented Company in intellectual property disputes, including trademark infringement, copyright infringement, and patent infringement matters.
24. Conducted intellectual property due diligence investigations for corporate transactions, including mergers, acquisitions, and licensing agreements.
25. Advised clients on the registration, protection, and enforcement of their intellectual property rights, including trademarks, copyrights, and patents.
26. Drafted and reviewed licensing agreements, technology transfer agreements, and other intellectual property-related contracts.
27. Represented clients in commercial litigation matters, including breach of contract, tortious interference, and fraud claims.
28. Prepared and presented oral and written arguments in court proceedings, including motions, hearings, and trials.
29. Conducted legal research and prepared legal briefs and memoranda on complex legal issues.
30. Managed and supervised teams of junior lawyers and support staff in litigation and transactional matters.
31. Participated in negotiations and settlement discussions with opposing counsel and parties.
32. Demonstrated knowledge of court processes and procedures, including drafting and filing pleadings, discovery requests, and motions, as well as attending depositions and hearings.
33. Advised clients on the acquisition, development, and disposition of real estate properties, including drafting and negotiating purchase and sale agreements, lease agreements, and other related contracts.
34. Conducted title searches and due diligence investigations to identify potential legal issues and risks associated with real estate transactions.
35. Prepared and reviewed legal documents, including deeds, mortgages, and other instruments related to real estate transactions.
36. Advised Company on compliance with WBHRA regulations and other applicable laws and regulations related to real estate development and construction.
37. Represented Company in real estate litigation matters, including disputes over ownership, boundaries, and zoning.
38. Conducted negotiations with opposing counsel and parties to reach favorable settlements and agreements.
39. Provided legal support and advice on land laws, including land acquisition and transfer, land use regulations, and environmental laws.
40. Managed and supervised teams of junior lawyers and support staff in real estate transactions and litigation matters.
41. Demonstrated knowledge of real estate market trends and best practices.
42. Maintained relationships with clients and developed new business opportunities for the Company in the real estate practice area.
43. Provided legal counsel to clients on corporate governance, regulatory compliance, and risk management issues.
44. Drafted and negotiated complex commercial agreements, including joint venture agreements, distribution agreements, and licensing agreements.
45. Conducted due diligence investigations for mergers and acquisitions, and advised clients on transactional issues.
46. Represented clients in corporate and commercial litigation matters, including breach of contract disputes and shareholder disputes.
47. Advised clients on intellectual property issues, including the protection and enforcement of trademarks, copyrights, and patents.
48. Advised clients on employment law matters, including compliance with labour laws, employment contracts, and executive compensation.
49. Provided legal support and advice on data privacy and cybersecurity issues.
50. Prepared and reviewed corporate filings, including annual reports, registration statements, and proxy statements.

51. Conducted legal research and provided legal opinions on various legal issues.
52. Demonstrated strong analytical and problem-solving skills, and ability to work collaboratively with clients and colleagues.
53. Advised clients on legal issues related to emerging technologies, including AI, blockchain, and IoT.
54. Drafted and negotiated technology-related agreements, such as software licensing agreements, software development agreements, and cloud services agreements.
55. Provided legal counsel on data protection and privacy issues, including compliance with data protection laws and regulations such as GDPR and CCPA.
56. Advised Company and its clients on the legal aspects of e-commerce, including consumer protection, electronic signatures, and online contract formation.
57. Assisted Company & its clients with regulatory compliance issues, including compliance with telecom laws and regulations, and with obtaining necessary regulatory approvals.
58. Advised Company on the legal aspects of social media, online advertising, and other digital marketing practices.
59. Represented Company in litigation matters related to TMT laws, including disputes over intellectual property rights, data breaches, and e-commerce
60. Provided legal advice on telecommunication laws, including regulations related to spectrum allocation, licensing, and interconnection.
61. Conducted legal research on emerging TMT laws and regulations, and provided legal opinions on various legal issues.
62. Demonstrated strong knowledge of TMT market trends and industry best practices.
63. Advised Company on legal issues related to recovery laws, including debt recovery, insolvency, and bankruptcy.
64. Represented Company before NCLT and other courts in matters related to insolvency and debt recovery.
65. Conducted due diligence and prepared legal opinions on the feasibility of initiating insolvency proceedings against defaulting entities.
66. Drafted and filed insolvency applications under the IBC and represented clients in insolvency proceedings.
67. Conducted negotiations and settlements with creditors and defaulting entities to recover dues and minimize losses.
68. Advised Company on the legal aspects of debt restructuring and recovery, including the restructuring of loans and debts.
69. Prepared and reviewed legal documents related to insolvency proceedings, including applications, petitions, and affidavits.
70. Demonstrated strong knowledge of the NCLT rules and procedures, and other applicable laws and regulations related to recovery laws.
71. Managed and supervised teams of junior lawyers and support staff in insolvency and debt recovery matters.
72. Maintained relationships with external Senior Counsel as per Company policy
73. Strong knowledge of international treaties, conventions, and agreements, including the Vienna Convention on the Law of Treaties, the United Nations Convention on the Law of the Sea, and the International Covenant on Civil and Political Rights.
74. Extensive experience in negotiating and drafting international contracts and agreements, such as joint venture agreements, distribution agreements, and licensing agreements.
75. Proven track record of representing clients in international arbitration and dispute resolution proceedings, including before the International Chamber of Commerce and the International Court of Arbitration.
76. In-depth understanding of cross-border mergers and acquisitions, including due diligence, regulatory compliance, and risk management.
77. Familiarity with international trade law, including the World Trade Organization rules and regulations, and experience in advising clients on cross-border trade issues such as customs duties, tariffs, and trade sanctions.
78. Expertise in international human rights law, including advising clients on issues related to human

trafficking, forced labor, and violations of civil and political rights.

79. Strong legal research and writing skills, with experience in preparing legal opinions, briefs, and pleadings on complex international legal issues.
80. Excellent communication and interpersonal skills, with a proven ability to work effectively with clients, co-counsel, and opposing counsel from diverse cultural and linguistic backgrounds.
81. Knowledge of international tax law, including advising clients on cross-border tax planning and compliance issues.
82. Fluency in one or more foreign languages and experience working in cross-cultural environments.
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84. Strong knowledge of financial services regulation, including laws governing banking, securities, and insurance.
85. In-depth understanding of fintech regulations, including the regulatory frameworks for cryptocurrency, digital wallets, peer-to-peer lending, crowdfunding, and robo-advisory services.
86. Proven track record of advising clients on regulatory compliance and risk management in the fintech industry, including conducting due diligence, drafting compliance policies, and advising on licensing requirements.
87. Experience in negotiating and drafting fintech agreements, including platform user agreements, vendor agreements, and service level agreements.
88. Familiarity with emerging technologies and trends in the fintech industry, such as blockchain, artificial intelligence, and machine learning.
89. Knowledge of data protection and privacy laws, including the General Data Protection Regulation (GDPR), and experience advising clients on data privacy compliance issues in the context of fintech products and services.
90. Experience working with regulators, such as the Securities and Exchange Commission (SEC), the Consumer Financial Protection Bureau (CFPB), and state banking and insurance regulators, on behalf of fintech clients.
91. Strong legal research and writing skills, with experience in preparing legal opinions, briefs, and pleadings on complex fintech legal issues.
92. Excellent communication and interpersonal skills, with a proven ability to work effectively with clients, co-counsel, and opposing counsel in the fintech industry.
93. Ability to adapt to a fast-paced and constantly evolving regulatory landscape in the fintech industry, and a willingness to stay up-to-date on new developments and trends in the field.

EDUCATION

- **Calcutta University**
1993
B.Sc((Bio))
- **Kalinga University**
2017
LLB
- **Upbeat Computers (P) Ltd.**
1996
Advance Diploma in Computer Science

SKILLS

- Strong legal research and writing skills Excellent analytical and problem-solving abilities Proficient in contract drafting and negotiation Effective communication and interpersonal skills Ability to work independently and as part of a team Detail-oriented and highly organized Contract negotiation and drafting Corporate governance Mergers and acquisitions Securities law Compliance and regulatory matters Intellectual property Employment law Litigation management Risk management Due diligence Corporate restructuring Negotiation and dispute resolution Commercial law Tax law Real Estate, Registration, Land Laws , Drafting & Conveyancing etc. Client relationship management Team leadership Communication skills Analytical skills Attention to detail. Drugs Laws Clinical Trail Laws World's Leading Regulators of Drugs Regulation like USFDA, MHRA, CDSCO,Health

Canada, TGA ,WHO,PAHO,WTO,ICH,WIPO Lexis/Nexis ACRIS Westlaw Excellent oral and written communication Organized, diligent, and tenacious

- Computer and AI proficient Tech Savvy, ChatGPT, Other AI platform SEO, Web Development, Google Analytics, Google Ad Words, Web Analysis Cyber Security, Digital Marketing Proficient in HTML,CSS, JS, Python

PROJECTS

- **Contract & Drafting**

As an experienced lawyer, I have developed expertise in negotiating, drafting, and managing a wide range of legal agreements for clients and vendors, including MSA, VMS, SOW, and NDA agreements. I am highly skilled in contract negotiation and have worked on a significant number of agreements, ranging in complexity from simple NDAs to complex, multi-year MSAs. In addition, I have a strong understanding of risk management and compliance, and have developed strategies for managing confidential information and assessing and mitigating risks associated with contractual relationships. I am also well-versed in contract management, including renewal, renegotiation, and termination, and have helped clients navigate complex legal issues related to MSA, VMS, SOW, and NDA agreements. With my expertise in these areas, I am confident in my ability to provide clients with sound legal advice and guidance, and to help them achieve their business goals through effective contractual arrangements.

- **Immigration Law**

As a seasoned immigration lawyer with a focus on USCIS (U.S. Citizenship and Immigration Services.) , I possess in-depth knowledge and expertise in federal immigration laws, policies, and procedures. I have extensive experience in preparing and filing various USCIS applications, including those related to visas, green cards, and citizenship, and I am well-versed in the documentation requirements and filing procedures necessary to ensure successful outcomes for my clients. With a deep understanding of USCIS regulations, I am able to identify and mitigate legal risks associated with immigration matters and provide guidance on compliance issues. I have a track record of advocating on behalf of clients in immigration matters and have successfully represented clients in legal challenges and appeals before USCIS. Additionally, I am adept at communicating complex legal concepts and procedures to clients, colleagues, and government officials, and am skilled at navigating the complexities of the USCIS system. Overall, my expertise in USCIS and its rules and regulations enables me to provide top-notch legal services to clients seeking guidance and representation in their immigration-related matters.

INTERESTS

- Reading, Music, Yoga

PROFILE

- Analytical, energetic, and detail-oriented attorney with broad and deep experience in business and real estate matters, including business formation, real estate transactions, distressed property, due diligence, permitting, contract and lease negotiations, and Commercial Litigation, IPR Protection and Enforcement, TMTs Laws Factory laws, Laws related with Mines, Anti-Trust, Arbitration, Environment laws, RTI ACT 2005 etc