

YUSHUANG S

GEOGRAPHY: International, Mid-Atlantic, Northeast

INDUSTRY: Consulting/Management, Finance/Banking, Government/Public Policy, International Relations, Start-Ups

Education

Scripps College, Claremont, CA

- Bachelor of Arts in Economics and Politics & International Relations
- Scripps Presidential Scholarship recipient
- 3.6 GPA

Expected May 2015

Experience

Global Engagement Intern, Human Rights Campaign, Washington, DC

May 2014 – August 2014

- Conducted research on global LGBT movement, particularly in Africa and Baltic states
- Contributed to more than 20 blog posts on international LGBT news and politics
- Assisted in preparation of materials for lobby visits to Capitol Hill and State Department
- Prepared all the logistics for weekly activist meetings
- Assisted in planning a reception for African leaders as part of the White House Young African Leaders Initiative
- Maintained global contact lists and updated department timeline
- Attended briefings, hearings, and other civil society-related events

Admin/Finance Intern, United Nations High Commissioner for Refugees

June 2013 – August 2013

Beijing Regional Office, China

- Provided general administrative support and assisted in office management
- Screened telephone calls and answered queries from asylum seekers and refugees
- Supported Programme Officer in collecting, registering, and maintaining information on asylum seekers
- Monitored day-to-day bank and cash accounts
- Prepared detailed cost estimates in budget analysis
- Assisted in coordinating the recruitment, assignment and separation of staff

Research Intern, Think Tank and Civil Society

May 2012 – August 2012

University of Pennsylvania, Philadelphia, PA

- Collected and analyzed data and updated TTCSP online database
- Conducted research on international peace and conflict in both individual and team manners
- Built strong teamwork skills by working and communicating with a tight-knit team of research interns
- Assisted in organizing the 2012 G20 Foreign Policy Think Tanks Summit
- Familiarized with basic administrative works

Financial Head, Scripps Entrepreneur Club, Claremont, CA

September 2013 – May 2014

- Prepared club's budget report and ensured that club activities adhered to the budget
- Recorded all expenditures and funds throughout the year
- Generated information on prospective donors and managed the online database
- Assisted in organizing fundraising events

Media Intern, PIRG Energy Service Corps, Claremont, CA

January 2012 – January 2013

- Raised awareness of energy conservation on campus and in local community through social media
- Drafted weekly emails to all interns and volunteers on campus
- Produced monthly educational videos and PowerPoint for local schools
- Updated official website
- Contacted schools and local newspapers and organized press conference
- Assisted in designing posters for campus-wide events
- Recruited and trained media volunteers

Skills

Computer: Mac OS, Microsoft Office, Microsoft Access databases, Adobe Photoshop, STATA

Language: Native Chinese speaker, Fluency in English, Intermediate written French

Other: news photography, black and white photography, documentary film-making