



**CITY of SAN ANTONIO**  
Development Services Department [www.sanantonio.gov/dsd](http://www.sanantonio.gov/dsd)

1901 S. Alamo  
San Antonio, Texas 78204

Telephone Number (210) 207-1111  
Fax Number (210) 207-0102

**General Repair/Residential Permit Application**

(For Foundation Repairs – See the Foundation Repair Permit Application)

All work must conform to the 2012 International Building Code. Separate permits are required for mechanical, electrical, and plumbing work.

<b>Date:</b>		<b>Address:</b>			
<b>Lot:</b>		<b>Block:</b>	<b>NCB:</b>	<b>Job Cost:</b>	
<b>Owner Name:</b>					
<input type="checkbox"/>	<b>Room Additions (Must be less than 1,000 sq ft &amp; 1-story only)</b>				
<b>Sq Ft (House):</b> _____ <b>Sq. Ft (Addition):</b> _____		<b>Detailed site plan required.</b> Must be drawn to scale showing the size of lot, location of existing structures, locations of easements, and proposed new structure with distances to all adjacent property lines and other existing structures.			
		<b>Air conditioning heating system: (circle one)</b>	<b>None</b>	<b>Wall Unit</b>	<b>Extended from main house</b>
					<b>New split system</b>
<b>Typical set back requirements:</b>		<b>Front – 10 ft</b>	<b>Side – 5 ft</b>	<b>Rear – 20 ft (attached)</b>	<b>5 ft (detached)</b>
<input type="checkbox"/>	<b>Non-Habitable Accessory Structures (Shed/Garage) (&gt; 120 square feet &amp; 1-story only)</b>				
<b>Detailed site plan required.</b> Must be drawn to scale showing the size of lot, location of existing structures, locations of easements, and proposed new structure with distances to all adjacent property lines and other existing structures.					
<b>Typical set back requirements:</b>		<b>Front – 10 ft</b>	<b>Side – 5 ft</b>	<b>Rear – 5 ft</b>	
<input type="checkbox"/>	<b>Deck – Larger than 120 sq ft, &gt;30" above grade, attached to dwelling &amp; serves a required exit door (2012 IRC)</b>				
<b>Detailed site plan required.</b> Must be drawn to scale showing the size of lot, location of existing structures, locations of easements, and proposed new structure with distances to all adjacent property lines and other existing structures.					
<b>Typical set back requirements:</b>		<b>Front – 10 ft</b>	<b>Side – 5 ft</b>	<b>Rear – 20 ft (attached)</b>	<b>5 ft (detached)</b>
<input type="checkbox"/>	<b>Residential Swimming Pool In ground and larger than 5,000 gallons (above ground) (Must comply with Appendix G of the 2012 IRC)</b>				
<b>Detailed site plan required.</b> Must be drawn to scale showing the size of lot, location of existing structures, locations of easements, and proposed new structure with distances to all adjacent property lines and other existing structures.					
<b>Typical set back requirements:</b>		<b>Front – Not allowed</b>	<b>Side – 5 ft</b>	<b>Rear – 5 ft</b>	
<input type="checkbox"/>	<b>Carports/Patio Covers/Porch Covers – Metal (Type II) or Wood (Type V)</b>				
<b>Detailed site plan required.</b> Must be drawn to scale showing the size of lot, location of existing structures, locations of easements, and proposed new structure with distances to all adjacent property lines and other existing structures.					
<b>Typical set back requirements:</b>		<b>Front – 10 ft</b>	<b>Side – 5 ft</b>	<b>Rear – 20 ft (attached)</b>	<b>5 ft (detached)</b>
<input type="checkbox"/>	<b>General Repairs (Structural Change only) – Check the type of work that apply</b>				
<input type="checkbox"/>	<b>Windows</b> (exclude replacing broken glass)			<b>No of Windows:</b>	
<input type="checkbox"/>	<b>Doors</b> (excludes replacement of existing door on current hinges)			<b>No of Doors:</b>	
<input type="checkbox"/>	<b>Walls</b> (excludes paint, wallpaper and repair of sheet rock unless studs are moved or altered)				
<input type="checkbox"/>	<b>Siding Replacement</b> (excludes placing of new siding over existing siding)				
<input type="checkbox"/>	<b>Floor – Structural Repairs</b> (excludes floor covering such as carpet, tile, wood/laminate flooring)				
<b>Contractor Name:</b>		<b>Contractor ID#:</b>		<b>Escrow: YES [ ] or NO [ ]</b>	
<b>Registered License Holder:</b>				<b>License #:</b>	
<b>Authorized Agent Name:</b>				<b>Contact ID#:</b>	
<b>Telephone:</b>		<b>Fax:</b>		<b>Email:</b>	
<b>Other Contact ID# Associated with Permit</b>					
<b>Work Summary</b>					
I have read the complete application and know the same to be true and correct and hereby agree that if the permit is issued, all provisions of the City Ordinance will be complied with whether herein specified or not. I understand that the permit belongs to the property owner and I am an authorized agent.					
<b>SIGNATURE OF PERMIT HOLDER:</b> _____					
<b>Additional Approvals Required for Work in Floodplain, Historic District or Neighborhood Conservation District.</b>					
<b>Storm Water Approval</b>		<b>Office of Historic Preservation</b>			
<b>Planning &amp; Community Development</b>					