ALEXANDRA MICHEL

5998 Alcala Park San Diego, CA 92110 alexandramichel@sandiego.edu (952)-457-1418

EDUCATION:

University of San Diego (USD)

Bachelor of Communications

Expected May 2020

Edina High School

GPA: 4.02

Edina, MN

2016

EXPERIENCE:

Nanny

■ Assisted parents in maintaining children's summer schedules

Edina, MN

• Coordinated children's appointments and activities

Edina High SchoolEdina, MNYearbook Editor2015-2016

• Managed staff of 9 yearbook writers

• Evaluated writers' work for accuracy and consistency

• Coached new staff members

• Motivated staff to find creative angles for each piece

• Yearbook we created won Josten's Award of Excellence

Christ Presbyterian ChurchEdina, MNYouth Group Leader2013-2016

• Led small group of 12 girls

• Prepared and planned weekly lessons

• Encouraged the development and exploration of their faith

Summer Camp Leader 2014

• Supervised cabin of 10 girls

• Coordinated girls' schedules and activities for 6 days

HONORS AND AWARDS:

AP Scholar with Distinction 2016
National Merit Commended 2015
Academic Scholar, Edina High School 2013- 2016

SKILLS

Proficient in French
Basic Java coding
Skilled in Microsoft Office and Google Drive programs