

## Case study

Jamie, at Adventure Works, is attending a management meeting. She has been asked to prepare an Excel file that presents sales figures for the first quarter of the year and compares these figures to the results for the same period in the previous year. The management team would also like to gain insight into the sales performance of individual product lines. Let's help Jamie to complete these worksheets.

The first worksheet is called **Summary** and is in the workbook *Quarter One Report.xlsx*. In this worksheet, you'll need to complete the following actions:

- Create formulas that show the total quarter-one sales for both 2022 and 2023.
- Create formulas that show the percentage increase in sales in 2023.
- Break down these totals by month with the use of further calculations.

You will also need to create a new worksheet containing a PivotTable, which allows the management team to analyze and discuss the performance of individual products and product categories.