

# FORM NO. INC-29

# Integrated Incorporation Form

[Pursuant to sections 4, 7, 12, 152 and 153 of the Companies Act, 2013 read with rules made thereunder]

Form language  English  Hindi

Refer the instruction kit for filing the form.

1. (a) \*State the type of company
- (b) \*State the class of company  Public  Private  One Person Company
- (c) \*State the category of company
- (d) \*State the sub-category of company
- (e) \*Company is  Having share capital  Not having share capital

2. (a) \*Main division of industrial activity of the company

Description of the main division

(b) \*Whether standard template of Memorandum of Association (MoA) as prescribed under schedule I to the Companies Act, 2013 is opted for adoption  Yes  No

(c) (i) \*Whether standard template of Articles of Association (AoA) as prescribed under schedule I to the Companies Act, 2013 is opted for adoption  Yes  No

4. (a) \*Correspondence address

* Line I	<input type="text"/>
Line II	<input type="text"/>
* City	<input type="text"/>
* State/Union Territory	<input type="text"/> * Pin code <input type="text"/>
* District	<input type="text"/>
* Phone (with STD code)	<input type="text"/> - <input type="text"/>
Fax	<input type="text"/>
* email ID of the company	<input type="text"/>

(b) \*Whether the address for correspondence is the address of registered office of the company  Yes  No

(c) \*Name of the office of the Registrar of Companies in which the proposed company is to be registered

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5. \*Particulars of the proposed name

(a)	Proposed name	
	Significance of abbreviated or coined word in the proposed name	
	State the name of the vernacular language(s) if used in the proposed name and meaning thereof	

(b) (i) \*Whether the promoters are carrying on any Partnership firm, sole proprietary  Yes  No or unregistered entity in the name as applied for

(ii) \*Whether the proposed name contains name of any person other than the promoter(s) or their close blood relative(s)  Yes  No

(iii) \*Whether the proposed name includes the name of relative(s)  Yes  No

(iv) \*Whether approval from any sectoral regulator is required  Yes  No

(v) Whether the name is similar to  Existing Indian Company  Foreign body corporate

(c) (i) \*Whether the proposed name is based on a registered trademark or is subject matter of an application pending for registration under the Trade Marks Act  Yes  No

6. (a) \*Number of first subscriber(s) to MOA and directors of the company

	Having valid DIN	Not having valid DIN
Total number of directors (including subscriber cum director)		
Number of individual first subscriber(s) cum director(s)		
Number of individual first subscriber(s) other than subscriber cum director		
Number of non-individual first subscriber(s)		

8. Particulars of payment of stamp duty

(a) State or Union territory in respect of which stamp duty is paid or to be paid

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Pre-Fill

(b) \*Whether stamp duty is to be paid electronically through MCA21 system  Yes  No  Not applicable

(i) Details of stamp duty to be paid

Type of document/Particulars	Form	Memorandum of association	Articles of association
Amount of stamp duty to be paid (in Rs.)			

(ii) Provide details of stamp duty already paid

Type of document/Particulars	Form	Memorandum of association	Articles of association	Others
Total amount of stamp duty paid (in Rs.)				
Mode of payment of stamp duty				
Name of vendor or Treasury or Authority or any other competent agency authorised to collect stamp duty or to sell stamp papers or to emboss the documents or to dispense stamp vouchers on behalf of the Government				
Serial number of embossing or stamps or stamp paper or treasury challan number				
Registration number of vendor				
Date of purchase of stamps or stamp paper or payment of stamp duty(DD/MM/YYYY)				
Place of purchase of stamps or stamp paper or payment of stamp duty				

#### 9. Additional Information for applying Permanent Account Number (PAN) and Tax Deduction Account Number (TAN)\*\*

##### Information specific to PAN

Area code	AO type	Range code	AO No.

##### Information specific to TAN

Area code	AO type	Range code	AO No.

##### Source of Income

- Income from Business/profession    Capital Gains    Income from house property  
 Income from other source    No Income

Business/Profession code

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#### 10. Additional Information for Employer registration under Employee State Insurance Corporation (ESIC)

Type of Unit       Factory    Establishment

Exact nature of Work/Business carried on

Work Sub category

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\*\*This information is mandatorily required to be filled in case of applicants desirous of applying for PAN and/ or TAN at the time of incorporation of a company. This facility is available at the e-Biz portal only as per separate procedure prescribed by e-Biz portal.

**Attachments**

List of attachments

1. \*Memorandum of association;
2. \*Articles of Association;
3. \*Affidavit and declaration by first subscriber(s) and director(s);

20. Optional attachment(s), (if any)

**Declaration**

- \*I have gone through the provisions of the Companies Act, 2013, the rules thereunder and prescribed guidelines framed thereunder in respect of reservation of name, understood the meaning thereof and the proposed name is in conformity thereof.
- \*I have used the search facilities available on the portal of the Ministry of Corporate Affairs (MCA) for checking the resemblance of the proposed name with the companies and Limited Liability partnerships (LLPs) respectively already registered or the names already approved. I have also used the search facility for checking the resemblances of the proposed name with registered trademarks and trade mark subject of an application under the Trade Marks Act, 1999 and other relevant search for checking the resemblance of the proposed name to satisfy myself with the compliance of the provisions of the Act for resemblance of name and Rules thereof.
- \*The proposed name is not in violation of the provisions of Emblems and Names (Prevention of Improper Use) Act, 1950 as amended from time to time.
- \*The proposed name is not offensive to any section of people, e.g. proposed name does not contain profanity or words or phrases that are generally considered a slur against an ethnic group, religion, gender or heredity.
- \*The proposed name is not such that its use by the company will constitute an offence under any law for the time being in force.
- \*I undertake to be fully responsible for the consequences in case the name is subsequently found to be in contravention of the provisions of section 4(2) and section 4(4) of the Companies Act, 2013 and rules thereto and I have also gone through and understood the provisions of section 4(5) (ii) (a) and (b) of the Companies Act, 2013 and rules thereunder and fully declare myself responsible for the consequences thereof.

\*I  , a person named in the articles as a director of the company has been duly authorized by the promoters of the company to sign this form and declare that all the requirements of the Companies Act, 2013 and the rules made thereunder in respect of Director Identification Number (DIN), registration of the company and matters precedent or incidental thereto have been complied with.

- I am authorized by the promoter subscribing to the Memorandum of Association and Articles of Association and the first director(s) to give this declaration and to sign and submit this Form.
- \*I am authorised by each subscriber to declare that company shall not commence its business, unless each subscriber has paid the value of the shares agreed to be taken by him at the time of subscribing to the Memorandum of Association;
- I further declare that, company shall not commence its business, unless all the required approval from the sectoral Regulators such as RBI, SEBI etc. have been obtained;

- \*I, on behalf of all the first director(s) named in the Articles of Association of the proposed company, solemnly declare, that the declaration given herein as stated above are true to the best of my knowledge and belief, the information given in this integrated application form for incorporation and attachments thereto are correct and complete, and nothing relevant to this form has been suppressed. All the required attachments have been completely, correctly and legibly attached to this form and are as per the original records maintained by the promoters subscribing to the Memorandum of Association and Articles of Association.

\*  ,  
   

has been engaged to give declaration under section 7(1) (b) and such declaration is attached.

**Note: Attention is drawn to the provisions of sections 7(5) and 7(6) which, inter-alia, provides that furnishing of any false or incorrect particulars of any information or suppression of any material information shall attract punishment for fraud under section 447. Attention is also drawn to provisions of section 448 and 449 which provide for punishment for false statement and punishment for false evidence respectively.**

\*To be digitally signed by director    
 \*DIN / PAN  

#### **Declaration and Certification by Professional**

I  ,

having office at \*

 

Who is engaged in the formation of the company declare that I have been duly engaged for the purpose of certification of this form. It is hereby also certified that I have gone through the provisions of the Companies Act, 2013 and rules thereunder for the subject matter of this form and matters incidental thereto and I have verified the above particulars (including attachment(s)) from the original/certified records maintained by the applicant which is subject matter of this form and found them to be true, correct and complete and no information material to this form has been suppressed. I further certify that;

- (i) the draft memorandum and articles of association have been drawn up in conformity with the provisions of sections 4 and 5 and rules made thereunder; and
- (ii) all the requirements of Companies Act, 2013 and the rules made thereunder relating to registration of the company under section 7 of the Act and matters precedent or incidental thereto have been complied with. The said records have been properly prepared, signed by the required officers of the Company and maintained as per the relevant provisions of the Companies Act, 2013 and were found to be in order;
- (iii) I have opened all the attachments to this form and have verified these to be as per requirements, complete and legible;
- (iv) I further declare that I have personally visited the proposed registered office given in the form at the address mentioned herein above and verified that the said proposed registered office of the company is functioning for the business purposes of the company (wherever applicable in respect of the proposed registered office has been given).
- (v) It is understood that I shall be liable for action under Section 448 of the Companies Act, 2013 for wrong certification, if any found at any stage.

- \*  Chartered accountant (in whole-time practice) or  Cost accountant (in whole-time practice) or  
 Company secretary (in whole-time practice)  Advocate

For office use only:

eForm Service request number (SRN)

eForm filing date

(DD/MM/YYYY)

This e-Form is hereby registered

**Digital signature of the authorising officer**

Date of signing

(DD/MM/YYYY)