

## **NIKKI B**

**GEOGRAPHY:** Northeast, Northern California and Bay Area, Southern California

**INDUSTRY:** Entertainment, Government/Public Policy, Journalism,  
Marketing/Advertising, Publishing/Editing

### **EDUCATION**

**Scripps College, 3.72 GPA, Claremont, CA**

**May 2014**

B.A. Politics and International Relations (Honors), History Minor

### **MEDIA & ENTERTAINMENT EXPERIENCE**

**Aspire Talent Management, Santa Monica, CA**

**September 2014 - Present**

*Intern*

- Updated in Entertainment to show pitches, project submissions, and auditions; updated call list and calendar; edited client résumés on Actors Access; wrote social media posts, and researched buyers for the American Film Market.
- Submitted clients for roles using Breakdown Express and wrote script coverage for clients' work.

**Depth of Field Productions, Los Angeles, CA**

**September 2013 - May 2014**

*Intern*

- Wrote script coverage and notes; researched articles for production potential; worked on development-related research projects; compiled information regarding talent for upcoming projects.
- Covered heavy phones when assistant was out and assisted in office administrative duties.

**Northlich Advertising, Cincinnati, OH**

**June 2011 - July 2011**

*Copywriter Intern*

- Collaborated with an art director and team of copywriters to create a marketing campaign for Ohio State Univ.
- Proofread and wrote radio scripts, emails, website copy and tweets for clients such as American Greetings, White Castle, and Long John Silvers.

### **POLITICAL EXPERIENCE**

**National Criminal Justice Association, Washington, D.C.**

**June 2013 - August 2013**

*Intern*

- Attended briefings and hearings on Capitol Hill to summarize a subcommittee's potential.
- Wrote and copy edited articles for the organization's newsletters; helped prepared for the annual conference.

**Department of Government, University College Cork, Ireland**

**October 2012 - December 2012**

*Research Assistant*

- Authored a thesis about each president's relationship to the Supreme Court using sources such as journal articles, books and magazines to create a comprehensive report for Professor Neil Collins.

**Office of U.S. Senator Dianne Feinstein, Los Angeles, CA**

**May 2012 - August 2012**

*Congressional Intern*

- Answered, prioritized and filtered constituent phone calls and letters, logged comments, sorted mail.
- Researched local and national issues pertaining to the Senator's interests; prepared memorandums for staff.

### **CAMPUS ACTIVITIES**

**Scripps Advocates for Survivors of Sexual Assault, Claremont, CA**

**October 2013 - May 2014**

*Support Member*

- Answered phone calls from survivors throughout Spring semester; received 22 hours of crisis intervention, trauma and active listening training from qualified professionals to assist survivors of sexual assault.

**Voice Newspaper, Claremont, CA**

**September 2010 - May 2013**

*Staff Writer*

- Wrote bi-weekly articles; conducted interviews for articles; participated in pitch meetings.

**[in]Visible Magazine, Claremont, CA**

**September 2010 - May 2012**

*Managing Editor*

- Led team meetings, assigned articles; fact checked, copy edited and approved design for published content.

### **SKILLS & AWARDS**

- Proficient in Mac/PC, Microsoft Office Suite (Word, Excel, Outlook), Adobe (InDesign), Final Draft, inEntertainment, Breakdown Services, Facebook, Twitter, Wordpress, Google Drive, Tumblr, LexisNexis.
- David Null 2013 Internship Grant Award, Capstone Award for Senior Thesis, Dean's List (4 semesters).