

Standard Job Description

Job Title: Data Analyst

Location: Remote

Employment Type: Full-Time

Experience Level: Entry to Mid-Level

Job Summary:

We are seeking a skilled and detail-oriented Data Analyst to join our growing team. You will be responsible for collecting, cleaning, and analyzing large datasets to provide actionable insights that support business decisions.

Key Responsibilities:

- Collect, process, and clean data from various sources.
- Perform data analysis and interpret trends or patterns.
- Develop dashboards and visualizations to present findings.
- Collaborate with teams to identify business needs and KPIs.
- Create reports using Excel, SQL, and BI tools like Tableau or Power BI.
- Ensure data integrity and accuracy in all reports and analytics.

Required Qualifications:

- Bachelor's degree in Computer Science, Statistics, Mathematics, or a related field.
- Proficiency in Excel, SQL, and one programming language (Python or R).
- Strong analytical and problem-solving skills.
- Familiarity with data visualization tools.
- Excellent communication skills.

Preferred Qualifications:

- Experience with cloud data platforms (AWS, GCP, Azure).
- Knowledge of machine learning basics.

Benefits:

- Competitive salary
- Health and wellness benefits
- Remote work flexibility
- Opportunities for career growth and training