Michael Antonio Kalabat

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OBJECTIVE: Seeking an internship in Biosystems Engineering or related position to add distinct value towards my skills while attaining key knowledge for future experiences.

EDUCATION

- **Michigan State University**, East Lansing, MI   Expected: May 2017
- Bachelor of Science in Biosystems Engineering, Biomedical Concentration
- Applicable classes: Heat & Mass Transfer, Fluid Mechanic, Microbial Systems Engineering, Thermodynamics, Biosystems Engineering Lab, Statics, Bio Materials
- **GPA 3.40**

EXPERIENCE

K4 General Contractor   May-September of 2015/2016

Construction-Project Manager's Assistant

- Provided site supervision and field support to staff
- Maintained the construction site from the regulation of safety/codes to the scheduling of contractors
- Worked on a diverse range of commercial construction projects mainly in medical construction
- Gained Knowledge in site plan approvals and city inspections
- Gained skills in organization, time management and project efficiency
- Gained Knowledge of the engineering of commercial buildings

Holiday Inn Express   May 2012-September 2015

Hotel Operation-Manager's Assistant

- Managed and coordinated employees in variety of guest service responsibilities
- Intensified communication skills through communicating between costumers and employees to achieve efficiency
- Cultivated leadership abilities through leading employees

ACTIVITIES

Chaldean American Club VP   September 2013-Present

- Serve as Secretary on the executive board
- Organize meeting and events to engage and educate members on updates
- Volunteer in community on a variety of projects, including work with the Ronald McDonald House and local churches
- Enhance knowledge about the Chaldean culture and community and enhance cultural diversity in the community

SKILLS

General

- Ability to work in groups efficiently to complete a project
- Ability to perform under pressure to meet deadlines
- Strong critical thinking, problem solving, public speaking and leadership skills

Software/Hardware

- Microsoft suite and Matlab
- Centrifuge, light microscope, streaking techniques on blood agar plates, micro pipetting,
- Digital voltmeters DVM, function generators, circuit board