

VIVIENNE W

GEOGRAPHY: Hawaii, Pacific Northwest Northern California and Bay Area

INDUSTRY: [Entertainment](#), [Event Planning](#), [Fundraising/Development](#),
[Human Resources/Recruiting](#), [Start-Ups](#)

EDUCATION

2011 – 2015	Scripps College B.A. Media Studies with a Minor in Psychology Related Coursework: Video Production, History of American Film, Mexican Visual Cultures, Adolescent Development, Child Development, Research Methods, Intermediate French	Claremont, California
July – Nov 2013	Victoria University of Wellington Related Coursework: Media, Society and Politics, Introduction to Sociology	Wellington, New Zealand

WORK EXPERIENCE

May – Aug 2014	Seafair Summer Festival <i>Event Production and Neighborhood Liaison Organizer</i> <ul style="list-style-type: none">• Used problem solving skills in a high pressure environment to mediate neighborhood complaints about noise, parking, and crowds• Raised awareness of Seafair events at community meetings• Managed and created Excel spreadsheets for organizing hundreds of volunteers and responding to hundreds of ticket requests• Leader of bag check system for over 500 people who ran the Torchlight 5K	Seattle, Washington
Jan 2012 – Present	Scripps College Development Office <i>Fundraising Caller</i> <ul style="list-style-type: none">• Cold call over 100 Scripps College alumnae and families per 3-hour shift, raising over \$6,000/yr• Won Phonathon best conversationalist award 2012-2013 for building rapport with constituents from all ages and backgrounds• Train new callers on how to articulate need for and benefits of contributions	Claremont, California
May – Aug 2012 & Dec 2013	American Eagle <i>Sales Associate</i> <ul style="list-style-type: none">• Welcomed guests and aided them in finding appropriate merchandise• Responded to customer inquiries about sales and merchandise• Sold and performed daily reporting, while providing outstanding customer service• Kept the store clean and organized for the benefit of the customers	Seattle, Washington

OTHER RELATED EXPERIENCE & SKILLS

Sept - Dec 2012	<i>The Children's School at Claremont McKenna College</i> <ul style="list-style-type: none">• Assisted in the care of children ages 2 to 8.• Interacted with students in teaching language, art, science, math, cooking, dramatic play, music and movement	Claremont, California
Sept 2009 – May 2011	<i>Ten Thousand VILLAGES, Sales Associate Volunteer</i> <ul style="list-style-type: none">• Aided customers in finding merchandise, promoted developing world handcrafted gifts and operated register	Pasadena, California