Undergraduates Seeking Internships

Alexia J. Fite

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EDUCATION

YALE UNIVERSITY, New Haven, CT May 2019

Bachelor of Arts: Computer Science & Psychology, Expected May 2019

Relevant Coursework: Intro to Programming, Intro to Computer Science, Mathematical

Tools for Computer Science, Data Structures & Programming Techniques.

June 2015 GARFIELD HIGH SCHOOL, Seattle, WA

GPA: 3.96

HONOURS/ACTIVITIES: National Merit Scholarship Finalist, AP Scholar with Distinction,

Varsity Tennis Captain, 2014 State Doubles Champion, National Honor Society Treasurer, DECA

SKILLS

Languages: Advanced French (native speaker)

Computer: Basic Knowledge - JAVA, C, HTML, LATEX

Intermediate Knowledge - RACKET

Advanced Knowledge - Word, Excel, PowerPoint

Interests: Tennis, skiing, golf, web design, Rubik's cubes, backpacking

Experience

Aug 2016 Intern at Sutter Securities Inc, Seattle, WA

Assistant to Managing Director — Focus on Municipal Bonds

Worked directly with the Managing Director of the Seattle branch. Gained a capable understanding of municipal and corporate bonds. Learned how to operate a Bloomberg machine and assisted in trade transactions. Developed client spreadsheets on Excel, including portfolio analysis, and participated in client meetings. (Letter of Recommendation available.)

July 2015 Intern at Mandarin Associates Ltd, Hong Kong

- Present

Website development

Developed a new website for Fozzils ®, a brand owned by Mandarin Associates. Wrote, directed and presented in informational videos, organized product photo shoots, and designed, implemented and launched a new site, www.fozzils.com.

Aug 2015

Field researcher at Shan Shui, Tibetan Plateau, China

& Aug 2014

Volunteer Researcher for Chinese Conservation NGO

Spent one month in the field each summer. In association with Beijing University and The Snow Leopard Trust: includes setting camera traps, scat collection, participating in biodiversity survey and documenting snow leopard habitats.

ACTIVITIES

HAPA Club | President, 2016 - Present

- 2015-Present
- · Lead weekly board and club-wide meetings
- · Coordinate cultural events & inter-cultural group discussions
- · Work with other cultural groups like Asian American Cultural Center to promote cultural literacy on campus

YALE CLUB TENNIS TEAM, YALE SKI TEAM