

DELOITTE GLOBAL PERFORMANCE MANAGEMENT

Offline Performance Snapshot Form

Section 1: Deloitte Global Team Member: *Complete the fields below and send the form to the Team Leader.*

*** Indicates Required Fields ***

Name *

E-mail Address *

Team Leader Name *

Start Date (Month/Date/Year) *

End Date (Month/Date/Year) *

Project Hours *

Project Name *

Project Description (*Optional*)

Section 2: Team Leader: Review above for accuracy and complete the fields below by making appropriate selections using the drop down menus provided. Once complete, please save a copy of this file on your laptop and e-mail it to [Deloitte Global RPM Support](#) mailbox.

NOTE: DO NOT SEND OR COPY TO THE TEAM MEMBER

Performance Snapshot (*To be Filled by Team Leader Only*)

1. Considering the scope of the work you oversaw and the expectations of the role, this person delivered a high-quality contribution on this work. *
2. Based on what I know of this person's performance, I would want this person on my team. *
3. Team member is at risk for low performance? *
4. Based on what I know of this person's performance, this person is currently operating at the next level. *

If you have any questions, please reach out to [Deloitte Global RPM Support](#) team & we will be glad to assist you!
