Welcome to SPH

Simplify your hotel operations and distribution with SynXis Property Hub – our new cloud–native property management system. Get all the benefits of the cloud including low cost implementation, fast global deployment, and 24/7 access to your property from anywhere, on any device. You also receive continuous multilingual support from knowledgeable specialists at no extra cost. SPH offers a 360 view of your business with intuitive dashboards and access to operational data. Reports and guest folios are easy to manage, and mobile access to housekeeping helps reduce the time between cleaning and occupancy. System usability is focused and responsive, so it is easy for staff to learn.

Whether it's checking guests in or out, housekeeping staff updating room status, or managing room inventory – do it faster and more efficiently. Designed with the guest in mind, SPH allows you to create a unique experience for each guest, while also increasing operational efficiency and boosting revenue. Go beyond conducting transactions and put your guests at the center of all interactions while streamlining daily operations and deepening guest engagement.

Guest Board

Contents:

The **Guest Board** is the central hub for managing reservations at your hotel. Reservations in **Arriving**, **Staying Over**, and **Departing** statuses are displayed. You can use the horizontal scrolling bar to navigate the **Reservations** table and view more columns. The **Status**, **Name**, and last column are static and remain locked in position while scrolling.

Note: You can change the information displayed on the **Reservations** table in the **Guest Board** configuration page (*Setup > Property Hub Configuration > Property Settings > Guest Board*).

From the **Reservations** table, you can process arrivals/departures and view reservation details using the **Check-In**, **View**, and **Check-Out** action buttons. Clicking the **chevron down arrow** by any guest record on the **Guest Board** will show the **Stay Information** card with any special requests for the reservation and current folio balance. You can also select to **View Guest Folio** or **Copy Reservation**. If the reservation is a group reservation, the **Group Details** card displays.