

STATE OF WISCONSIN, CIRCUIT COURT, _____ COUNTY

IN THE MATTER OF THE ESTATE OF

☐ Amended

Name _____

**Petition for
Special Administration
(Formal Administration)**

Case No. _____

UNDER OATH, I STATE:

1. The decedent, with date of birth _____ and date of death _____, was domiciled in _____ County, State of _____, with a mailing address of _____.
2. I am interested as _____.
3. Other proceedings concerning the estate of the decedent
☐ are not pending
☐ are currently pending
☐ were previously completed
in Wisconsin or elsewhere.
Explain: _____
4. The decedent
☐ did ☐ did not receive Medical Assistance/Medicaid.
☐ did ☐ did not receive Family Care and/or Partnership benefits (through a Managed Care Organization – MCO/CMO).
☐ did ☐ did not receive benefits from the Community Options Program (COP).
☐ did ☐ did not receive benefits from Wisconsin Chronic Disease Program.
☐ was ☐ was not a patient or inmate of a state or county hospital or institution, or responsible for any person owing an obligation to the state or county.
Explain: _____
☐ The petitioner lacks information to complete this section.
5. If the decedent was ever married, complete the following: (If more than one spouse, ☐ **See attached.**)
Name of spouse: [☐ living or ☐ deceased] _____
☐ Married to decedent.
☐ Divorced from decedent.
The spouse ☐ did ☐ did not receive benefits from the Community Options Program (COP).
The spouse ☐ did ☐ did not receive benefits from the Wisconsin Chronic Disease Program.
☐ The petitioner lacks information to complete this section.
- ☐ 6. The decedent died leaving a
☐ will, dated _____. ☐ codicil(s) (if any), dated _____.
7. The names and mailing addresses of all interested persons are: (For any person with disabilities, also list any guardian of estate; for any person in the military, also list attorney or attorney in fact; and for any minor, list date of birth.)

Name	Relationship	Mailing Address	If Minor, Date of Birth

8. It is necessary to appoint a special administrator because
- ☐ A. there is no estate to be administered and an act should be performed on the part of the decedent, the performance of which affects or is of importance to the petitioner or any other person.
 - ☐ B. the final judgment of distribution in the estate has been entered and an act remains unperformed in the estate, or unadministered assets have been found or may be found belonging to the estate.
 - ☐ C. the estate can be settled under summary settlement or summary assignment.
 - ☐ D. it is necessary to conserve or administer the estate of a decedent before letters can be issued to a personal representative.
 - ☐ E. circumstances provided in §867.05(5)&(6), Wis. Stats., exist.
 - ☐ F. a cause of action exists for or against the decedent or the decedent's estate and it is necessary that some act be performed before letters can be issued to a personal representative.
 - ☐ G. other circumstances exist which in the discretion of the court require the appointment of a special administrator.
 - ☐ H. Other: _____

9. The special administrator requires

- ☐ A. only these specific powers: _____
- ☐ B. all the general powers, duties and liabilities as personal representative.
 - ☐ Except: _____

☐ 10. Other: _____

I REQUEST THE COURT:

- ☐ 1. Set a hearing on the Petition.
- 2. Order notice, if required by the court.
- 3. Grant the Petition authorizing powers, duties and liabilities of special administrator as stated above.
- 4. Issue Letters of Special Administration to _____,
mailing address _____.
- ☐ 5. Other: _____

State of _____
County of _____
Subscribed and sworn to before me on _____

Notary Public/Court Official

Name Printed or Typed

My commission/term expires: _____



Petitioner

Name Printed or Typed

Address

Telephone Number

Form completed by: (Name)

Address

Telephone Number

Bar Number