

Indian Institute of Information Technology Raichur

Internship and Placement Policy

(Effective from October 2025)

A. Eligibility for Registration in Career Services Cell (CSC)

1. A minimum **CGPA of 5.0** (equivalent to 50%) with **no active backlog** is required for registration in the Career Services Cell (CSC), in line with the graduation requirements prescribed in the Institute Ordinances.
2. Students must maintain this benchmark consistently after every semester, starting from the 5th semester onwards.
3. While the minimum benchmark for CSC registration is a CGPA of 5.0, students are advised that industry opportunities for candidates with CGPA below 6.0 are extremely limited. A **CGPA of 6.0 and above** should therefore be considered the **practical norm** for expecting successful placement through the Institute's on-campus process.

B. Classification of Companies (for Placements)

1. There is **no classification for internships**. The following classification is applicable only for **Pre-Placement Offers (PPOs)** or **Internships leading to PPOs**. The specified CTC ranges correspond to compensation offered upon conversion to a full-time role.
2. Companies shall be classified into four blocks:
 - **Block A:** CTC < ₹6 LPA
 - **Block B:** ₹6 LPA ≤ CTC < ₹10 LPA
 - **Block C:** ₹10 LPA ≤ CTC < ₹15 LPA
 - **Block D:** CTC ≥ ₹15 LPA or top-tier companies with global exposure/ESOPs/brand value.
3. CSC reserves the right to amend the classification as per prevailing industry trends.

C. Participation in Recruitment (Placement Process)

1. **Compulsory Participation until First Offer:**
 - Every registered student must apply to all companies for which they meet the eligibility criteria until they secure their first offer.
 - A **one-time exemption** may be used to skip one company at the student's discretion.
 - Two opt-outs shall invite **temporary debarment** from CSC.
 - A maximum of three opt-outs will lead to **permanent debarment** from CSC.
2. **Definition of Placement & Upgradation:**
 - A student is considered *placed* once their name appears in the official selection list of a company or an offer letter is received by them/CSC, **including cases where the offer is declined by the student**.

- Students may continue to avail opportunities for higher offers until placed in **Block D**.
- A maximum of **two Block upgrades** are permitted.
- Students placed in Block D must exit the placement process, except where the new offer provides a CTC at least **1.5 times higher** than the current offer.
- The upgradation policy applies to both **on-campus and off-campus placements**.

D. Internship Policy (Semester-long & Additional Options)

- Semester-long Internships (6th/7th/8th Semester):**
 - Minimum eligibility: **CGPA 5.0**, with **no active backlog**.
- 8th Semester Additional Internship Option:**
 - Students may pursue an internship in the 8th semester (in place of regular coursework), provided:
 - All credit requirements except the **major project/SWAYAM courses** are completed.
 - The student has **no active backlog**.
 - The internship is pursued **without a credit claim**.
 - Each case will be evaluated individually by a **Committee** constituted for this purpose.
- General Rules for All Internships:**
 - Students must secure **prior approval** from the Faculty Advisor, FIC-CSC, FIC-Academics, and Faculty Supervisor (for major project).
 - Internship details (organization, duration, stipend, mode) must be **formally reported** to CSC.
 - Students joining internships without approval, misrepresenting information, or withdrawing midway without prior intimation will invite disciplinary action.
 - Students are permitted to pursue **online/summer/winter internships** as per their interest.

E. Responsibilities & Code of Conduct

- Commitment:** Once registered for a company, the student must appear for **all stages** (test, GD, interview, etc.), irrespective of mode (on-campus, online, pool campus, or company premises).
- Institute's Reputation:** Any misconduct (absenteeism, misrepresentation, misbehavior with company officials, or unprofessional conduct) will invite immediate debarment, subject to reinstatement only by the **Disciplinary Committee**.
- Information Integrity:** Students must not misrepresent institutional information to companies or external stakeholders/media. Any such act will be treated as maligning the Institute's reputation.

F. Off-Campus Opportunities, PPOs & Mandatory Disclosures

1. PPOs obtained through internships must be **reported to CSC within one week**.
2. Independent off-campus offers must also be reported to CSC within one week.
3. Failure to disclose such offers may result in **de-registration from CSC** and **withholding of no-dues clearance**.

G. Disclosure of Non-Acceptance of Offers

1. Students must **formally inform CSC** in case they choose to decline an offer.
2. Failure to do so will be treated as **indiscipline** and may affect **no-dues clearance**.

H. Accountability and Penalties

1. Absenteeism after Registration

- Once a student registers for a company, it is mandatory to participate in all stages of the selection process.
- If a student remains absent after registering, they will be barred from participating in the **next two placement drives**. This is to discourage casual registrations and ensure fairness for both recruiters and fellow students.

2. Failure to Register for the First Offer

- Students are required to register for the first offer that comes their way, except in cases where the one-time exemption has not yet been used.
- If a student does not register for such an opportunity after exhausting their exemption, they will not be allowed to participate in the **next placement drive**.

3. Repeated Absenteeism or Misconduct

- Continuous absenteeism, unprofessional conduct, or deliberate disregard of CSC guidelines will be considered a serious violation.
- Such cases will lead to **permanent de-registration** from the placement process, thereby forfeiting the student's right to seek Institute-assisted placements.

4. Providing False Information

- Any instance of falsification or misrepresentation of information (academic records, resumes, documents, etc.) will result in immediate cancellation of candidature.
- The concerned student will also face **permanent de-registration** from CSC, with the matter possibly escalated for disciplinary action.

5. Tarnishing the Reputation of the Institute or a Company

- Actions that damage the reputation of IIIT Raichur or the recruiting organization, whether during the recruitment process or in public forums, will be treated as a grave offence.
- Such cases will be referred to the **Institute Disciplinary Committee**, which may impose penalties including suspension from CSC or other

academic/administrative consequences.

6. Failure to Disclose Non-Acceptance of an Offer

- If a student chooses not to accept an offer, they must **formally inform the CSC** within the prescribed timeline.
- Failure to disclose this will be treated as **indiscipline and unprofessional behaviour**.
- Consequences may include difficulties in securing **no-dues clearance**, temporary suspension from further placement activities, or permanent de-registration, depending on the severity of the case.