# **CAROLINE M**

# GEOGRAPHY: Geographically Flexible, International, Southern California

INDUSTRY: Entertainment, Journalism, Marketing/Advertising, Publishing/Editing, Visual Arts/Design

#### **EDUCATION**

Scripps College Claremont, CA

Expected May 2015

- Bachelor of Arts in Media Studies—Critical Studies
- Senior Thesis: eXplicit content: A Discussion of the MPAA Film Rating System and the NC-17 Rating
- Cumulative GPA: 3.7

Facultad Latinoamericano de Ciencias Sociales sede Argentino (FLACSO)/Universidad de Buenos Aires (UBA)

Spring 2014

CIEE Spanish Language Study Abroad Program in Buenos Aires, Argentina with homestay

St. George's School Newport, RI

May 2011

CentroMundoLengua Cádiz, Spain

June-July 2010

April-May 2009

• 1 Month Spanish Language Immersion Program with homestay

# Geronimo (School Sailing Vessel, St. George's School)

• 6 Week Academic Semester-at-Sea Program (Sailed from Puerto Rico to Newport, RI)

#### **EXPERIENCE**

Iron Wav Films Production, Translation, Research Intern, Laguna Beach, CA

September 2014-present

Translated Spanish and conducted public relations research for Big Dream (2014)

## Scripps College Sallie Tiernan Field House Lifeguard, Claremont, CA

September 2011-Present

- Worked with a team to ensure safety of all patrons in and around pool area
- Attended weekly in-service training to keep lifeguard, first-aid, and CPR/AED skills current

# YMCA Camp Fuller Sleepover Camp Staff Member, Wakefield, RI

Summer 2011-Summer 2014

- Senior Cabin Counselor: Worked with a co-counselor to manage cabins consisting of 8 girls aged 13-15
- Windsurfing Instructor: Taught basic and advanced skills to groups of up to 4 campers aged 7-16
- Lifeguard: Individually oversaw entire waterfront areas containing 10-50 campers aged 7-16, worked with a team of lifeguards as part of the emergency response team for potential drowning victims

## Flickers: Rhode Island International Film Festival (RIIFF) Public Relations Intern, Providence, RI

January-February 2014

- Wrote and Published a featured posting on the RIIFF Blog: "RIIFF Alumni Showcase Interview: Director Mark Gill"
- Sorted and provided feedback to supervisors on festival submissions (short and feature-length films, scripts)
- Event Planner for <u>The Red Carpet Experience: Providence</u>
  - Drafted invitation letters to Producer's Circle and Dream-Maker Award winners and honorees, organized and managed silent auction and gift bag donors as well as food and drink sponsors
- Operated the festival's main phone line and worked directly with festival supervisors on a daily basis

## Africa Media Wildlife Documentary Film Intern, Mossel Bay, South Africa

July 2013

- Writer, Director, Editor: Draw the Line: An Exploratory Documentary (2013)
- Learned digital photography/videography and Adobe Premiere editing software
- Shot footage of wildlife for Africa Media and Ocean's Campus and Research Center

## The Scripps Voice (newspaper) Staff Writer, Claremont, CA

January-May 2013

Wrote bi-weekly movie reviews and editorials distributed to the publication's 1000+ readers

#### AWARDS AND HONORS

Scripps College: The Sands Essay Award for Excellence in Freshman Writing Nominee for partial scholarship

December 2011

National Spanish Honor Society: Martín Fierro Chapter Inductee

December 2010

Aquidneck Island High School Poetry Competition Winner

April 2010

## **SKILLS**

**Media:** basic editing for Adobe Photoshop and Premiere, proficient in Final Draft, proficient in social media outlets (Facebook, Twitter, YouTube, Tumblr, Instagram)

Computer: Proficient with Mac and PC computing, Microsoft Office, and GoogleDocs, basic HTML skills

Photo/Video: Basic production and editing skills for digital as well as black & white photography/videography

Language: Proficient in reading, writing, and speaking Spanish

Writing: Screenwriting, newspaper, memoir, blog, academic, and poetry writing skills

# **INTERESTS**

Travel (have visited 5 continents and 22 countries/territories), Film and Television, Literature and Writing, Language and Culture