

# Richard M. Treinen

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## EXPERIENCE (CONT.)

- Coordinating the flow of instructions and information between production, customer service, shipping/receiving and technical departments
- Negotiated purchases from vendors that saved thousands of dollars

### **Shipping/Receiving Clerk (10/91 – 8/96)**

- Started in the shipping department, packing boxes and picking orders
- Promoted to expeditor in charge of placing manufactured products into stock out of QC
- Elevated to lead shipping processor where I set up and ran the computer system that processed all outgoing shipments
- Final year in shipping/receiving became the head of the receiving department before being promoted to Materials Manager

### **U.S. Army Reserve, Santa Barbara, CA**

#### **Civil Affairs Specialist (2/92 – 2/97)**

- The Civil Affairs branch of the Army is involved with the administrative and physical aspects of host government support, liaison and the processing of refugees
- November 18, 1998 – Honorable Discharge
- Rank: Sergeant, E-5

### **Spedition Bender (Bender Freight Co.), Darmstadt, Germany**

#### **Freight Truck Driver (9/90 – 9/91)**

### **Bünz Bauunternehmung (Bünz Construction Co.), Darmstadt, Germany**

#### **Construction Laborer (4/90 – 9/90)**

### **U.S. Army, Darmstadt, Germany**

#### **Combat Engineer (2/87 – 2/90)**