

ARUN CHALLA
BUSINESS ANALYST

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SUMMARY

- **3+ years of Business Analyst experience** transforming complex business requirements into Functional Requirements and Actionable Solutions.
- **Proficient in SDLC, Agile, and Waterfall methodologies** with strong documentation skills (BRD, FRD, SRS)..
- **Skilled in Data Analysis and Visualization** using SQL, Tableau, and Power BI for data-driven decision-making.
- **Experienced in leveraging business analysis techniques** like GAP, SWOT, and Risk Analysis to optimize processes and enhance operational efficiency.

EDUCATION

Masters in Information Systems

Dec 2024

University of Maryland Baltimore County, Baltimore, MD

SKILLS

- **Methodologies:** SDLC, Agile/Scrum, Waterfall
- **Documentation:** FRD, BRD, SRS
- **Project Management Tools:** MS Project, MS SharePoint, JIRA, Salesforce, Figma, CRM
- **Analysis Skills:** Cost/benefit analysis, Impact analysis, GAP analysis, Risk analysis, SWOT analysis, Budget Analysis, KPI, Risk Identification
- **Business Skills:** Microsoft Visio, JAD, Rational ClearQuest, RTM, UAT
- **Operating System:** Windows, Linux, MacOS
- **Technical Skills:** Python Basic, MS Excel
- **Data Analysis Tools:** SQL Server Management Studio, Azure Data Studio
- **Other Skills:** Financial/Statistical modeling, Jira, SQL, VBA, Financial Analytics, Financial Modeling, Time Series Analysis and forecasting, Financial Risk, portfolio risk, Corporate Finance, Derivatives, Fixed Income, Credit Analysis, Credit Risk Modeling, Structure Financing
- **Other Tools:** Tableau, Power BI, MS Visio, MS SharePoint, MS Office, MS Excel (PivotTables, VLOOKUP, Power Pivot), MS PowerPoint (Presentation Design & Delivery)

EXPERIENCE

MetLife, USA | Business Analyst

Aug 2024 – Present

- Orchestrated breakdown of 30+ requirements into actionable user stories, optimizing sprint planning efficiency and boosting development team velocity by 20%.
- Collaborated with 10+ Subject Matter Experts (SMEs) and key stakeholders, gaining deep insights into client business processes.
- Built user-friendly Power BI reports with interactive visualizations, boosting user engagement and reducing data clarification requests from stakeholders by 25%.
- Facilitated 5+ Joint Application Development (JAD) sessions with SMEs and development teams, extracting documented functional business requirements for JIRA product backlogs.
- Develop and maintain interactive Tableau dashboards that visualize key performance indicators (KPIs) and business metrics, resulting in a 30% increase in data accessibility and usability.
- Participate in GAP analysis around the identification of business rules and system process flows, user administration, and requirements.
- Contributing to a 10% increase in revenue by conducting market research, analyzing customer behavior, and recommending strategic pricing and product positioning strategies.

Magna Infotech, India | Business Analyst

Mar 2020 – Aug 2022

- Led development and refinement of business requirements, ensuring a 98% traceability rate across downstream and upstream teams and applications.
- Collaborated closely with business and IT stakeholders to gather and analyze complex business requirements, translating them into clear and actionable user stories and technical specifications for design, ensuring alignment with project goals.
- Identified and recommended process improvements that resulted in a 25% reduction in workload and a 30% improvement in operational efficiency, contributing to overall organizational success.
- Coordinated and executed User Acceptance Testing (UAT), achieving a 95% success rate for new product features and processes, ensuring they met business needs.

CERTIFICATIONS

- Tableau (Analyst Builder) | Power BI (Coursera) | Microsoft Power BI Desktop for Business Intelligence (Coursera) | SQL for Data Analytics | Business Intelligence (Udemy)