

STEPS FOR FEE PAYMENT

1. Login to FeeApp using the link <https://www.omegaschools.org/feeapp/login.php>
2. “My Children” Page will get displayed with all paid and unpaid challan details.
3. All the outstanding challans will get displayed. Click “View Challan” to view the challan details.
4. “Pay Challan” option is available at the top right corner. Click “Pay Challan” button for making the payment. Payment screen will get displayed with a drop down to select the student id.
5. Select the student id for whom payment has to be made.
6. Fee dues from AY 2021-22 Semester I will get summed up and shown in the payment screen. Earlier year fee dues need to be paid by DD.
7. Partial payment has been enabled for all the students and following pay options will get displayed.
 - Pay full due amount – Full due amount gets displayed in the amount text box
 - Pay minimum amount – 20% of the due amount gets displayed in the amount text box
 - Pay any amount – Any amount between the minimum amount and the full due amount can be entered.
 - Click “Confirm Payment” button, payment can be completed.
8. After payment is complete, transaction details with paid amount and date will get displayed under payment details.
9. If a partial payment is done, payment details will be available only in “Payment Details” section and no receipt will be created.
10. Receipt will be created in “My children”→Paid challans once a challan is fully paid.
11. Challan wise paid details ie. Challan value, partial paid/fully paid amount and outstanding dues can be seen under Reports→Payment history option.