

SickKids Research Training Centre Trainee Travel Award 2016-2017: Application Cover Page

Trainee information	
Name <u>Anushri Swarup</u>	Position <u>Graduate Research Student</u>
RI phone number	Email <u>arushri.swarup@sickkids.ca</u>
Supervisor <u>Dr. Adrian James</u>	Supervisor email <u>adrian.james@sickkids.ca</u>
RI Program	Name of event <u>2nd World Congress on Endoscopic Ear Surgery</u>
Location <u>Bologna, Italy</u>	Dates <u>27-Apr-2017</u> to <u>29-Apr-2017</u>

Required documents	
If you attended a meeting or conference:	If you attended a workshop:
Completed Application Cover Page	Completed Application Cover Page
Proof of attendance (e.g. letter from conference administrator, name tag, etc.)	Proof of attendance
Proof of presentation of your research at the meeting/conference (e.g. conference booklet)	Copy of certificate of completion for course
Copy of abstract	Copies of all receipts submitted to Accounts Payable and AP Form
Copies of all receipts submitted to Accounts Payable and AP-1 Form	Copy of the complete Monthly Income (MI) report showing the reimbursed expenses including journal report, payable details page and purchase card details (if lab purchase card has been used)
Copy of the complete Monthly Income (MI) report showing the reimbursed expenses including journal report, payable details page and purchase card details (if lab purchase card has been used)	Breakdown of expenses being submitted for reimbursement
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Signatures – These signatures attest that none of these expenses have been reimbursed through any other source of funding.

Trainee signature <u>Anushri Swarup</u>	Date <u>13-Jun-2017</u>
Supervisor signature <u>[Signature]</u>	Date <u>13 June 2017</u>