

## CARRIE L

GEOGRAPHY: Mountain

INDUSTRY: Architecture/Planning, Event Planning, Environment/Sustainability,  
Human Resources/Recruiting, Marketing/Advertising

### EDUCATION

**Scripps College**, Claremont, CA

May 2014

*Bachelor of Arts*, Humanities Major with Urban Studies Focus, Art Minor  
*Capstone Day Scholar*, honor for senior thesis on Berlin's Alexanderplatz  
IES Metropolitan Studies Program, Berlin, Germany (Spring 2013)

### EXPERIENCE

**Rivera Lodge Bed & Breakfast**, Pinedale, WY

June - October 2014

*Lodge Manager (promoted from Intern position in 2013)*

- Oversaw all seasonal lodge operations, such as implementing new and maintaining existing sustainable practices, small business marketing strategies, social media and advertising efforts, budgeting, and grant writing for historical architecture grants
- Sourced local, fresh ingredients for catering and lodge dining
- Designed and developed logo graphics and merchandise

**Motley Coffeehouse**, Claremont, CA

August 2013 – May 2014

*Products 1 Manager*

- Managed a \$120,000 annual products budget and maintained weekly inventories for non-profit, sustainable and fair-trade business, created and maintained cost effective supply from national distributors to restaurant
- Developed and maintained professional relationships with vendor representatives, helped to hire, train, and supervise 50 employees as part of management team
- Attended the Natural Products Expo West

**Rivera Lodge Bed & Breakfast**, Pinedale, WY

June – August 2013

*Intern*

- Participated in Young Women's Entrepreneurial internship where I learned the demands of starting and owning a small business

**Motley Coffeehouse**, Claremont, CA

August – December 2012

*Products 2 Manager*

- Managed a \$40,000 budget and coordinated with local vendors, coffee roasting company, and student bakers
- Organized events to engage student community regarding supply chains

**Amy's Farm**, Ontario, CA

January – May 2012

*Intern*

- Participated in sustainable community farming by harvesting 100 lbs. of produce weekly to distribute to local shelters and non-profit organizations

### INTERESTS

Book arts, graphic and web design, swimming, yoga, cooking Indian food