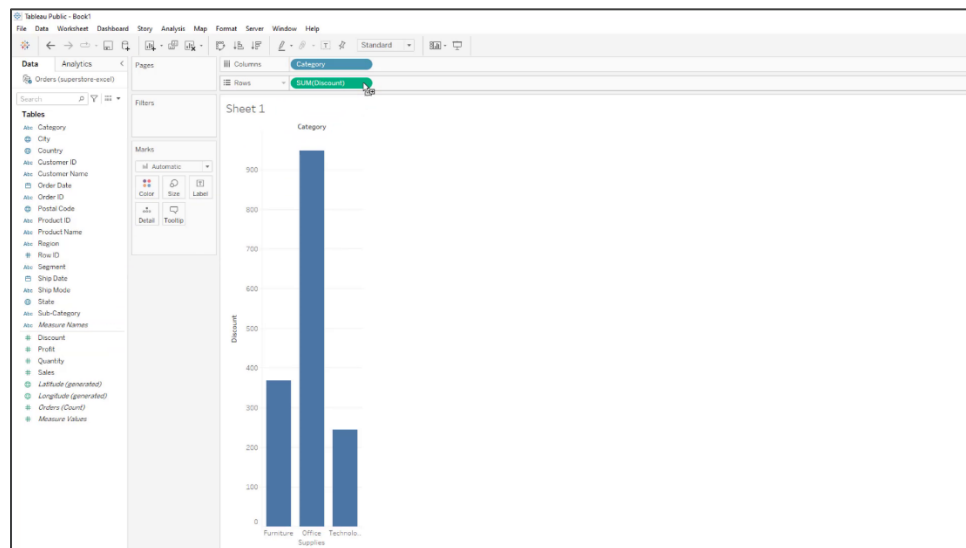# Lesson 04: Demo 05
Introduction to Cards in Tableau

Problem Statement: Use the **superstore-excel** to get familiar with cards in Tableau
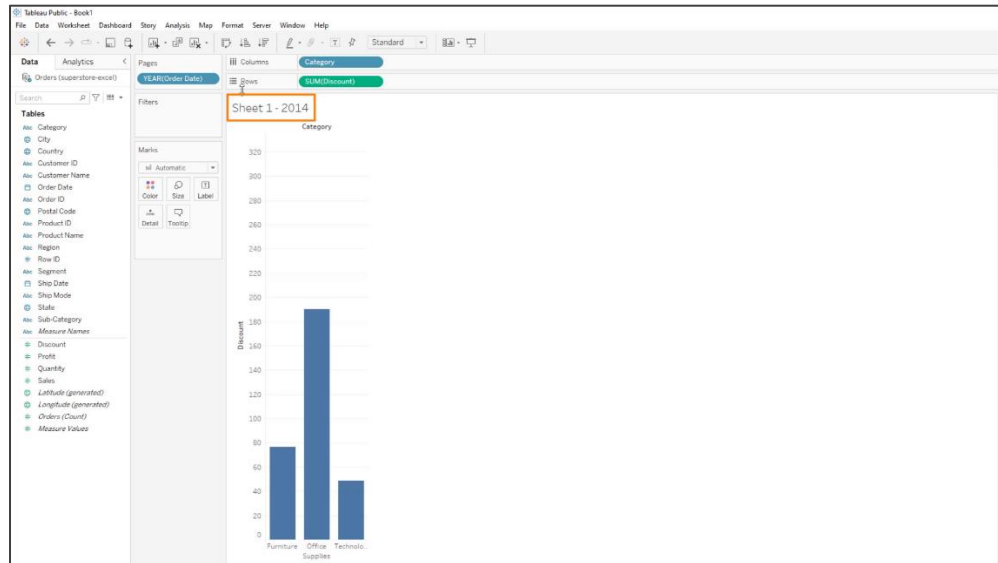
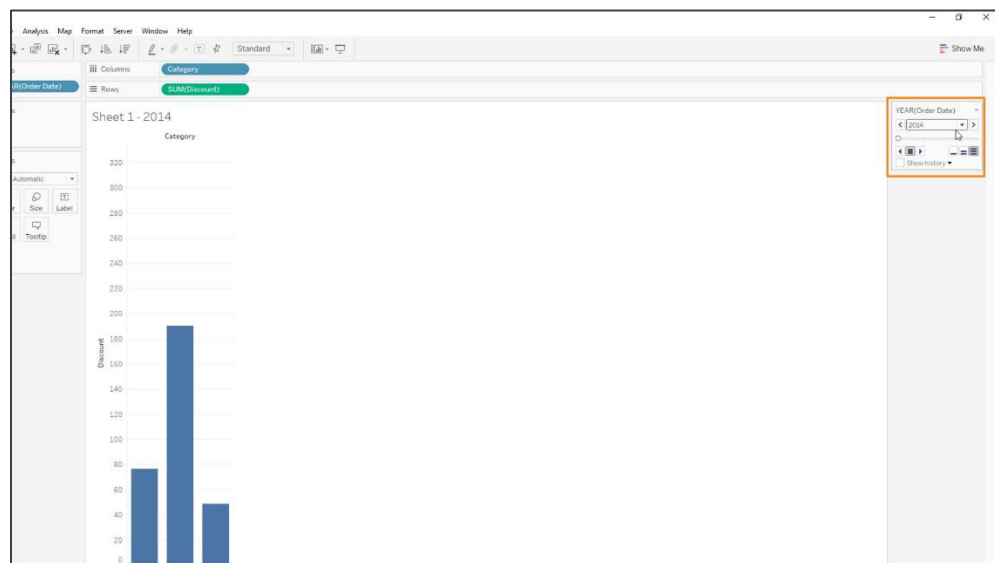**Steps to Perform:**

Step 1: Explore the Pages shelf

1.1 Drag **Category** to **Columns** and **Discount** to **Rows.**

1.2 Drag **Order Date** to the **Pages** shelf. Tableau displays one of the 2014 pages, as seen in the screenshot below.
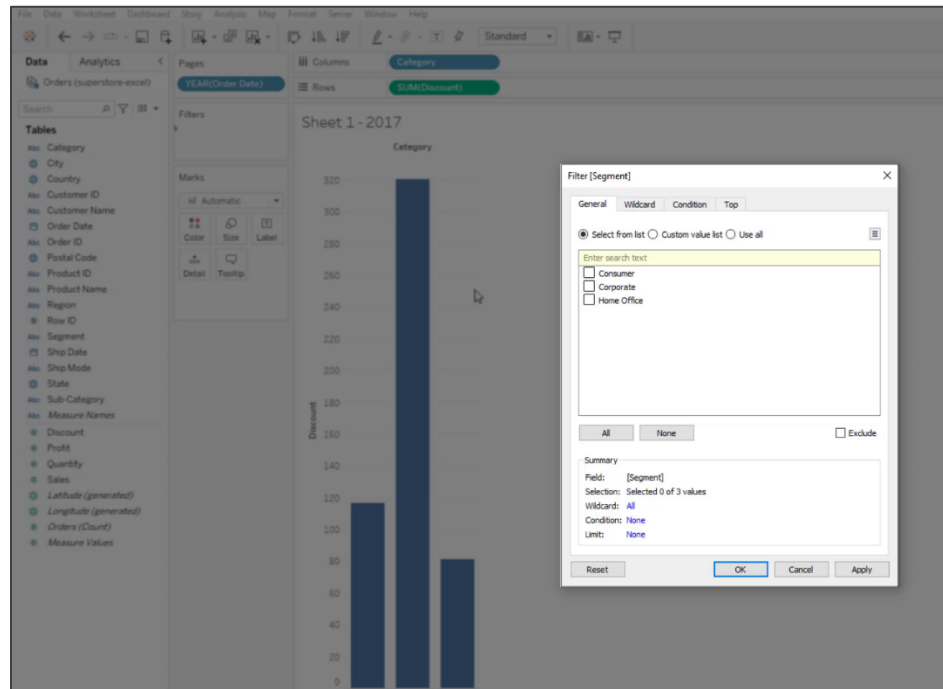

1.3 If you wish to change the page, click the arrow at the right side of the workspace.
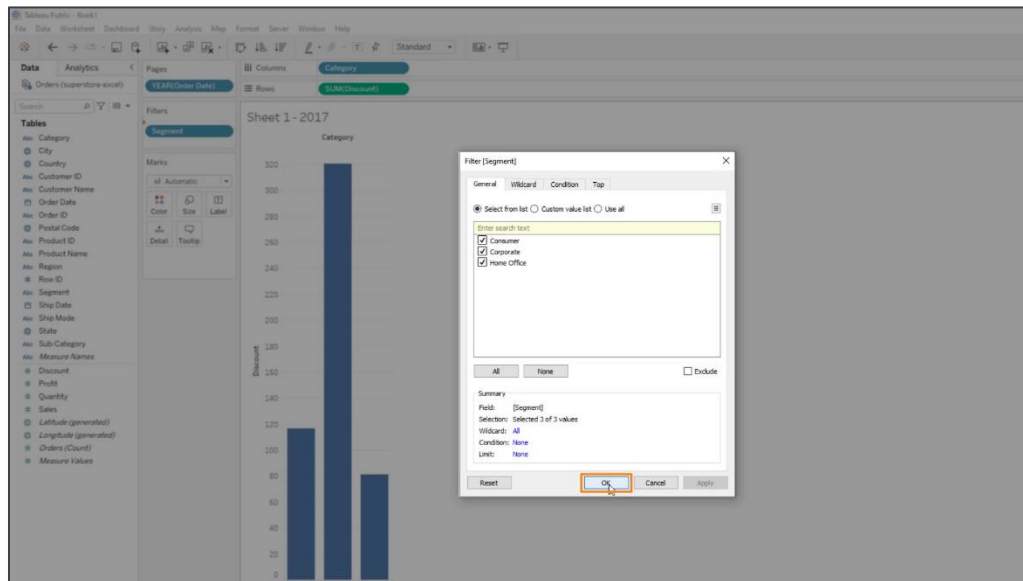
Step 2: Explore the Filters shelf

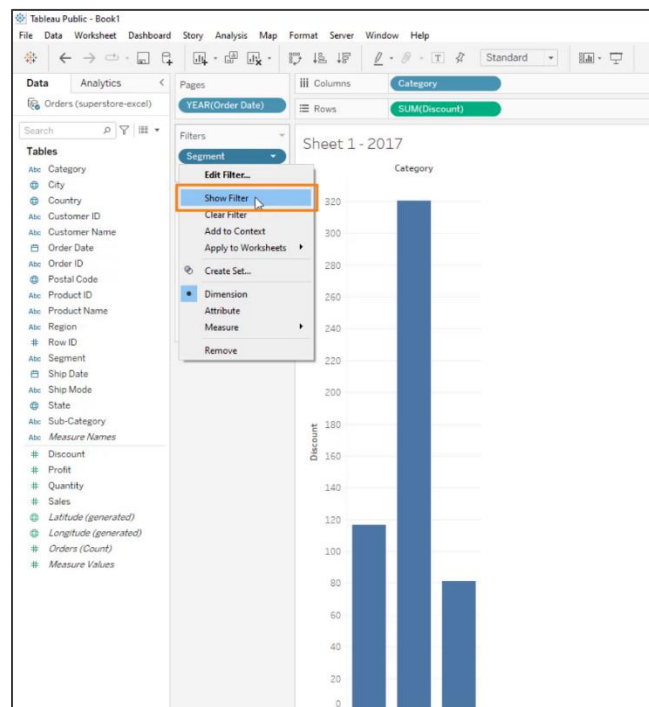2.1 Drag **Segment** to **Filters** shelf. A pop-up will appear.

Note: You can choose any of the options mentioned to filter the data. You can also switch tabs to choose a **Wildcard** if you want to match or exclude a value. You can choose the **Condition** tab if you want to select from a range of values or apply a formula.
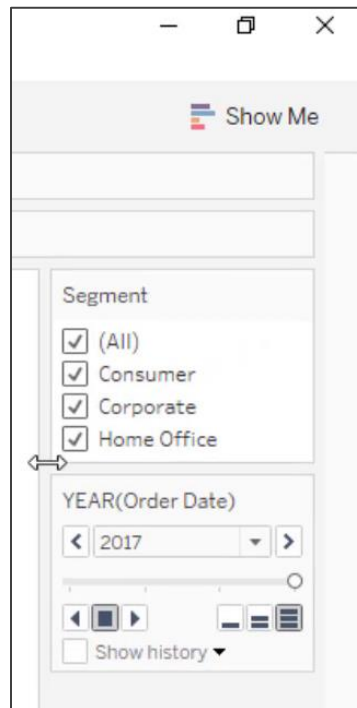
2.2 Go to the **General** tab, click **All, Apply**, and **OK.**

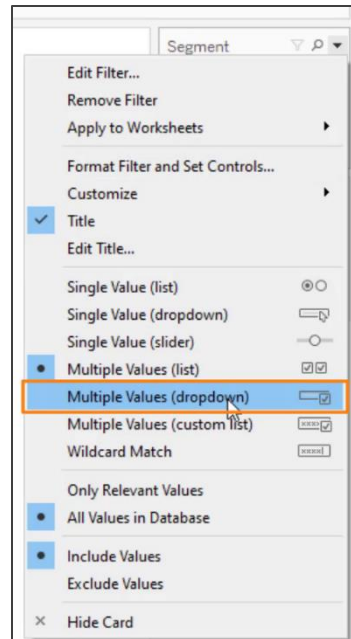2.3 Now, click on the **Segment** field in the **Filters** shelf and click on **Show Filter**

2.4 Observe the filter option available on the right-hand side of the workspace.
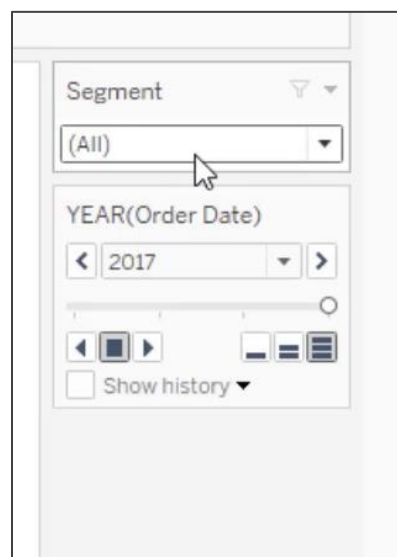
Step 3: Customize the Filters shelf

3.1 Click on the dropdown and click on **Multiple Values (drop-down)**

3.2 Observe that the filter is now a drop-down

3.3 If you click the **Consumer** and **Home Office** checkboxes, the data relevant only to those will be presented.