

Monika Michalik

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Objective

Obtain an internship to apply my skills and interests in Biosystems Engineering along with my critical and analytical thinking, teamwork, and communication skills during the summer of 2017.

Education

Michigan State University, East Lansing, MI
Bachelor of Science in Biosystems Engineering

Expected: May 2018
GPA 3.57

Professional Experience

Michigan State University ADREC, East Lansing, MI
Bioenergy Laboratory Technician/Research Assistant

January 2016-Present

- Engage with colleagues of Anaerobic Digestion Research and Education Center to complete projects
- Collaborate with clients to perform tests on potential biogas samples for analysis
- Communicate with professional staff to ensure efficiency in the work place

Spring Break Corporate Tour, Boston, MA
Program Participant

March 2016

- Selected from 70 applicants to participate in program
- Gained exposure to 9 different company environments through tours and presentations
- Networked with representatives from 16 different corporations

Work Experience

Lyman Briggs Mathematics Learning Assistant, East Lansing, MI
Learning Assistant

September 2016-Present

- Engaged with professors during class to allow students the maximum learning experience
- Collaborated with professors to set up office hours and exam review sessions for students
- Provided proper information and study techniques to undergraduate students

MSU Level I Service Center Representative, East Lansing, MI
Customer Service

March 2015-December 2015

- Engaged with residents through direct informational support to provide quality customer service
- Collaborated with maintenance to provide safe living conditions for residents
- Provided proper information to visitors on campus locations, events, and general information

MSU Residential and Hospitality Services, East Lansing, MI
Salad Preparation/Dish Room/Food Preparation

September 2014-March 2015

- Maintained food while assisting upper level workers in group efforts
- Collaborated with other workers to ultimately enhance experience of residents
- Coordinated with other employees to maintain facilities to promote a welcoming environment

New Palace Bakery, Hamtramck, MI
Customer Service/Cashier

May 2014-June 2016

- Assisted in developing pastries with coworkers to produce quality, high demand products
- Provided customer service while performing cash transactions
- Translated between Polish and English in a multicultural workplace and community

Activities

- Society of Women Engineers, *Member*
- Hall Government, *Advertising Chair*
- 2nd Dan black belt in TaeKwonDo, *Instructor*

Decemeber 2015-Present
September 2015-December 2015
October 2006-May 2013