

Operating Lease Support System Phase-2 Project for



Functional Specification FC.AD.2.1 Maintenance Schedule Creation

Revision 2.0

PT. Berlian Sistem Informasi

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Project Name :	Operating Lease Support System Phase-2

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Revision History

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Date	Revision	Description	Author	
09/11/2015	0.0	Initial Creation	Dimas Oktarianto	
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		 Revise Screen Date / Time into Date (page 11). 		
		 Revise Shorting into sorting (page 19). 		
		 Revise Source Data Structure into Tb_OPL_Branch.BranchShortName (Page 20). 		
		- Revise Data Type from boleean into 2oolean (Page 21).		
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		- Revise Data Type for KM from Integer to Decimal (Page 20).		
		 Revise Distribution list and document approval. 		
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14/06/2016	2.0	2 nd Baseline	Grand Zah Putra	

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Document ApprovalBy signing this document I acknowledge I have read the document and give the Project Management Team approval to proceed.

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Functional Specification

1 Introduction

1.1 Purpose

Functional Specification is a document to describe the detail of functions system which includes screen design and logic formula. This document will be used for system development.

1.2 Scope

Functional Specification Document contains screen design, screen functionality, process flow, and data structure of AD.2.1 Maintenance Schedule Creation.

Here are the scope for AD.2.1 Maintenance Schedule Creation:

1. AD.2.1.1 View List of Maintenance Agreement

To view List Maintenance of Unit based on Agreement and Unit Management.

2. AD.2.1.2 Update Schedule

Update schedule Maintenance of OPL unit and Replacement Unit.

Output from this function is :

1. RPT.AD.2.2. Report Monthly Maintenance Unit

1.3 Definitions, Acronyms, and Abbreviations

List of definitions that are used in this document:

- a. WO = Work Order.
- b. MU = Maintenance Unit.
- c. OPL = Operating Lease.
- d. BAST = Berita Acara Serah Terima / Handover Report.

1.4 References

This functional specification document refers to "To Be Design" BSI Unit/ Vehicle Maintenance Process, module:

1. AD.2.1 Maintenance Schedule Creation.

2 Configuration

N/A

3 Process Specification: AD.2.1 Maintenance Schedule Creation

3.1 Purpose

Screen of Maintenance Schedule Creation will be used by PIC Maintenance to monitor and

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update schedule maintenance of unit. This Screen Function consist of view list of maintenance agreement, and update schedule.

This function covered by "Maintenance Schedule Creation" screen.

3.2 Screen of Configuration Access

Here are the access rights for "Maintenance Schedule Creation" screen users:

User	Create	Read	Update	Authorization
PIC Maintenance	-	V	V	V
Admin	-	V	-	V

Legend: V = Have the Access

Note:

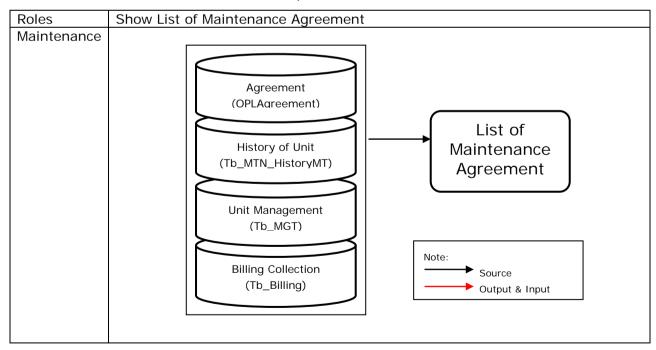
- 1. Create: related to create maintenance schedule.
- 2. Read: related to read display data List of Maintenance Agreement
- 3. Update: related to update schedule maintenance of unit.
- 4. Authorization: related to access screen.

3.3 Screen Functionality

- a. Display List of Maintenance Agreement.
- b. Create Schedule for New Replacement Unit.
- c. Update Schedule Maintenance of Unit.

3.4 Operation Flow

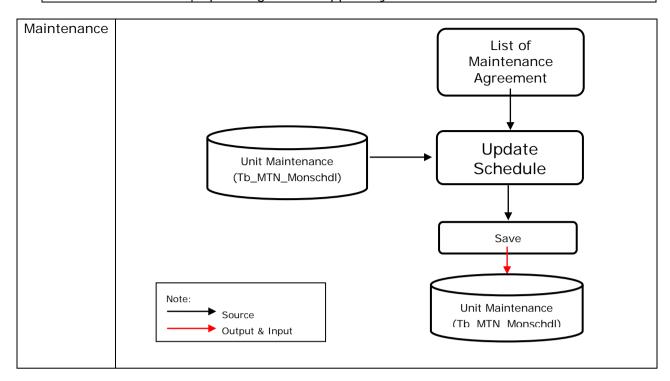
Below is operation flow for Maintenance Schedule Creation process referring to **To Be Design Document Unit/ Vehicle Maintenance**, AD.2.1. Maintenance Schedule Creation:



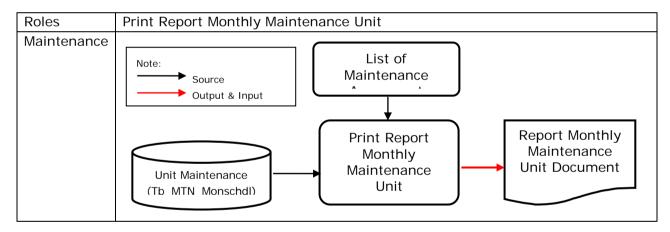
Below is operation flow of 'Maintenance Schedule Creation' which is used to input and update schedule for replacement unit by PIC Maintenance:

Roles	Update Schedule	
-------	-----------------	--

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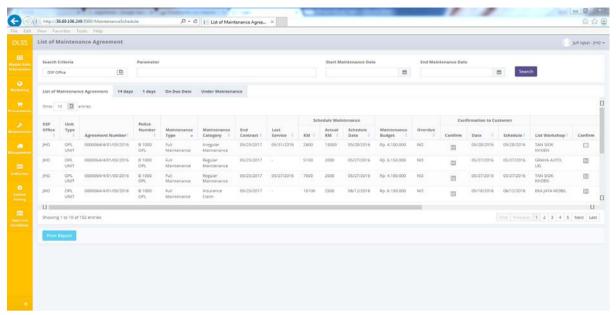
Below is operation flow of 'Maintenance Schedule Creation' which is used to Print Report:



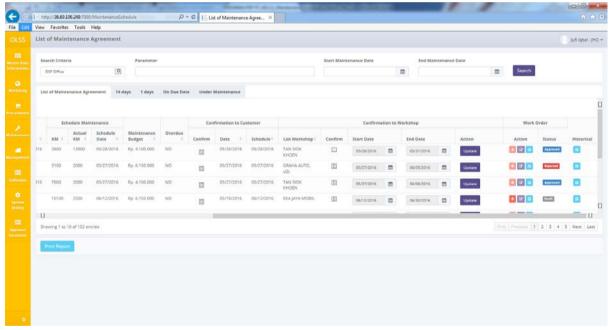
3.5 Screen Detail

 Screen design of 'List of maintenance agreement', which will be used as an initial screen for Monitoring schedule maintenance of unit and also is used as input and update schedule for Replacement Unit.

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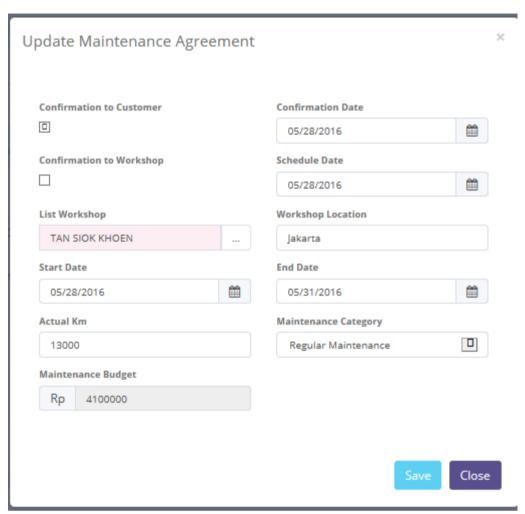


Screen 1. List of Maintenance Agreement



Screen 2. List of Maintenance Agreement

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Screen 3. Pop up Confirmation

3.6 Component Screen Functionality

Here are the screen functions from each component in Maintenance Schedule Creation screen:

No	Component	Name	Function		
Heade	Header				
1.	Label	List of Maintenance Agreement	List of Maintenance Agreement title		
Searc	h Criteria				
2.	Drop down box	Search Criteria	To Select Category for searching maintenance data		
3.	Text Field	Parameter	To input parameter for searching maintenance data		
4.	Date Picker	Start Service Date	To input start Service Date based on update date when submit maintenance data		
5.	Date Picker	End Service Date	To input end Service Date based on update date when submit maintenance Data		
6.	Button	Search	To search maintenance data based on selected criteria		

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List o	List of Maintenance Agreement			
7.	Drop down box	Show Entry	To select number of row data that will be displayed in one screen (paging)	
8.	Button	Sort	To sort data on table list of Maintenance, ascending and descending	
9.	Label	DSF Office	To display DSF Branch Office	
10.	Label	Unit Type	To display type of unit, OPL unit or replacement unit	
11.	Label	Agreement Number	To display agreement	
12.	Label	Police Number	To display Police number of unit	
13.	Label	Maintenance Type	To display maintenance type of unit	
14.	Label	Maintenance Category	To display category maintenance of unit	
15.	Label	End Contract	To display maintenance end contract of unit	
16.	Label	Last Service	To display last service date of unit	
17.	Label	Schedule Maintenance	To display schedule maintenance	
18.	Label	KM	To display KM of Unit	
19.	Label	Actual KM	To display Actual KM of Unit	
20.	Label	Schedule Date	To display date of maintenance	
21.	Label	Maintenance Budget	To display budget maintenance of unit	
22.	Label	Overdue	To display overdue budget of unit	
23.	Label	Confirmation to Customer	To display Confirmation to Customer	
24.	Checkbox	Confirm	To Show already confirm to customer	
25.	Date	Date	To display date from system	
26.	Date	Schedule	To display request schedule from customer	
27.	Label	List Workshop	To display selected workshop	
28.	Label	Confirm	To display Confirmation to Workshop	
29.	Checkbox	Confirm	To Show already confirm to workshop	
30.	Date	Start Date	To display start date	
31.	Date	End Date	To display end date	
32.	Button	Update	To Update schedule, KM, Confirmation to Workshop, Confirmation to Customer	

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33.	Label	Work Order	To display button work order	
34.	Button	Create Work Order	To create Work Order	
35.	Button	Edit Work Order	To Edit Work Order	
36.	Button	View List WO	To View List of Work Order	
37.	Label	Status	To Display Last Status Work Order	
38.	Button	Historical	To go into menu service history inquiry	
39.	Label	Showing N to M of X entries	Displaying Maintenance data sequence and the total of maintenance data	
40.	Link	First Page	To display first entries page of maintenance data	
41.	Link	Previous Page	To display the previous entries page of maintenance data	
42.	Link	Page Number	Displaying the Page Number of the List	
43.	Link	Next Page	To display the next entries page of maintenance data	
44.	Link	Last Page	To show the last page entry	
Foote	Footer			
45.	Button	Print Report	To Print the report from list of maintenance agreement	

Here are the screen functions from each component in Pop Up Maintenance Schedule Creation screen :

No	Component	Name	Function
Heade	er		
1.	Label	Update Maintenance Agreement	Update Maintenance Agreement title
Updat	e Maintenance Agree	ement	
2.	Label	Confirmation to Customer	To display Confirmation to Customer
3.	Checkbox	Confirmation to Customer	To checklist confirmation to customer
4.	Date Picker	Confirmation Date	To display System Date
5.	Date Picker	Schedule Date	To Input Request Date from Customer
6.	Label	Confirmation to Workshop	To display Confirmation to Workshop
7.	Label	Maintenance Category	To display category maintenance of unit
8.	Checkbox	Confirmation to Workshop	To checklist confirmation to workshop
9.	Dropdown Box	List Workshop	To display list workshop
10.	Date Picker	Start Date	To input start date for maintenance

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11.	Date Picker	End Date	To input end date for maintenance	
12.	Text Field	Actual KM	To Input Actual KM	
13.	Text Field	Category MT	To input category maintenance Regular. Irregular. Insurance Claim.	
14.	Text Field	Maintenance Budget	To Input Budget Maintenance replacement unit.	
Footer				
15.	Button	Save	To save the update	
16.	Button	Close	To Close Pop Up	

3.7 Operation Description

No.	Operation Name	Description			
1	Initial view of List of	The screen for List of Maintenance Agreement:			
	Maintenance	1. Component S	Status;		
	Agreement	Component	Name/Caption	Status	Remark
		Drop down box	User Name	Active	
		Drop down	Search Criteria	Active	
		Field Text	Parameter	Active	
		Date Picker	Start Period	Active	
		Date Picker	End Period	Active	
		Button	Search	Active	
		Drop down box	Show Entries	Active	As initial by default number of show entries list that will be display is 10
		Button	Sort	Active	
		Label	DSF Office	Not Active	
		Label	Unit Type	Not Active	
		Label	Agreement Number	Not Active	
		Label	Police Number	Not Active	
		Label	Maintenance Type	Not Active	
		Label	Maintenance Category	Not Active	
		Label	End Contract	Not Active	
		Label	Last Service	Not Active	
		Label	Schedule Maintenance	Not Active	
		Label	KM	Not Active	
		Label	Actual KM	Not Active	
		Label	Schedule Date	Not Active	
		Label	Maintenance Budget	Not Active	
		Label	Overdue	Not Active	
		Label	Confirmation to Customer	Not Active	
		Checkbox	Confirm	Not Active	Active when view in 14 tab

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				and 1 day tab
	Date	Date	Not Active	Fill by user
	Date	Request Date	Not Active	Active when view in 14 tab and 1 day tab
	Button	Next Page	Active	Active depending on the current entry
	Button	Last Page	Active	Active depending on the current entry
	Label	Confirmation to Workshop	Not Active	
	Dropdown Box	Workshop	Active	Show in Pop Up Menu Screen
	CheckBox	Confirm	Active	Show in Pop Up Menu Screen
	Date Picker	Start Date	Active	Show in Pop Up Menu Screen
	Date Picker	End Date	Active	Show in Pop Up Menu Screen
	Button	Update	Active	Active depending on unit type and when view in 14 tab and 1 day tab
	Label	Work Order	Not Active	
	Button	Create Work Order	Not Active	Active depending on unit type and when view in 14 tab and 1 day tab
	Button	Edit Work Order	Not Active	Active depending on unit type and when view in 14 tab and 1 day tab
	Button	View Work Order	Not Active	Active depending on unit type and when view in 14 tab and 1 day tab
	Label	Status	Not Active	
	Field Text	Status	Not Active	Mandatory Field last status Work Order

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	Button	Historical Showing N to M of X	Not Active	Active when view 14 day tab, 1 day tab, and on due date	
	Label	entries	Not Active		
	Link	First Page	Active	Active depending on the current entry	
	Link	Previous Page	Active	Active depending on the current entry	
	Link	Page Number	Not Active		
	Link	Next Page	Active	Active depending on the current entry	
	Link	Last Page	Active	Active depending on the current entry	
	Button	Print Report	Active	1	
Agreement		u Maintenance menu view list of maintenand per of show list entries: 10,	-		
	 System will displays data on List of maintenance agreement with upcoming service date in ascending order. Data that will be displayed are Agreement data with maintenance based on the Tb_OPL_Branch, Agreement (OPL_Agreement.AgreementNumber, OPL_Agreement.MaintenanceType, EndPeriodDate), Maintenance (Tb_MTN_Monschdl.ServiceDate), Unit Management (TB_MGT.UnitType), (TB_MGT.PoliceNumber), Billing (TB_Billing.Overdue). Work Order Data on Field work order displayed the latest Status WO. Based on Screen 1. List of Maintenance Agreement, information related to Maintenance Agreement that will be displayed automatically are: DSF Office (source: Tb_MTN_Monschdl.DSFOffice) Unit Type (source: Tb_MTN_Monschdl.UnitType) Agreement Number (source: Tb_MTN_Monschdl.AgreementNumber) Police Number (source: Tb_MTN_Monschdl.MaintenanceType) End Contract (source: Tb_MTN_Monschdl.EndContract) Last Service (source: Tb_MTN_Monschdl.LastService) KM (source: Tb_MTN_Monschdl.ActualKM) Actual KM (Source: Tb_MTN_Monschdl.ActualKM) Schedule Date (source: Tb_MTN_Monschdl.ScheduleDate) Maintenance Budget (source: Tb_MTN_Monschdl.MaintenanceBudget) Overdue (source: Tb_MTN_Monschdl.Overdue) 				

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5. System will display data row based on selected show number entries. 1. Display list of all Agreement with maintenance data 2. System will displays data on List of maintenance agreement with upcoming service date in ascending order. Alternative: N/A Searching List of Input: Maintenance 1. Access menu OLSS Agreement at List of 2. Select menu Maintenance Maintenance 3. Select sub menu view list of maintenance agreement Agreement 4. Select Search Criteria Drop down boxand click among these: **Constraint Input** Criteria Searching Police Number varchar Agreement Number varchar DSF Office varchar Unit Type varchar Maintenance Type varchar Maintenance varchar Category **End Contract** Date Last Service Date ΚM Number Maintenance Budget Number 5. Select Start and End date period to filter based on the End Contract, Last Service, Schedule Date. Constraint: a. End Period can not be less than Start Period (the End Period will be locked for the date before Start Date). b. Start Period can not be less than End Period (the Start Period will be locked for the date after End Date) c. Default Searching period for list of maintenance category based on Service Schedule Date. 6. Click Search button Search 7. Select number of show list entries: 10, 25, 50, and 100 1. User can only choose one search criteria to be searched 2. When user click search button, system will displays data on List of Maintenance Agreement based on the selected criteria searching. Formula: 2.1. If user input Criteria Searching, Criteria Searching parameter, Start Date, and End Date period, system displays data based on selected criteria searching on selected range end contract, Last Service, Schedule Date. 2.2. If user input both of Criteria Searching, Criteria Searching parameter and Start Date, system displays data based on selected criteria searching start from selected Schedule Date until the latest Schedule 2.3. If user input both of Criteria Searching, Criteria Searching parameter and End Date, system displays data based on selected criteria searching start from the oldest Schedule date until selected update date.

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	2.4. If user input Criteria Searching and its parameter only, system displays all of the list of maintenance agreement data based on the criteria searching only. Data that will be displayed are data based on the newest Maintenance agreement date (TB_MTN_Monschdl). Based on Screen 1. List of Maintenance Agreement, informations related to Maintenance Agreement that will be displayed automatically are: m. DSF Office (source : Tb_MTN_Monschdl.DSFOffice) n. Unit Type (source : Tb_MTN_Monschdl.UnitType) o. Agreement Number (source : Tb_MTN_Monschdl.AgreementNumber) p. Police Number (source : Tb_MTN_Monschdl.PoliceNumber) q. Maintenance Type (source : Tb_MTN_Monschdl.MaintenanceType) r. End Contract (source : Tb_MTN_Monschdl.EndContract) s. Last Service (source : Tb_MTN_Monschdl.LastService) t. KM (source : Tb_MTN_Monschdl.ScheduleDate) v. Maintenance Budget (source : Tb_MTN_Monschdl.MaintenanceBudget) w. Overdue (source : Tb_MTN_Monschdl.Overdue) System will display data row based on selected show number entries atput: Display list of all Maintenance Agreement data based on the search result in descending order.		
4 Print Report	Input: 1. Access menu OLSS 2. Select menu Maintenance 3. Select sub menu view list of maintenance agreement 4. Select Search Criteria Drop down box and click among these:		

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		6. Click Search button Search.		
		7. Click Print Report button		
		Process:		
		1. User can view list of maintenance agreement data which will be printed, in		
		list of maintenance search result list.		
		System will display list of maintenance Agreement in Ms.Excel with file name as below format:		
		List of Maintenance Agreement Report_MMddyyyy_hhmm		
		Then User can convert that file into PDF format and save file into selected path		
		Note:		
		MMddyyyy → month,day,year when report printed		
		hhmm → hours, minute when report printed		
		3. Informations related to Maintenance that will be printed are:		
		a. DSF Office		
		b. Unit Type		
		c. Agreement Number		
		d. Police Number		
		e. Maintenance Type		
		f. Maintenance Category		
		g. End Contract		
		h. Last Service		
		i. KM		
		j. Schedule Date		
		k. Maintenance Budget		
		I. Overdue		
		Maintenance data will be sorted based on Maintenance date service at Maintenance Report		
		Output:		
		Printed out report list RPT.AD.2.2 List Maintenance Report		
		Alternative:		
5	Input and update	N/A		
5	schedule for	Input: 1. Access menu OLSS		
	replacement unit	Select menu Maintenance		
	replacement unit	Select when waintenance Select sub menu List of Maintenance		
		4. Choose replacement unit on unit type		
		5. Click Update button for Update schedule maintenance on schedule date,		
		Confirmation to Customer, Confirmation to Workshop, Actual Mileage.		
		Action		
		Update		
		Constraint:		
		a. Clicking the button will trigger a pop up screen for update schedule.		

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- b. Checklist Confirmation to Customer to enabled schedule date and Choose the date for replacement unit.
- c. Checklist Confirmation to Workshop, Choose Workshop, Pick Start Date and End date based on workshop confirmation.
- d. Update the actual mileage and choose category Maintenance. Actual Mileage inputted with number. When user click onto field there is a hint "Input with Number".
- e. The date cannot be input after end contract date.
- f. The date cannot be input before last service
- 6. Click Save button to save the new schedule date maintenance for replacement unit which can be edited later.

Process:

- 1. System will sort data by unit type.
- 2. PIC Maintenance check Replacement Unit schedule.
- 3. PIC Maintenance click update schedule maintenance for replacement unit if unit KM has reach condition for maintenance then pop up for update shown to input the schedule.
- 4. When user click button save, after that system will save updated schedule maintenance data. After save there will be notification shown "Success! Police Number B 6569 WEF schedule has been updated"

Output:

- 1. Update Schedule for replacement unit.
- 2. Data will be saved to table TB_MTN_Monschdl

Alternative:

N/A

3.8 Data Structure

Tb_MTN_Monschdl

Field Name	Data Type	Leng th	Source	Remarks	Nullable	Mandatory
IdTb_MTN_ Monschdl	int	n/a		Primary Key	No	Yes
IdTb_OPL_B ranch	int	n/a	Tb_OPL_Branch.IdTb_ OPL_Branch	Foreign Key	No	Yes
IdTb_OPL_U nit	int	n/a	Tb_OPL_Unit.IdTb_OP L_Unit	Foreign Key	No	Yes
DSFOffice	Varchar	5	Tb_OPL_Branch.Bra nchShortName	Foreign Key Where Tb_MTN_Monschdl.D SFOffice = Tb_OPL_Branch.IdTb	No	Yes

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				_OPL_Branch		
IsOPL	Boolean	n/a	Tb_OPL_Unit.IsOPL	Foreign Key Where Tb_MTN_Monschdl.U nitType = Tb_OPL_Unit.UnitTyp e	No	Yes
AgreementN umber	Varchar	50	OPLAgreement. AgreementNumber	Foreign Key Where Tb_MTN_Monschdl. AgreementNumber = OPLAgreement. AgreementNumber	No	Yes
PoliceNumbe r	oliceNumber		Foreign Key Where Tb_MTN_Monschdl.P oliceNumber = Tb_MGT_BASTSupCu st.PoliceNumber	N_Monschdl.P mber = r_BASTSupCu		
Maintenance Type	Varchar	100			No	Yes
Maintenance Category	Varchar	20	TB_MTN_Monitoring schdl.MaintenanceCat egory		No	Yes
EndContract Date	Datetime	n/a	OPLAgreement.IdO PLAgreement Where Tb_MTN_Monschdl.E ndConftract = OPLAgreement.IdOP LAgreement		No	Yes
LastService Date	Datetime	n/a	OPLAgreement.IdO PLAgreement	LAgreement.IdO Foreign Key		Yes
KM	Decimal	8.2	OPLAgreement.Mon thlyMileage	Foreign Key Where Tb_MTN_Monschdl.K M = OPLAgreement.Mo nthlyMileage	No	Yes
ScheduleDat e	Datetime	n/a	OPLAgreement.IdO PLAgreement	Foreign Key Where Tb_MTN_Monschdl.S cheduleDate = OPLAgreement.IdOP LAgreement	No	Yes
Maintenance Budget	Decimal	18.3	OPLServiceHistoryS um.MaintenanceBu	Foreign Key Where	Yes	Yes

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			dget	Tb_MTN_Monschdl.M aintenanceBudget = OPLServiceHistorySu m.MaintenanceBudg et		
IsOverdue	Boolean	n/a	Tb_Bill_PaySchedul eDetail.IsOverdue Foreign Key Where Tb_MTN_Monschdl.O verdue = Tb_Bill_PaySchedu leDetail.IsOverdue		Yes	Yes
IsConfirmati on	Boolean	n/a	Tb_MTN_Monschdl.I sConfirmation		Yes	No
ScheduleReq Date	Datetime	n/a	Tb_MTN_Monschdl. Schedule		Yes	No
IdSupplier	Int	n/a	Tb_supplier.IdSupplier		Yes	Yes
Workshop	Varchar	100	Tb_MTN_Monschdl. Workshop	_MTN_Monschdl. Foreign Key		Yes
WorkshopLo cation	Varchar	30	Tb_MTN_Monschdl. Workshop Where Tb_MTN_Monschdl.W orkshop = Supplier.IdSupplier		Yes	Yes
IsWorkshop	Boolean	n/a	Tb_MTN_Monschdl.I sWorkshop		Yes	No
StartDate	Datetime	n/a	Tb_MTN_Monschdl. StartDate		Yes	No
EndDate	Datetime	n/a	Tb_MTN_Monschdl. EndDate		Yes	No
IsDelete	Boolean	n/a	Tb_MTN_Monschdl.I sDelete		Yes	No
RemarkSys	Varchar	100	Tb_MTN_Monschdl. RemarkSys		Yes	No
CreatedBy	Varchar	50	Tb_MTN_Monschdl. CreatedBy		Yes	No
CreatedDate	Datetime	n/a	Tb_MTN_Monschdl. CreatedDate		Yes	No
LastModified By	Varchar	50	Tb_MTN_Monschdl. LastModifiedBy		Yes	No
LastModified Date	Datetime	n/a	Tb_MTN_Monschdl. LastModifiedDate		Yes	No

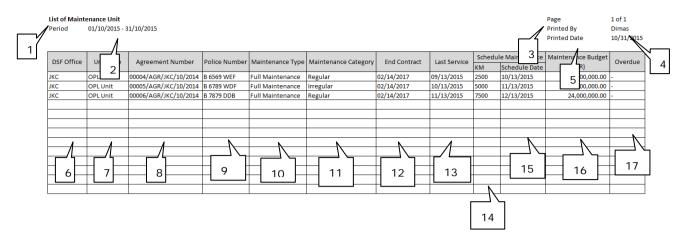
Project Code :	TM15404A
Project Name :	Operating Lease Support System Phase-2

3.9 Screen Item List

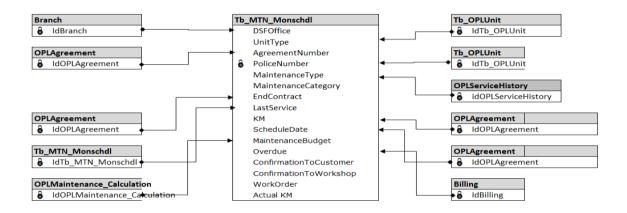
RPT.AD.2.2 Report Monthly Maintenance Unit.

	RPT.AD.2.2 Report Monthly Maintenance Unit.									
No.	Content	Description	Source	Remarks						
1	List of Maintenance Unit	Default Label	Static							
2	Period	Period Monthly Report	Based on selected Start Date and End Date that already select by User when print Report	Format display on report: MM/dd/YYYY						
3	Page	Number of Report Page	Automatically count by number of page	&[page] of &[total page]						
4	Printed By	Printed by	Sys.Username	User Name is the one who login to system						
5	Printed Date	Printed Date	Use date at server when button Print Report is Clicked	Format display on report: MM/dd/YYYY						
6	DSF Office	Branch of the maintenance data	TB_MTN_Monitoring schdl.DSFOffice							
7	Unit Type	Unit Type	TB_MTN_Monitoring schdl.UnitType							
8	Agreement Number	Agreement Number	TB_MTN_Monitoring schdl.AgreementNum ber							
9	Police Number	Police Number	TB_MTN_Monitoring schdl.PoliceNumber							
10	Maintenance Type	Maintenance Type	TB_MTN_Monitoring schdl.MaintenanceTy pe							
11	Maintenance Category	Maintenance Category	TB_MTN_Monitoring schdl.MaintenanceCat egory							
12	End Contract	End Contract	TB_MTN_Monitoring schdl.EndContract							
13	Last Service	Last Service	TB_MTN_Monitoring schdl.LastService							
14	KM	Unit KM	TB_MTN_Monitoring schdl.KM							
15	Schedule Date	Schedule Maintenance	TB_MTN_Monitoring schdl.ScheduleDate							
16	Maintenance Budget	Unit Maintenance Budget	TB_MTN_Monitoring schdl.MaintenanceBudget							
17	Overdue	Overdue Payment	TB_Bil_Payschedule .OverdueAmt							

Project Code :	TM15404A
Project Name :	Operating Lease Support System Phase-2



3.10 Entity Relationship Diagram



Project Code :	TM15404A
Project Name :	Operating Lease Support System Phase-2

APPENDIX

Configuration Access for Maintenance Schedule Creation:

User	Branch	Functions					
User	Dianch	Display List	Create	Edit	View	Print Form	Print Report
DIC Madalana and	One	V	V	V	V	V	V
PIC Maintenance HO/Branch	Area						
110/ Branch	All						
	One	٧			V	V	V
Marketing Officer	Area						
	All						
	One	V			V	V	V
Head of Branch	Area						
	All						
	One						
Head of Department	Area						
	All	٧			V	V	V
	One						
Regional Manager	Area	V			V	V	V
	All						
	One						
Advisor	Area						
	All	٧			V	V	V
	One						
Director	Area						
	All	V			V	V	V
	One						
President Director	Area						
	All	V			V	V	V
Shareholder's Meeting	One						
	Area						
	All	V			V	V	V

Legend:

V = Have the access