Public IP Address

All Virtual Machine created shall be preserved with internal IPs allotted from SDC. These IP's are dedicated exclusive for these VM's and **MUST NOT** be changed. Reserved Public IP address shall only be allotted to such VM's upon receiving appropriate mail / firewall template and approval from KSITM.

Backup Services

Backup services are configured to capture only for Virtual Machines and are restricted only to restore from the time capture. The Backup Solution, policies, retention period and procedures shall be processed from SDC end. Restoration process shall include only full file system.

Data Retention Policy

As of now we are having month and weekly Full backup with retention period of 1 month, daily incremental and differential backup with a retention period of 1 week.

Appendix A

1. Server1

Details of VM	Remarks
VM Name	NTBR
Number of VCPUs	4
RAM (GB)	2 GB
OS Type with Version	Ubuntu 16.04
No. NIC Required	1
Storage (GB)	20 GB
Public IP Address	Yes/No
Client Access	✓SSH/RDP
Backup Services	✓Yes/No
Specify all services & versions run on this VM (Web/App/DB/Mail/LDAP/others)	Web nodemailer 4.6.6 MongoDB 4.0