

598 Napa Valley Avenue Woodbridge, ON L4H 1R1
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HIGHLIGHTS OF QUALIFICATIONS

- Hard-working and always prepared for any issues that may arise.
- Excellent communication and listening skills.
- An extremely quick learner that performs tasks at the highest level.
- Ability to have a flexible work schedule: weekdays, weekends, and evenings.

RELEVANT SKILLS AND EXPERIENCE

Technology Skills:

- Proficient in C/C++, Python, Java, CSS/HTML5, Javascript, BASH
- Microsoft Office Suite

Academic Skills:

- Exceptionally detail oriented and well organized.
- On track to graduate with 3.5 GPA
- Eager learner and extremely motivated to improve on existing skills

Teamwork Skills:

- Accepted and provided constructive criticism towards fellow students in all classes.
- Discussed and planned out strategies between other students to ensure success.
- Ensured that fellow students felt welcome and their opinions appreciated.

WORK/VOLUNTEER EXPERIENCE

Volunteer | Newmarket High School

Newmarket, ON - September 2017 - May 2019

- Assisted teachers in managing the classroom as requested.
- Used strong interpersonal communication skills to convey information to young students and office administrators.
- Adhered to safety protocols and instructions to maintain safety for students and other teachers.
- Tracked personal volunteer hours in spreadsheets for mandatory reporting.

EDUCATION

Graduated highschool in June 2021 and is pursuing a diploma at Seneca College in the Computer Programming and Analysis program.