



Arvind Gupta

Student

PROFILE

Business Administration Student.
I consider myself a responsible and orderly person.
I am looking forward for my first work experience.

CONTACT

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Address

Kathitand,Ratu, Ranchi, Jharkhand-835222

SKILLS

- Ms Word
- Ms PowerPoint presentation
- Ms Advanced Excel
- Time Planning
- Effective communication
- Problem solving
- Event management
- Networking
- Leadership skills

EDUCATION

MBA (2022-24)

Birla Institute of Technology, Mesra, Ranchi
7.7 sgpa (pursuing)

BBA (2018-21)

Birla Institute of Technology, Mesra, Ranchi
7.02 sgpa

Intermediate of Commerce (2018)

Cambrian Public School, Kanke, Ranchi (CBSE)
65.8%

Matriculation (2016)

Cambrian Public School, Ratu, Ranchi (CBSE)
8.8 cgpa

WORK EXPERIENCE

Naya Sawera NGO

(Digital marketing)

Aditya Birla Fashion and Retail Ltd. (Pantaloons)

During my Internship, I learnt store management, Visual Merchandising, Inventory Management, Time Management, Customer service, Retail operation, Product knowledge, sales techniques and cash handling.

ACHIEVMENT

- Enthusiastic member of student council in school.
- Captain of School cricket team.
- Secured first position in Inter School debate competition.
- Secured first position as a part of team in various science exhibitions in school.
- Secured second position in International Art and Craft contest.

LANGUAGE

- English
- Hindi