



*Operating Lease Support System*  
*Marketing Module*

PETUNJUK PEMAKAIAN



***Daftar Revisi***

| Tanggal     | Versi | Penjelasan                                   |
|-------------|-------|--|
| 09 Mar 2015 | 0.0   | Initial Creation                             |
| 08 Apr 2015 | 1.0   | Update manual. Menambahkan poin-poin penting |
| 29 Jul 2015 | 2.0   | Update screen aplikasi                       |
|             |       |  |

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## Bab 1. Marketing

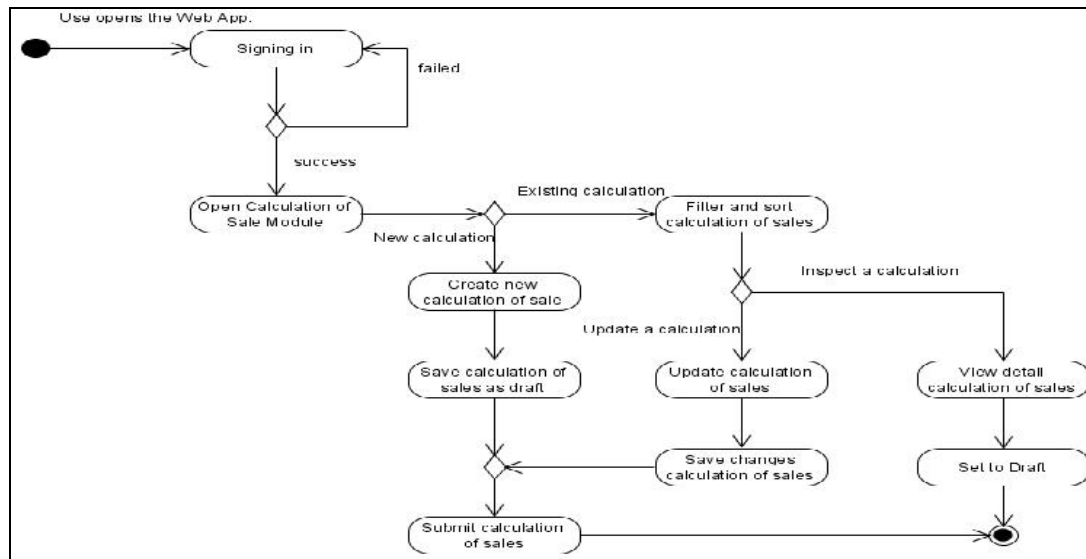
### 1.1. Calculation of Refinance

#### 1.1.1. Pendahuluan

Fungsi utama dari *Calculation of Refinance* ini adalah untuk menghitung *refinance* dalam proses OPLease.

#### 1.1.2. Diagram Aktivitas

Diagram berikut menjelaskan alur operasi yang dilakukan pada modul *Calculation of Refinance*.



Gambar 1. Diagram aktifitas dari *Calculation of Refinance*

| No. | Operasi                                     | Aktor                                      | Skenario  |
|-----|---|--|---|
| 1   | <i>Signing in</i>                           | <i>Marketing user, Marketing superuser</i> | <ul style="list-style-type: none"> <li>Aktor melengkapi <i>form login</i> dengan mengisi <i>Username</i> dan <i>Password</i>.</li> <li>Aktor menekan tombol [sign in]. Sistem akan melakukan verifikasi akun; jika verifikasi berhasil maka sistem akan mengarahkan aktor ke halaman utama. Jika verifikasi gagal maka sistem akan mengarahkan aktor ke halaman <i>login</i>.</li> </ul>  |
| 2.  | <i>Open calculation of Refinance module</i> | <i>Marketing user, Marketing superuser</i> | <ul style="list-style-type: none"> <li>Setelah <i>login</i>, aktor dapat membuka halaman <i>Calculation of Refinance</i> melalui menu <i>Marketing</i>.</li> <li>Setelah halaman <i>Calculation of Refinance</i> sudah terbuka, daftar data <i>Calculation of Refinance</i> akan ditampilkan.</li> </ul>  |
| 3.  | <i>Create new calculation</i>               | <i>Marketing user, Marketing superuser</i> | <ul style="list-style-type: none"> <li>Jika halaman <i>Calculation of Refinance</i> terbuka, aktor dapat menekan tombol [create] untuk membuat data baru. Halaman <i>Create Calculation</i> akan terbuka.</li> <li>Selanjutnya, aktor dapat melengkapi isian yang diperlukan.</li> <li>Isian dengan tombol [...] akan menampilkan jendela pop-up jika ditekan.</li> <li><i>Net Sales</i> dan <i>Profit Amount</i> akan dihitung otomatis setelah isian dilengkapi.</li> </ul> |

|    |  |   |  |
|----|--|---|--|
|    |  |   | <ul style="list-style-type: none"> <li>Isian wajib atau bertanda bintang (*) harus diisi.</li> </ul>   |
| 4. | <i>Save calculation as draft</i>           | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Setelah data dilengkapi, aktor dapat menekan tombol [save as draft] jika ingin menyimpan data sebagai <b><i>draft</i></b>.</li> <li>Kemudian sistem akan melakukan validasi data, meliputi: tipe data dan isian wajib. Jika validasi berhasil, data akan disimpan.</li> <li>Setelah selesai, aktor dapat menekan tombol [Back] untuk kembali ke daftar <i>Refinance Calculation</i>.</li> </ul>   |
| 5  | <i>Submit calculation record</i>           | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Ketika data tersimpan dan sudah dikonfirmasi, aktor dapat melakukan submit dengan menekan tombol [Submit].</li> <li>Setelah itu sistem akan mengubah status data menjadi <b><i>submitted (or not draft)</i></b>.</li> <li>Setelah selesai, aktor dapat menekan tombol [Back] untuk kembali ke daftar <i>Refinance calculation</i>.</li> </ul>   |
| 6. | <i>Update calculation records</i>          | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Pada halaman <i>Calculation of Refinance</i>, aktor dapat menekan tombol [Edit] untuk mengubah data.</li> <li>Jika data kalkulasi masih ber-status <i>draft</i>, <i>marketing user</i> dapat menekan tombol [edit] pada halaman <i>Calculation of Refinance</i>.</li> <li>Jika data kalkulasi sudah di-submit dan ber-status <b><i>valid</i></b>, <i>marketing user</i> tidak dapat menekan tombol [edit].</li> <li>Jika halaman <i>Edit Calculation</i> terbuka, aktor dapat mengubah data.</li> <li>Isian wajib atau bertanda bintang (*) harus diisi.</li> </ul> |
| 7. | <i>Filter and sort calculation records</i> | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Aktor dapat melakukan <i>filter</i> dan <i>sorting</i> daftar kalkulasi berdasarkan kolom yang ditampilkan.</li> <li>Fungsi <i>filter</i> dapat dilakukan dengan memasukkan kata kunci ke dalam isian <i>Search</i>. Kemudian menekan tombol [enter] pada <i>keyboard</i>. Jika data ditemukan, hasil <i>filter</i> akan ditampilkan. Jika data tidak ditemukan maka daftar kalkulasi akan kosong.</li> <li>Fungsi <i>sorting</i> dilakukan dengan menekan <i>header</i> setiap kolom. Data akan ditampilkan <i>ascending</i> atau <i>descending</i>.</li> </ul>    |
| 8. | <i>View detail calculation record</i>      | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Pada halaman <i>Calculation of Refinance</i>, aktor dapat membuka detail kalkulasi untuk memeriksa apakah data sudah sesuai.</li> <li>Pada halaman <i>Calculation of Refinance</i>, aktor dapat menekan tombol [view detail], kemudian sistem akan menampilkan detail kalkulasi.</li> <li>Pada halaman view detail, aktor tidak dapat mengubah data</li> <li>Jika selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Calculation of Refinance</i>.</li> </ul>   |

|   |                                    |                             |  |
|---|------------------------------------|-----------------------------|--|
| 9 | <i>Set to draft of calculation</i> | <i>Marketing super user</i> | <ul style="list-style-type: none"> <li>Untuk melakukan proses ini, aktor seharusnya menekan tombol [view detail] pada halaman <i>Calculation of Refinance</i>. Ketika halaman detail kalkulasi terbuka, aktor dapat mengubah status kalkulasi dengan menekan tombol [set to draft]. Jika kalkulasi membutuhkan revisi dan status masih belum <i>valid</i>, aktor dapat mengubah status dari <b>submitted</b> menjadi <b>draft</b>.</li> <li>Setelah itu, sistem akan menyimpan perubahan, aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Calculation of Refinance</i>.</li> </ul> |
|---|------------------------------------|-----------------------------|--|

### 1.1.3. Petunjuk Pengoperasian

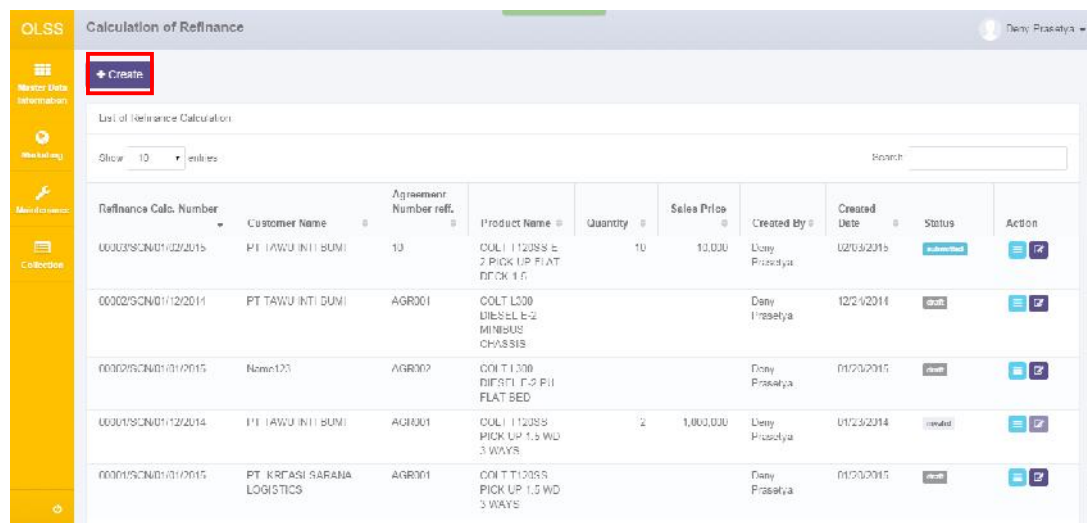
Fungsi dari *Calculation of Refinance* ini dapat dipanggil dari **Marketing>Calculation of Refinance** setelah pengguna *login* terlebih dahulu. Berikut fungsi yang terdapat pada *Calculation of Refinance*:

- *Create new calculation*  
Membuat kalkulasi baru dengan melengkapi isian form. Pada fitur ini diperbolehkan menyimpan kalkulasi sebagai draft atau submit data untuk proses selanjutnya
- *Update calculation*  
Mengubah kalkulasi dengan mengganti beberapa isian pada form edit
- *Submit calculation*  
Setelah kalkulasi dikonfirmasi, kalkulasi dapat di-submit untuk proses selanjutnya
- *Filter and sort calculation*  
Pada fitur ini, data kalkulasi dapat di-filter dan di-sorting
- *View detail calculation*  
Untuk memeriksa detail dari kalkulasi, fitur ini mampu menampilkan data kalkulasi
- *Changes status of calculation*  
Untuk mengubah status data kalkulasi

#### Create New Calculation:

Untuk menambahkan data kalkulasi, pengguna dapat mengikuti langkah-langkah berikut:

1. Pada halaman *Calculation of Refinance*, tekan tombol [create].



Gambar 2. Halaman daftar *Calculation of Refinance*

2. Setelah halaman "*Create Refinance Calculation*" terbuka, lengkapi isian data sebagai berikut

- *Customer Name/ Buyer* dapat diisi dengan menekan tombol [...], kemudian pilih konsumen yang diinginkan
  - *Agreement Basic Information* diisi secara manual
  - *Product Basic Information* dapat diisi dengan menekan tombol [...], kemudian pilih produk yang diinginkan
  - *Calculation* diisi secara manual, dan the total amount akan dikalkulasi secara otomatis oleh sistem
3. Isian wajib atau bertanda bintang (\*) harus diisi.
- *Customer Name/Buyer*
  - *Agreement Number Reff*
  - *Customer Name Reff*
  - *Monthly Mileage*
  - *Expected Mileage*
  - *Residual value*
  - *Product Registration Code*
  - *Location*
  - *Engine Number*

The image displays two screenshots of the 'Create Refinance Calculation' form in the OLSS system. The top screenshot shows the 'Agreement Basic Information' section, and the bottom screenshot shows the 'Product Basic Information' section. Red boxes highlight the required fields in both sections.

**Agreement Basic Information (Top Screenshot):**

- Reference Calc. Number:** Reference Calc. Number
- Customer Name / Buyer:** Customer Name / Buyer (This value is required)
- Agreement Number Reff:** Agreement Number Reff (This value is required)
- Customer Name Reff:** Customer Name Reff (This value is required)
- Monthly Mileage:** Monthly Mileage Km (This value is required)
- Expected Mileage:** Expected Mileage Km (This value is required)
- Residual Value:** Residual Value (This value is required)

**Product Basic Information (Bottom Screenshot):**

- Product Registration Code:** Product Registration Code (This value is required)
- Location:** Location (This value is required)
- Engine Number:** Engine Number (This value is required)

Gambar 3. Isian wajib pada halaman *Create Refinance Calculation*

4. Tekan tombol [Save as Draft] untuk menyimpan data sebagai *draft*.

Gambar 4. Tombol *Save as Draft* pada halaman *Create Refinance Calculation***Update calculation:**

Untuk mengubah data kalkulasi, pengguna dapat melakukan langkah-langkah sebagai berikut:

1. Pilih data yang akan diubah, dengan menekan tombol [edit] pada halaman *Calculation of Refinance*.

| Refinance Calc. Number | Customer Name               | Agreement Number ref. | Product Name                          | Quantity | Sales Price | Created by     | Created Date | Status    | Action          |
|------------------------|-----------------------------|-----------------------|---------------------------------------|----------|-------------|----------------|--------------|-----------|-----------------|
| 000039SCND0102/2015    | PT TAWU INTI BUMI           | 10                    | CULT T120SS b-2 PICK UP FLAT DICK 1.5 | 10       | 10.000      | Denny Prasetya | 02/03/2015   | submitted | [edit] [delete] |
| 000029SCND0112/2014    | PT TAWU INTI BUMI           | AGR001                | COLT L200 DIESEL b-2 MINIBUS CHASSIS  |          |             | Denny Prasetya | 12/24/2014   | draft     | [edit] [delete] |
| 000019SCND0101/2015    | Nemo123                     | AGR002                | COLT L300 DIESEL (P-2 Pili) FLAT BED  |          |             | Denny Prasetya | 01/20/2015   | draft     | [edit] [delete] |
| 000019SCND0112/2014    | PT TAWU INTI BUMI           | AGR001                | CULT T120SS PICK UP 1.5 WD 3 WAYS     | 2        | 1.000.000   | Denny Prasetya | 01/23/2014   | submitted | [edit] [delete] |
| 000019SCND0101/2015    | PT KRIFASI SARANA LOGISTICS | AGR001                | COLT T120SS PICK UP 1.5 WD 3 WAYS     |          |             | Denny Prasetya | 01/20/2015   | draft     | [edit] [delete] |

Gambar 5. Halaman daftar *Calculation of Refinance*

2. Ubah isian data yang diinginkan. Perhatikan isian data sebagai berikut
  - *Customer Name/ Buyer* dapat diisi dengan menekan tombol [...], kemudian pilih konsumen yang diinginkan
  - *Agreement Basic Information* diisi secara manual
  - *Product Basic Information* dapat diisi dengan menekan tombol [...], kemudian pilih produk yang diinginkan
  - *Calculation* diisi secara manual, dan the total amount akan dikalkulasi secara otomatis oleh sistem
3. Isian wajib atau bertanda bintang (\*) harus diisi. Meskipun isian wajib bisa diubah, akan tetapi isian wajib tetap harus diisi.
  - *Customer Name/Buyer*
  - *Agreement Number Ref*



- Customer Name Ref
- Monthly Mileage
- Expected Mileage
- Residual value
- Product Registration Code
- Location
- Engine Number

The image displays two screenshots of the OLSS (Operating Lease Support System) interface, specifically the 'Create Refinance Calculation' page. The top screenshot shows the 'Refinance Calculation' section, which includes fields for 'Refinance Calc. Number', 'Customer Name / Buyer', 'Agreement Number Ref', 'Customer Name Ref', 'Monthly Mileage', 'Expected Mileage', 'Residual Value', 'Exposition Date', and 'Product Basic Information'. The bottom screenshot shows the 'Product Basic Information' section, which includes fields for 'Product Registration Code', 'Product Type', 'Product Category', 'Product Brand Name', 'Product Model Name', 'Product Model Type', 'Product Model Year', 'Displacement (CC)', 'Maximum Loading Capacity', 'Kilogram Capacity', 'Number Plate Color', 'Location', 'Engine Number', 'Police Number', and 'Special Options'. Red boxes highlight the fields mentioned in the list above.

Gambar 6. Isian wajib pada halaman *Create Refinance Calculation*

4. Tekan tombol [Save Changes] untuk menyimpan data.

**OLSS** Edit Refinance Calculation

Online Number: H3601 Police Number: Police Number: Special Options: Special Options:

Calculation:

|               |    |   |
|---------------|----|---|
| Sales Price   | Rp | 0 |
| Unit Quantity |    | 0 |
| Comission     | Rp | 0 |
|               | Rp | 0 |
|               | Rp | 0 |
|               | Rp | 0 |
| Net Sales     | Rp | 0 |

Profit:

Profit Amount: Rp 0

**Save Changes** **Submit**

Gambar 7. Tombol *Save Changes* pada halaman *Edit Refinance Calculation***Submit Calculation:**

Untuk melakukan submit data kalkulasi, pengguna harus menjalankan beberapa langkah berikut:

1. Pilih data yang akan di-submit, dengan menekan tombol [edit] atau [view] pada halaman *Calculation of Refinance*.

**OLSS** Calculation of Refinance

+ Create

List of Refinance Calculation

Show 10 entries Search

| Refinance Calc. Number | Customer Name             | Agreement Number | Product Name                         | Quantity | Sales Price | Created by     | Created Date | Status    | Action |
|------------------------|---------------------------|------------------|--------------------------------------|----------|-------------|----------------|--------------|-----------|--------|
| 00039CND01/02/2015     | PT TAWU INTI BUN          | 10               | COLT 1120SS 2 PICK UP FLAT BOX 1.6   | 10       | 10,000      | Denny Prasetya | 02/03/2015   | submitted |        |
| 000029CND01/12/2014    | PT TAWU INTI DUN          | AGR001           | COLT L200 DIESEL 6-2 MINIBUS CHASSIS |          |             | Denny Prasetya | 12/24/2014   | draft     |        |
| 000029CND01/01/2015    | Nome123                   | AGR002           | COLT 1300 DIESEL F-2 PII FLAT BED    |          |             | Denny Prasetya | 01/20/2015   | draft     |        |
| 000019CND01/12/2014    | PT TAWU INTI BUN          | AGR001           | COLT 1120SS PICK UP 1.5 WD 3 WAYS    | 2        | 1,000,000   | Denny Prasetya | 01/23/2014   | created   |        |
| 000019CND01/01/2015    | PT KRASI SARANA LOGISTICS | AGR001           | COLT 1120SS PICK UP 1.5 WD 3 WAYS    |          |             | Denny Prasetya | 01/20/2015   | draft     |        |

Gambar 8. Tombol *Edit* dan *View* pada halaman daftar *Refinance Calculation*

2. Periksa isian data, dan lakukan perubahan pada halaman *Edit Refinance Calculation* jika diperlukan.
3. Isian wajib atau bertanda bintang (\*) harus diisi. Meskipun isian wajib bisa diubah, akan tetapi isian wajib tetap harus diisi.
  - Customer Name/Buyer
  - Agreement Number Ref
  - Customer Name Ref
  - Monthly Mileage
  - Expected Mileage
  - Residual value
  - Product Registration Code
  - Location
  - Engine Number

[illegible]

Gambar 9. Isian wajib pada halaman *Create Refinance Calculation*

4. Tekan tombol [Submit] untuk melakukan *submit* data.

**OLSS** **Edit Refinance Calculation** Demir Prastika

| Engine Number | Police Number | Special Options |
|---------------|---------------|-----------------|
| INS001        | Police Number | Special Options |

Calculation

|               |    |   |
|---------------|----|---|
| Sales Price   | Rp | 0 |
| Unit Quantity |    | 0 |
| Commission    | Rp | 0 |
|               | Rp | 0 |
|               | Rp | 0 |
|               | Rp | 0 |
|               | Rp | 0 |
| Net Sales     | Rp | 0 |

Profit:

|               |    |   |
|---------------|----|---|
| Profit Amount | Rp | 0 |
|---------------|----|---|

[Save Changes](#) [Submit](#)

Gambar 10. Tombol *Submit* pada halaman *Edit Refinance Calculation*

Gambar 11. Tombol *Submit* pada halaman *Detail Refinance Calculation***Filter Calculation:**

Untuk melakukan *filter* data, pengguna harus menjalankan beberapa langkah berikut:

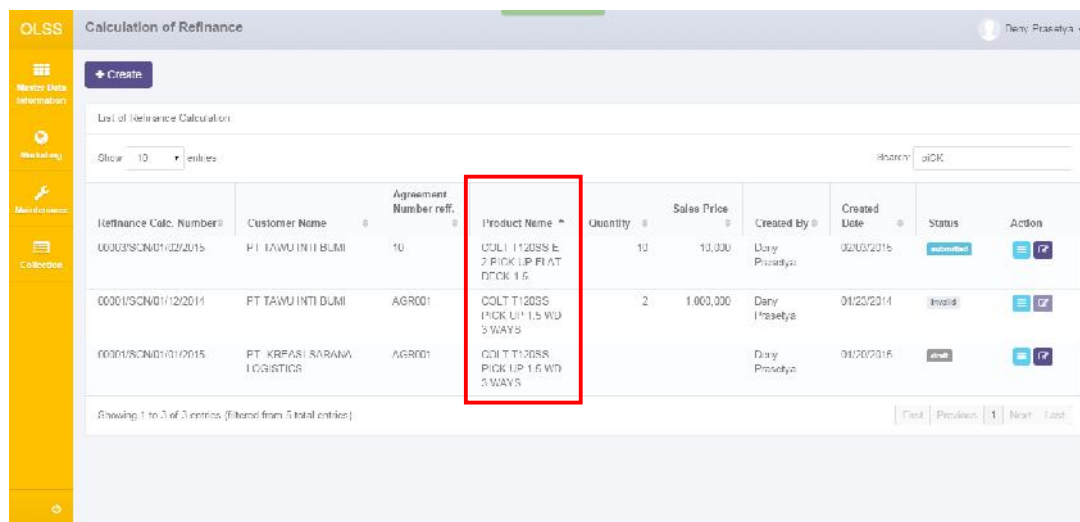
1. Pada halaman *Calculation of Refinance*, masukan kata kunci pada isian [Search] untuk melakukan *filter* data kalkulasi. Penggunaan karakter/huruf besar dan kecil tidak berpengaruh terhadap proses *filter*.
2. Sistem akan melakukan filter berdasarkan kata kunci, dan ditampilkan pada halaman *Calculation of Refinance*.

| Refinance Calc. Number | Customer Name                | Agreement Number ref. | Product Name                          | Quantity | Sales Price | Created by    | Created Date | Status    | Action        |
|------------------------|------------------------------|-----------------------|---------------------------------------|----------|-------------|---------------|--------------|-----------|---------------|
| 00001/SCND01/02/2015   | PT. TAWU INTI DUMI           | 10                    | COLT T120SS E-2 PICK UP PLAT DICK 1.5 | 10       | 10.000      | Dany Prasetya | 02/03/2015   | submitted | [icon] [icon] |
| 00001/SCND01/12/2014   | PT. TAWU INTI DUMI           | AGR001                | COLT T120SS PICK UP 1.5 WD 3 WAYS     | 2        | 1.000.000   | Dany Prasetya | 01/23/2014   | invalid   | [icon] [icon] |
| 00001/SCND01/01/2015   | PT. KREFAJI SARANA LOGISTICS | AGR001                | COLT T120SS PICK UP 1.5 WD 3 WAYS     |          |             | Dany Prasetya | 01/20/2015   | cancel    | [icon] [icon] |

Gambar 12. Hasil *filter Calculation***Sort Calculation:**

Untuk melakukan *sorting* data, pengguna harus menjalankan beberapa langkah berikut:

1. Pada halaman *Calculation of Refinance*, tekan tanda panah pada *header* setiap kolom.
2. Untuk menampilkan data dengan urutan *ascending*, klik panah yang mengarah ke atas.



OLSS Calculation of Refinance

List of Refinance Calculation:

Show 10 entries

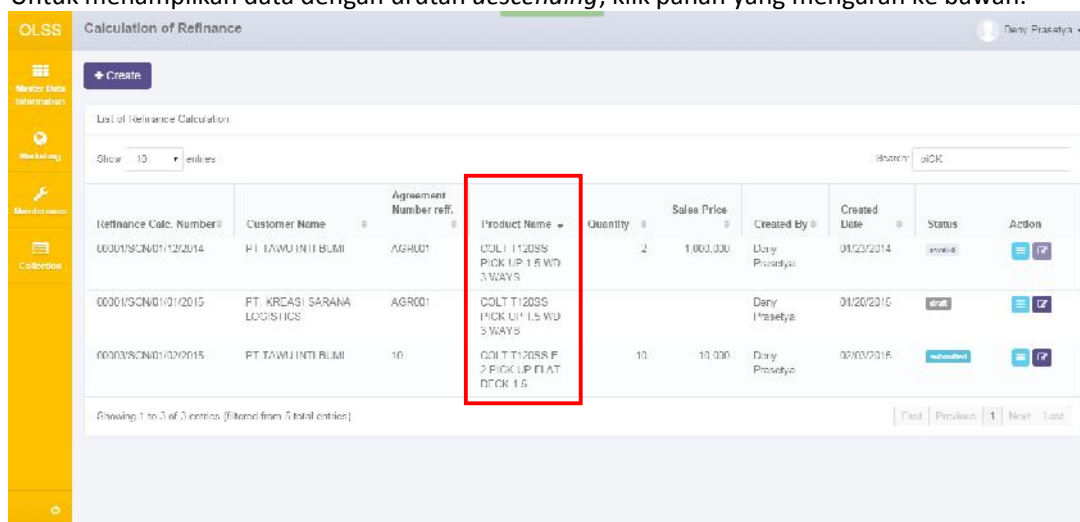
| Refinance Calc. Number | Customer Name              | Agreement Number ref. | Product Name                          | Quantity | Sale Price | Created by    | Created Date | Status       | Action           |
|------------------------|----------------------------|-----------------------|---------------------------------------|----------|------------|---------------|--------------|--------------|------------------|
| 00001/SCND/11/22/2015  | PT TAWU INTI BUMI          | 10                    | COLT T120SS F 2 PICK UP FLAT DICK 1.5 | 10       | 10.000     | Dany Prasetya | 02/03/2015   | not selected | [view] [refresh] |
| 00001/SCND/11/22/2014  | PT TAWU INTI BUMI          | AGR001                | COLT T120SS PICK UP 1.5 WD 3 WAYS     | 2        | 1.000.000  | Dany Prasetya | 01/23/2014   | invalid      | [view] [refresh] |
| 00001/SCND/11/21/2015  | PT KRASIA SARANA LOGISTICS | AGR001                | COLT T120SS PICK UP 1.5 WD 3 WAYS     |          |            | Dany Prasetya | 01/20/2015   | draft        | [view] [refresh] |

Showing 1 to 3 of 3 entries (Filtered from 5 total entries)

First Previous 1 Next Last

Gambar 13. Hasil *sorting ascending*

3. Untuk menampilkan data dengan urutan *descending*; klik panah yang mengarah ke bawah.



OLSS Calculation of Refinance

List of Refinance Calculation:

Show 10 entries

| Refinance Calc. Number | Customer Name              | Agreement Number ref. | Product Name                          | Quantity | Sale Price | Created by    | Created Date | Status       | Action           |
|------------------------|----------------------------|-----------------------|---------------------------------------|----------|------------|---------------|--------------|--------------|------------------|
| 00001/SCND/11/22/2014  | PT TAWU INTI BUMI          | AGR001                | COLT T120SS PICK UP 1.5 WD 3 WAYS     | 2        | 1.000.000  | Dany Prasetya | 01/23/2014   | invalid      | [view] [refresh] |
| 00001/SCND/11/21/2015  | PT KRASIA SARANA LOGISTICS | AGR001                | COLT T120SS PICK UP 1.5 WD 3 WAYS     |          |            | Dany Prasetya | 01/20/2015   | draft        | [view] [refresh] |
| 00001/SCND/11/22/2015  | PT TAWU INTI BUMI          | 10                    | COLT T120SS F 2 PICK UP FLAT DICK 1.5 | 10       | 10.000     | Dany Prasetya | 02/03/2015   | not selected | [view] [refresh] |

Showing 1 to 3 of 3 entries (Filtered from 5 total entries)

First Previous 1 Next Last

Gambar 14. Hasil *sorting descending*

### View Detail Calculation:

Untuk menampilkan detail data kalkulasi, pengguna harus menjalankan beberapa langkah berikut:











1. Pilih data yang akan ditampilkan, dengan menekan tombol [view] pada halaman *Calculation of Refinance*.

OLSS Calculation of Refinance

+ Create

List of Refinance Calculation:

Show 10 entries Search

| Refinance Calc. Number | Customer Name                | Agreement Number ref. | Product Name                          | Quantity | Sales Price | Created by     | Created Date | Status    | Action  |
|------------------------|------------------------------|-----------------------|---------------------------------------|----------|-------------|----------------|--------------|-----------|---|
| 000019SCN01/12/2014    | PT. TAWU INTI BUNJ           | AGR001                | COLT T120SS PICK UP 1.5 WD 3 WAYS     | 2        | 1,000,000   | Denny Prasetya | 01/23/2014   | created   |   |
| 000019SCN01/01/2015    | PT. KRACASI SARANA LOGISTICS | AGR001                | COLT T120SS PICK UP 1.5 WD 3 WAYS     |          |             | Denny Prasetya | 01/23/2015   | draft     |   |
| 000019SCN01/02/2015    | PT. TAWU INTI BUNJ           | 10                    | COLT T120SS F 2 PICK UP FLAT BACK 1.5 | 10       | 10,000      | Denny Prasetya | 02/03/2015   | submitted |   |
| 000019SCN01/01/2015    | None (23)                    | AGR002                | COLT L300 DIESEL 6-5 LPU FLAT BED     |          |             | Denny Prasetya | 01/23/2015   | draft     |   |
| 000019SCN01/12/2014    | PT. TAWU INTI BUNJ           | AGR001                | COLT L300 DIESEL F-2 MINIDUG CHASSIS  |          |             | Denny Prasetya | 12/24/2014   | draft     |   |

Gambar 15. Tombol View pada halaman daftar *Calculation of Refinance*

2. Data kalkulasi tampil pada layar. Fungsi ini untuk memeriksa apakah data kalkulasi sudah sesuai.

The screenshots show the 'Detail Refinance Calculation' interface in the OLSS system. The interface includes a sidebar with navigation options: 'Main Menu', 'Marketplace', 'Maintenance', and 'Collection'. The main content area displays various fields for refinance calculation, organized into sections: 'Refinance Calculation', 'Agreement Basic Information', 'Product Basic Information', 'Calculation', and 'Profit Amount'.

**Refinance Calculation:**

- Created by: Deny Prasetya
- Created Date: 02/03/2015
- Last Modified by: Deny Prasetya
- Last Modified Date: 02/03/2015
- Refinance Calc. Number: 000038/CND01/02/0015
- Customer Name / Buyer: PT. TAWU INTI BUMI

**Agreement Basic Information:**

- Agreement Number Refi: 10
- Customer Name Refi: PT. TAWU INTI BUMI
- Main lease type: Full Maintenance
- Monthly Mileage: 10
- Expected Mileage: 10
- Purchase Date (mm/dd/yyyy): -
- Purchase Requirement After Lease: Yes
- Residual Value: Rp 100

**Product Basic Information:**

- Product Registration Code: VEH24-10V-0011E21UD/201301
- Product Type: Vehicle
- Product Category: LIGHT COMMERCIAL VEHICLE - TR

**Calculation:**

| Item          | Unit | Value  |
|---------------|------|--------|
| Sales Price   | Rp   | 10.000 |
| Unit Quantity |      | 10     |
| Commission    | Rp   | 100    |
| Cost          | Rp   | 0      |
|               | Rp   | 0      |

**Profit Amount:**

| Item          | Unit | Value  |
|---------------|------|--------|
| Net Sales     | Rp   | 95.000 |
| Profit Amount | Rp   | 38.900 |

The interface also includes a 'Save to Draft' button at the bottom.

Gambar 16. Tampilan halaman *Detail Refinance Calculation*

### Changes Status of Calculation:

Untuk mengubah status data kalkulasi, pengguna harus menjalankan beberapa langkah berikut:

1. Pilih data yang akan diubah status-nya, tekan tombol [View] pada halaman *Calculation of Refinance*.

| Refinance Calc. Number | Customer Name               | Agreement Number refi. | Product Name                          | Quantity | Sales Price | Created by    | Created Date | Status    | Action        |
|------------------------|-----------------------------|------------------------|---------------------------------------|----------|-------------|---------------|--------------|-----------|---------------|
| 000015CND0112/2014     | PT. TAWU INTI BUNJ          | AGR001                 | COLT 1120SS PICK UP 1.5 WD 3 WAYS     | 2        | 1,000,000   | Dany Prasetya | 01/25/2014   | invalid   | [View] [Edit] |
| 000015CND0101/2015     | PT. KRDAJI SARANA LOGISTICS | AGR001                 | COLT 1120SS PICK UP 1.5 WD 3 WAYS     |          |             | Dany Prasetya | 01/23/2015   | draft     | [View] [Edit] |
| 000015CND0102/2015     | PT. TAWU INTI BUNJ          | 10                     | COLT 1120SS F 2 PICK UP FLAT DECK 1.5 | 10       | 10,000      | Dany Prasetya | 02/03/2015   | submitted | [View] [Edit] |
| 000025CND0101/2015     | Name 123                    | AGR002                 | COLT 1300 DIESEL 6-2 PU FLAT BED      |          |             | Dany Prasetya | 01/23/2015   | draft     | [View] [Edit] |
| 000025CND0112/2014     | PT. TAWU INTI BUNJ          | AGR001                 | COLT 1300 DIESEL F-2 MINIDUS CHASSIS  |          |             | Dany Prasetya | 12/24/2014   | draft     | [View] [Edit] |

2. Data konsumen tampil pada layar. Pada halaman detail bagian paling bawah terdapat tombol untuk mengubah status data konsumen. Tombol yang tampil disesuaikan dengan status saat ini.

| Status saat ini  | Tombol yang tampil |
|------------------|--------------------|
| <i>Draft</i>     | Submit             |
| <i>Submitted</i> | Set to Draft       |
| <i>Invalid</i>   | -                  |

## 1.2. Refinance Quotation

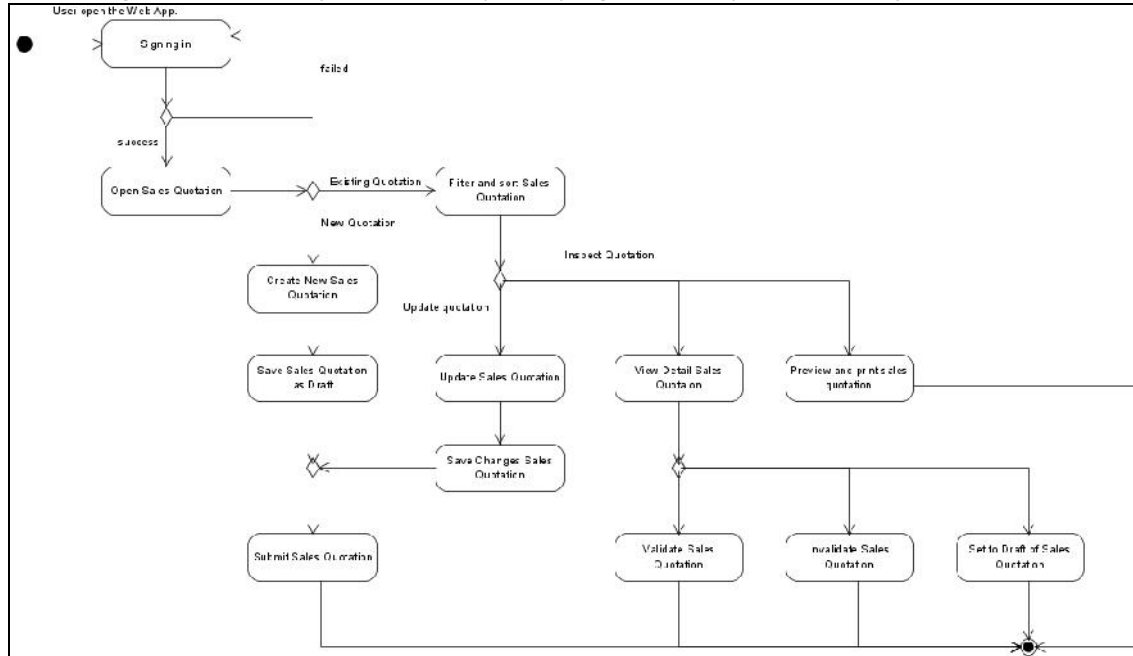
### 1.2.1. Pendahuluan

Fungsi utama dari *Refinance Quotation* adalah untuk membuat *quotation* dari kalkulasi *refinance* yang sudah dibuat.



### 1.2.2. Diagram Aktivitas

Diagram berikut menjelaskan alur operasi yang dilakukan pada modul *Refinance Quotation*.



Gambar 17. Diagram aktivitas dari *Refinance Quotation*

| No. | Operasi                                  | Aktor                                       | Skenario   |
|-----|--|---|--|
| 1   | <i>Signing in</i>                        | <i>Marketing user, Marketing superuser</i>  | <ul style="list-style-type: none"> <li>Aktor melengkapi <i>form login</i> dengan mengisi <i>Username</i> dan <i>Password</i>.</li> <li>Aktor menekan tombol [sign in]. Sistem akan melakukan verifikasi akun; jika verifikasi berhasil maka sistem akan mengarahkan aktor ke halaman utama. Jika verifikasi gagal maka sistem akan mengarahkan aktor ke halaman <i>login</i>.</li> </ul>   |
| 2.  | <i>Open Refinance quotation module</i>   | <i>Marketing user, Marketing superuser</i>  | <ul style="list-style-type: none"> <li>Setelah <i>login</i>, aktor dapat membuka halaman <i>Refinance Quotation</i> melalui menu <i>Marketing</i>.</li> <li>Setelah halaman <i>Refinance Quotation</i> sudah terbuka, daftar data <i>Refinance Quotation</i> akan ditampilkan.</li> </ul>  |
| 3.  | <i>Create new Refinance quotation</i>    | <i>Marketing user, Marketing superuser</i>  | <ul style="list-style-type: none"> <li>Jika halaman <i>Refinance Quotation</i> terbuka, aktor dapat menekan tombol [create] untuk membuat <i>quotation</i> baru. Pada halaman ini aktor dapat memilih data kalkulasi yang akan digunakan untuk <i>quotation</i>.</li> <li>Untuk memilih data kalkulasi, tekan tombol [...] pada isian <i>Refinance Calculation Number</i>. Setelah itu, aktor dapat melengkapi isian.</li> <li>Isian wajib atau bertanda bintang (*) harus diisi.</li> </ul> |
| 4.  | <i>Save Refinance quotation as draft</i> | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Setelah isian dilengkapi, aktor dapat menekan tombol [save as draft], jika ingin menyimpan data sebagai <b><i>draft</i></b>.</li> <li>Sistem akan melakukan validasi data meliputi, tipe data dan isian wajib. Jika validasi berhasil, data akan disimpan.</li> </ul>   |

|    |  |   |  |
|----|--|---|--|
|    |  |   | <ul style="list-style-type: none"> <li>Jika selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Refinance calculation</i>.</li> </ul>   |
| 5  | <i>Submit Refinance quotation record</i>           | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Ketika data tersimpan dan sudah dikonfirmasi, aktor dapat melakukan <i>submit</i> data dengan menekan tombol [Submit].</li> <li>Setelah itu sistem akan mengubah status data <i>Refinance quotation</i> sebagai <b><u>submitted (or not draft)</u></b>.</li> <li>Jika selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Refinance quotation</i>.</li> </ul>  |
| 6. | <i>Update Refinance quotation records</i>          | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Pada halaman <i>Refinance quotation</i>, aktor dapat menekan tombol [Edit] untuk mengubah data.</li> <li>Jika <i>quotation</i> masih ber-status <b><u>draft</u></b>, <i>marketing user</i> dapat menekan tombol [edit].</li> <li>Jika <i>quotation</i> sudah ber-status <b><u>submit</u></b> dan <b><u>valid</u></b>, <i>marketing user</i> tidak bisa menekan tombol [edit].</li> <li>Jika halaman <i>edit refinance quotation</i> sudah terbuka, aktor dapat mengubah data <i>quotation</i>.</li> <li>Isian wajib atau bertanda bintang (*) harus diisi.</li> </ul>         |
| 7. | <i>Filter and sort Refinance quotation records</i> | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Aktor dapat melakukan <i>filter</i> dan <i>sorting</i> daftar <i>quotation</i> berdasarkan kolom yang ditampilkan.</li> <li>Fungsi <i>filter</i> dapat dilakukan dengan memasukan kata kunci ke dalam isian <i>Search</i>. Kemudian menekan tombol [enter] pada <i>keyboard</i>. Jika data ditemukan, hasil <i>filter</i> akan ditampilkan. Jika data tidak ditemukan maka daftar <i>quotation</i> akan kosong.</li> <li>Fungsi <i>sorting</i> dilakukan dengan menekan <i>header</i> setiap kolom. Data akan ditampilkan <i>ascending</i> atau <i>descending</i>.</li> </ul> |
| 8. | <i>View detail Refinance quotation record</i>      | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Pada halaman <i>Refinance Quotation</i>, aktor dapat membuka detail <i>quotation</i> untuk memeriksa apakah data sudah sesuai.</li> <li>Pada halaman <i>Refinance Quotation</i>, aktor dapat menekan tombol [view detail], kemudian sistem akan menampilkan detail <i>quotation</i>.</li> <li>Pada halaman view detail, aktor tidak dapat mengubah data</li> <li>Jika selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Refinance Quotation</i>.</li> </ul>  |
| 9  | <i>Validate Refinance quotation</i>                | <i>Marketing super user</i>                 | <ul style="list-style-type: none"> <li>Untuk melakukan proses ini, aktor seharusnya membuka halaman <i>view detail</i> dengan menekan tombol [view detail]. Ketika halaman <i>view detail</i> terbuka, aktor dapat mengganti status dengan menekan tombol [validate]. Setelah status berubah menjadi <b><u>valid</u></b>, aktor tidak dapat mengembalikan status menjadi <b><u>submitted</u></b> atau <b><u>draft</u></b>.</li> <li>Setelah status berubah, aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Refinance Quotation</i>.</li> </ul>  |
| 10 | <i>Invalidate</i>                                  | <i>Marketing</i>                            | <ul style="list-style-type: none"> <li>Untuk kasus tertentu, jika <i>Refinance quotation</i></li> </ul>  |

|    |  |   |  |
|----|--|---|--|
|    | <i>Refinance quotation</i>                   | <i>super user</i>                           | <p>sudah ber-status <i>valid</i> tetapi tidak dapat digunakan, aktor dapat mengubah status dari <b>valid</b> menjadi <b>not valid</b>.</p> <ul style="list-style-type: none"> <li>• Untuk melakukan proses ini, aktor seharusnya membuka halaman <i>view detail</i> dengan menekan tombol [view detail]. Ketika halaman <i>view detail</i> terbuka, aktor dapat mengubah status dengan menekan tombol [Invalidate].</li> <li>• Setelah itu, sistem akan memproses perubahan status. Aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Refinance quotation</i>.</li> </ul>  |
| 11 | <i>Set to Draft Refinance quotation</i>      | <i>Marketing super user</i>                 | <ul style="list-style-type: none"> <li>• Jika <i>Refinance quotation</i> masih perlu direvisi dan status masih belum valid, aktor dapat mengubah status dari <b>submitted</b> ke <b>draft</b>.</li> <li>• Untuk melakukan proses ini, aktor harus membuka halaman <i>view detail</i> dengan menekan tombol [view detail]. Ketika halaman <i>view detail</i> terbuka, aktor dapat mengubah status dengan menekan tombol [validate] atau [set to draft] (tergantung status yang ingin diubah).</li> <li>• Setelah itu, sistem akan memproses perubahan status. Aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Refinance Quotation</i>.</li> </ul> |
| 12 | <i>Preview and print Refinance quotation</i> | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>• Untuk melakukan proses ini, aktor dapat memilih data <i>quotation</i> dengan menekan tombol [Print preview], kemudian halaman <i>print preview</i> akan tampil.</li> <li>• Ketika halaman <i>print preview</i> tampil, aktor dapat menekan tombol [Print] untuk mencetak laporan.</li> <li>• Jika sudah selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Refinance Quotation</i>.</li> </ul>  |

### 1.2.3. Petunjuk Pengoperasian

Fungsi dari *Refinance Quotation* ini dapat dipanggil dari **Marketing>Refinance Quotation** setelah pengguna *login* terlebih dahulu. Berikut fungsi yang terdapat pada *Refinance Quotation*:

- *Create new quotation*  
Membuat *quotation* baru dengan melengkapi isian form. Pada fitur ini diperbolehkan menyimpan *quotation* sebagai draft atau submit data untuk proses selanjutnya
- *Update quotation*  
Mengubah *quotation* dengan mengganti isian pada form edit
- *Submit quotation*  
Setelah *quotation* dikonfirmasi, *quotation* dapat di-submit
- *Filter and sort quotation*  
Pada fitur ini, data *quotation* dapat di-filter dan di-sorting
- *View detail quotation*  
Untuk memeriksa detail dari *quotation*, fitur ini mampu menampilkan data *quotation*
- *Changes status of quotation*  
Untuk mengubah status data *quotation*
- *Preview and print the Refinance quotation*  
Untuk meninjau dan mencetak hasil *quotation*

- *Export Refinance quotation to Pdf and Excel format*  
Untuk menyimpan *quotation* ke dalam Pdf dan Excel format

### Create New Quotation:

Untuk menambahkan data *refinance quotation*, pengguna dapat mengikuti langkah-langkah berikut:

1. Pada halaman daftar *refinance quotation*, tekan tombol [Create].

| Quotation Number     | Customer Name / Buyer | Product Name                          | Expected Delivery | Delivery Place | Valid Until | Quantity | Sales Price | Created By     | Created Date | Status | Action |
|----------------------|-----------------------|---------------------------------------|-------------------|----------------|-------------|----------|-------------|----------------|--------------|--------|--------|
| 000025QIN/01/17/2014 | PT TAWU INTI BUMI     | COLI L300 DRSF/ F 2 MINIBUS CLASSIS   |                   | grogong        | 12/29/2014  |          |             | Denny Prasetya | 12/29/2014   | valid  | [icon] |
| 000025QIN/01/22/2015 | PT TAWU INTI BUMI     | COLI T120SS E-2 PICK UP PLAT DOKK 1.5 |                   | sasa           | 2/3/2015    | 10       | 10.000      | Denny Prasetya | 2/3/2015     | draft  | [icon] |
| 000019QIN/01/12/2014 | PT TAWU INTI BUMI     | COLT T120SS PICK UP 1.5 WD.3 WAYS     | 12/19/2014        | DP001          | 12/29/2014  | 2        | 1.000.000   | Denny Prasetya | 12/23/2014   | submit | [icon] |
| 000019QIN/01/20/2015 | PT TAWU INTI BUMI     | COLT T120SS PICK UP 1.5 WD.3          |                   | ok             | 1/20/2015   | 2        | 1.000.000   | Denny Prasetya | 1/20/2015    | submit | [icon] |

Gambar 18. Halaman daftar *Refinance Quotation*

2. Setelah halaman "*create refinance quotation*" terbuka, lengkapi isian data sebagai berikut
  - *Refinance Calculation Number* dapat diisi dengan menekan tombol [...], kemudian pilih kalkulasi yang diinginkan
  - Isian *Product Basic Information* akan terisi otomatis setelah *Refinance Calculation Number* dipilih
  - Isian *Quotation information* diisi secara manual
3. Isian wajib atau bertanda bintang (\*) harus diisi.
  - *Customer Name/Buyer*
  - *Product Model Year*
  - *COR Proposal Number*
  - *Terms*
  - *Down Payment*
  - *Delivery Place*

The screenshot displays the 'Create Refinance Quotation' form in the OLSS system. The form is divided into several sections, with required fields highlighted by red boxes:

- Reference Quotation Number:** A text field for the Refinance Quotation Number.
- Reference Calc. Number:** A text field for the Refinance Calc. Number.
- Customer Name / Buyer:** A text field for the Customer Name / Buyer, with a red box around it and the message 'This value is required.'
- Product Basic Information:**
  - Product Registration Code:** A text field for the Product Registration Code.
  - Product Brand Code:** A text field for the Product Brand Code.
  - Product Model Name:** A text field for the Product Model Name.
  - Product Model Year (yyyy/mm):** A text field for the Product Model Year (yyyy/mm), with a red box around it and the message 'This value is required.'
  - Product Type:** A text field for the Product Type.
  - Product Brand Name:** A text field for the Product Brand Name.
  - Product Model Type:** A text field for the Product Model Type.
  - Product Model Code:** A text field for the Product Model Code.
  - Product Model Year (yyyy/mm):** A text field for the Product Model Year (yyyy/mm), with a red box around it and the message 'This value is required.'
  - Product Model Code:** A text field for the Product Model Code.
  - Product Model Year (yyyy/mm):** A text field for the Product Model Year (yyyy/mm), with a red box around it and the message 'This value is required.'
  - Product Model Code:** A text field for the Product Model Code.
  - Product Model Year (yyyy/mm):** A text field for the Product Model Year (yyyy/mm), with a red box around it and the message 'This value is required.'
  - Product Model Code:** A text field for the Product Model Code.
  - Product Model Year (yyyy/mm):** A text field for the Product Model Year (yyyy/mm), with a red box around it and the message 'This value is required.'
- Quotation Information:**
  - CUK Proposal Number:** A text field for the CUK Proposal Number, with a red box around it and the message 'This value is required.'
  - CUK Quotation Date (mm/dd/yyyy):** A date field for the CUK Quotation Date (mm/dd/yyyy).
  - Valid Until (mm/dd/yyyy):** A date field for the Valid Until (mm/dd/yyyy).
  - Validity Days:** A text field for the Validity Days.
  - Down Payment:** A text field for the Down Payment, with a red box around it and the message 'This value is required.'
  - Delivery Place:** A text field for the Delivery Place, with a red box around it and the message 'This value is required.'

At the bottom of the form, there are two buttons: 'Save as Draft' and 'Submit'.

Gambar 19. Isian wajib pada halaman *Create Refinance Quotation*

4. Tekan tombol [Save as Draft] untuk menyimpan data sebagai *draft*.

**OLSS Create Refinance Quotation**

Maximum Loading Capacity: Maximum Loading Capacity  
 Bidding Capacity: Bidding Capacity  
 Number Plat Color: Number Plat Color

Registration Date (mm/dd/yyyy): Registration Date (mm/dd/yyyy)  
 Usage: Usage  
 Location: Location

Engine Number: Engine Number  
 Police Number: Police Number  
 Special Options: Special Options

**Quotation Information**

COR Proposal Number: COR Proposal Number  
 CUR Quotation Date (mm/dd/yyyy): CUR Quotation Date (mm/dd/yyyy)  
 Valid Until (mm/dd/yyyy): Valid Until (mm/dd/yyyy)

Validity Days: Validity Days  
 Terms: Terms  
 Expected Delivery (mm/dd/yyyy): Expected Delivery (mm/dd/yyyy)

Down Payment: Down Payment  
 Delivery Place: Delivery Place  
 Remarks: Remarks

**Save as Draft** **Submit**

Gambar 20. Tombol *Save as Draft* pada halaman *Create Refinance Quotation***Update Quotation:**

Untuk mengubah data *refinance quotation*, pengguna dapat melakukan langkah-langkah sebagai berikut:

1. Pilih data yang akan diubah, dengan menekan tombol [edit] pada halaman daftar *refinance quotation*.

**OLSS Refinance Quotation**

**List of Refinance Quotation**

| Quotation Number     | Customer Name / Buyer | Product Name                          | Expected Delivery | Delivery Place | Valid Until | Quantity | Sales Price | Created By     | Created Date | Status    | Action |
|----------------------|-----------------------|---------------------------------------|-------------------|----------------|-------------|----------|-------------|----------------|--------------|-----------|--------|
| 000225QIN/01/17/2014 | PT TAWU INDI BUDI     | COLI L300 DFRP F 2 MINIBUS CLASSIS    |                   | garage         | 12/29/2014  |          |             | Denny Prasetya | 12/29/2014   | valid     | [Edit] |
| 000225QIN/01/22/2015 | PT TAWU INDI BUDI     | COLI T120SS E-2 PICK UP PLAT BOKK 1.5 | 2014              |                | 2/3/2015    | 10       | 10.000      | Denny Prasetya | 2/3/2015     | draft     | [Edit] |
| 000119QIN/01/12/2014 | PT TAWU INDI BUDI     | COLI T120SS PICK UP 1.5 WD 3 WAYS     | 12/19/2014        | DP001          | 12/23/2014  | 2        | 1.000.000   | Denny Prasetya | 12/23/2014   | final     | [Edit] |
| 000119QIN/01/01/2015 | PT TAWU INDI BUDI     | COLI T120SS PICK UP 1.5 WD 3          | ok                |                | 1/23/2015   | 2        | 1.000.000   | Denny Prasetya | 1/23/2015    | submitted | [Edit] |

Gambar 21. Tombol *Edit* pada halaman daftar *Refinance Quotation*

2. Ubah isian data yang diinginkan. Perhatikan isian data sebagai berikut
  - *Refinance Calculation Number* dapat diisi dengan menekan tombol [...], kemudian pilih kalkulasi yang diinginkan
  - Isian *Product Basic Information* akan terisi otomatis setelah *Refinance Calculation Number* dipilih
  - Isian *Quotation information* diisi secara manual
3. Isian wajib atau bertanda bintang (\*) harus diisi.
  - *Customer Name/Buyer*
  - *Product Model Year*
  - *COR Proposal Number*

- Terms
- Down Payment
- Delivery Place

**OLSS Create Refinance Quotation**

Reference Information:

- Reference Quotation Number: [Field]
- Reference Calc. Number: [Field]
- Customer Name / Buyer: [Field] **This value is required.**

Product Basic Information:

- Product Registration Code: [Field]
- Product Type: [Field]
- Product Category: [Field]
- Product Brand Code: [Field]
- Product Brand Name: [Field]
- Product Model Code: [Field]
- Product Model Name: [Field]
- Product Model Type: [Field]
- Product Model Year (yyyy/mm): [Field] **This value is required.**
- Transmission: [Field]
- Fuel Type: [Field]
- Displacement (CC): [Field]
- Maximum Loading Capacity: [Field]
- Riding Capacity: [Field]
- Number Plat Color: [Field]
- Registration Date (mm/dd/yyyy): [Field]
- Usage: [Field]
- Location: [Field]
- Engine Number: [Field]
- Police Number: [Field]
- Special Options: [Field]

Quotation Information:

- OLSS Proposal Number: [Field] **This value is required.**
- OLSS Quotation Date (mm/dd/yyyy): [Field]
- Valid Until (mm/dd/yyyy): [Field]
- Validity Days: [Field]
- Down Payment: [Field] **This value is required.**
- Delivery Place: [Field] **This value is required.**
- Expected Delivery (mm/dd/yyyy): [Field]
- Remarks: [Field]

Buttons: Save as Draft, Submit

Gambar 22. Isian wajib pada halaman *Create Refinance Quotation*

4. Tekan tombol [Save Changes] untuk menyimpan data.

Gambar 23. Tombol *Save Changes* pada halaman *Edit Refinance Quotation***Submit Quotation:**

Untuk melakukan *submit* data, pengguna harus menjalankan beberapa langkah berikut:

1. Pilih data yang akan di-*submit*, dengan menekan tombol [edit] pada halaman daftar *Refinance Quotation*.

| Quotation Number     | Customer Name / Buyer | Product Name                          | Expected Delivery | Delivery Place | Valid Until | Quantity | Sales Price | Created By      | Created Date | Status    | Action                  |
|----------------------|-----------------------|---------------------------------------|-------------------|----------------|-------------|----------|-------------|-----------------|--------------|-----------|-------------------------|
| 0002/SQIN/01/12/2014 | PT TAWU INTI BUMI     | COLT L300 TIR-SPI-P 3 MINIFUS CLASSIS |                   | george         | 12/29/2014  |          |             | Denny Praesetya | 12/29/2014   | valid     | [edit] [delete] [print] |
| 0002/SQIN/01/02/2015 | PT TAWU INTI BUMI     | COLT T120SS E-2 PICK UP FLAT DPOK 1.5 |                   | seba           | 2/3/2015    | 10       | 10.000      | Denny Praesetya | 2/3/2015     | valid     | [edit] [delete] [print] |
| 0001/SQIN/01/12/2014 | PT TAWU INTI BUMI     | COLT T120SS PICK UP 1.5 WD 3 WAYS     | 12/19/2014        | DP001          | 12/23/2014  | 2        | 1.000.000   | Denny Praesetya | 12/23/2014   | invalid   | [edit] [delete] [print] |
| 0001/SQIN/01/01/2015 | PT TAWU INTI BUMI     | COLT T120SS PICK UP 1.5 WD 3          |                   | ok             | 1/23/2015   | 2        | 1.000.000   | Denny Praesetya | 1/23/2015    | submitted | [edit] [delete] [print] |

Gambar 24. Tombol *Edit* pada halaman daftar *Refinance Quotation*

2. Periksa isian data, dan lakukan perubahan jika diperlukan.
3. Isian wajib atau bertanda bintang (\*) harus diisi. Meskipun isian wajib bisa diubah, akan tetapi isian wajib tetap harus diisi.
  - Customer Name/Buyer
  - Product Model Year
  - COR Proposal Number
  - Terms
  - Down Payment
  - Delivery Place



**OLSS Create Refinance Quotation**

Reference Quotation Number:  Reference Calc. Number:

Customer Name / Owner:  *This value is required.*

**Product Basic Information**

Product Registration Code:  Product Type:  Product Category:

Product Brand Code:  Product Brand Name:  Product Model Code:

Product Model Name:  Product Model Type:  Product Model Year (yyyy/mm):  *This value is required.*

Transmission:  Fuel Type:  Displacement (CC):

Maximum Loading Capacity:  Riding Capacity:  Number Plate Color:

Maximum Loading Capacity:  Riding Capacity:  Number Plate Color:

**Quotation Information**

Maximum Loading Capacity:  Riding Capacity:  Number Plate Color:

Registration Date (mm/dd/yyyy):  Usage:  Location:

Engine Number:  Police Number:  Special Options:

Quotation Information

OLK Proposal Number:  OLK Quotation Date (mm/dd/yyyy):  Valid Until (mm/dd/yyyy):

Validity Days:  Terms:  Expected Delivery (mm/dd/yyyy):

Down Payment:  Delivery Place:  Remarks:

Gambar 25. Isian wajib pada isian *Refinance Quotation*

5. Tekan tombol [Submit] untuk melakukan *submit* data.

**OLSS Edit Refinance Quotation**

Transmission:  Fuel Type:  Displacement (CC):

Maximum Loading Capacity:  Riding Capacity:  Number Plate Color:

Registration Date (mm/dd/yyyy):  Usage:  Location:

Engine Number:  Police Number:  Special Options:

Quotation Information

OLK Proposal Number:  OLK Quotation Date (mm/dd/yyyy):  Valid Until (mm/dd/yyyy):

Validity Days:  Terms:  Expected Delivery (mm/dd/yyyy):

Down Payment:  Delivery Place:  Remarks:

Gambar 26. Tombol *Submit* pada halaman *Edit Refinance Quotation*

**Filter Refinance Quotation:**

Untuk melakukan *filter* data, pengguna harus menjalankan beberapa langkah berikut:

1. Pada halaman daftar *Refinance Quotation*, masukan kata kunci pada isian [Search] untuk melakukan *filter* data *quotation*. Penggunaan karakter/huruf besar dan kecil tidak berpengaruh terhadap proses *filter*.
2. Sistem akan melakukan filter berdasarkan kata kunci, dan ditampilkan pada daftar *supplier*.

OLSS Refinance Quotation

Search: pICK

| Quotation Number     | Customer Name / Buyer | Product Name                          | Expected Delivery | Delivery Place | Valid Until | Quantity | Sales Price | Created By     | Created Date | Status    | Action               |
|----------------------|-----------------------|---------------------------------------|-------------------|----------------|-------------|----------|-------------|----------------|--------------|-----------|----------------------|
| 000015QIN/01/01/2015 | PT TAWU INTI BUMI     | COLT T120SS C-2 PICK UP FLAT DECK 1.5 |                   | ssaa           | 2/3/2015    | 10       | 10.000      | Denny Prasetya | 2/3/2015     | active    | [icon] [icon] [icon] |
| 000015QIN/01/12/2014 | PT TAWU INTI BUMI     | COLT T120SS PICK UP 1.5 WD 3 WAYS     | 12/10/2014        | DP001          | 12/20/2014  | 2        | 1.000.000   | Denny Prasetya | 12/20/2014   | inactive  | [icon] [icon] [icon] |
| 000015QIN/01/01/2015 | PT TAWU INTI BUMI     | COLT T120SS PICK UP 1.5 WD 3 WAYS     |                   | ok             | 1/20/2015   | 2        | 1.000.000   | Denny Prasetya | 1/20/2015    | submitted | [icon] [icon] [icon] |

Showing 1 to 3 of 3 entries (filtered from 4 total entries)

Gambar 27. Hasil *filter* pada *Refinance Quotation*

**Sort Refinance Quotation:**

Untuk melakukan *sorting* data, pengguna harus menjalankan beberapa langkah berikut:

1. Pada halaman daftar *Refinance Quotation*, tekan tanda panah pada *header* setiap kolom.
2. Untuk menampilkan data dengan urutan *ascending*, klik panah yang mengarah ke atas.

OLSS Refinance Quotation

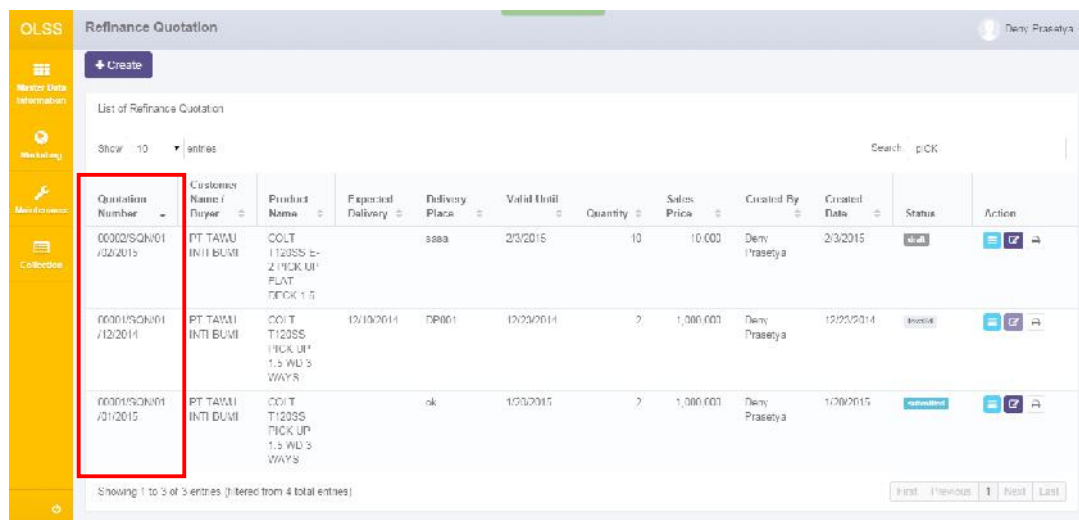
Search: pICK

| Quotation Number     | Customer Name / Buyer | Product Name                          | Expected Delivery | Delivery Place | Valid Until | Quantity | Sales Price | Created By     | Created Date | Status    | Action               |
|----------------------|-----------------------|---------------------------------------|-------------------|----------------|-------------|----------|-------------|----------------|--------------|-----------|----------------------|
| 000015QIN/01/01/2015 | PT TAWU INTI BUMI     | COLT T120SS PICK UP 1.5 WD 3 WAYS     |                   | ok             | 1/20/2015   | 2        | 1.000.000   | Denny Prasetya | 1/20/2015    | submitted | [icon] [icon] [icon] |
| 000015QIN/01/12/2014 | PT TAWU INTI BUMI     | COLT T120SS PICK UP 1.5 WD 3 WAYS     | 12/10/2014        | DP001          | 12/20/2014  | 2        | 1.000.000   | Denny Prasetya | 12/20/2014   | inactive  | [icon] [icon] [icon] |
| 000015QIN/01/01/2015 | PT TAWU INTI BUMI     | COLT T120SS C-2 PICK UP FLAT DECK 1.5 |                   | ssaa           | 2/3/2015    | 10       | 10.000      | Denny Prasetya | 2/3/2015     | active    | [icon] [icon] [icon] |

Showing 1 to 3 of 3 entries (filtered from 4 total entries)

Gambar 28. Hasil *sorting ascending*

3. Untuk menampilkan data dengan urutan *descending*; klik panah yang mengarah ke bawah.



OLSS Refinance Quotation

+ Create

List of Refinance Quotation

Show 10 entries Search: p:OK

| Quotation Number     | Customer Name / Buyer | Product Name                          | Expected Delivery | Delivery Place | Valid Until | Quantity | Sales Price | Created By     | Created Date | Status    | Action                 |
|----------------------|-----------------------|---------------------------------------|-------------------|----------------|-------------|----------|-------------|----------------|--------------|-----------|------------------------|
| 00002/SGN/01/12/2015 | PT TAWU INTI BUMI     | COLT T120SS E-2 PICK UP FLAT DECK 1.5 |                   | sewa           | 2/3/2016    | 10       | 10.000      | Denny Prasetya | 2/3/2015     | draft     | [view] [edit] [delete] |
| 00001/SGN/01/12/2014 | PT TAWU INTI BUMI     | COLT T120SS PICK UP 1.5 WD 3 WAYS     | 12/10/2014        | DP001          | 12/10/2014  | 2        | 1.000.000   | Denny Prasetya | 12/10/2014   | invoice   | [view] [edit] [delete] |
| 00001/SGN/01/01/2015 | PT TAWU INTI BUMI     | COLT T120SS PICK UP 1.5 WD 3 WAYS     |                   | ok             | 1/10/2015   | 2        | 1.000.000   | Denny Prasetya | 1/10/2015    | submitted | [view] [edit] [delete] |

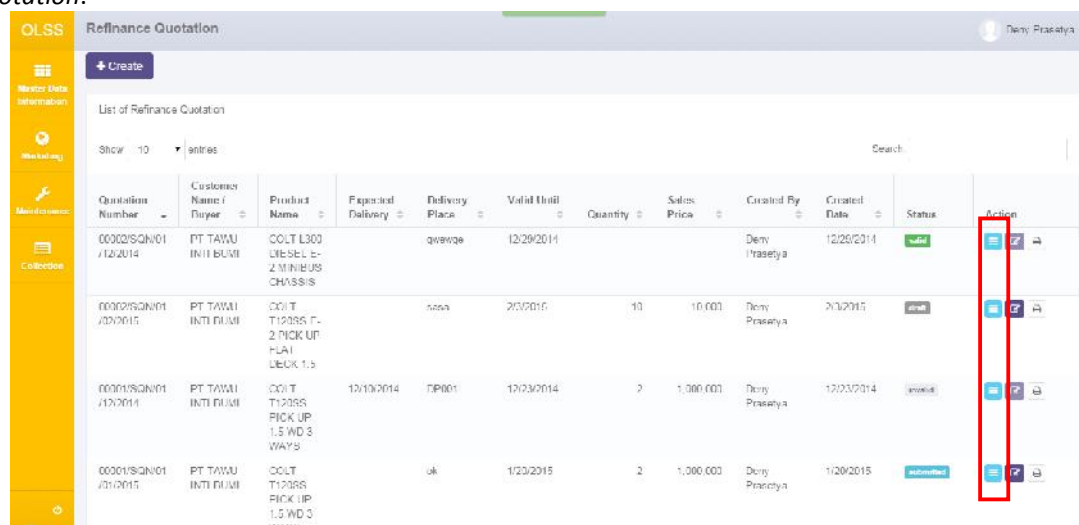
Showing 1 to 3 of 3 entries (filtered from 4 total entries)

First Previous 1 Next Last

Gambar 29. Hasil *sorting descending***View Detail Quotation:**

Untuk menampilkan detail data *Refinance Quotation*, pengguna harus menjalankan beberapa langkah berikut:

1. Pilih data yang akan ditampilkan, dengan menekan tombol [view] pada halaman daftar *Refinance Quotation*.



OLSS Refinance Quotation

+ Create

List of Refinance Quotation

Show 10 entries Search:

| Quotation Number     | Customer Name / Buyer | Product Name                          | Expected Delivery | Delivery Place | Valid Until | Quantity | Sales Price | Created By     | Created Date | Status    | Action                 |
|----------------------|-----------------------|---------------------------------------|-------------------|----------------|-------------|----------|-------------|----------------|--------------|-----------|------------------------|
| 00002/SGN/01/12/2014 | PT TAWU INTI BUMI     | COLT L300 WHEEL E-2 MINIBUS CHASSIS   |                   | sewa           | 12/20/2014  |          |             | Denny Prasetya | 12/20/2014   | draft     | [view] [edit] [delete] |
| 00002/SGN/01/03/2015 | PT TAWU INTI BUMI     | COLT T120SS E-2 PICK UP FLAT DECK 1.5 |                   | sewa           | 2/3/2016    | 10       | 10.000      | Denny Prasetya | 2/3/2015     | draft     | [view] [edit] [delete] |
| 00001/SGN/01/12/2014 | PT TAWU INTI BUMI     | COLT T120SS PICK UP 1.5 WD 3 WAYS     | 12/10/2014        | DP001          | 12/10/2014  | 2        | 1.000.000   | Denny Prasetya | 12/10/2014   | invoice   | [view] [edit] [delete] |
| 00001/SGN/01/01/2015 | PT TAWU INTI BUMI     | COLT T120SS PICK UP 1.5 WD 3 WAYS     |                   | ok             | 1/10/2015   | 2        | 1.000.000   | Denny Prasetya | 1/10/2015    | submitted | [view] [edit] [delete] |

Gambar 30. Tombol *View* pada halaman daftar *Refinance Quotation*

2. Data *quotation* tampil pada layar. Fungsi ini untuk memeriksa apakah data *quotation* sudah sesuai.

**OLSS** Detail Refinance Quotation Dany Prasetya

[Back](#) Valid

Created By: Dany Prasetya    Created Date: 12/29/2014    Last Modified By: Dany Prasetya    Last Modified Date: 03/11/2015

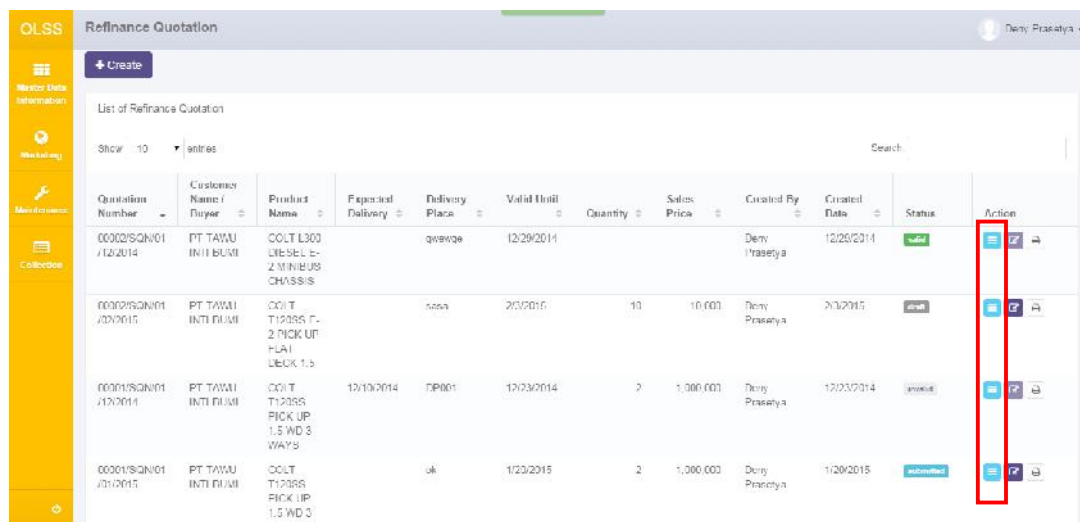
|  |  |  |  |  |  |   |  |  |
|--|--|--|--|--|--|---|--|--|
| Refinance Quotation Number<br>000025QIN/01/12/2014         |  |  | Refinance Calls Number<br>000025QIN/01/12/2014 |  |  | Customer Name / Buyer<br>PT. LAMU INI BUMI        |  |  |
| Product Basic Information                                  |  |  |  |  |  |   |  |  |
| Product Registration Code<br>VFH24 TRV 00113F2CH201301     |  |  | Product Type<br>Vehicle                        |  |  | Product Category<br>LIGHT COMMERCIAL VEHICLE - TR |  |  |
| Product Brand Code<br>V 001                                |  |  | Product Brand Name<br>MITSUBISHI               |  |  | Product Model Code<br>L350CH                      |  |  |
| Product Model Name<br>COLT L350 DIESEL F-2 MINIBUS CHASSIS |  |  | Product Model Type<br>L30                      |  |  | Product Model Year (yyyy/mm)<br>2013/01           |  |  |
| Transmission<br>MT 5 SPEED                                 |  |  | Fuel Type<br>SOLAR / DIESEL                    |  |  | Displacement (CC)<br>2477                         |  |  |
| Maximum Loading Capacity<br>-                              |  |  | Rating Capacity<br>0                           |  |  | Number Plate Color<br>28                          |  |  |
| Registration Date (mm/dd/yyyy)<br>-                        |  |  | Usage<br>12                                    |  |  | Location<br>Jakarta                               |  |  |
| Engine Number<br>ENG001                                    |  |  | Police Number<br>-                             |  |  | Special Options<br>-                              |  |  |
| Quotation Information                                      |  |  |  |  |  |   |  |  |
| COR Proposal Number<br>006046                              |  |  | COR Quotation Date (mm/dd/yyyy)<br>01/01/2013  |  |  | Valid Until (mm/dd/yyyy)<br>12/29/2014            |  |  |
| Validity Days<br>12  |  |  | Terms<br>026/008                               |  |  | Expected Delivery (mm/dd/yyyy)<br>-               |  |  |
| Down Payment<br>1,223                                      |  |  | Delivery Place<br>006/008                      |  |  | Remarks<br>-                                      |  |  |

[Invalidate](#)

Gambar 31. Tampilan halaman *view detail Refinance Quotation***Changes Status of Quotation:**

Untuk mengubah status data *Refinance Quotation*, pengguna harus menjalankan beberapa langkah berikut:

1. Pilih data yang akan diubah status-nya, tekan tombol [View] pada halaman daftar *Refinance Quotation*.



| Quotation Number     | Customer Name / Buyer | Product Name                          | Expected Delivery | Delivery Place | Valid Until | Quantity | Sales Price | Created By     | Created Date | Status    | Action                 |
|----------------------|-----------------------|---------------------------------------|-------------------|----------------|-------------|----------|-------------|----------------|--------------|-----------|------------------------|
| 00002/SGN/01/12/2014 | PT TAWU INTI BUMI     | COLT L300 UB-SEL-2 1010/205 CHASSIS   |                   | gawe           | 12/20/2014  |          |             | Denny Prasetya | 12/20/2014   | valid     | [View] [Edit] [Delete] |
| 00002/SGN/01/20/2015 | PT TAWU INTI BUMI     | COLT T120RS P-2 PICK UP FLAT DECK 1.5 |                   | nama           | 2/5/2015    | 10       | 10.000      | Denny Prasetya | 2/5/2015     | draft     | [View] [Edit] [Delete] |
| 00001/SGN/01/12/2014 | PT TAWU INTI BUMI     | COLT T120RS PICK UP 1.5 WD 3 WAYS     | 12/13/2014        | DP001          | 12/23/2014  | 2        | 1.000.000   | Denny Prasetya | 12/23/2014   | invalid   | [View] [Edit] [Delete] |
| 00001/SGN/01/01/2015 | PT TAWU INTI BUMI     | COLT T120RS PICK UP 1.5 WD 3 WAYS     |                   | uk             | 1/23/2015   | 2        | 1.000.000   | Denny Prasetya | 1/20/2015    | submitted | [View] [Edit] [Delete] |

Gambar 32. Tombol View pada halaman daftar *Refinance Quotation*

2. Data *quotation* tampil pada layar. Pada halaman detail bagian paling bawah terdapat tombol untuk mengubah status data *quotation*. Tombol yang tampil disesuaikan dengan status saat ini.

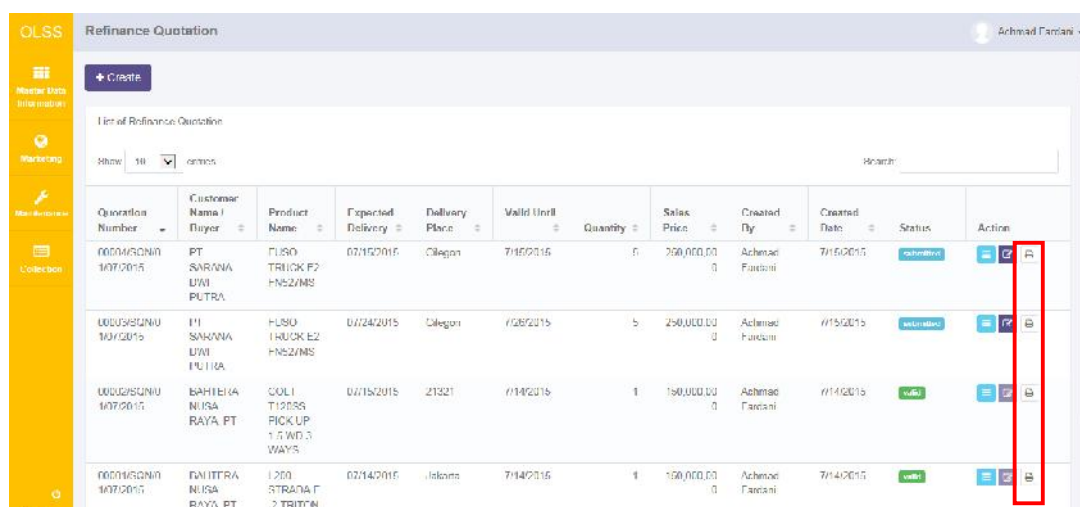
| Status saat ini | Tombol yang tampil     |
|-----------------|------------------------|
| Draft           | Submit                 |
| Submitted       | Validate; Set to Draft |
| Valid           | Invalidate             |
| Invalid         | -                      |

3. Data *quotation* yang sudah dijadikan *valid* dan *invalid*, tidak akan dapat diubah kembali.

#### Preview and Print Refinance Quotation:

Untuk menampilkan preview dan mencetak *refinance quotation*, pengguna harus menjalankan beberapa langkah berikut:

- Pilih data yang akan di tampilkan atau akan di cetak, tekan tombol [Report] pada halaman daftar *quotation*.



| Quotation Number     | Customer Name / Buyer | Product Name                      | Expected Delivery | Delivery Place | Valid Until | Quantity | Sales Price | Created By     | Created Date | Status    | Action                    |
|----------------------|-----------------------|-----------------------------------|-------------------|----------------|-------------|----------|-------------|----------------|--------------|-----------|---------------------------|
| 00004/SGN/01/07/2015 | PT SARANA UWI PUTRA   | FUSO TRUCK F2 H52/M5              | 02/15/2015        | Cilegon        | 7/15/2015   | 5        | 200.000.000 | Achmad Fardani | 7/15/2015    | submitted | [Report] [Print] [Delete] |
| 00005/SGN/01/10/2015 | PT SARANA UWI PUTRA   | FUSO TRUCK E2 H52/M5              | 02/24/2015        | Cilegon        | 7/28/2015   | 5        | 250.000.000 | Achmad Fardani | 7/15/2015    | submitted | [Report] [Print] [Delete] |
| 00002/SGN/01/07/2015 | BAHIGIA NUSA RAYA PT  | COLT T120RS PICK UP 1.5 WD 3 WAYS | 02/15/2015        | 21321          | 7/14/2015   | 1        | 150.000.000 | Achmad Fardani | 7/14/2015    | valid     | [Report] [Print] [Delete] |
| 00004/SGN/01/07/2015 | BAHIGIA NUSA RAYA PT  | 1200 STRAAT 2 TRITON              | 02/14/2015        | Iskand         | 7/14/2015   | 1        | 150.000.000 | Achmad Fardani | 7/14/2015    | valid     | [Report] [Print] [Delete] |

Gambar 33. Tombol Report pada halaman daftar *Refinance Quotation*

- Ketika halaman *preview* tampil, pastikan data sudah sesuai. Tekan tombol [Print] untuk mencetak data *quotation*.

**Refinance Quotation Report**

DIPO STAR FINANCE  
Solel Kredit Chama

PERUSAHAAN: PT SARANA UTAMA PUTRA  
Jalan: Jl. Raya Arahmanto No. 10, Sarana Utama, Jakarta

TO: PT SARANA UTAMA PUTRA

Validasi: Validasi akan dilakukan oleh sistem. Validasi yang tidak valid akan ditandai dengan status 'Invalid'.

| (1) Description of the Vehicle Information |                |                      |             |
|--|----------------|----------------------|-------------|
| Manufacturer                               | NISSAN         | Year                 | 2015        |
| Type                                       | Pick Up        | Engine Number        | 123456789   |
| Model                                      | NISSAN PICK UP | Frame Number         | 987654321   |
| Transmission                               | Manual         | Color                | White       |
| Number of Seats                            | 5              | Estimated Value (Rp) | 100,000,000 |
| Passenger                                  | 5              | Registered           | 25          |

Customer Address: Jl. Raya Arahmanto No. 10, Sarana Utama, Jakarta

Refused Date: 2015-07-15

Gambar 34. Tampilan *Preview* dengan tombol *Print***Export Refinance Quotation:**

Untuk menyimpan *refinance quotation* ke dalam Pdf dan Excel format, pengguna harus menjalankan beberapa langkah berikut:

1. Pilih data yang akan di *export*, tekan tombol [Report] pada halaman daftar *quotation*.

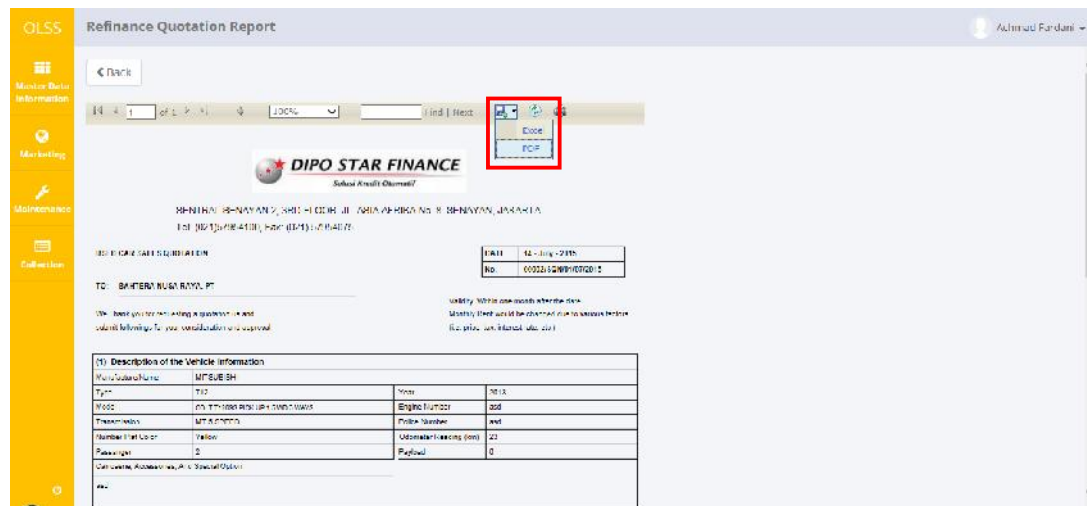
**Refinance Quotation**

Filter: 10 items

| Quotation Number         | Customer Name / Buyer | Product Name                       | Expanded Delivery | Delivery Place | Valid Until | Quantity | Sales Price | Created By     | Created Date | Status    | Action |
|--------------------------|-----------------------|------------------------------------|-------------------|----------------|-------------|----------|-------------|----------------|--------------|-----------|--------|
| 00001650000<br>10/7/2015 | PT SARANA UTAMA PUTRA | NISSAN TRUCK P2 H52/MS             | 07/15/2015        | Cilegon        | 7/15/2015   | 1        | 200,000,000 | Achmad Fardani | 7/15/2015    | submitted | Report |
| 00001650000<br>10/7/2015 | PT SARANA UTAMA PUTRA | NISSAN TRUCK P2 H52/MS             | 07/24/2015        | Cilegon        | 7/24/2015   | 5        | 250,000,000 | Achmad Fardani | 7/15/2015    | submitted | Report |
| 00001650000<br>10/7/2015 | BAHUBA NUSA RAYA PT   | COLI T120RS PICK UP 1.5 WD. 3 WAYS | 07/15/2015        | 21321          | 7/14/2015   | 1        | 150,000,000 | Achmad Fardani | 7/14/2015    | valid     | Report |
| 00001650000<br>10/7/2015 | BAHUBA NUSA RAYA PT   | 1200 STRADA 2 TRITON               | 07/14/2015        | Isikoma        | 7/14/2015   | 1        | 100,000,000 | Achmad Fardani | 7/14/2015    | valid     | Report |

Gambar 35. Tombol *Report* pada halaman daftar *Refinance Quotation*

2. Ketika halaman *preview* tampil, pastikan data sudah sesuai. Tekan tombol [Save to Pdf] untuk menyimpan *quotation* ke Pdf format, dan tekan tombol [Save to Excel] untuk menyimpan *quotation* ke Excel format.

Gambar 33. Tampilan *Preview* dengan tombol *Save to Pdf* dan *Excel*

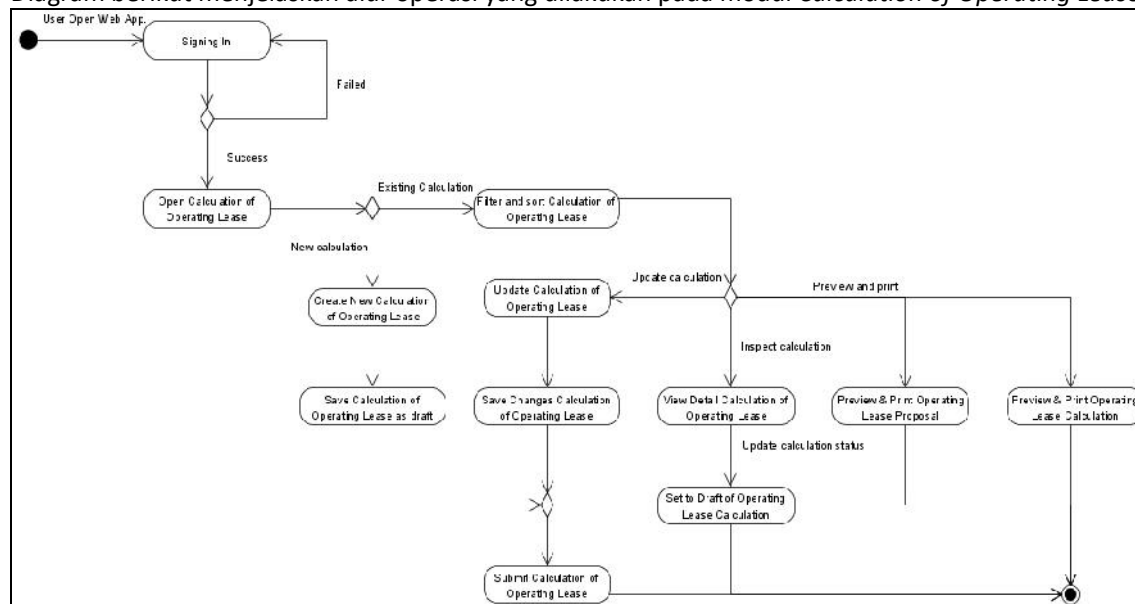
### 1.3. Calculation of Operating Lease

#### 1.3.1. Pendahuluan

Fungsi utama dari *Calculation of Operating Lease* adalah untuk menghitung *Operating Lease* dalam proses OPLease.

#### 1.3.2. Diagram Aktivitas

Diagram berikut menjelaskan alur operasi yang dilakukan pada modul *Calculation of Operating Lease*.

Gambar 34. Diagram aktivitas dari *Calculation of Operating Lease*

| No. | Operasi           | Aktor                                      | Skenario  |
|-----|-------------------|--|---|
| 1   | <i>Signing in</i> | <i>Marketing user, Marketing superuser</i> | <ul style="list-style-type: none"> <li>Aktor melengkapi <i>form login</i> dengan mengisi <i>Username</i> dan <i>Password</i>.</li> <li>Aktor menekan tombol [sign in]. Sistem akan melakukan verifikasi akun; jika verifikasi berhasil maka sistem akan mengarahkan aktor ke halaman</li> </ul> |

|    |   |  |   |
|----|---|--|---|
|    |   |  | utama. Jika verifikasi gagal maka sistem akan mengarahkan aktor ke halaman <i>login</i> .   |
| 2. | <i>Open calculation of operating lease module</i> | <i>Marketing user, Marketing superuser</i> | <ul style="list-style-type: none"> <li>Setelah <i>login</i>, aktor dapat membuka halaman <i>Calculation of Operating Lease</i> melalui menu <i>Marketing</i>.</li> <li>Setelah halaman <i>Calculation of Operating Lease</i> sudah terbuka, daftar data <i>Calculation of Operating Lease</i> akan ditampilkan.</li> </ul>  |
| 3. | <i>Create new calculation of operating lease</i>  | <i>Marketing user, Marketing superuser</i> | <ul style="list-style-type: none"> <li>Jika halaman kalkulasi terbuka, aktor dapat menekan tombol [create] untuk membuat data kalkulasi baru. Halaman <i>create calculation</i> akan terbuka.</li> <li>Ketika halaman <i>create calculation</i> terbuka, aktor dapat melengkapi isian form yang dibagi menjadi 6 langkah(Step): <ol style="list-style-type: none"> <li><i>Step-1</i>; pada langkah ini <i>product information</i> and <i>basic lease information</i> harus diidentifikasi pertama kali sebelum lanjut ke langkah selanjutnya. Untuk melengkapi isian <i>product information</i> and <i>customer field</i> aktor dapat menekan tombol [...]. Ketika menekan tombol [...] jendela <i>pop-up</i> akan tampil. Jendela <i>pop-up</i> memiliki fitur untuk mencari dan memilih data. Setidaknya satu data harus dipilih. Pada langkah ini, aktor harus menyimpan data sebagai <i>draft</i> terlebih dahulu dengan menekan tombol [Save as Draft], untuk kemudian melanjutkan ke <i>Step-2</i>.</li> <li><i>Step-2</i>; <i>basic cost condition</i> dan <i>finance condition</i> dapat diidentifikasi pada langkah ini. Data isian dapat dilengkapi secara manual. Jika sudah selesai, tekan tombol [Save Changes] untuk menyimpan data. Kemudian tekan tombol [next step] untuk melanjutkan ke <i>Step-3</i></li> <li><i>Step-3</i>; Jika aktor memilih <i>maintenance type</i> selain <i>non-maintenance</i>, <i>cost maintenance</i> dapat diidentifikasi dengan melengkapi isian secara manual. Total <i>Maintenance Cost</i> akan dihitung secara otomatis. Jika sudah selesai, tekan tombol [Save Changes] untuk menyimpan data. Kemudian tekan tombol [next step] untuk melanjutkan ke <i>Step-4</i>.</li> <li><i>Step-4</i>; pada langkah ini <i>insurance</i> data seharusnya diidentifikasi secara manual. Total <i>insurance fee</i> akan dihitung secara manual.</li> </ol> </li> </ul> |



|    |   |   |  |
|----|---|---|--|
|    |   |   | <p>Jika sudah selesai, tekan tombol [Save Changes] untuk menyimpan data. Kemudian tekan tombol [next step] untuk melanjutkan ke <i>Step-5</i>.</p> <p>5) <i>Step-5</i>; pada langkah ini kalkulasi <i>operating lease</i> akan ditampilkan otomatis. Lengkapi isian yang diperlukan. Jika sudah selesai, tekan tombol [Save Changes] untuk menyimpan data. Kemudian tekan tombol [next step] untuk melanjutkan ke <i>Step-6</i>.</p> <p>6) <i>Step-6</i>; pada langkah ini aktor dapat membuat proposal <i>Operating Lease</i>. Jika sudah selesai, tekan tombol [Save Changes] untuk menyimpan data.</p> <ul style="list-style-type: none"> <li>• Isian wajib atau bertanda bintang(*) harus diisi.</li> <li>• Jika sudah selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman daftar kalkulasi <i>Operating Lease</i>.</li> </ul> |
| 4. | <i>Save calculation of operating lease as draft</i> | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>• Setelah melengkapi isian pada <i>Step-1</i>, aktor dapat menekan tombol [save as draft] jika ingin menyimpan data sebagai <b><i>draft</i></b>.</li> <li>• Sistem akan melakukan validasi data meliputi tipe data dan isian wajib. Jika proses validasi berhasil data akan disimpan.</li> <li>• Jika sudah selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Calculation of Operating Lease</i>.</li> </ul>   |
| 5  | <i>Submit calculation of operating lease</i>        | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>• Ketika data tersimpan dan data sudah dikonfirmasi, aktor dapat melakukan <i>submit</i> data dengan menekan tombol [Submit].</li> <li>• Setelah itu sistem akan mengubah status data kalkulasi sebagai <b><i>submitted (or not draft)</i></b>.</li> <li>• Jika selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Calculation of Operating Lease</i>.</li> </ul>   |
| 6. | <i>Update calculation of operating lease</i>        | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>• Pada halaman <i>Calculation of Operating Lease</i>, aktor dapat menekan tombol [Edit] untuk mengubah data kalkulasi.</li> <li>• Jika kalkulasi masih ber-status <i>draft</i>, <i>marketing user</i> dapat menekan tombol [edit].</li> <li>• Jika kalkulasi sudah di-<i>submit</i> dan ber-status <b><i>valid</i></b>, <i>marketing user</i> tidak dapat menekan tombol [edit].</li> <li>• Jika halaman <i>edit calculation</i> terbuka, aktor dapat mengubah data kalkulasi.</li> </ul>   |

|    |   |   |  |
|----|---|---|--|
|    |   |   | <ul style="list-style-type: none"> <li>Isian wajib atau bertanda bintang(*) wajib diisi.</li> </ul>  |
| 7. | <i>Filter and sort calculation of operating lease</i> | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Aktor dapat melakukan <i>filter</i> dan <i>sorting</i> data <i>Calculation of Operatring Lease</i> berdasarkan kolom yang ditampilkan.</li> <li>Fungsi <i>filter</i> dapat dilakukan dengan memasukkan kata kunci ke dalam isian <i>Search</i>. Kemudian menekan tombol [enter] pada <i>keyboard</i>. Jika data ditemukan, hasil <i>filter</i> akan ditampilkan. Jika data tidak ditemukan maka daftar <i>Calculation of Operatring Lease</i> akan kosong.</li> <li>Fungsi <i>sorting</i> dilakukan dengan menekan <i>header</i> setiap kolom. Data akan ditampilkan <i>ascending</i> atau <i>descending</i>.</li> </ul>                |
| 8. | <i>View detail calculation of operating lease</i>     | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Pada halaman <i>Calculation of Operating Lease</i>, aktor dapat membuka detail kalkulasi untuk memeriksa apakah data sudah sesuai.</li> <li>Pada halaman <i>Calculation of Operating Lease</i>, aktor dapat menekan tombol [view detail], kemudian sistem akan menampilkan detail kalkulasi.</li> <li>Pada halaman view detail, aktor tidak dapat mengubah data</li> <li>Jika selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Calculation of Operating Lease</i>.</li> </ul>   |
| 9  | <i>Set to draft of operating lease calculation</i>    | <i>Marketing super user</i>                 | <ul style="list-style-type: none"> <li>Jika <i>Calculation of Operating Lease</i> masih perlu direvisi dan status masih belum valid, aktor dapat mengubah status dari <b>submitted</b> ke <b>draft</b>.</li> <li>Untuk melakukan proses ini, aktor harus membuka halaman <i>view detail</i> dengan menekan tombol [view detail]. Ketika halaman <i>view detail</i> terbuka, aktor dapat mengubah status dengan menekan tombol [validate] atau [set to draft] (tergantung status yang ingin diubah).</li> <li>Setelah itu, sistem akan memproses perubahan status. Aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Calculation of Operating Lease</i>.</li> </ul> |
| 10 | <i>Preview and print operating lease proposal</i>     | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Untuk melakukan proses ini, aktor dapat memilih data kalkulasi dengan menekan tombol [Print preview], kemudian halaman <i>print preview</i> akan tampil.</li> <li>Ketika halaman <i>print preview</i> tampil, aktor dapat menekan tombol [Print] untuk mencetak laporan.</li> <li>Jika sudah selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Calculation of Operating Lease</i>.</li> </ul>  |

### 1.3.3. Petunjuk Pengoperasian

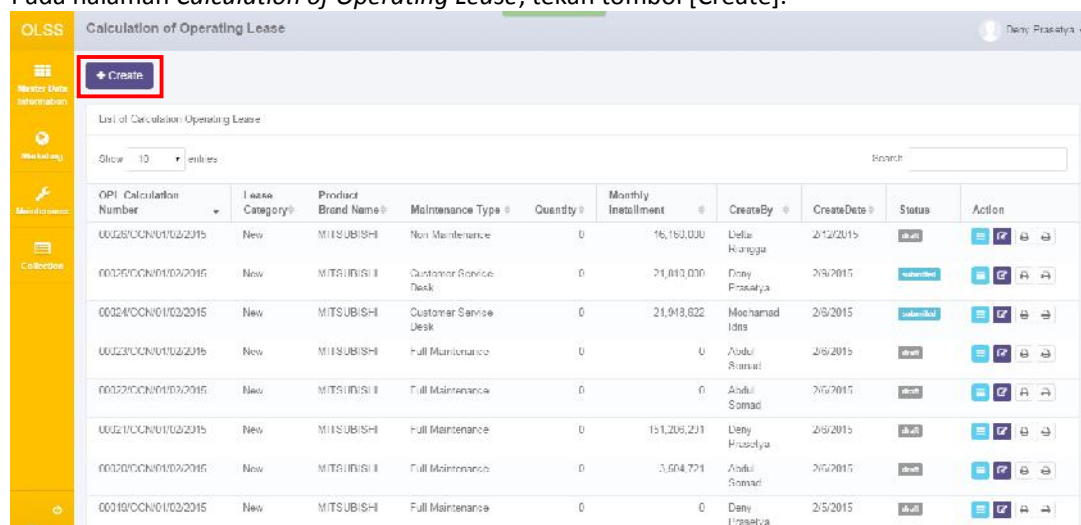
Fungsi dari *Calculation of Operating Lease* ini dapat dipanggil dari **Marketing>Calculation of Operating Lease** setelah pengguna *login* terlebih dahulu. Berikut fungsi yang terdapat pada *Calculation of Operating Lease*:

- **Create new calculation**  
Membuat kalkulasi baru dengan melengkapi isian form. Pada fitur ini diperbolehkan menyimpan kalkulasi sebagai draft atau submit data untuk proses selanjutnya
- **Update calculation**  
Mengubah kalkulasi dengan mengganti beberapa isian pada *form* edit
- **Submit calculation**  
Setelah kalkulasi dikonfirmasi, kalkulasi dapat di-submit untuk proses selanjutnya
- **Filter and sort calculation**  
Pada fitur ini, data *quotation* dapat di-filter dan di-sorting
- **View detail calculation**  
Untuk memeriksa detail dari kalkulasi, fitur ini mampu menampilkan data kalkulasi
- **Changes status of calculation**  
Untuk mengubah status data kalkulasi
- **Preview and print the proposal and calculation**  
Untuk meninjau dan mencetak hasil kalkulasi
- **Export proposal and calculation to Pdf and Excel format**  
Untuk menyimpan *proposal* dan *calculation* ke dalam Pdf dan Excel format

### Create New Calculation:

Untuk menambahkan data kalkulasi, pengguna dapat mengikuti langkah-langkah berikut:

1. Pada halaman *Calculation of Operating Lease*, tekan tombol [Create].



Gambar 35. Tombol *Create* pada halaman daftar *Calculation of Operating Lease*

2. Setelah halaman *Calculation of Operating Lease - Step 1* terbuka, lengkapi isian berikut, Pada panel *Product Basic Information*:
  - *Product Registration Code* dapat diisi dengan menekan tombol [...], kemudian pilih produk yang diinginkan
  - Isian *Usage* dapat diisi dengan memilih pilihan yang disediakan
  - *Number Plat Color* dapat diisi dengan memilih pilihan yang disediakan
  - *Monthly Mileage* diisi secara manual
 Pada panel *Basic Information Lease*:
  - *Customer* dapat diisi dengan menekan tombol [...], kemudian pilih konsumen yang diinginkan
  - *Lease Category* dapat diisi dengan memilih pilihan yang disediakan
  - *Start Period Plan* dapat diisi dengan menggunakan *datepicker*
  - *Maintenance Type* dapat diisi dengan memilih pilihan yang disediakan

- *Insurance* dapat diisi dengan memilih pilihan yang disediakan
- *Purchase Requirement After Lease* diisi dengan memilih pilihan yang disediakan

Perhatikan isian "Start Date Usage Unit Plan". Jika tampil pesan "The payment due date cannot be on 29th,30th, or 31st. please change the start date" sesaat setelah mengisi "Start Date Usage Unit Plan", maka Pengguna harus mengubah nilai dari "Start Date Usage Unit Plan".

Payment due date akan memiliki nilai tanggal yang sama setiap bulannya sehingga hanya dibolehkan bernilai kurang dari 28.

3. Isian wajib atau bertanda bintang (\*) harus diisi.

- *Product Registration Code*
- *Customer Name*
- *Term of Payment*
- *Start Date Usage Unit Plan*
- *Lease Periode Plan*

Gambar 36. Isian wajib pada halaman *Calculation of Operating Lease - Step 1*

4. Tekan tombol [Save as Draft] untuk menyimpan data sebagai *draft*.

**Calculation of Operating Lease - Step 1**

Transaction: [Field] Plan Type: [Field] Long term or not: [Field]

Usage: [Field] Number Plate Color: [Field] Monthly Mileage (Km): [Field]

City: [Field] -Back Monthly Mileage: [Field]

**Basic Information (Lease)**

Customer Name: [Field]

Lease Category: [Field]

Start Date Usage Unit Plan (mm/dd/yyyy): [Field]

Maintenance Type: [Field]

Caroserie Type: [Field]

Accessories Type: [Field]

Previous Agreement Number: [Field]

Lease Period Plan (Months): [Field]

Insurance: [Field]

Caroserie: [Field]

Accessories: [Field]

Terms of Payment (Days): [Field]

End Date Usage Unit Plan (mm/dd/yyyy): [Field]

Purchase Requirement After Lease: [Field]

**Save as Draft**

Gambar 40. Tombol *Save as Draft* pada halaman *Calculation of Operating Lease - Step 1*

### **Edit Calculation of Operating Lease - Step 1:**

Untuk mengubah data *Calculation of Operating Lease - Step 1*, pengguna dapat melakukan langkah-langkah sebagai berikut:

1. Pilih data yang akan diubah, dengan menekan tombol [edit] pada halaman daftar kalkulasi.

**Calculation of Operating Lease**

+ Create

List of Calculation Operating Lease

Show 10 entries

| OPI Calculation Number | Lease Category | Product Brand Name | Maintenance Type      | Quantity | Monthly Installment | Create By      | Create Date | Status    | Action                  |
|------------------------|----------------|--------------------|-----------------------|----------|---------------------|----------------|-------------|-----------|-------------------------|
| 00228/00N/01/02/2015   | New            | MITSUBISHI         | Non Maintenance       | 0        | 16,160,000          | Della Kiangga  | 2/12/2015   | draft     | [Edit] [Delete] [Print] |
| 00229/00N/01/02/2015   | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,810,000          | Denny Prasetya | 2/5/2015    | submitted | [Edit] [Delete] [Print] |
| 00224/00N/01/02/2015   | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,948,622          | Mochamad Idra  | 2/5/2015    | submitted | [Edit] [Delete] [Print] |
| 00223/00N/01/02/2015   | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Andri Somad    | 2/5/2015    | draft     | [Edit] [Delete] [Print] |
| 00222/00N/01/02/2015   | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Andri Somad    | 2/5/2015    | draft     | [Edit] [Delete] [Print] |
| 00217/00N/01/02/2015   | New            | MITSUBISHI         | Full Maintenance      | 0        | 151,205,201         | Denny Prasetya | 2/5/2015    | draft     | [Edit] [Delete] [Print] |
| 00210/00N/01/02/2015   | New            | MITSUBISHI         | Full Maintenance      | 0        | 3,604,721           | Andri Somad    | 2/5/2015    | draft     | [Edit] [Delete] [Print] |
| 00219/00N/01/02/2015   | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Denny Prasetya | 2/5/2015    | draft     | [Edit] [Delete] [Print] |

Gambar 41. Tombol *Edit* pada halaman daftar *Calculation of Operating Lease*

2. Arahkan navigasi ke *Step-1*

Gambar 42. Tampilan halaman *Step-1*

- OLSS

Master Data Information

Order Entry

Maintenance

Collection

Calculation of Operating Lease - Step 1

ADDRESS

Usage

City

SOURCE / IDENTITY

Member Plate Color

Black

COLOR

Monthly Mileage (Km)

5000

Basic Information (Lease)

Customer Name

ERA CPAT TRANSPORTING, PT.

Lease Category

New

Start Date Usage Unit Plan (mm/dd/yyyy)

07/01/2014

Maintenance Type

Continuous Service Book

Component Type

New Asset / Replacement

Accessories Type

Accessories Type

Previous Agreement Number

Previous Agreement Number

Lease Period Plan (Months)

36

Insurance

Yes

Catagories

Rp

Accessories

Rp

Terms of Payment (Days)

14

End Date Usage Unit Plan (mm/dd/yyyy)

12/31/2014

























Purchase Requirement After Lease

No
- Save Changes

Next Step

### ***Edit Calculation of Operating Lease - Step 2:***

1. Pilih data yang akan diubah, dengan menekan tombol [edit] pada halaman daftar kalkulasi.

| OPI Calculation Number | Lease Category | Product Brand Name | Maintenance Type      | Quantity | Monthly Installment | Create By      | Create Date | Status    | Action  |
|------------------------|----------------|--------------------|-----------------------|----------|---------------------|----------------|-------------|-----------|---|
| 0028/OCN/01/02/2015    | New            | MITSUBISHI         | Non Maintenance       | 0        | 16,163,000          | Delta Riangga  | 2/12/2015   | draft     |    |
| 0029/OCN/01/02/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,811,000          | Denny Prasetya | 2/9/2015    | submitted |    |
| 0032/OCN/01/02/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,918,622          | Mochamad Ides  | 2/9/2015    | submitted |    |
| 0023/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Andul Somad    | 2/9/2015    | draft     |    |
| 0022/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Andul Somad    | 2/9/2015    | draft     |    |
| 0021/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 191,206,291         | Denny Prasetya | 2/9/2015    | draft     |    |
| 0020/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 3,604,721           | Andul Somad    | 2/9/2015    | draft     |    |
| 0019/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Denny Prasetya | 2/9/2015    | draft     |    |

Gambar 37. Tombol *Edit* pada halaman *Step-2*2. Arahkan navigasi ke *Step-2*

Navigation: Step 1 **Step 2** Step 3 Step 4 Step 5 Step 6

Created by: Delta Riangga Created Date: 02/12/2015 Last Modified By: Delta Riangga Last Modified Date: 02/12/2015

Cost Condition

|                                       |                                 |   |  |
|---------------------------------------|---------------------------------|---|--|
| Product Price: Rp 666,000,000         | Dealer Discount: Rp 111,000,000 | ATPM Discount: Rp 0                     | Product Price Total: Rp 555,000,000            |
| Accessories Price: Rp 0               | Supplier Discount: Rp 0         |   | Accessories Price Total: Rp 0                  |
| Caronomic Price: Rp 190,000,000       | Supplier Discount: Rp 0         |   | Caronomic Price Total: Rp 190,000,000          |
| Residual Value Amount: Rp 344,000,000 | Residual Value (%): 40.9090909  | Standard Residual Value (%): 40.9090909 | Standard Residual Value Amount: Rp 344,000,000 |

DSF Finance Condition

Gambar 38. Tampilan halaman *Step-2*

## 3. Ubah isian data yang diinginkan.

Perhatikan isian "Residual Value Amount", "Standard Residual Value", "Administration Fee", "Registration Value Rate". Pengisian data tersebut harus menyesuaikan item pada file "Lampiran Installment(OpLease Calculation)".

- Nilai "Residual Value Amount" berasal dari item "RESIDUAL VALUE"
- Nilai "Standard Residual Value" berasal dari item "Estimasi Market Value Di Akhir Periode"
- Nilai "Administration Fee" berasal dari "Administration Fee (1.10)"
- Nilai "Registration Value Rate" berasal dari "Total Registration Value ( $1.4 = 1.4a + 1.4b + 1.4c + 1.4d + 1.4e$ )"

4. Tekan tombol [Save Changes] untuk menyimpan data. Tekan tombol [Next Step] untuk melanjutkan ke langkah berikutnya

Gambar 39. Tombol *Save Changes* pada halaman *Step-2*

### ***Edit Calculation of Operating Lease - Step 3:***

Untuk mengubah data *Calculation of Operating Lease - Step 3*, pengguna dapat melakukan langkah-langkah sebagai berikut:

1. Pilih data yang akan diubah, dengan menekan tombol [edit] pada halaman daftar kalkulasi.

| OPI Calculation Number | Lease Category | Product Brand Name | Maintenance Type      | Quantity | Monthly Installment | Create By      | Create Date | Status    | Action                  |
|------------------------|----------------|--------------------|-----------------------|----------|---------------------|----------------|-------------|-----------|-------------------------|
| 0026/OCN/01/02/2015    | New            | MITSUBISHI         | Non Maintenance       | 0        | 16,163,000          | Uella Kungga   | 2/12/2015   | draft     | [edit] [delete] [print] |
| 0027/OCN/01/02/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,810,000          | Dedy Prasetya  | 2/9/2015    | submitted | [edit] [delete] [print] |
| 0024/OCN/01/02/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,918,822          | Mochamad Idris | 2/9/2015    | submitted | [edit] [delete] [print] |
| 0023/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Andri Ramad    | 2/9/2015    | draft     | [edit] [delete] [print] |
| 0022/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Andri Somad    | 2/9/2015    | draft     | [edit] [delete] [print] |
| 0021/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 151,205,291         | Dedy Prasetya  | 2/9/2015    | draft     | [edit] [delete] [print] |
| 0020/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 3,504,721           | Andri Ramad    | 2/9/2015    | draft     | [edit] [delete] [print] |
| 0019/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Dedy Prasetya  | 2/5/2015    | draft     | [edit] [delete] [print] |

2. Arahkan navigasi ke *Step-3*



Gambar 40. Tampilan halaman *Step-3*

3. Ubah isian data yang diinginkan.
4. Tekan tombol [Save Changes] untuk menyimpan data. Tekan tombol [Next Step] untuk melanjutkan ke langkah berikutnya

Gambar 41. Tombol *Save Changes* pada halaman *Step-3***Edit Calculation of Operating Lease - Step 4:**

Untuk mengubah data *Calculation of Operating Lease - Step 4*, pengguna dapat melakukan langkah-langkah sebagai berikut:

1. Pilih data yang akan diubah, dengan menekan tombol [edit] pada halaman daftar kalkulasi.

| OPI Calculation Number | Lease Category | Product Brand Name | Maintenance Type      | Quantity | Monthly Installment | Create By      | Create Date | Status    | Action                  |
|------------------------|----------------|--------------------|-----------------------|----------|---------------------|----------------|-------------|-----------|-------------------------|
| 0028/OCN/01/02/2015    | New            | MITSUBISHI         | Non Maintenance       | 0        | 16,163,000          | Uella Kusaga   | 2/12/2015   | draft     | [Edit] [Delete] [Print] |
| 0029/OCN/01/02/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,811,000          | Dany Prasetya  | 2/9/2015    | submitted | [Edit] [Delete] [Print] |
| 0032/OCN/01/02/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,918,622          | Mochamad Idris | 2/9/2015    | submitted | [Edit] [Delete] [Print] |
| 0023/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Andul Somad    | 2/9/2015    | draft     | [Edit] [Delete] [Print] |
| 0022/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Andul Somad    | 2/9/2015    | draft     | [Edit] [Delete] [Print] |
| 0021/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 191,206,291         | Dany Prasetya  | 2/9/2015    | draft     | [Edit] [Delete] [Print] |
| 0020/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 3,604,724           | Andul Somad    | 2/9/2015    | draft     | [Edit] [Delete] [Print] |
| 0019/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Dany Prasetya  | 2/9/2015    | draft     | [Edit] [Delete] [Print] |

Gambar 42. Tombol Edit pada halaman daftar Calculation of Operating Lease

## 2. Arahkan navigasi ke Step-4

Navigation: Step 1, Step 2, Step 3, **Step 4**, Step 5, Step 6

Created by: Dany Prasetya | Created Date: 02/06/2016 | Last Modified By: Dany Prasetya | Last Modified Date: 02/06/2016

**Insurance Basic Information**

Start Date of Insurance (mm/dd/yyyy): 01/01/2016 | End Date of Insurance (mm/dd/yyyy): 01/01/2018 | Coverage Period (Months): 48

Insurance Company: Toyota Motor | Insurance Agent: Risa Agri | Insurance of Payment Cycle: Comprehensive | Region: Region 2

Class of Insurance: All Risk + Comprehensive | Commission Rate (%): 25.000000 | Seat Capacity: 2

**Product**

Model Name: COLT T120SS E 2 PICK UP FLAT DECK 1.8 | Product Type: Vehicle | Product Category: LIGHT COMMERCIAL VEHICLE TR | Model Year (yyyy/mm): 2013/01

Gambar 50. Tampilan halaman Step-4

## 3. Ubah isian data yang diinginkan.

Perhatikan isian "Start Date of Insurance", "End Date of Insurance", "Lease Period Plan", "Coverage Period", "Seat Capacity", "Authorized Workshop", "Mediator Fee Amount". Pengisian data tersebut harus menyesuaikan item pada file "Calculator for Leasing(Insurance)".

- "Start Date of Insurance" berasal dari item "Start Date Insurance Period"
- "End Date of Insurance" berasal dari item "End Date Insurance Period"
- "Start Date of Insurance", "End Date of Insurance", "Lease Period Plan" akan terisi otomatis dan tidak dapat di-edit secara langsung pada Step-4, jadi pastikan pengisian "Lease Period" pada Step-1 sudah benar
- "Coverage Period" = "Lease Period Plan" + 1
- "Seat Capacity" berasal dari item "Seat Capacity"
- "Authorized Workshop" berasal dari item "Authorized Workshop" \* 100 = 0.15
- "Mediator Fee Amount" hanya diperbolehkan bernilai  $\leq$  dari "Komisi (25%)" atau

### "Commission Amount"

4. Tekan tombol [Save Changes] untuk menyimpan data. Tekan tombol [Next Step] untuk melanjutkan ke langkah berikutnya

| Item                                  | Amount      | Unit | Rate    | Total                |
|---------------------------------------|-------------|------|---------|----------------------|
| Personal Accident for Driver (PAD)    | 20,000,000  |      | 0.00000 | Rp 400,400           |
| Strike, Riot & Civil Commotion (SRCC) | 750,000,000 |      | 0.00000 | Rp 1,239,452         |
| Terrorism & Sabotage (TS)             | 750,000,000 |      | 0.00000 | Rp 1,239,452         |
| Flood & Windstorm (FI D)              | 750,000,000 |      | 0.10000 | Rp 2,478,004         |
| Earthquake & Tsunami (FAQ)            | 750,000,000 |      | 0.10000 | Rp 2,478,004         |
| Authorized Workshop                   | 750,000,000 |      | 0.10000 | Rp 2,478,004         |
| <b>Total Insurance Premium</b>        |             |      |         | <b>Rp 45,954,150</b> |
| <b>Commission Amount</b>              |             |      |         | <b>Rp 11,748,009</b> |
| <b>Mediator Fee Amount</b>            |             |      |         | <b>Rp 11,748,009</b> |
| <b>Net Premium</b>                    |             |      |         | <b>Rp 34,305,725</b> |

Buttons: Previous Step, **Save Changes**, Next Step

Gambar 51. Tombol *Save Changes* pada halaman *Step-4*

### **Edit Calculation of Operating Lease - Step 5:**

Untuk mengubah data *Calculation of Operating Lease - Step 5*, pengguna dapat melakukan langkah-langkah sebagai berikut:

1. Pilih data yang akan diubah, dengan menekan tombol [edit] pada halaman daftar kalkulasi.

| OPI Calculation Number | Lease Category | Product Brand Name | Maintenance Type      | Quantity | Monthly Installment | Create By     | Create Date | Status    | Action      |
|------------------------|----------------|--------------------|-----------------------|----------|---------------------|---------------|-------------|-----------|-------------|
| 00028/CON/01/02/2015   | New            | MITSUBISHI         | Non Maintenance       | 0        | 16,160,000          | Della Huangga | 2/12/2015   | draft     | <b>Edit</b> |
| 00029/CON/01/02/2015   | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,010,000          | Dany Prasetya | 2/9/2015    | submitted | Edit        |
| 00024/CON/01/02/2015   | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,918,622          | Mochamad Idna | 2/9/2015    | submitted | Edit        |
| 00023/CON/01/02/2015   | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Andi Ransel   | 2/9/2015    | draft     | Edit        |
| 00022/CON/01/02/2015   | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Andi Somad    | 2/9/2015    | draft     | Edit        |
| 00021/CON/01/02/2015   | New            | MITSUBISHI         | Full Maintenance      | 0        | 151,205,201         | Dany Prasetya | 2/9/2015    | draft     | Edit        |
| 00020/CON/01/02/2015   | New            | MITSUBISHI         | Full Maintenance      | 0        | 0,504,721           | Andi Ransel   | 2/9/2015    | draft     | Edit        |
| 00019/CON/01/02/2015   | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Dany Prasetya | 2/5/2015    | draft     | Edit        |

Gambar 52. Tombol *Edit* pada halaman daftar *Calculation of Operating Lease*

2. Arahkan navigasi ke *Step-5*

OLSS Calculation of Operating Lease - Step 5

Created by: Delta Rianaga Created Date: 02/12/2015 Last Modified By: Denny Prasetya Last Modified Date: 03/12/2015

Basic Information (Lease Fee)

Start Date Usage Unit Plan (mm/dd/yyyy): 01/01/2014 End Date Usage Unit Plan (mm/dd/yyyy): 12/31/2017 Lease Period Plan (Months): 12

Rate Insurance Income: 0.000000 Admin Fee Amount: 0 Interest Income: 0

RAST Handover Schedule (mm/dd/yyyy): 02/01/2016 Security Deposit Amount: 0 Security Deposit Amount: Rp 0

Total Unit Quantity Lease: 0

Setting Monthly Installment

Ratio: 1.000000 Borrowing Rate (%): 0 Spread of Interest Rate (%): 0 Internal Interest Rate (%): 0

Gambar 53. Tampilan halaman Step-5

### 3. Ubah isian data yang diinginkan.

Pada kalkulasi Step-5, User harus melakukan penyesuaian pada file "Lampiran Installment(OpLease Calculation)" sebagai berikut,

- "2.2c. Insurances Income" pada cell F73 & I73 menggunakan value "Komisi (25%)" atau "Commission Amount" dari "Calculator for Leasing(Insurance)"
- "2.3c.4. Biaya Polis" pada cell L83 menggunakan value 0 (nol)

Setelah melakukan penyesuaian, User dapat mengisi isian pada Step-5. Perhatikan isian "Lease Period Plan", "Admin Fee Amount", "Ratio", "Borrowing Rate", "Spread of Interest Rate", "Internal Interest Rate". Pengisian data tersebut harus menyesuaikan item pada file "Lampiran Installment(OpLease Calculation)".

- "BAST Handover Schedule" diperbolehkan bernilai  $\leq$  dari "Start Date Usage Unit Plan"

4. Tekan tombol [Save Changes] untuk menyimpan data. Tekan tombol [Next Step] untuk melanjutkan ke langkah berikutnya

**Calculation of Operating Lease - Step 5**

Interest Cost Payment Before BAST: Rp 0

Total Cost: Rp 141,702,561

Monthly Installment Amount: Rp 3,510,000

Profit Result:

Total Installment: Rp 1,554,403,160

Insurance Income: Rp 42,499,290

Total Income: Rp 1,727,200,200

Total Income After Lease Cost: Rp 310,073,180

Buttons: Previous Step, **Save Changes**, Next Step

Gambar 54. Tombol *Save Changes* pada halaman *Step-5*

#### **Edit Calculation of Operating Lease - Step 6:**

Untuk mengubah data *Calculation of Operating Lease - Step 6*, pengguna dapat melakukan langkah-langkah sebagai berikut:

1. Pilih data yang akan diubah, dengan menekan tombol [edit] pada halaman daftar kalkulasi.

**Calculation of Operating Lease**

List of Calculation Operating Lease

| OPI Calculation Number | Lease Category | Product Brand Name | Maintenance Type      | Quantity | Monthly Installment | Create By      | Create Date | Status    | Action                  |
|------------------------|----------------|--------------------|-----------------------|----------|---------------------|----------------|-------------|-----------|-------------------------|
| 0026/OCN/01/02/2015    | New            | MITSUBISHI         | Non Maintenance       | 0        | 16,160,000          | Uella Kurnaga  | 2/12/2015   | draft     | [edit] [delete] [print] |
| 0027/OCN/01/02/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,040,000          | Denny Prasetya | 2/9/2015    | submitted | [edit] [delete] [print] |
| 0024/OCN/01/02/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,040,822          | Mochamad Idna  | 2/9/2015    | submitted | [edit] [delete] [print] |
| 0023/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Andi Somad     | 2/9/2015    | draft     | [edit] [delete] [print] |
| 0022/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Andi Somad     | 2/9/2015    | draft     | [edit] [delete] [print] |
| 0021/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 151,206,201         | Denny Prasetya | 2/9/2015    | draft     | [edit] [delete] [print] |
| 0020/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0,604,721           | Andi Somad     | 2/9/2015    | draft     | [edit] [delete] [print] |
| 0019/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Denny Prasetya | 2/5/2015    | draft     | [edit] [delete] [print] |

Gambar 43. Tombol *Edit* pada halaman daftar *Calculation of Operating Lease*

2. Arahkan navigasi ke Step-6

OLSS Calculation of Operating Lease (Proposal Data)- Step 6

Step 1 Step 2 Step 3 Step 4 Step 5 **Step 6**

Created By: Dany Prasetya Created Date: 03/12/2015 Last Modified By: Dany Prasetya Last Modified Date: 03/12/2015

**Proposal Info**

Proposal Number: Customer Code: 12345 Customer Name: PT. KRPAJI SARANA LOGISTICS Proposal Date (mm/dd/yyyy): 03/12/2015

**Person in Charge**

PIC Name: Dany Prasetya PIC Position: PIC Position This value is required. PIC Phone: PIC Phone This value is required. PIC Email: PIC Email

**Additional Item for Proposal**

Is COP Program?: No Proposed By: Proposed By Purpose of Use: Purpose of Use This value is required. Valid Until (mm/dd/yyyy): 03/12/2015

Gambar 44. Tampilan halaman Step-6

3. Ubah isian data yang diinginkan.

Perhatikan isian berikut

- "Proposal Date" harus kurang dari "BAST Handover Schedule" dan "Start Date Usage Unit Plan"
- "Valid Until" harus kurang dari "BAST Handover Schedule" dan "Start Date Usage Unit Plan"
- "Valid Until" harus lebih besar dari "Proposal Date"

4. Isian wajib atau bertanda bintang (\*) harus diisi. Meskipun isian wajib bisa diubah, akan tetapi isian wajib tetap harus diisi.

- *PIC Position*
- *PIC Phone*
- *Purpose of Use*

OLSS Calculation of Operating Lease (Proposal Data)- Step 6

Proposal Number: Customer Code: 12345 Customer Name: PT. KRPAJI SARANA LOGISTICS Proposal Date (mm/dd/yyyy): 03/12/2015

**Person in Charge**

PIC Name: Dany Prasetya PIC Position: PIC Position This value is required. PIC Phone: PIC Phone This value is required. PIC Email: PIC Email

**Additional Item for Proposal**

Is COP Program?: No Proposed By: Proposed By Purpose of Use: Purpose of Use This value is required. Valid Until (mm/dd/yyyy): 03/12/2015

Approved By: Approved By To: To

Remarks: Remarks

Previous Step Save Changes

Gambar 45. Isian wajib pada Step-6

5. Tekan tombol [Save Changes] untuk menyimpan data. Tekan tombol [Previous Step] untuk kembali ke langkah sebelumnya

**OLSS** Calculation of Operating Lease (Proposal Data) - Step 6

Proposal Number: Customer Code: 12345 Customer Name: PT. KREASI SARANA LOGISTICS Proposal Date (mm/dd/yyyy): 03/12/2015

Person in Charge

PIC Name: Dany Prasetya PIC Position: PIC Position: This value is required. PIC Phone: PIC Phone: This value is required. PIC Email: PIC Email: This value is required.

Additional Item for Proposal

Is COD Program?: No Proposed By: Proposed By: Purpose of Use: Purpose of Use: This value is required. Valid Until (mm/dd/yyyy): 03/12/2015

Acknowledge By 1: Acknowledge By 1: Acknowledge By 2: Acknowledge By 2: Acknowledge By 3: Acknowledge By 3: Acknowledge By 4: Acknowledge By 4: Remarks: Remarks: Wawancara

Approved By: Approved By: To: To:

Previous Step Save Changes

Gambar 46. Tombol *Save Changes* pada *Step-6***Submit Calculation:**

Untuk melakukan submit data, pengguna harus menjalankan beberapa langkah berikut:

1. Pilih data yang akan di-submit, dengan menekan tombol [edit] pada halaman daftar kalkulasi.

**OLSS** Calculation of Operating Lease

+ Create

List of Calculation Operating Lease

Show: 10 entries Search:

| OPI Calculation Number | Lease Category | Product Brand Name | Maintenance Type      | Quantity | Monthly Installment | Created By     | Create Date | Status    | Action                    |
|------------------------|----------------|--------------------|-----------------------|----------|---------------------|----------------|-------------|-----------|---------------------------|
| 00077/COCH/01/03/2015  | New            | MITSUBISHI         | Full Maintenance      | 0        | 30,640,000          | Dany Prasetya  | 3/12/2015   | draft     | [edit] [delete] [archive] |
| 00028/COCH/01/03/2015  | New            | MITSUBISHI         | Non Maintenance       | 0        | 5,250,000           | Delta Harangga | 2/12/2015   | draft     | [edit] [delete] [archive] |
| 00026/COCH/01/03/2015  | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,810,000          | Dany Prasetya  | 2/9/2015    | draft     | [edit] [delete] [archive] |
| 00024/COCH/01/03/2015  | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,810,000          | Mochamad Idhis | 2/9/2015    | submitted | [edit] [delete] [archive] |
| 00023/COCH/01/03/2015  | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Abdu Somad     | 2/9/2015    | draft     | [edit] [delete] [archive] |
| 00022/COCH/01/03/2015  | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Abdu Somad     | 2/9/2015    | draft     | [edit] [delete] [archive] |
| 00021/COCH/01/03/2015  | New            | MITSUBISHI         | Full Maintenance      | 0        | 101,110,000         | Dany Prasetya  | 2/9/2015    | draft     | [edit] [delete] [archive] |
| 00020/COCH/01/03/2015  | New            | MITSUBISHI         | Full Maintenance      | 0        | 3,504,721           | Abdu Somad     | 2/9/2015    | draft     | [edit] [delete] [archive] |

Gambar 47. Tombol *Edit* pada halaman daftar *Calculation of Operating Lease*

2. Periksa isian data, dan lakukan perubahan jika diperlukan.
3. Tekan tombol [Submit] untuk melakukan *submit* data.

**OLSS** Calculation of Operating Lease (Proposal Data) - Step 6

Proposal Info

Proposal Number: 00008/OPN/01/03/2015 Customer Code: 12345 Customer Name: PT. KREASI SARANA LOGISTICS Proposal Date (mm/dd/yyyy): 01/12/2015

Person in Charge

PIC Name: Dita Harappa PIC Position: MD PIC Phone: 08114388780 PIC Email: PIC@india

Additional Item for Proposal

Is COP Program? Yes Proposed By: Dita Purpose of Use: Estimasi Valid Until (mm/dd/yyyy): 02/12/2015

Acknowledge By 1: Acknowledge By 2: Acknowledge By 3: Acknowledge By 4: Remarks: Wawancara

Approved By: Approved By: To: To:

Previous Step Save Changes **Submit**

Gambar 60. Tombol *Submit* pada *Step-6***Filter Calculation:**

Untuk melakukan *filter* data kalkulasi, pengguna harus menjalankan beberapa langkah berikut:

1. Pada halaman daftar kalkulasi, masukan kata kunci pada isian [Search] untuk melakukan *filter* data kalkulasi. Penggunaan karakter/huruf besar dan kecil tidak berpengaruh terhadap proses *filter*.
2. Sistem akan melakukan filter berdasarkan kata kunci, dan ditampilkan pada daftar kalkulasi.

**OLSS** Calculation of Operating Lease

Search: Shahry coba/Mes

| OPI Calculation Number | Lease Category | Producer Brand Name | Maintenance Type      | Quantity | Monthly Installment | Create By      | Create Date | Status    | Action  |
|------------------------|----------------|---------------------|-----------------------|----------|---------------------|----------------|-------------|-----------|---------|
| 00025/OPN/01/02/2015   | New            | MI SUZUKI           | Customer Service Desk | 0        | 21,810,000          | Deny Prasetya  | 27/3/2015   | Submitted | [Icons] |
| 00074/OPN/01/03/2015   | New            | MITSUBISHI          | Customer Service Desk | 0        | 21,840,622          | Mohammad Iqbal | 26/3/2015   | Submitted | [Icons] |
| 00002/OPN/01/12/2014   | New            | DAIHATSU            | Customer Service Desk | 0        | 4,353,064           | Abdul Somad    | 12/13/2014  | draft     | [Icons] |
| 00001/OPN/01/12/2014   | New            | DAIHATSU            | Customer Service Desk | 0        | 4,621,048           | Abdul Somad    | 12/13/2014  | draft     | [Icons] |

Showing 1 to 4 of 4 entries (filtered from 50 total entries)

First Previous 1 Next Last

Gambar 61. Hasil *filter Calculation***Sort Calculation:**

Untuk melakukan *sorting* data, pengguna harus menjalankan beberapa langkah berikut:

1. Pada halaman daftar kalkulasi, tekan tanda panah pada *header* setiap kolom.
2. Untuk menampilkan data dengan urutan *ascending*, klik panah yang mengarah ke atas.



OLSS Calculation of Operating Lease

List of Calculation Operating Lease

Show 10 entries

| OPI Calculation Number | Lease Category | Product Brand Name | Maintenance Type      | Quantity | Monthly Installment | CreateBy       | CreateDate | Status    | Action                 |
|------------------------|----------------|--------------------|-----------------------|----------|---------------------|----------------|------------|-----------|------------------------|
| 0001/OCN/01/12/2014    | New            | DAIHATSU           | Customer Service Desk | 0        | 4,521,043           | Abdul Sumad    | 12/13/2014 | draft     | [view] [edit] [delete] |
| 0002/OCN/01/12/2014    | New            | DAIHATSU           | Customer Service Desk | 0        | 4,353,064           | Abdul Sumad    | 12/13/2014 | draft     | [view] [edit] [delete] |
| 0024/OCN/01/03/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,546,622          | Mochamad Iqbal | 2/9/2015   | submitted | [view] [edit] [delete] |
| 0025/OCN/01/02/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,810,000          | Denny Prasetya | 2/9/2015   | submitted | [view] [edit] [delete] |

Showing 1 to 4 of 4 entries (filtered from 50 total entries)

First Previous 1 Next Last

Gambar 62. Hasil *sorting ascending*

3. Untuk menampilkan data dengan urutan *descending*; klik panah yang mengarah ke bawah.

OLSS Calculation of Operating Lease

List of Calculation Operating Lease

Show 10 entries

| OPI Calculation Number | Lease Category | Product Brand Name | Maintenance Type      | Quantity | Monthly Installment | CreateBy       | CreateDate | Status    | Action                 |
|------------------------|----------------|--------------------|-----------------------|----------|---------------------|----------------|------------|-----------|------------------------|
| 0025/OCN/01/02/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,810,000          | Denny Prasetya | 2/9/2015   | submitted | [view] [edit] [delete] |
| 0024/OCN/01/03/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,546,622          | Mochamad Iqbal | 2/9/2015   | submitted | [view] [edit] [delete] |
| 0002/OCN/01/12/2014    | New            | DAIHATSU           | Customer Service Desk | 0        | 4,353,064           | Abdul Sumad    | 12/13/2014 | draft     | [view] [edit] [delete] |
| 0001/OCN/01/12/2014    | New            | DAIHATSU           | Customer Service Desk | 0        | 4,521,043           | Abdul Sumad    | 12/13/2014 | draft     | [view] [edit] [delete] |

Showing 1 to 4 of 4 entries (filtered from 50 total entries)

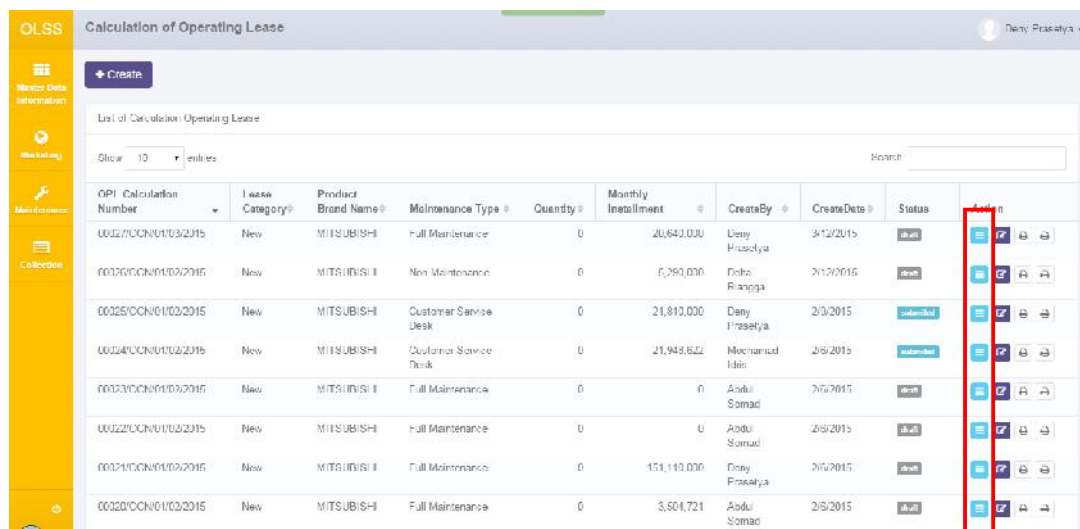
First Previous 1 Next Last

























Gambar 63. Hasil *sorting descending*

#### View Detail Calculation:

Untuk menampilkan detail data kalkulasi, pengguna harus menjalankan beberapa langkah berikut:

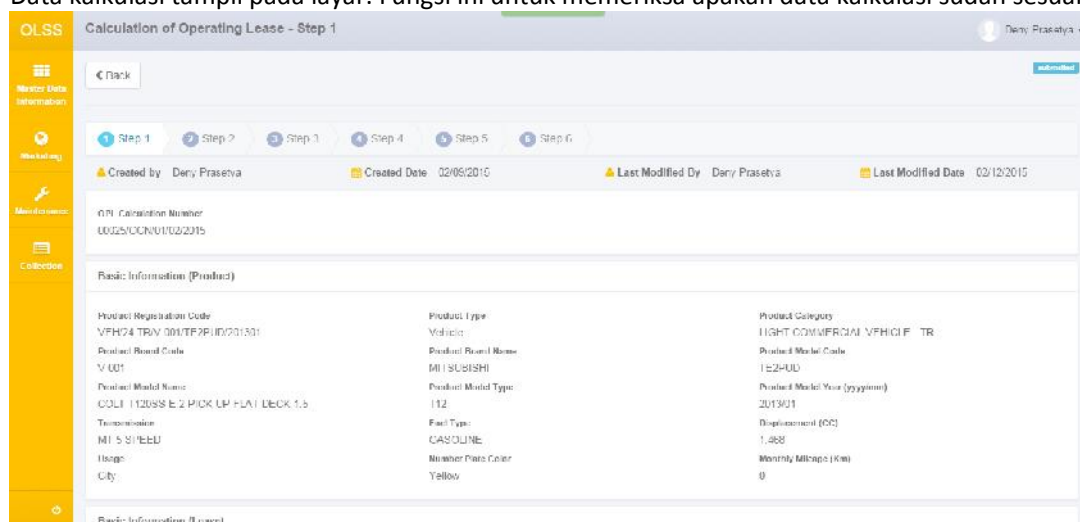
1. Pilih data yang akan ditampilkan, dengan menekan tombol [view] pada halaman daftar kalkulasi.



| OPI Calculation Number | Lease Category | Product Brand Name | Maintenance Type      | Quantity | Monthly Installment | Create By       | Create Date | Status    | Action  |
|------------------------|----------------|--------------------|-----------------------|----------|---------------------|-----------------|-------------|-----------|---|
| 0022/OCN/01/03/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 20,640,000          | Deny Prasetya   | 3/12/2015   | draft     |    |
| 0022/OCN/01/03/2015    | New            | MITSUBISHI         | Non Maintenance       | 0        | 5,260,000           | Doko Rianaga    | 2/12/2015   | draft     |    |
| 0025/OCN/01/03/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,810,000          | Deny Prasetya   | 2/9/2015    | submitted |    |
| 0024/OCN/01/03/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,948,622          | Mechanised Idin | 2/6/2015    | submitted |    |
| 0023/OCN/01/03/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Abdul Somad     | 2/5/2015    | draft     |    |
| 0022/OCN/01/03/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Abdul Somad     | 2/5/2015    | draft     |    |
| 0021/OCN/01/03/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 151,113,000         | Deny Prasetya   | 2/5/2015    | draft     |    |
| 0020/OCN/01/03/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 3,504,721           | Abdul Somad     | 2/5/2015    | draft     |    |

Gambar 48. Tombol View pada halaman daftar *Calculation of Operating Lease*

2. Data kalkulasi tampil pada layar. Fungsi ini untuk memeriksa apakah data kalkulasi sudah sesuai.



OLSS Calculation of Operating Lease - Step 1

Created by: Dery Prasetya Created Date: 02/05/2015 Last Modified By: Dery Prasetya Last Modified Date: 02/12/2015

OPI Calculation Number: 0025/OCN/01/03/2015

Basic Information (Product)

|   |                                |   |
|---|--------------------------------|---|
| Product Registration Code: VPH24 TRV 001/TF2P/ID/201301 | Product Type: Vehicle          | Product Category: LIGHT COMMERCIAL VEHICLE TR |
| Product Brand Code: V 001                               | Product Brand Name: MITSUBISHI | Product Model Code: 1E24UD                    |
| Product Model Name: COLLEGE 1.5 PICK UP FLAT DECK 1.5   | Product Model Type: 1.5        | Product Model Year (yyyymm): 201301           |
| Transmission: MITSUBISHI                                | Fuel Type: GASOLINE            | Displacement (CC): 1,368                      |
| Usage: City   | Number Plate Color: Yellow     | Monthly Mileage (Km): 0                       |

Basic Information (Lease)

Gambar 49. Tampilan view detail Calculation of Operating Lease - Step 1

**Changes Status of Calculation:**

Untuk mengubah status data kalkulasi, pengguna harus menjalankan beberapa langkah berikut:

1. Pilih data yang akan diubah status-nya, tekan tombol [View] pada halaman daftar kalkulasi.

Gambar 50. Tombol View pada halaman daftar Calculation of Operating Lease

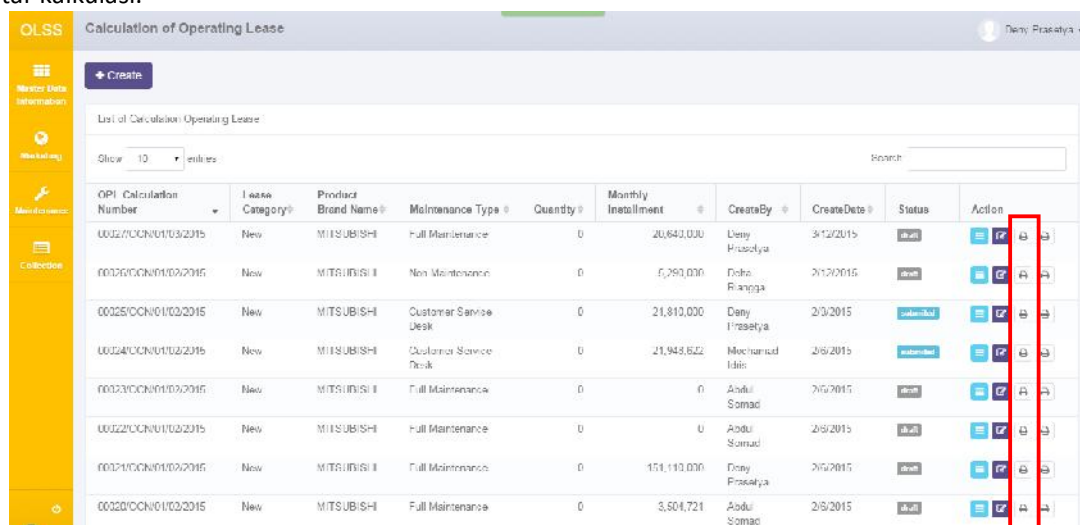
2. Data kalkulasi tampil pada layar. Pada halaman detail bagian paling bawah terdapat tombol untuk mengubah status data kalkulasi. Tombol yang tampil disesuaikan dengan status saat ini.

| Status saat ini | Tombol yang tampil |
|-----------------|--------------------|
| Draft           | Submit             |
| Submitted       | Set to Draft       |
| Valid           | -                  |
| Invalid         | -                  |

**Preview and Print the Proposal of Operating Lease:**

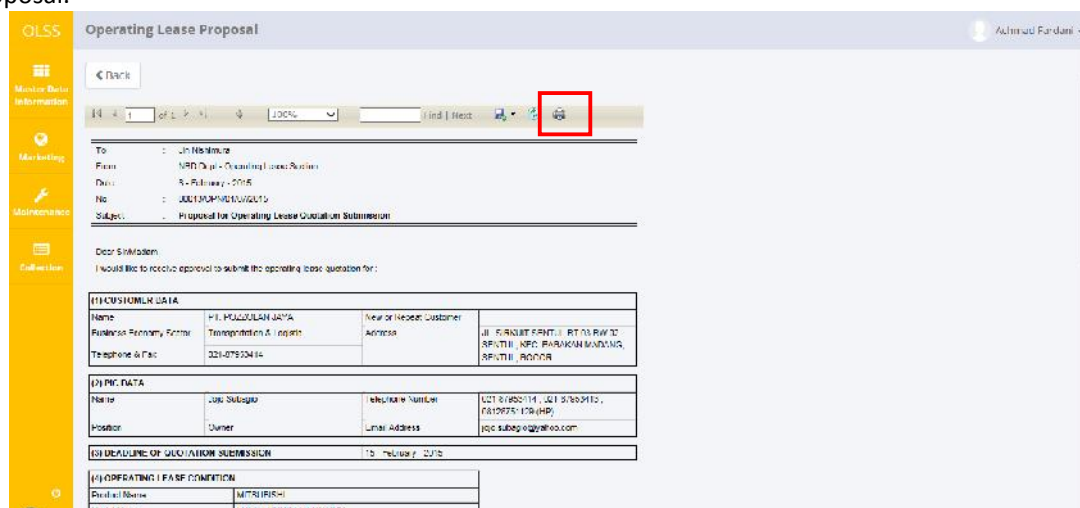
Untuk menampilkan *preview* dan mencetak proposal, pengguna harus menjalankan beberapa langkah berikut:

1. Pilih data yang akan di tampilkan atau akan di cetak, tekan tombol [Proposal Report] pada halaman daftar kalkulasi.



Gambar 51. Tombol *Proposal Report* pada halaman daftar *Calculation of Operating Lease*

2. Ketika halaman *preview* tampil, pastikan data sudah sesuai. Tekan tombol [Print] untuk mencetak proposal.

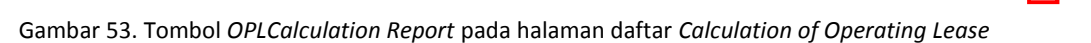


Gambar 52. Tampilan *Preview* dengan tombol *Print*

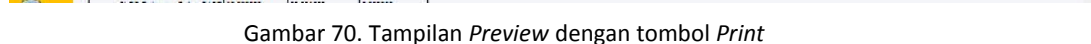
### **Preview and Print the Calculation of Operating Lease:**

Untuk menampilkan preview dan mencetak kalkulasi, pengguna harus menjalankan beberapa langkah berikut:

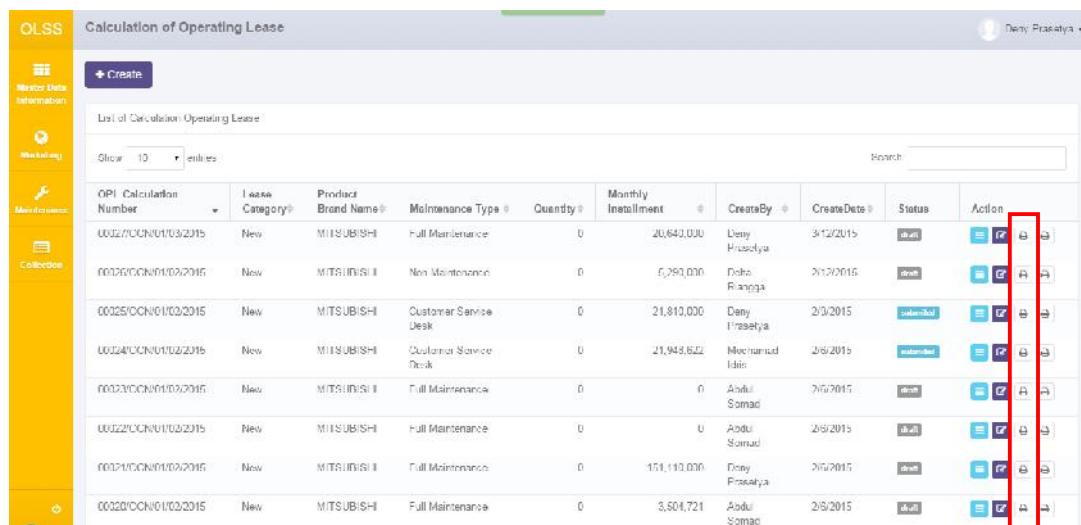
1. Pilih data yang akan di tampilkan atau akan di cetak, tekan tombol [OPLCalculation Report] pada halaman daftar kalkulasi.



- OLSS Operating Lease Calculation Adrian Fardani



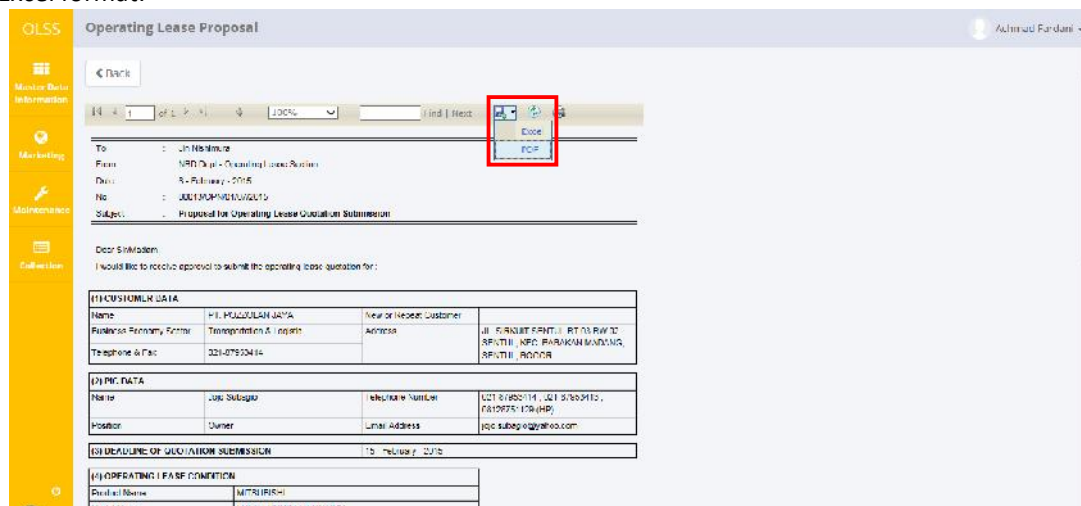
Untuk menyimpan proposal ke Pdf dan Excel format, pengguna harus menjalankan beberapa langkah berikut:



| OPI Calculation Number | Lease Category | Product Brand Name | Maintenance Type      | Quantity | Monthly Installment | Create By      | Create Date | Status    | Action                                    |
|------------------------|----------------|--------------------|-----------------------|----------|---------------------|----------------|-------------|-----------|---|
| 0002/OCN/01/03/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 20,640,000          | Deny Prasetya  | 3/12/2015   | draft     | [Edit] [Delete] [Print] [Proposal Report] |
| 0002/OCN/01/03/2015    | New            | MITSUBISHI         | Non Maintenance       | 0        | 5,260,000           | Doko Rianaga   | 2/12/2015   | draft     | [Edit] [Delete] [Print] [Proposal Report] |
| 0002/OCN/01/03/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,810,000          | Deny Prasetya  | 2/9/2015    | submitted | [Edit] [Delete] [Print] [Proposal Report] |
| 0002/OCN/01/03/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,948,622          | Mochamad Idris | 2/9/2015    | submitted | [Edit] [Delete] [Print] [Proposal Report] |
| 0002/OCN/01/03/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Abdu Somad     | 2/9/2015    | draft     | [Edit] [Delete] [Print] [Proposal Report] |
| 0002/OCN/01/03/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 151,110,000         | Deny Prasetya  | 2/9/2015    | draft     | [Edit] [Delete] [Print] [Proposal Report] |
| 0002/OCN/01/03/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 3,504,721           | Abdu Somad     | 2/9/2015    | draft     | [Edit] [Delete] [Print] [Proposal Report] |

Gambar 71. Tombol *Proposal Report* pada halaman daftar *Calculation of Operating Lease*

2. Ketika halaman *preview* tampil, pastikan data sudah sesuai. Tekan tombol [Save to Pdf] untuk menyimpan proposal ke Pdf format, dan tekan tombol [Save to Excel] untuk menyimpan proposal ke Excel format.



Operating Lease Proposal

14 of 14 | 100% | Find | Next

To : JN Nidmure  
 From : NPD/Dept - Operating Lease System  
 Date : 3 - February - 2015  
 No : 0001/OPM/01/03/2015  
 Subject : Proposal for Operating Lease Calculation Submission

Dear Simulation,  
 I would like to receive approval to submit the operating lease quotation for:

| CUSTOMER DATA          |                            |                            |   |
|------------------------|----------------------------|----------------------------|---|
| Name                   | PT. KOGASJAN JAYA          | Name of Recipient Customer |   |
| Business Registry Form | Transportation & Logistics | Address                    | Jl. KUBAT KEMUTU RT 03 RW 03<br>KEMUTU KPP. BARAKAN MANDIRI,<br>KEMUTU, PONOR |
| Telephone & Fax        | 021-27532414               |                            |   |

| FINANCIAL DATA |             |                  |  |
|----------------|-------------|------------------|--|
| Name           | JSC Subagyo | Telephone Number | 021-81802114, 021-81802112,<br>0815975-1354449 |
| Position       | Owner       | Email Address    | jsc.subagyo@gmail.com                          |

(3) DEADLINE OF CALCULATION SUBMISSION : 15 February 2015

| (4) OPERATING LEASE COMPLETION |                          |
|--------------------------------|--------------------------|
| Product Name                   | MITSUBISHI               |
| Model Name                     | TRITON 1.8 16V 120000000 |

Gambar 72. Tampilan *Preview* dengan tombol *Save to Pdf* dan *Excel*

### Export the Calculation of Operating Lease:

Untuk menyimpan kalkulasi ke Pdf dan Excel format, pengguna harus menjalankan beberapa langkah berikut:

1. Pilih data yang akan di *export*, tekan tombol [OPLCalculation Report] pada halaman daftar kalkulasi.



| OPI Calculation Number | Lease Category | Product Brand Name | Maintenance Type      | Quantity | Monthly Installment | Create By      | Create Date | Status    | Action                |
|------------------------|----------------|--------------------|-----------------------|----------|---------------------|----------------|-------------|-----------|-----------------------|
| 0022/OCN/01/03/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 20,640,000          | Denny Prasetya | 3/12/2015   | draft     | [Print] [Excel] [PDF] |
| 0022/OCN/01/03/2015    | New            | MITSUBISHI         | Non Maintenance       | 0        | 5,260,000           | Dika Rianaga   | 2/12/2015   | draft     | [Print] [Excel] [PDF] |
| 0025/OCN/01/03/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,810,000          | Denny Prasetya | 2/3/2015    | submitted | [Print] [Excel] [PDF] |
| 0024/OCN/01/03/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,948,622          | Mochamad Idin  | 2/6/2015    | submitted | [Print] [Excel] [PDF] |
| 0023/OCN/01/03/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Abdul Somad    | 2/5/2015    | draft     | [Print] [Excel] [PDF] |
| 0022/OCN/01/03/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Abdul Somad    | 2/5/2015    | draft     | [Print] [Excel] [PDF] |
| 0021/OCN/01/03/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 151,113,000         | Denny Prasetya | 2/5/2015    | draft     | [Print] [Excel] [PDF] |
| 0020/OCN/01/03/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 3,504,721           | Abdul Somad    | 2/5/2015    | draft     | [Print] [Excel] [PDF] |

Gambar 73. Tombol *OPL* Calculation Report pada halaman daftar *Calculation of Operating Lease*

2. Ketika halaman *preview* tampil, pastikan data sudah sesuai. Tekan tombol [Save to Pdf] untuk menyimpan kalkulasi ke Pdf format, dan tekan tombol [Save to Excel] untuk menyimpan kalkulasi ke Excel format.

OLSS

Operating Lease Calculation

Achmad Fardiansyah

< Back

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Operating Lease Calculation Attachment

File: Operating Lease Attachment

1.1. PRODUCT PRICE

|                                  |                             |                   |                |
|----------------------------------|-----------------------------|-------------------|----------------|
| A) Product Price                 | B) Customer Data            | C) Accessory Data | D) Total Price |
| Product Name: MITSUBISHI         | Customer Type: Corp/Trade   | Accessory Type:   |                |
| Product Price: 100,000,000       | Customer Price: 100,000,000 | Accessory Price:  |                |
| Product Price Total: 100,000,000 | Customer Total: 100,000,000 | Accessory Total:  |                |

1.2. FINANCIAL CONDITION

|                |                |              |
|----------------|----------------|--------------|
| A) Monthly Fee | B) Upfront Fee | C) Total Fee |
| 10,000,000     | 0              | 10,000,000   |

1.3. TERMS & CONDITION FOR TRANSACTION

|                |                |                 |                |                    |                    |
|----------------|----------------|-----------------|----------------|--------------------|--------------------|
| A) Term Limit  | B) Lease Type  | C) Lease Period | D) Lease Fee   | E) Lease Fee Total | F) Lease Fee Total |
| 48             | Lease          | 12/12/2015      | 10,000,000     | 10,000,000         | 10,000,000         |
| Lease Fee Type | Lease Fee Type | Lease Fee Type  | Lease Fee Type | Lease Fee Type     | Lease Fee Type     |
| Lease Fee Type | Lease Fee Type | Lease Fee Type  | Lease Fee Type | Lease Fee Type     | Lease Fee Type     |
| Lease Fee Type | Lease Fee Type | Lease Fee Type  | Lease Fee Type | Lease Fee Type     | Lease Fee Type     |

1.4. TERMS & CONDITION FOR PAYMENT

|            |            |            |
|------------|------------|------------|
| A) Payment | B) Payment | C) Payment |
| 10,000,000 | 10,000,000 | 10,000,000 |

Gambar 74. Tampilan Preview dengan tombol *Save to Pdf* dan *Excel*

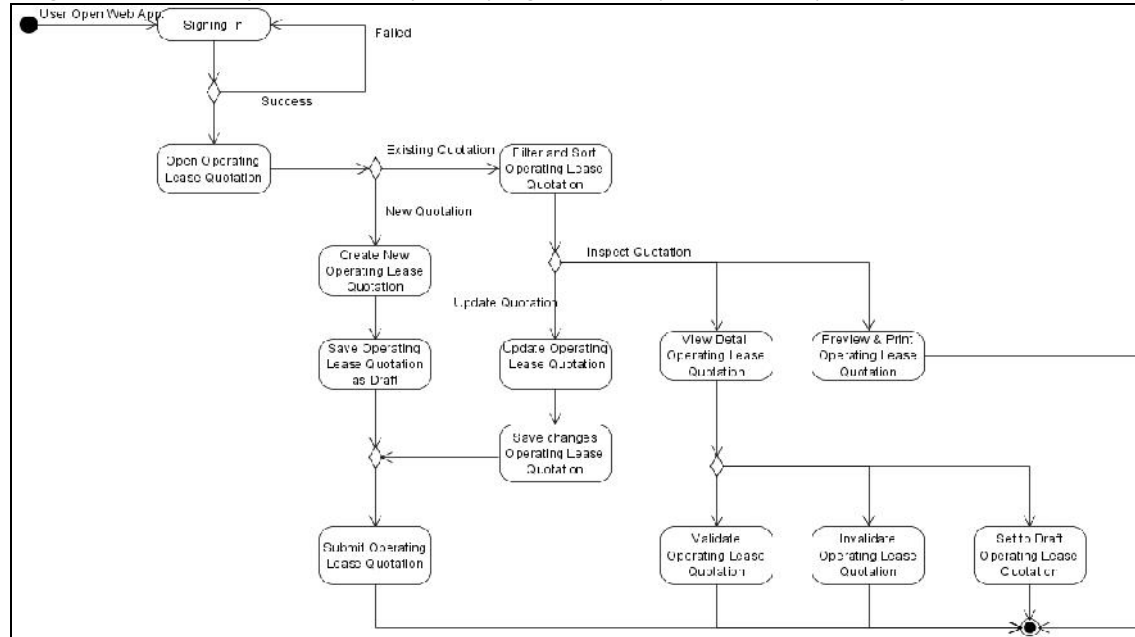
## 1.4. Operating Lease Quotation

### 1.4.1. Pendahuluan

Fungsi utama dari *Operating Lease Quotation* adalah untuk membuat *quotation* dari kalkulasi *Operating Lease* yang sudah dibuat.

### 1.4.2. Diagram Aktivitas

Diagram berikut menjelaskan alur operasi yang dilakukan pada modul *Operating Lease Quotation*.



Gambar 75. Diagram aktivitas dari *Operating Lease Quotation*

| No. | Operasi  | Aktor                                       | Skenario   |
|-----|--|---|--|
| 1   | <i>Signing in</i>                              | <i>Marketing user, Marketing superuser</i>  | <ul style="list-style-type: none"> <li>Aktor melengkapi <i>form login</i> dengan mengisi <i>Username</i> dan <i>Password</i>.</li> <li>Aktor menekan tombol [sign in]. Sistem akan melakukan verifikasi akun; jika verifikasi berhasil maka sistem akan mengarahkan aktor ke halaman utama. Jika verifikasi gagal maka sistem akan mengarahkan aktor ke halaman <i>login</i>.</li> </ul>   |
| 2.  | <i>Open operating lease quotation module</i>   | <i>Marketing user, Marketing superuser</i>  | <ul style="list-style-type: none"> <li>Setelah <i>login</i>, aktor dapat membuka halaman <i>Operating Lease Quotation</i> melalui menu <i>Marketing</i>.</li> <li>Setelah halaman <i>Operating Lease Quotation</i> sudah terbuka, daftar data <i>Operating Lease Quotation</i> akan ditampilkan.</li> </ul>  |
| 3.  | <i>Create new operating lease quotation</i>    | <i>Marketing user, Marketing superuser</i>  | <ul style="list-style-type: none"> <li>Jika halaman <i>Operating Lease Quotation</i> terbuka, aktor dapat menekan tombol [create] untuk membuat <i>quotation</i> baru. Pada halaman ini aktor dapat memilih data kalkulasi yang akan digunakan untuk <i>quotation</i>.</li> <li>Untuk memilih data kalkulasi, tekan tombol [...] pada isian <i>Operating Lease Calculation Number</i>. Setelah itu, aktor dapat melengkapi isian.</li> <li>Isian wajib atau bertanda bintang (*) harus diisi.</li> </ul> |
| 4.  | <i>Save operating lease quotation as draft</i> | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Setelah isian dilengkapi, aktor dapat menekan tombol [save as draft], jika ingin menyimpan data sebagai <b><i>draft</i></b>.</li> <li>Sistem akan melakukan validasi data meliputi, tipe data dan isian wajib. Jika validasi berhasil, data</li> </ul>  |



|    |   |                                      |  |
|----|---|--------------------------------------|--|
|    |   |                                      | <p>akan disimpan.</p> <ul style="list-style-type: none"> <li>Jika selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Operating Lease calculation</i>.</li> </ul>   |
| 5  | Submit operating lease quotation record           | Marketing user, Marketing super user | <ul style="list-style-type: none"> <li>Ketika data tersimpan dan sudah dikonfirmasi, aktor dapat melakukan <i>submit</i> data dengan menekan tombol [Submit].</li> <li>Setelah itu sistem akan mengubah status data <i>Operating Lease quotation</i> sebagai <b><u>submitted (or not draft)</u></b>.</li> <li>Jika selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Operating Lease quotation</i>.</li> </ul>  |
| 6. | Update operating lease quotation records          | Marketing user, Marketing super user | <ul style="list-style-type: none"> <li>Pada halaman <i>Operating Lease quotation</i>, aktor dapat menekan tombol [Edit] untuk mengubah data.</li> <li>Jika <i>quotation</i> masih ber-status <b><u>draft</u></b>, <i>marketing user</i> dapat menekan tombol [edit].</li> <li>Jika <i>quotation</i> sudah ber-status <b><u>submit</u></b> dan <b><u>valid</u></b>, <i>marketing user</i> tidak bisa menekan tombol [edit].</li> <li>Jika halaman <i>edit operating lease quotation</i> sudah terbuka, aktor dapat mengubah data <i>quotation</i>.</li> <li>Isian wajib atau bertanda bintang (*) harus diisi.</li> </ul> |
| 7. | Filter and sort operating lease quotation records | Marketing user, Marketing super user | <ul style="list-style-type: none"> <li>Aktor dapat melakukan <i>filter</i> dan <i>sorting</i> daftar <i>quotation</i> berdasarkan kolom yang ditampilkan.</li> <li>Fungsi <i>filter</i> dapat dilakukan dengan memasukkan kata kunci ke dalam isian <i>Search</i>. Kemudian menekan tombol [enter] pada <i>keyboard</i>. Jika data ditemukan, hasil <i>filter</i> akan ditampilkan. Jika data tidak ditemukan maka daftar <i>quotation</i> akan kosong.</li> <li>Fungsi <i>sorting</i> dilakukan dengan menekan <i>header</i> setiap kolom. Data akan ditampilkan <i>ascending</i> atau <i>descending</i>.</li> </ul>    |
| 8. | View detail operating lease quotation record      | Marketing user, Marketing super user | <ul style="list-style-type: none"> <li>Pada halaman <i>Operating Lease Quotation</i>, aktor dapat membuka detail <i>quotation</i> untuk memeriksa apakah data sudah sesuai.</li> <li>Pada halaman <i>Operating Lease Quotation</i>, aktor dapat menekan tombol [view detail], kemudian sistem akan menampilkan detail <i>quotation</i>.</li> <li>Pada halaman view detail, aktor tidak dapat mengubah data</li> <li>Jika selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Operating Lease Quotation</i>.</li> </ul>  |
| 9. | Validate Operating lease quotation                | Marketing super user                 | <ul style="list-style-type: none"> <li>Untuk melakukan proses ini, aktor seharusnya membuka halaman <i>view detail</i> dengan menekan tombol [view detail]. Ketika halaman <i>view detail</i> terbuka, aktor dapat mengganti status dengan menekan tombol [validate]. Setelah status berubah menjadi <b><u>valid</u></b>, aktor tidak dapat mengembalikan status menjadi <b><u>submitted</u></b> atau</li> </ul>   |

|     |  |   |  |
|-----|--|---|--|
|     |  |   | <p><b>draft.</b></p> <ul style="list-style-type: none"> <li>Setelah status berubah, aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Operating Lease Quotation</i>.</li> </ul>  |
| 10. | <i>Invalidate Operating lease quotation</i>        | <i>Marketing super user</i>                 | <ul style="list-style-type: none"> <li>Untuk kasus tertentu, jika <i>Operating Lease quotation</i> sudah ber-status <i>valid</i> tetapi tidak dapat digunakan, aktor dapat mengubah status dari <b>valid</b> menjadi <b>not valid</b>.</li> <li>Untuk melakukan proses ini, aktor seharusnya membuka halaman <i>view detail</i> dengan menekan tombol [view detail]. Ketika halaman <i>view detail</i> terbuka, aktor dapat mengubah status dengan menekan tombol [Invalidate].</li> <li>Setelah itu, sistem akan memproses perubahan status. Aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Operating Lease quotation</i>.</li> </ul>                |
| 11. | <i>Set to Draft of Operating lease quotation</i>   | <i>Marketing super user</i>                 | <ul style="list-style-type: none"> <li>Jika <i>Operating Lease quotation</i> masih perlu direvisi dan status masih belum valid, aktor dapat mengubah status dari <b>submitted</b> ke <b>draft</b>.</li> <li>Untuk melakukan proses ini, aktor harus membuka halaman <i>view detail</i> dengan menekan tombol [view detail]. Ketika halaman <i>view detail</i> terbuka, aktor dapat mengubah status dengan menekan tombol [validate] atau [set to draft] (tergantung status yang ingin diubah).</li> <li>Setelah itu, sistem akan memproses perubahan status. Aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Operating Lease Quotation</i>.</li> </ul> |
| 12. | <i>Preview and print operating lease quotation</i> | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Untuk melakukan proses ini, aktor dapat memilih data <i>quotation</i> dengan menekan tombol [Print preview], kemudian halaman <i>print preview</i> akan tampil.</li> <li>Ketika halaman <i>print preview</i> tampil, aktor dapat menekan tombol [Print] untuk mencetak laporan.</li> <li>Jika sudah selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Operating Lease Quotation</i>.</li> </ul>  |

### 1.4.3. Petunjuk Pengoperasian

Fungsi dari *Operating Lease Quotation* ini dapat dipanggil dari **Marketing>Operating Lease Quotation** setelah pengguna *login* terlebih dahulu. Berikut fungsi yang terdapat pada *Operating Lease quotation*:

- Create new quotation*  
Membuat *quotation* baru dengan melengkapi isian form. Pada fitur ini diperbolehkan menyimpan *quotation* sebagai draft atau submit data untuk proses selanjutnya
- Update quotation*  
Mengubah *quotation* dengan mengganti isian pada form edit
- Submit quotation*  
Setelah *quotation* dikonfirmasi, *quotation* dapat di-submit
- Filter and sort quotation*  
Pada fitur ini, data *quotation* dapat di-filter dan di-sorting

- *View detail quotation*  
Untuk memeriksa detail dari *quotation*, fitur ini mampu menampilkan data *quotation*
- *Changes status of quotation*  
Untuk mengubah status data *quotation*
- *Preview and print the quotation*  
Untuk meninjau dan mencetak hasil *quotation*
- *Export quotation to Pdf and Excel format*  
Untuk menyimpan *quotation* ke dalam Pdf dan Excel format

### Create New Quotation:

Untuk menambahkan data *quotation*, pengguna dapat mengikuti langkah-langkah berikut:

1. Pada halaman *Operating Lease Quotation*, tekan tombol [Create].



Gambar 76. Tombol *Create* pada halaman *Operating Lease Quotation*

2. Setelah halaman *Create Operating Lease Quotation* terbuka, lengkapi isian berikut,
  - *OPL Calculation Number* dapat diisi dengan menekan tombol [...], kemudian pilih data kalkulasi yang diinginkan
  - Isian *Product Basic Information* akan diisi secara otomatis setelah memilih *OPL Calculation Number*

Perhatikan isian berikut:

- "OPL Quotation Date" harus kurang dari "Start Period Plan"
- "Valid Until" harus kurang dari "Start Period Plan", dan lebih besar dari "OPL Quotation Date"
- "Expected Delivery Date" harus kurang dari "Start Period Plan"

3. Isian wajib atau bertanda bintang (\*) harus diisi.
  - *OPL Calculation Number*

Gambar 77. Isian wajib pada halaman *Create Operating Lease Quotation*

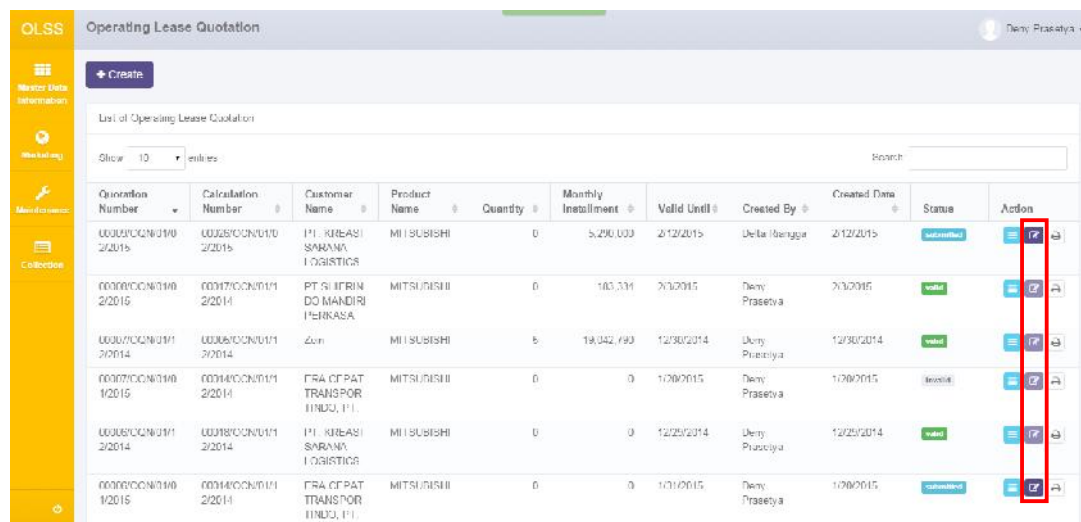
4. Tekan tombol [Save as Draft] untuk menyimpan data sebagai *draft*.

Gambar 54. Tombol *Save as Draft* pada halaman *Create Operating Lease Quotation*

### Update Quotation:

Untuk mengubah data *quotation*, pengguna dapat melakukan langkah-langkah sebagai berikut:

1. Pilih data yang akan diubah, dengan menekan tombol [edit] pada halaman daftar *quotation*.



OLSS Operating Lease Quotation

+ Create

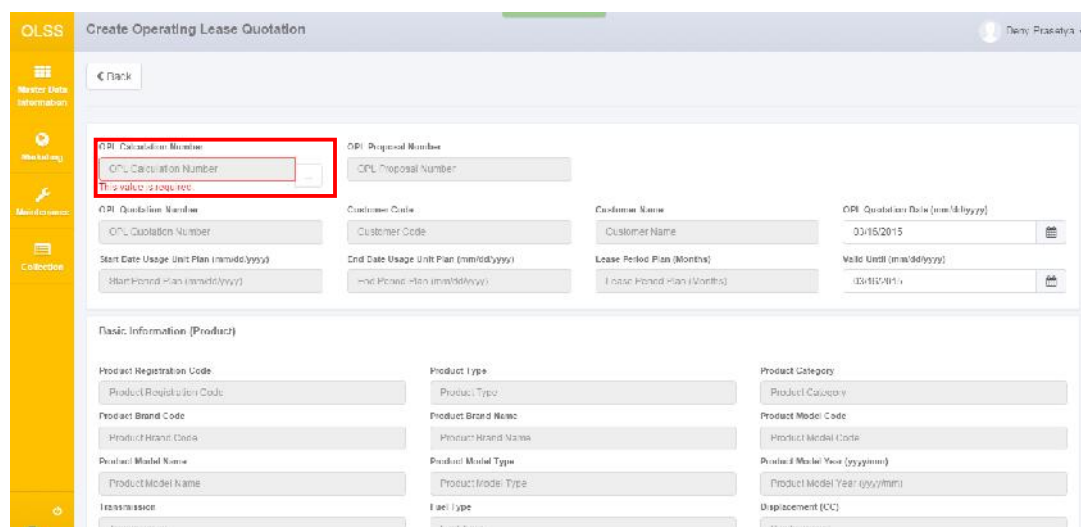
List of Operating Lease Quotation

Show 10 entries

| Quotation Number     | Calculation Number  | Customer Name                  | Product Name | Quantity | Monthly Installment | Valid Until | Created By     | Created Date | Status    | Action |
|----------------------|---------------------|--------------------------------|--------------|----------|---------------------|-------------|----------------|--------------|-----------|--------|
| 000670QCN/01/02/2015 | 000670CN/01/02/2015 | PT. KIRBASI SARANA LOGISTICS   | MI SUBSUSHI  | 0        | 5,290,000           | 2/12/2015   | Denny Prasetya | 2/12/2015    | submitted |        |
| 000670QCN/01/02/2015 | 000670CN/01/02/2015 | PT. SUJIRNO MANDIRI PERKASA    | MI SUBSUSHI  | 0        | 103,331             | 2/12/2015   | Denny Prasetya | 2/12/2015    | valid     |        |
| 000670QCN/01/02/2014 | 000670CN/01/02/2014 | Zon                            | MI SUBSUSHI  | 5        | 19,042,190          | 12/30/2014  | Denny Prasetya | 12/30/2014   | valid     |        |
| 000670QCN/01/02/2015 | 000670CN/01/02/2015 | PRA. CIPAT TRANSPORT INDU, PT. | MI SUBSUSHI  | 0        | 0                   | 1/20/2015   | Denny Prasetya | 1/20/2015    | expired   |        |
| 000670QCN/01/02/2014 | 000670CN/01/02/2014 | PT. KIRBASI SARANA LOGISTICS   | MI SUBSUSHI  | 0        | 0                   | 12/25/2014  | Denny Prasetya | 12/25/2014   | valid     |        |
| 000670QCN/01/02/2015 | 000670CN/01/02/2015 | PRA. CIPAT TRANSPORT INDU, PT. | MI SUBSUSHI  | 0        | 0                   | 1/21/2015   | Denny Prasetya | 1/20/2015    | submitted |        |

Gambar 55. Tombol *Edit* pada halaman daftar *Operating Lease Quotation*

- Ubah isian data yang diinginkan.
  - Isian wajib atau bertanda bintang (\*) harus diisi. Meskipun isian wajib bisa diubah, akan tetapi isian wajib tetap harus diisi.
- OPL Calculation Number*



OLSS Create Operating Lease Quotation

Back

OPL Calculation Number:  \*  
This value is required.

OPL Proposal Number:

OPL Quotation Number:

Customer Code:

Customer Name:

OPL Quotation Date (mm/dd/yyyy):

Start Date Usage Unit Plan (mm/dd/yyyy):

End Date Usage Unit Plan (mm/dd/yyyy):

Lease Period Plan (Months):

Valid Until (mm/dd/yyyy):

Basic Information (Product)

Product Registration Code:

Product Type:

Product Category:

Product Brand Code:

Product Brand Name:

Product Model Code:

Product Model Name:

Product Model Type:

Product Model Year (yyyy/mm):

Transmission:

Fuel Type:

Displacement (CC):

Gambar 80. Isian wajib pada halaman *Operating Lease Quotation*

- Tekan tombol [Save Changes] untuk menyimpan data.

Gambar 81. Tombol *Save Changes* pada halaman *Edit Operating Lease Quotation*

Untuk melakukan submit data, pengguna harus menjalankan beberapa langkah berikut:

Gambar 82. Tombol *View* dan *Edit* pada halaman daftar *Operating Lease Quotation*

- *OPL Calculation Number*

**OLSS Create Operating Lease Quotation**

← Back

OPI Calculation Number  
OPI Calculation Number  
This value is required.

OPI Proposal Number  
OPI Proposal Number

OPI Quotation Number  
OPI Quotation Number

Customer Code  
Customer Code

Customer Name  
Customer Name

OPI Quotation Date (mm/dd/yyyy)  
01/15/2015

Start Date Usage Unit Plan (mm/dd/yyyy)  
Start Date Usage Unit Plan (mm/dd/yyyy)

End Date Usage Unit Plan (mm/dd/yyyy)  
End Date Usage Unit Plan (mm/dd/yyyy)

Lease Period Plan (Months)  
Lease Period Plan (Months)

Validity Unit (mm/dd/yyyy)  
Validity Unit (mm/dd/yyyy)

Lease Period Plan (Months)  
Lease Period Plan (Months)

**Basic Information (Product)**

Product Registration Code  
Product Registration Code

Product Brand Code  
Product Brand Code

Product Model Name  
Product Model Name

Transmission  
Transmission

Product Type  
Product Type

Product Brand Name  
Product Brand Name

Product Model Type  
Product Model Type

Fuel Type  
Fuel Type

Product Category  
Product Category

Product Model Code  
Product Model Code

Product Model Year (yyyy/mm)  
Product Model Year (yyyy/mm)

Displacement (CC)  
Displacement (CC)

Gambar 83. Isian wajib pada *Operating Lease Quotation*

6. Tekan tombol [Submit] untuk melakukan submit data.

**OLSS Operating Lease Quotation Detail**

**Basic Information (Product)**

Product Registration Code  
VT1154-TRAN-2011/12/15/2015/1501

Product Brand Code  
V4001

Product Model Name  
OPI T1100SS PICK UP 1.5 WD 3 WAYS

Transmission  
MT F, SPFFD

Product Type  
Vehicle

Product Brand Name  
MITSUBISHI

Product Model Type  
T12

Fuel Type  
GASOLINE

Product Category  
LIGHT COMMERCIAL VEHICLE - TR

Product Model Code  
T12W15

Product Model Year (yyyy/mm)  
2013/01

Displacement (CC)  
1465

**Quotation Information**

Monthly Installment  
09,090,219,973

Down Payment  
0

Pre-Paid Month Rent  
0

Tax Amount  
0

Expected Delivery Date (mm/dd/yyyy)  
01/20/2015

Delivery Place  
-

Additional Items  
-

Remarks  
-

**Submit**

Gambar 84. Tombol *Submit* pada halaman *Operating Lease Quotation Detail*

**OLSS** Edit Operating Lease Quotation

Product Brand Code: V-301 Product Brand Name: MITSUBISHI Product Model Code: T12W1E

Product Model Name: 4208 1121884 PEEKUP 1.5 V123 4WAYS Product Model Type: 112 Product Model Year (yyyy/mm): 2013/01

Tax Amount: MT 5 012200 Fuel Type: GASOLINE Displacement (CC): 1.490

Quotation Information:

Monthly Installment: Rp. 39,082,212,873 Down Payment: Rp. 0 Pre-Paid Month Rent: Rp. 0

Tax Amount: Rp. Tax Amount: 01/20/2015 Expected Delivery Date (mm/dd/yyyy): Delivery Place: Delivery Place:

Additional Items: Additional Items:

Remarks: Remarks:

Save Changes Submit

Gambar 85. Tombol *Submit* pada halaman *Edit Operating Lease Quotation***Filter Quotation:**

Untuk melakukan *filter* data, pengguna harus menjalankan beberapa langkah berikut:

1. Pada halaman daftar *quotation*, masukan kata kunci pada isian [Search] untuk melakukan *filter* data *quotation*. Penggunaan karakter/huruf besar dan kecil tidak berpengaruh terhadap proses *filter*.
2. Sistem akan melakukan *filter* berdasarkan kata kunci, dan ditampilkan pada daftar *quotation*.

**OLSS** Operating Lease Quotation

Search: KIRASARI

| Quotation Number      | Calculation Number    | Customer Name                 | Product Name | Quantity | Monthly Installment | Valid Until | Created By     | Created Date | Status | Action                  |
|-----------------------|-----------------------|-------------------------------|--------------|----------|---------------------|-------------|----------------|--------------|--------|-------------------------|
| 00001/0001/01/01/2015 | 00001/0001/01/01/2015 | PT. KIRASARI SARANA LOGISTICS | MITSUBISHI   | 0        | 5.200.000           | 2/12/2015   | Denny Prasetya | 2/12/2015    | valid  | [Edit] [Print] [Delete] |
| 00001/0001/01/01/2014 | 00001/0001/01/01/2014 | PT. KIRASARI SARANA LOGISTICS | MITSUBISHI   | 0        | 0                   | 12/29/2014  | Denny Prasetya | 12/29/2014   | valid  | [Edit] [Print] [Delete] |
| 00001/0001/01/01/2014 | 00001/0001/01/01/2014 | PT. KIRASARI SARANA LOGISTICS | MITSUBISHI   | 0        | 0                   | 12/29/2014  | Denny Prasetya | 12/29/2014   | valid  | [Edit] [Print] [Delete] |
| 00001/0001/01/01/2015 | 00001/0001/01/01/2015 | PT. KIRASARI SARANA LOGISTICS | MITSUBISHI   | 0        | 0                   | 1/20/2015   | Denny Prasetya | 1/20/2015    | valid  | [Edit] [Print] [Delete] |

Showing 1 to 4 of 4 entries (Filtered from 16 total entries)

First Previous Next Last

Gambar 86. Hasil *filter Quotation***Sort Quotation:**

Untuk melakukan *sorting* data, pengguna harus menjalankan beberapa langkah berikut:

1. Pada halaman daftar *quotation*, tekan tanda panah pada *header* setiap kolom.
2. Untuk menampilkan data dengan urutan *ascending*, klik panah yang mengarah ke atas.



OLSS Operating Lease Quotation

+ Create

List of Operating Lease Quotation

Show 10 entries

| Quotation Number      | Calculation Number     | Customer Name               | Product Name | Quantity | Monthly Installment | Valid Until | Created By     | Created Date | Status    | Action                 |
|-----------------------|------------------------|-----------------------------|--------------|----------|---------------------|-------------|----------------|--------------|-----------|------------------------|
| 0001/OCN/01/01/2015   | 00018/OCN/01/1/2/2014  | PT. KRITAS SARANA LOGISTICS | MITSUBISHI   | 0        | 0                   | 1/20/2015   | Denny Prasetya | 1/20/2015    | draft     | [view] [edit] [delete] |
| 0004/OCN/01/1/2/2014  | 00018/OCN/01/1/2/2014  | PT. KRITAS SARANA LOGISTICS | MITSUBISHI   | 0        | 0                   | 1/29/2014   | Denny Prasetya | 1/28/2014    | valid     | [view] [edit] [delete] |
| 0008/OCN/01/1/2/2014  | 00018/OCN/01/1/2/2014  | PT. KRITAS SARANA LOGISTICS | MITSUBISHI   | 0        | 0                   | 1/29/2014   | Denny Prasetya | 1/28/2014    | valid     | [view] [edit] [delete] |
| 0008/OCN/01/01/2/2015 | 00020/OCN/01/01/2/2015 | PT. KRITAS SARANA LOGISTICS | MITSUBISHI   | 0        | 5.293.000           | 2/12/2015   | Delta Riangga  | 2/12/2015    | submitted | [view] [edit] [delete] |

Showing 1 to 4 of 4 entries (Filtered from 16 total entries)

First Previous Next Last

Gambar 87. Hasil sorting ascending

3. Untuk menampilkan data dengan urutan descending; klik panah yang mengarah ke bawah.

OLSS Operating Lease Quotation

+ Create

List of Operating Lease Quotation

Show 10 entries

| Quotation Number      | Calculation Number     | Customer Name               | Product Name | Quantity | Monthly Installment | Valid Until | Created By     | Created Date | Status    | Action                 |
|-----------------------|------------------------|-----------------------------|--------------|----------|---------------------|-------------|----------------|--------------|-----------|------------------------|
| 0008/OCN/01/01/2/2015 | 00020/OCN/01/01/2/2015 | PT. KRITAS SARANA LOGISTICS | MITSUBISHI   | 0        | 5.293.000           | 2/12/2015   | Delta Riangga  | 2/12/2015    | submitted | [view] [edit] [delete] |
| 0006/OCN/01/1/2/2014  | 00018/OCN/01/1/2/2014  | PT. KRITAS SARANA LOGISTICS | MITSUBISHI   | 0        | 0                   | 1/29/2014   | Denny Prasetya | 1/28/2014    | valid     | [view] [edit] [delete] |
| 0004/OCN/01/1/2/2014  | 00018/OCN/01/1/2/2014  | PT. KRITAS SARANA LOGISTICS | MITSUBISHI   | 0        | 0                   | 1/29/2014   | Denny Prasetya | 1/28/2014    | valid     | [view] [edit] [delete] |
| 0001/OCN/01/01/2/2015 | 00018/OCN/01/1/2/2014  | PT. KRITAS SARANA LOGISTICS | MITSUBISHI   | 0        | 0                   | 1/20/2015   | Denny Prasetya | 1/20/2015    | draft     | [view] [edit] [delete] |

Showing 1 to 4 of 4 entries (Filtered from 16 total entries)

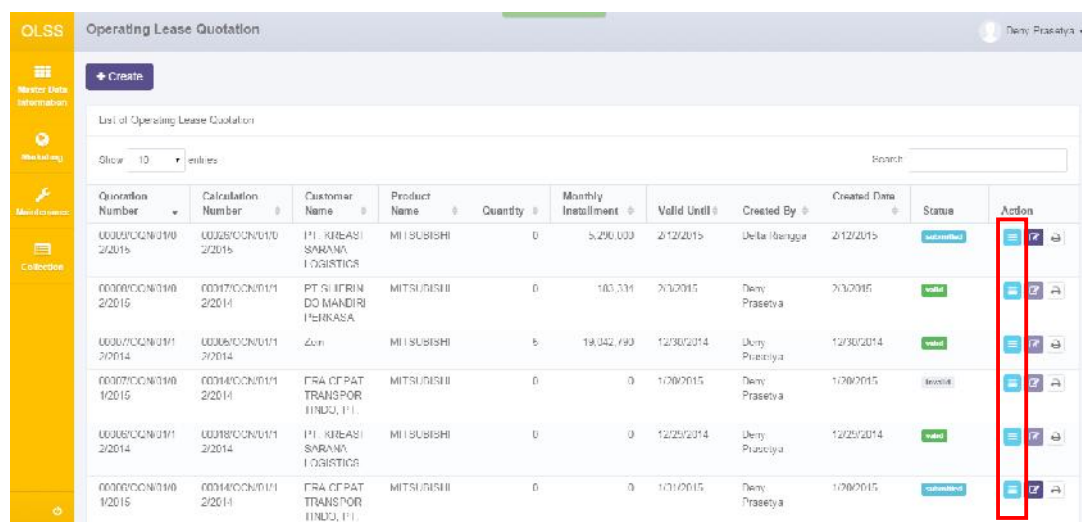
First Previous Next Last

Gambar 56. Hasil sorting descending

### View Detail Quotation:

Untuk menampilkan detail data *quotation*, pengguna harus menjalankan beberapa langkah berikut:

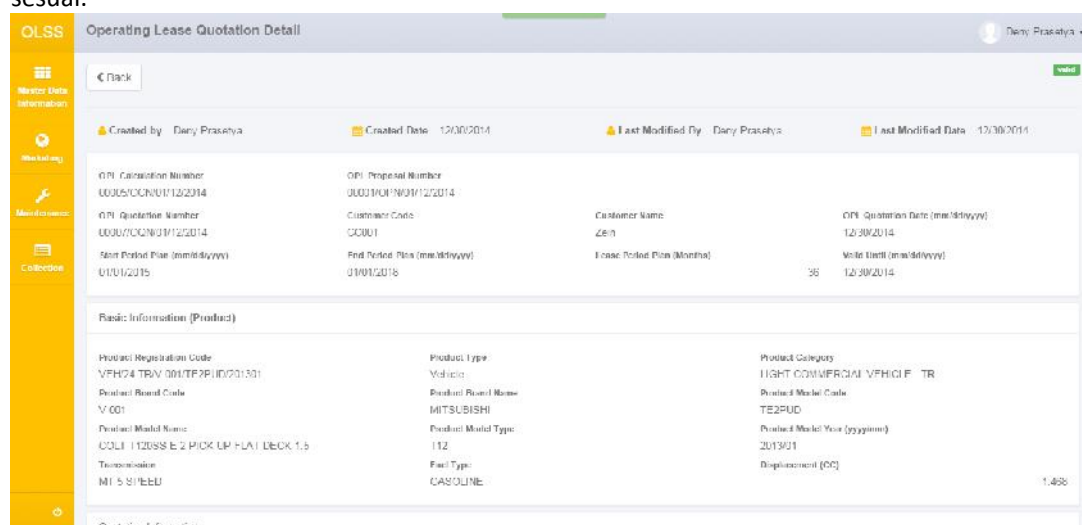
1. Pilih data yang akan ditampilkan, dengan menekan tombol [view] pada halaman daftar *quotation*.



| Quotation Number     | Calculation Number   | Customer Name                | Product Name | Quantity | Monthly Installment | Valid Until | Created By     | Created Date | Status    | Action                 |
|----------------------|----------------------|------------------------------|--------------|----------|---------------------|-------------|----------------|--------------|-----------|------------------------|
| 00007/OCN/01/02/2015 | 00005/OCN/01/02/2015 | PT. KREASI SARANA LOGISTICS  | MITSUBISHI   | 0        | 5,290,000           | 2/12/2015   | Denny Prasetya | 2/12/2015    | submitted | [View] [Edit] [Delete] |
| 00000/OCN/01/02/2015 | 00017/OCN/01/02/2014 | PT. SUPRI DO MANDIRI PERKASA | MITSUBISHI   | 0        | 183,334             | 2/1/2015    | Denny Prasetya | 2/1/2015     | valid     | [View] [Edit] [Delete] |
| 00007/OCN/01/02/2014 | 00005/OCN/01/02/2014 | Zen                          | MITSUBISHI   | 5        | 19,042,190          | 12/30/2014  | Denny Prasetya | 12/30/2014   | valid     | [View] [Edit] [Delete] |
| 00007/OCN/01/02/2015 | 00014/OCN/01/02/2014 | PRA CEPAT TRANSPORT, P.T.    | MITSUBISHI   | 0        | 0                   | 1/30/2015   | Denny Prasetya | 1/30/2015    | expired   | [View] [Edit] [Delete] |
| 00005/OCN/01/02/2014 | 00018/OCN/01/02/2014 | PT. KREASI SARANA LOGISTICS  | MITSUBISHI   | 0        | 0                   | 12/25/2014  | Denny Prasetya | 12/25/2014   | valid     | [View] [Edit] [Delete] |
| 00000/OCN/01/02/2015 | 00014/OCN/01/02/2014 | PRA CEPAT TRANSPORT, P.T.    | MITSUBISHI   | 0        | 0                   | 1/31/2015   | Denny Prasetya | 1/30/2015    | submitted | [View] [Edit] [Delete] |

Gambar 57. Tombol View pada halaman daftar *Operating Lease Quotation*

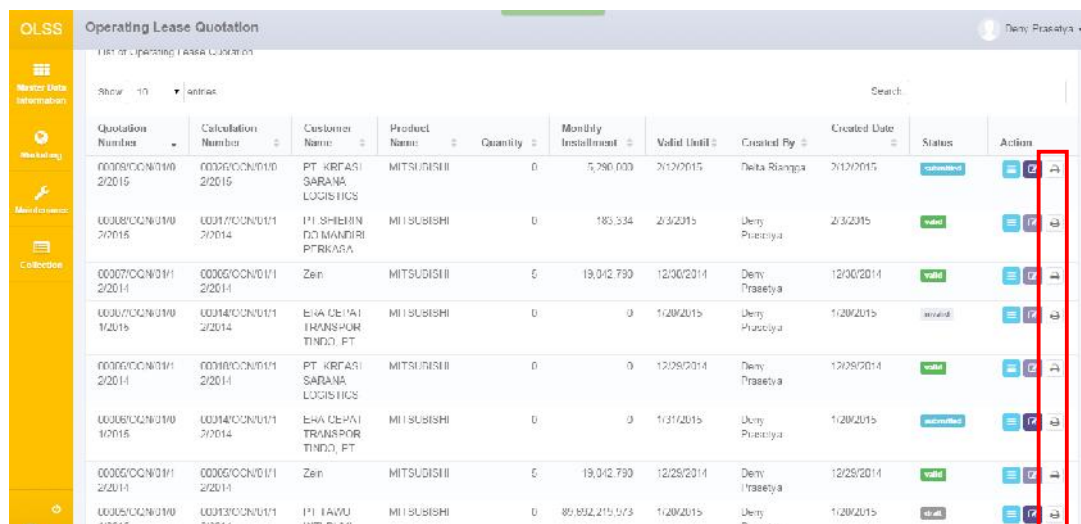
2. Data *quotation* tampil pada layar. Fungsi ini untuk memeriksa apakah data *quotation* sudah sesuai.



| Operating Lease Quotation Detail   |   |   |  |                           |              |                  |                            |         |                               |                    |                    |                    |       |            |        |                    |                    |                             |  |     |        |              |           |                   |            |          |       |
|--|---|---|--|---------------------------|--------------|------------------|----------------------------|---------|-------------------------------|--------------------|--------------------|--------------------|-------|------------|--------|--------------------|--------------------|-----------------------------|--|-----|--------|--------------|-----------|-------------------|------------|----------|-------|
| <div> <div>Created by: Denny Prasetya</div> <div>Created Date: 12/30/2014</div> <div>Last Modified By: Denny Prasetya</div> <div>Last Modified Date: 12/30/2014</div> </div>   |   |   |  |                           |              |                  |                            |         |                               |                    |                    |                    |       |            |        |                    |                    |                             |  |     |        |              |           |                   |            |          |       |
| <div> <div>OLI Calculation Number</div> <div>00005/OCN/01/12/2014</div> </div> <div> <div>OLI Quotation Number</div> <div>00007/OCN/01/12/2014</div> </div> <div> <div>Start Period Plan (mm/dd/yyyy)</div> <div>01/01/2015</div> </div>   | <div> <div>OLI Proposal Number</div> <div>00010/PRO/01/12/2014</div> </div> <div> <div>Customer Code</div> <div>CC001</div> </div> <div> <div>End Period Plan (mm/dd/yyyy)</div> <div>01/01/2015</div> </div> | <div> <div>Customer Name</div> <div>Zen</div> </div> <div> <div>Lease Period Plan (Months)</div> <div>36</div> </div> | <div> <div>OLI Quotation Date (mm/dd/yyyy)</div> <div>12/30/2014</div> </div> <div> <div>Valid Until (mm/dd/yyyy)</div> <div>12/30/2014</div> </div> |                           |              |                  |                            |         |                               |                    |                    |                    |       |            |        |                    |                    |                             |  |     |        |              |           |                   |            |          |       |
| <div>Basic Information (Product)</div> <table border="1"> <tbody> <tr> <td>Product Registration Code</td> <td>Product Type</td> <td>Product Category</td> </tr> <tr> <td>VFH04 TRV 001/TP/01/201301</td> <td>Vehicle</td> <td>LIGHT COMMERCIAL VEHICLE - TR</td> </tr> <tr> <td>Product Brand Code</td> <td>Product Brand Name</td> <td>Product Model Code</td> </tr> <tr> <td>V-001</td> <td>MITSUBISHI</td> <td>TE2PUD</td> </tr> <tr> <td>Product Model Name</td> <td>Product Model Type</td> <td>Product Model Year (yyyymm)</td> </tr> <tr> <td>COLLEGE 1200SS B 2 PICK UP FLAT DECK 1.5</td> <td>112</td> <td>201301</td> </tr> <tr> <td>Transmission</td> <td>Fuel Type</td> <td>Displacement (CC)</td> </tr> <tr> <td>MITSUBISHI</td> <td>CASOLINE</td> <td>1,498</td> </tr> </tbody> </table> |   |   |  | Product Registration Code | Product Type | Product Category | VFH04 TRV 001/TP/01/201301 | Vehicle | LIGHT COMMERCIAL VEHICLE - TR | Product Brand Code | Product Brand Name | Product Model Code | V-001 | MITSUBISHI | TE2PUD | Product Model Name | Product Model Type | Product Model Year (yyyymm) | COLLEGE 1200SS B 2 PICK UP FLAT DECK 1.5 | 112 | 201301 | Transmission | Fuel Type | Displacement (CC) | MITSUBISHI | CASOLINE | 1,498 |
| Product Registration Code  | Product Type  | Product Category  |  |                           |              |                  |                            |         |                               |                    |                    |                    |       |            |        |                    |                    |                             |  |     |        |              |           |                   |            |          |       |
| VFH04 TRV 001/TP/01/201301   | Vehicle   | LIGHT COMMERCIAL VEHICLE - TR   |  |                           |              |                  |                            |         |                               |                    |                    |                    |       |            |        |                    |                    |                             |  |     |        |              |           |                   |            |          |       |
| Product Brand Code   | Product Brand Name  | Product Model Code  |  |                           |              |                  |                            |         |                               |                    |                    |                    |       |            |        |                    |                    |                             |  |     |        |              |           |                   |            |          |       |
| V-001  | MITSUBISHI  | TE2PUD  |  |                           |              |                  |                            |         |                               |                    |                    |                    |       |            |        |                    |                    |                             |  |     |        |              |           |                   |            |          |       |
| Product Model Name   | Product Model Type  | Product Model Year (yyyymm)   |  |                           |              |                  |                            |         |                               |                    |                    |                    |       |            |        |                    |                    |                             |  |     |        |              |           |                   |            |          |       |
| COLLEGE 1200SS B 2 PICK UP FLAT DECK 1.5   | 112   | 201301  |  |                           |              |                  |                            |         |                               |                    |                    |                    |       |            |        |                    |                    |                             |  |     |        |              |           |                   |            |          |       |
| Transmission   | Fuel Type   | Displacement (CC)   |  |                           |              |                  |                            |         |                               |                    |                    |                    |       |            |        |                    |                    |                             |  |     |        |              |           |                   |            |          |       |
| MITSUBISHI   | CASOLINE  | 1,498   |  |                           |              |                  |                            |         |                               |                    |                    |                    |       |            |        |                    |                    |                             |  |     |        |              |           |                   |            |          |       |
| <div>Quotation Information</div>   |   |   |  |                           |              |                  |                            |         |                               |                    |                    |                    |       |            |        |                    |                    |                             |  |     |        |              |           |                   |            |          |       |

Untuk mengubah status data *quotation*, pengguna harus menjalankan beberapa langkah berikut:

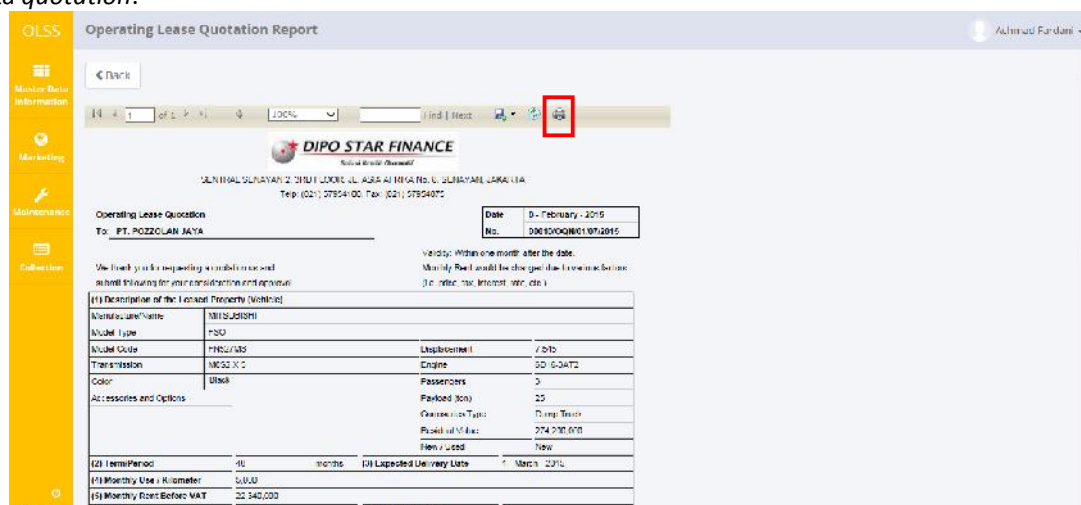
Untuk menampilkan *preview* dan mencetak *quotation*, pengguna harus menjalankan beberapa langkah



| Quotation Number    | Calculation Number  | Customer Name                  | Product Name | Quantity | Monthly Installment | Valid Until | Created By     | Created Date | Status    | Action  |
|---------------------|---------------------|--------------------------------|--------------|----------|---------------------|-------------|----------------|--------------|-----------|---------|
| 0006/OCN/01/02/2015 | 0006/OCN/01/02/2015 | PT KRIFASI SARANA LOGISTICS    | MITSUBISHI   | 0        | 5,280,000           | 2/12/2015   | Delta Rianaga  | 2/12/2015    | submitted | [Print] |
| 0008/OCN/01/02/2015 | 0008/OCN/01/02/2015 | PT SHERRIN DO MANDIRI PIRAKARA | MITSUBISHI   | 0        | 183,334             | 2/3/2015    | Denny Prasetya | 2/3/2015     | valid     | [Print] |
| 0007/OCN/01/02/2014 | 0006/OCN/01/02/2014 | Zen                            | MITSUBISHI   | 0        | 19,042,790          | 12/30/2014  | Denny Prasetya | 12/30/2014   | valid     | [Print] |
| 0006/OCN/01/02/2015 | 0006/OCN/01/02/2015 | EVA DEPAI TRANSPORTINDO, PT    | MITSUBISHI   | 0        | 0                   | 1/20/2015   | Denny Prasetya | 1/20/2015    | invalid   | [Print] |
| 0006/OCN/01/02/2014 | 0006/OCN/01/02/2014 | PT KRIFASI SARANA LOGISTICS    | MITSUBISHI   | 0        | 0                   | 12/09/2014  | Denny Prasetya | 12/09/2014   | valid     | [Print] |
| 0008/OCN/01/02/2015 | 0006/OCN/01/02/2014 | EVA DEPAI TRANSPORTINDO, PT    | MITSUBISHI   | 0        | 0                   | 1/31/2015   | Denny Prasetya | 1/20/2015    | submitted | [Print] |
| 0006/OCN/01/02/2014 | 0006/OCN/01/02/2014 | Zen                            | MITSUBISHI   | 0        | 19,042,790          | 12/28/2014  | Denny Prasetya | 12/28/2014   | valid     | [Print] |
| 0006/OCN/01/02/2015 | 0006/OCN/01/02/2014 | PT TAWU INTI BUMI              | MITSUBISHI   | 0        | 89,592,215.5/3      | 1/20/2015   | Denny Prasetya | 1/20/2015    | valid     | [Print] |

Gambar 92. Tombol *Print Report* pada halaman *Operating Lease Quotation*

- Ketika halaman *preview* tampil, pastikan data sudah sesuai. Tekan tombol [Print] untuk mencetak data *quotation*.



**Operating Lease Quotation Report**

DIPO STAR FINANCE

SELINDO SURABAYA 2 BRUT LOKO ULARA AL RIFA NO. 1, SURABAYA, JAWA (IA)  
Telp (021) 27524100, Fax (021) 27524075

Operating Lease Quotation  
To: PT. POZZOLAN MAYA

Date: 0 - February - 2015  
No.: 0006/OCN/01/02/2015

We thank you for requesting a quotation and we will submit this quotation for your consideration and approval.

Valid for: Within one month after the date.  
Monthly Rent should be due paid due to term before (i.e. before the interest rate, etc.)

(1) Description of the Leased Property (Vehicle)

|                         |  |
|-------------------------|--|
| Name/Make/Name          | MITSUBISHI   |
| Model Type              | 730  |
| Model Code              | 730/33   |
| Transmission            | MANUAL   |
| Color                   | Black  |
| Accessories and Options | Passengers: 0<br>Payload (kg): 25<br>Chassis (Type): Dump Truck<br>Fuel (L/100 km): 274.270.000<br>New / Used: New |

(2) Term Period: 48 months (3) Expected Delivery Date: March - 2015

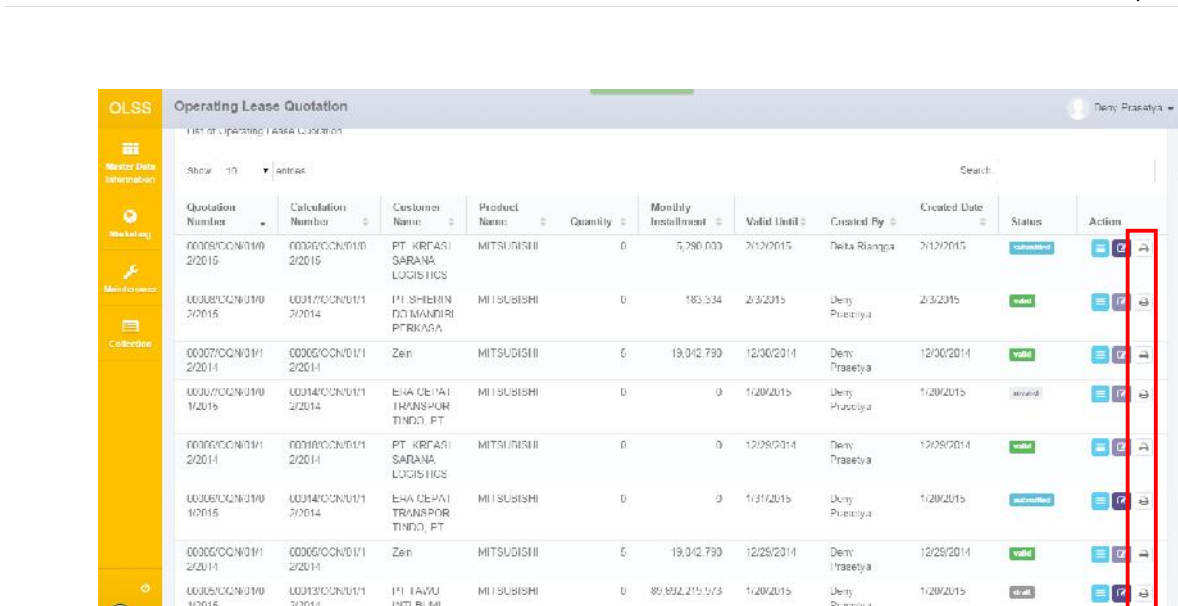
(4) Monthly Rent / Kilometer: 5,000

(5) Monthly Rent Before VAT: 22,542,000

Gambar 93. Tampilan halaman *preview Operating Lease Quotation* dengan tombol *Print***Export the Quotation:**

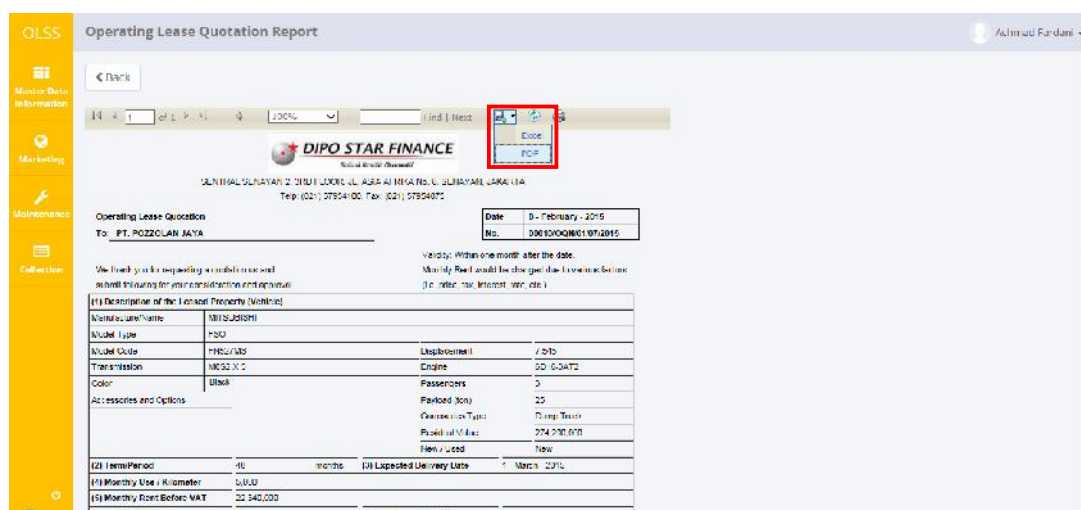
Untuk menyimpan *quotation*, pengguna harus menjalankan beberapa langkah berikut:

- Pilih data yang akan di *export*, tekan tombol [Report] pada halaman daftar *quotation*.



Gambar 58. Tombol *Print Report* pada halaman *Operating Lease Quotation*

2. Ketika halaman *preview* tampil, pastikan data sudah sesuai. Tekan tombol [Save to Pdf] untuk menyimpan *quotation* ke Pdf format, dan tekan tombol [Save to Excel] untuk menyimpan *quotation* ke Excel format.



Gambar 59. Tampilan halaman *preview Operating Lease Quoatation* dengan tombol *Save to Pdf* dan *Excel*

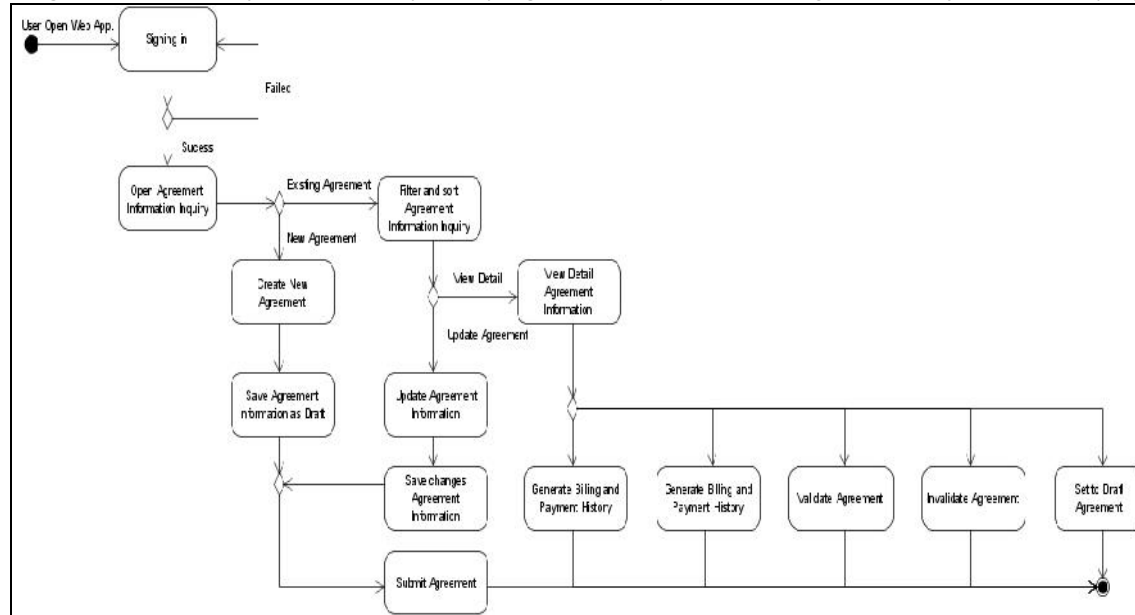
### 1.5. Agreement Information Inquiry

### 1.5.1. Pendahuluan

Fungsi utama dari *Agreement Information Inquiry* adalah untuk membuat *agreement* dari *operating lease quotation* yang sudah dibuat.

### 1.5.2. Diagram Aktivitas

Diagram berikut menjelaskan alur operasi yang dilakukan pada modul *Agreement Information Inquiry*.



Gambar 60. Diagram aktivitas dari *Agreement Information Inquiry*

| No. | Operasi  | Aktor   | Skenario   |
|-----|--|---|--|
| 1   | <i>Signing in</i>                                | <i>Marketing user,</i><br><i>Marketing superuser</i>  | <ul style="list-style-type: none"> <li>Aktor melengkapi <i>form login</i> dengan mengisi <i>Username</i> dan <i>Password</i>.</li> <li>Aktor menekan tombol [sign in]. Sistem akan melakukan verifikasi akun; jika verifikasi berhasil maka sistem akan mengarahkan aktor ke halaman utama. Jika verifikasi gagal maka sistem akan mengarahkan aktor ke halaman <i>login</i>.</li> </ul>   |
| 2.  | <i>Open agreement information inquiry module</i> | <i>Marketing user,</i><br><i>Marketing superuser</i>  | <ul style="list-style-type: none"> <li>Setelah <i>login</i>, aktor dapat membuka halaman <i>Agreement Information Inquiry</i> melalui menu <i>Marketing</i>.</li> <li>Setelah halaman <i>Agreement Information Inquiry</i> sudah terbuka, daftar data <i>agreement</i> akan ditampilkan.</li> </ul>  |
| 3.  | <i>Create new agreement information inquiry</i>  | <i>Marketing user,</i><br><i>Marketing superuser</i>  | <ul style="list-style-type: none"> <li>Jika halaman <i>Agreement Information Inquiry</i> terbuka, aktor dapat menekan tombol [create] untuk membuat <i>agreement</i> baru. Pada halaman ini aktor dapat memilih data <i>quotation</i> yang akan digunakan untuk <i>agreement</i>.</li> <li>Untuk memilih data <i>quotation</i>, tekan tombol [...] pada isian <i>Operating Lease Quotation Number</i>. Setelah itu, aktor dapat melengkapi isian.</li> <li>Isian wajib atau bertanda bintang (*) harus diisi.</li> </ul> |
| 4.  | <i>Save operating lease agreement as draft</i>   | <i>Marketing user,</i><br><i>Marketing super user</i> | <ul style="list-style-type: none"> <li>Setelah isian dilengkapi, aktor dapat menekan tombol [save as draft], jika ingin menyimpan data sebagai <b><i>draft</i></b>.</li> <li>Sistem akan melakukan validasi data meliputi, tipe data dan isian wajib. Jika validasi berhasil, data akan disimpan.</li> </ul>   |

|     |   |   |   |
|-----|---|---|---|
|     |   |   | <ul style="list-style-type: none"> <li>Jika selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman daftar <i>agreement</i>.</li> </ul>   |
| 5   | Submit operating lease agreement record           | Marketing user,<br>Marketing super user | <ul style="list-style-type: none"> <li>Ketika data tersimpan dan sudah dikonfirmasi, aktor dapat melakukan <i>submit</i> data dengan menekan tombol [Submit].</li> <li>Setelah itu sistem akan mengubah status data <i>agreement</i> sebagai <b><u>submitted (or not draft)</u></b>.</li> <li>Jika selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman daftar <i>agreement</i>.</li> </ul>  |
| 6.  | Update operating lease agreement records          | Marketing user,<br>Marketing super user | <ul style="list-style-type: none"> <li>Pada halaman daftar <i>agreement</i>, aktor dapat menekan tombol [Edit] untuk mengubah data.</li> <li>Jika <i>agreement</i> masih ber-status <b><u>draft</u></b>, <i>marketing user</i> dapat menekan tombol [edit].</li> <li>Jika <i>agreement</i> sudah ber-status <b><u>submit</u></b> dan <b><u>valid</u></b>, <i>marketing user</i> tidak bisa menekan tombol [edit].</li> <li>Jika halaman <i>edit agreement</i> sudah terbuka, aktor dapat mengubah data <i>agreement</i>.</li> <li>Isian wajib atau bertanda bintang (*) harus diisi.</li> </ul>                       |
| 7.  | Filter and sort operating lease agreement records | Marketing user,<br>Marketing super user | <ul style="list-style-type: none"> <li>Aktor dapat melakukan <i>filter</i> dan <i>sorting</i> daftar <i>agreement</i> berdasarkan kolom yang ditampilkan.</li> <li>Fungsi <i>filter</i> dapat dilakukan dengan memasukkan kata kunci ke dalam isian <i>Search</i>. Kemudian menekan tombol [enter] pada <i>keyboard</i>. Jika data ditemukan, hasil <i>filter</i> akan ditampilkan. Jika data tidak ditemukan maka daftar <i>agreement</i> akan kosong.</li> <li>Fungsi <i>sorting</i> dilakukan dengan menekan <i>header</i> setiap kolom. Data akan ditampilkan <i>ascending</i> atau <i>descending</i>.</li> </ul> |
| 8.  | View detail operating lease agreement record      | Marketing user,<br>Marketing super user | <ul style="list-style-type: none"> <li>Pada halaman daftar <i>agreement</i>, aktor dapat membuka detail <i>agreement</i> untuk memeriksa apakah data sudah sesuai.</li> <li>Pada halaman daftar <i>agreement</i>, aktor dapat menekan tombol [view detail], kemudian sistem akan menampilkan detail <i>agreement</i>.</li> <li>Pada halaman view detail, aktor tidak dapat mengubah data</li> <li>Jika selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman daftar <i>agreement</i>.</li> </ul>  |
| 9.  | Validate Operating lease agreement                | Marketing super user                    | <ul style="list-style-type: none"> <li>Untuk melakukan proses ini, aktor seharusnya membuka halaman <i>view detail</i> dengan menekan tombol [view detail]. Ketika halaman <i>view detail</i> terbuka, aktor dapat mengganti status dengan menekan tombol [validate]. Setelah status berubah menjadi <b><u>valid</u></b>, aktor tidak dapat mengembalikan status menjadi <b><u>submitted</u></b> atau <b><u>draft</u></b>.</li> <li>Setelah status berubah, aktor dapat menekan tombol [Back] untuk kembali ke halaman daftar <i>agreement</i>.</li> </ul>  |
| 10. | Invalidate  | Marketing                               | <ul style="list-style-type: none"> <li>Untuk kasus tertentu, jika <i>agreement</i> sudah ber-status <i>valid</i> tetapi tidak dapat digunakan, aktor</li> </ul>   |



|     |   |                                 |  |
|-----|---|---------------------------------|--|
|     | <i>Operating lease agreement</i>        | <i>super user</i>               | <p>dapat mengubah status dari <b>valid</b> menjadi <b>not valid</b>.</p> <ul style="list-style-type: none"> <li>• Untuk melakukan proses ini, aktor seharusnya membuka halaman <i>view detail</i> dengan menekan tombol [view detail]. Ketika halaman <i>view detail</i> terbuka, aktor dapat mengubah status dengan menekan tombol [Invalidate].</li> <li>• Setelah itu, sistem akan memproses perubahan status. Aktor dapat menekan tombol [Back] untuk kembali ke halaman daftar <i>agreement</i>.</li> </ul> |
| 11. | <i>Generate Service History</i>         | <i>Maintenance Section user</i> | <ul style="list-style-type: none"> <li>• Ketika <i>agreement</i> sudah di validasi, aktor dapat melakukan <i>generate service schedule</i> berdasarkan <i>maintenance condition</i> dan <i>quantity of units</i> pada <i>agreement</i>. Jadwal akan dihasilkan berdasarkan masing-masing unit selama periode <i>leasing</i> dengan status <i>Service History</i> sebagai <i>Draft</i>.</li> </ul>  |
| 12. | <i>Generate Billing Payment History</i> | <i>Collection Section user</i>  | <ul style="list-style-type: none"> <li>• Ketika <i>agreement</i> sudah di validasi, aktor dapat melakukan <i>generate billing payment schedule</i> berdasarkan <i>payment condition</i> pada <i>agreement</i>. <i>Payment schedule</i> akan dihasilkan berdasarkan masing-masing unit selama periode <i>leasing</i> dengan status <i>Service History</i> sebagai <i>Draft</i>.</li> </ul>  |

### 1.5.3. Petunjuk Pengoperasian

Fungsi dari *Agreement Information Inquiry* ini dapat dipanggil dari **Marketing>Agreement Information Inquiry** setelah pengguna *login* terlebih dahulu. Berikut fungsi yang terdapat pada *Agreement Information Inquiry*:

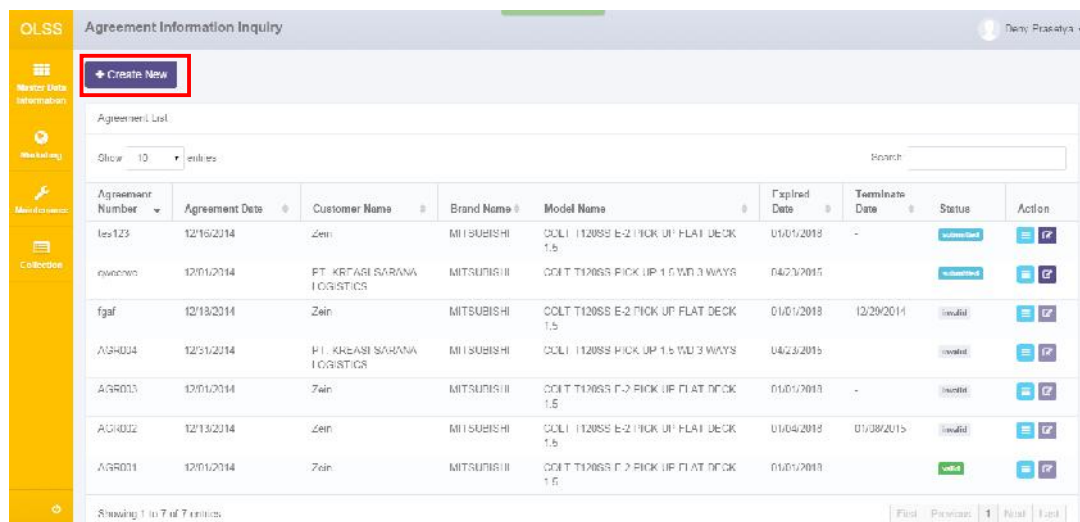
- *Create new agreement*  
Membuat *agreement* baru dengan melengkapi isian form. Pada fitur ini diperbolehkan menyimpan *agreement* sebagai draft atau *submit*
- *Update agreement*  
Mengubah *agreement* dengan mengganti isian pada *form* edit
- *Submit agreement*  
Setelah *agreement* dikonfirmasi, *agreement* dapat di-submit
- *Filter and sort agreement*  
Pada fitur ini, data *agreement* dapat di-filter dan di-sorting
- *View detail agreement*  
Untuk memeriksa detail dari *agreement*, fitur ini mampu menampilkan data *agreement*
- *Changes status of agreement*  
Untuk mengubah status data *agreement*

#### Create New Agreement:

Untuk menambahkan data *agreement*, pengguna dapat mengikuti langkah-langkah berikut:

1. Pada halaman daftar *agreement*, tekan tombol [Create New].



Gambar 61. Tombol *Create New* pada halaman daftar *Agreement*

2. Setelah halaman "*Create New Agreement*" terbuka, lengkapi isian data *agreement*.
  - *Quotation Number* dapat diisi dengan menekan tombol [...], kemudian pilih data *quotation* yang diinginkan
  - Isian *Agreement information* dapat diisi secara manual

Perhatikan isian berikut:

- "Agreement Date" harus kurang dari "Start Date Usage Unit", dan "BAST Date"
- "BAST Date" diperbolehkan bernilai  $\leq$  dari "Start Date Usage Unit"

- Isian *Payment condition* dapat diisi secara manual
  - Isian *Maintenance condition* dapat diisi secara manual
3. Isian wajib atau bertanda bintang (\*) harus diisi.
    - *Quotation Number*
    - *Agreement Number*
    - *Agreement Date*
    - *Customer Name*
    - *BAST Date*
    - *Start Date Usage Unit*
    - *End Date Usage Unit*
    - *Lease Category*
    - *Issue of Invoice Date*
    - *Product Registration Code*

**OLSS Create New Agreement**

**Agreement Information**

Quotation Number (Quotation Number) This value is required.

Agreement Number (Agreement Number) This value is required.

Previous Agreement Number (Previous Agreement Number)

Agreement Date (mm/dd/yyyy) (Agreement Date (mm/dd/yyyy)) This value is required.

Marketing Officer PIC Name (Marketing Officer PIC Name)

Marketing Officer PIC Position (Marketing Officer PIC Position)

Marketing Officer PIC Phone (Marketing Officer PIC Phone)

Marketing Officer PIC Email (Marketing Officer PIC Email)

Customer Name (Customer Name) This value is required.

Start Date (mm/dd/yyyy) (Start Date (mm/dd/yyyy)) This value is required.

End Date (mm/dd/yyyy) (End Date (mm/dd/yyyy)) This value is required.

Lease Period (Month) (Lease Period (Month)) This value is required.

**Payment Condition**

Lease Category (Lease Category) This value is required.

Insurance (Insurance)

Purchase Required (Yes) (Purchase Required (Yes))

Payment Transaction (Transfer) (Payment Transaction (Transfer))

First Due Date of Usage Unit (mm/dd/yyyy) (First Due Date of Usage Unit (mm/dd/yyyy))

Term of Payment (Days) (Term of Payment (Days))

First Due Date Of Payment (mm/dd/yyyy) (First Due Date Of Payment (mm/dd/yyyy))

**Maintenance Condition**

Issue of Invoices Date (mm/dd/yyyy) (Issue of Invoices Date (mm/dd/yyyy)) This value is required.

Monthly Installment (Rp) (Monthly Installment)

Deposit Amount (Rp) (Deposit Amount)

Number of Payment (Number) (Number of Payment (Number))

Interest Penalty (%) (Interest Penalty (B))

Product Registration Code (Product Registration Code) This value is required.

Product Brand Name (Product Brand Name)

Product Model Name (Product Model Name)

Model Year (yyyy/MM) (Model Year (yyyy/MM))

Maintenance Type (Full Maintenance) (Maintenance Type)

Usage (City) (Usage)

Accessories (Yes) (Accessories)

Contract Mileage (per Month) (Contract Mileage (per Month) KM)

Oil Discharge Mileage (KM/Month) (Oil Discharge Mileage (KM/Month) KM)

Regular Maintenance (KM/Month) (Regular Maintenance (KM/Month) KM)

STNK Renewal (Yes) (STNK Renewal)

STNK Renewal Date Schedule (mm/dd/yyyy) (STNK Renewal Date Schedule (mm/dd/yyyy))

KUR Renewal (Yes) (KUR Renewal)

KUR Renewal Date Schedule (mm/dd/yyyy) (KUR Renewal Date Schedule (mm/dd/yyyy))

Break Down Special Contract (Break Down Special Contract Remarks)

Replacement Unit (Replacement Unit Remarks)

Gambar 62. Isian wajib halaman *Create New Agreement*

4. Tekan tombol [Save as Draft] untuk menyimpan data sebagai *draft*.

**OLSS Create New Agreement**

Maintenance Condition

Product Registration Code:  **This value is required.**

Product Brand Name:

Maintenance Type:

Contract Mileage (per Month):  Km

Oil Package Mileage (Kilowatt Month):  Km

Oil Exchange Mileage (Kilowatt Month):  Km

Regular Maintenance (Kilowatt Month):  Km

Lubricants/Fats (Kilowatt Month):  Km

Battery Change:  Km

Tire Change:  Km

Customer Service Desk (CSD):

General / Others Maintenance:

AK/K Renewal:

STNK Renewal Date Schedule (mm/dd/yyyy):

AK/K Renewal:

STNK Renewal Date Schedule (mm/dd/yyyy):

Break Down Special Contract:

Break Down Special Contract Remarks:

Replacement Unit:

Replacement Unit Remarks:

**Save as Draft** **Submit**

Gambar 63. Tombol *Save as Draft* pada halaman *Create New Agreement***Update Agreement:**

Untuk mengubah data *agreement*, pengguna dapat melakukan langkah-langkah sebagai berikut:

1. Pilih data yang akan diubah, dengan menekan tombol [edit] pada halaman daftar *agreement*.

**OLSS Agreement Information Inquiry**

+ Create New

Agreement List

Olcar 10 entries

| Agreement Number | Agreement Date | Customer Name               | Brand Name | Model Name                            | Expired Date | Terminate Date | Status    | Action |
|------------------|----------------|-----------------------------|------------|---------------------------------------|--------------|----------------|-----------|--------|
| les123           | 12/16/2014     | Zain                        | MITSUBISHI | COLT T1208S E-2 PICK UP FLAT DECK 1.5 | 01/01/2015   | -              | submitted |        |
| gwaswrs          | 12/16/2014     | PT. KREASI SARANA LOGISTICS | MITSUBISHI | COLT T1208S PICK UP 1.5 WD 3 WAYS     | 04/23/2015   | -              | submitted |        |
| fgaf             | 12/13/2014     | Zain                        | MITSUBISHI | COLT T1208S E-2 PICK UP FLAT DECK 1.5 | 01/01/2015   | 12/29/2014     | expired   |        |
| A3RD04           | 12/13/2014     | PT. KREASI SARANA LOGISTICS | MITSUBISHI | COLT T1208S PICK UP 1.5 WD 3 WAYS     | 04/23/2015   | -              | expired   |        |
| A3RD03           | 12/11/2014     | Zain                        | MITSUBISHI | COLT T1208S E-2 PICK UP FLAT DECK 1.5 | 01/01/2015   | -              | expired   |        |
| A3RD02           | 12/13/2014     | Zain                        | MITSUBISHI | COLT T1208S E-2 PICK UP FLAT DECK 1.5 | 01/04/2015   | 01/08/2015     | expired   |        |
| A3RD01           | 12/11/2014     | Zain                        | MITSUBISHI | COLT T1208S E-2 PICK UP FLAT DECK 1.5 | 01/01/2015   | -              | valid     |        |

Showing 1 to 7 of 7 entries

First Previous 1 Next Last

Gambar 64. Tombol *Edit* pada halaman daftar *Agreement*

2. Ubah isian data yang diinginkan.
3. Isian wajib atau bertanda bintang (\*) harus diisi. Meskipun isian wajib bisa diubah, akan tetapi isian wajib tetap harus diisi.
  - Quotation Number
  - Agreement Number
  - Agreement Date
  - Customer Name
  - BAST Date
  - Start Date Usage Unit
  - End Date Usage Unit
  - Lease Category

- Issue of Invoice Date
- Product Registration Code

The image displays two screenshots of the 'Create New Agreement' form in the OLSS system. The top screenshot shows the 'Agreement Information' section with red boxes highlighting required fields: Question Number, Agreement Number, Previous Agreement Number, Agreement Date, Marketing Officer PIC Name, Marketing Officer PIC Position, Marketing Officer PIC Phone, Marketing Officer PIC Email, Customer Name, Customer Name, Start Date (mm/dd/yyyy), Start Date Usage Unit (mm/dd/yyyy), End Date Usage Unit (mm/dd/yyyy), End Date Usage Unit (mm/dd/yyyy), Lease Category, Insurance, Purchase Required, Payment Transaction, First Due Date of Usage Unit (mm/dd/yyyy), Term of Payment (Days), and First Due Date of Payment (mm/dd/yyyy). The bottom screenshot shows the 'Maintenance Condition' section with red boxes highlighting required fields: Issue of Invoice Date (mm/dd/yyyy), Product Registration Code, Product Brand Name, Product Model Name, Model Year (yyyy/MM), Model Year (yyyy/MM), Maintenance Type, Usage, Accessories, Contract Mileage (per Month), Oil Change Mileage (KM/ Month), Regular Maintenance (KM/Month), Battery Change, Tire Change, Customer Service Desk (CSD), General / Others Maintenance, STNK Renewal, STNK Renewal Date Schedule (mm/dd/yyyy), STNK Renewal Date Schedule (mm/dd/yyyy), and Replacement Unit.

Gambar 100. Isian wajib pada *Create New Agreement*

4. Tekan tombol [Save Changes] untuk menyimpan data.

**OLSS Edit Agreement**

STNK Renewal: Yes  
STNK Renewal Date Schedule (mm/dd/yyyy): STNK Renewal Date Schedule (mm/dd/yyyy)  
Break Down Special Contract: Yes  
Break Down Special Contract Remarks: Break Down Special Contract Remarks  
Replacement Unit: Yes  
Replacement Unit Remarks: Replacement Unit Remarks

List of Unit (Object List):

| Police Number / Invoice Number | Engine Number | Chassis / Accessories | Action          |
|--------------------------------|---------------|-----------------------|-----------------|
| INV1511                        | ENG1511       | CA1                   | [Edit] [Delete] |
| Inv1512                        |               |                       | [Edit] [Delete] |

Showing 1 to 3 of 3 entries

**Save Changes**

Gambar 101. Tombol *Save Changes* pada halaman *Edit Agreement***Submit Agreement:**

Untuk melakukan *submit* data, pengguna harus menjalankan beberapa langkah berikut:

1. Pilih data yang akan di-*submit*, dengan menekan tombol [edit] pada halaman daftar *agreement*.

**OLSS Agreement Information Inquiry**

+ Create New

Agreement List

Show 10 entries

| Agreement Number | Agreement Date | Customer Name                | Brand Name | Model Name                            | Expired Date | Terminate Date | Status    | Action          |
|------------------|----------------|------------------------------|------------|---------------------------------------|--------------|----------------|-----------|-----------------|
| les123           | 12/15/2014     | Zein                         | MITSUBISHI | COLT T1208S E-2 PICK UP FLAT DECK 1.5 | 01/01/2015   | -              | Completed | [Edit] [Delete] |
| inv0001          | 12/01/2014     | PT. KREASI SARANA LOGISTICS  | MITSUBISHI | COLT T1208S PICK UP 1.5 WD 3 WAYS     | 04/23/2015   |                | Active    | [Edit] [Delete] |
| fgaf             | 12/13/2014     | Zein                         | MITSUBISHI | COLT T1208S E-2 PICK UP FLAT DECK 1.5 | 01/01/2015   | 12/29/2014     | Invalid   | [Edit] [Delete] |
| A34004           | 12/31/2014     | P.T. KREASI SARANA LOGISTICS | MITSUBISHI | COLT T1208S PICK UP 1.5 WD 3 WAYS     | 04/23/2015   |                | Invalid   | [Edit] [Delete] |
| A34003           | 12/01/2014     | Zein                         | MITSUBISHI | COLT T1208S E-2 PICK UP FLAT DECK 1.5 | 01/01/2015   | -              | Invalid   | [Edit] [Delete] |
| A34002           | 12/13/2014     | Zein                         | MITSUBISHI | COLT T1208S E-2 PICK UP FLAT DECK 1.5 | 01/01/2015   | 01/08/2015     | Invalid   | [Edit] [Delete] |
| A34001           | 12/01/2014     | Zein                         | MITSUBISHI | COLT T1208S E-2 PICK UP FLAT DECK 1.5 | 01/01/2015   |                | Valid     | [Edit] [Delete] |

Showing 1 to 7 of 7 entries

Gambar 102. Tombol *Edit* pada halaman daftar *Agreement*

2. Periksa isian data, dan lakukan perubahan jika diperlukan.
3. Isian wajib atau bertanda bintang (\*) harus diisi. Meskipun isian wajib bisa diubah, akan tetapi isian wajib tetap harus diisi.
  - *Quotation Number*
  - *Agreement Number*
  - *Agreement Date*
  - *Customer Name*
  - *BAST Date*
  - *Start Date Usage Unit*
  - *End Date Usage Unit*
  - *Lease Category*
  - *Issue of Invoice Date*

- *Product Registration Code*

7. Tekan tombol [Submit] untuk melakukan *submit* data.

Gambar 103. Tombol *Submit* pada halaman *detail Agreement*

#### **Filter Agreement:**

Untuk melakukan *filter* data, pengguna harus menjalankan beberapa langkah berikut:

1. Pada halaman daftar *agreement*, masukan kata kunci pada isian [Search] untuk melakukan *filter* data *agreement*. Penggunaan karakter/huruf besar dan kecil tidak berpengaruh terhadap proses *filter*.
2. Sistem akan melakukan filter berdasarkan kata kunci, dan ditampilkan pada daftar *agreement*.

| Agreement Number | Agreement Date | Customer Name                | Brand Name | Model Name                        | Expired Date | Terminate Date | Status   | Action        |
|------------------|----------------|------------------------------|------------|-----------------------------------|--------------|----------------|----------|---------------|
| overline         | 12/01/2014     | PT. KRITAS/ SARANA LOGISTICS | MITSUBISHI | COLIT 1200S PICK UP 1.5 WD 3 WAYS | 04/23/2015   | -              | active   | [icon] [icon] |
| AGR0034          | 12/01/2014     | PT. KRITAS/ SARANA LOGISTICS | MITSUBISHI | COLIT 1200S PICK UP 1.5 WD 3 WAYS | 04/23/2015   | -              | inactive | [icon] [icon] |

Gambar 104. Hasil *filter agreement*

#### **Sort Agreement:**

Untuk melakukan *sorting* data, pengguna harus menjalankan beberapa langkah berikut:

1. Pada halaman daftar *agreement*, tekan tanda panah pada *header* setiap kolom.
2. Untuk menampilkan data dengan urutan *ascending*, klik panah yang mengarah ke atas.

OLSS Agreement Information Inquiry

+ Create New

Agreement List

Show 10 entries

Search: Keyword

| Agreement Number | Agreement Date | Customer Name                | Brand Name | Model Name                          | Expired Date | Termination Date | Status  | Action                                    |
|------------------|----------------|------------------------------|------------|-------------------------------------|--------------|------------------|---------|---|
| AG0004           | 12/31/2014     | PT. KRITAS/ SARANA LOGISTICS | MITSUBISHI | COLIT 1120SS 1100K UP 1.5 WD 3 WAYS | 04/23/2015   | -                | expired | <a href="#">view</a> <a href="#">edit</a> |
| agreement        | 12/31/2014     | PT. KRITAS/ SARANA LOGISTICS | MITSUBISHI | COLIT 1120SS PICK UP 1.5 WD 3 WAYS  | 04/23/2015   | -                | active  | <a href="#">view</a> <a href="#">edit</a> |

Showing 1 to 2 of 2 entries (Filtered from 7 total entries)

First Previous 1 Next Last

Gambar 105. Hasil *sorting ascending*

3. Untuk menampilkan data dengan urutan *descending*; klik panah yang mengarah ke bawah.

OLSS Agreement Information Inquiry

+ Create New

Agreement List

Show 10 entries

Search: Keyword

| Agreement Number | Agreement Date | Customer Name                | Brand Name | Model Name                          | Expired Date | Termination Date | Status  | Action                                    |
|------------------|----------------|------------------------------|------------|-------------------------------------|--------------|------------------|---------|---|
| agreement        | 12/31/2014     | PT. KRITAS/ SARANA LOGISTICS | MITSUBISHI | COLIT 1120SS 1100K UP 1.5 WD 3 WAYS | 04/23/2015   | -                | active  | <a href="#">view</a> <a href="#">edit</a> |
| AG0004           | 12/31/2014     | PT. KRITAS/ SARANA LOGISTICS | MITSUBISHI | COLIT 1120SS PICK UP 1.5 WD 3 WAYS  | 04/23/2015   | -                | expired | <a href="#">view</a> <a href="#">edit</a> |

Showing 1 to 2 of 2 entries (Filtered from 7 total entries)

First Previous 1 Next Last

Gambar 106. Hasil *sorting descending*

### View Detail Agreement:

Untuk menampilkan detail data *agreement*, pengguna harus menjalankan beberapa langkah berikut:

1. Pilih data yang akan ditampilkan, dengan menekan tombol [view] pada halaman daftar *agreement*.






















OLSS Agreement Information Inquiry

+ Create New

Agreement List

Show 10 entries

Search

| Agreement Number | Agreement Date | Customer Name               | Brand Name | Model Name                            | Expired Date | Terminate Date | Status     | Action  |
|------------------|----------------|-----------------------------|------------|---------------------------------------|--------------|----------------|------------|---|
| tes123           | 12/16/2014     | Zain                        | mitsubishi | COLT T120SS E-2 PICK UP FLAT DECK 1.5 | 01/01/2015   | -              | terminated |    |
| gwenen           | 12/01/2014     | PT. KREASI SARANA LOGISTICS | mitsubishi | COLT T120SS PICK UP 1.5 WD 3 WAYS     | 04/23/2015   |                | draft      |    |
| fgaf             | 12/13/2014     | Zain                        | mitsubishi | COLT T120SS E-2 PICK UP FLAT DECK 1.5 | 01/01/2015   | 12/29/2014     | expired    |    |
| A/S4024          | 12/31/2014     | PT. KREASI SARANA LOGISTICS | mitsubishi | COLT T120SS PICK UP 1.5 WD 3 WAYS     | 04/23/2015   |                | expired    |    |
| A/S6003          | 12/01/2014     | Zain                        | mitsubishi | COLT T120SS E-2 PICK UP FLAT DECK 1.5 | 01/01/2015   | -              | expired    |    |
| A/S4002          | 12/13/2014     | Zain                        | mitsubishi | COLT T120SS E-2 PICK UP FLAT DECK 1.5 | 01/04/2015   | 01/08/2015     | expired    |    |
| A/S6001          | 12/01/2014     | Zain                        | mitsubishi | COLT T120SS E-2 PICK UP FLAT DECK 1.5 | 01/01/2015   |                | valid      |    |

Showing 1 to 7 of 7 entries

First Previous 1 Next Last

Gambar 107. Tombol View pada halaman daftar Agreement

2. Data *agreement* tampil pada layar. Fungsi ini untuk memeriksa apakah data *agreement* sudah sesuai.

OLSS Details Agreement

Back

Created by: Dany Prasetya Created Date: 12/23/2014 Last Modified By: Dany Prasetya Last Modified Date: 01/07/2015

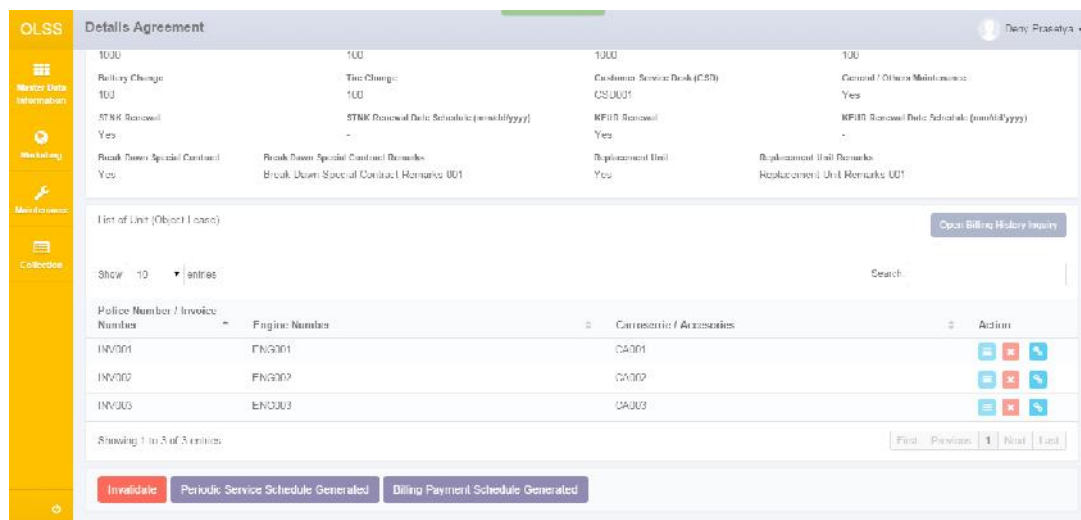
Agreement Information

|                           |                               |                                    |                                  |
|---------------------------|-------------------------------|------------------------------------|----------------------------------|
| Agreement Number          | Agreement Number              | Previous Agreement Number          | Agreement Date (mm/dd/yyyy)      |
| 00001/00001/12/22/2014    | AG0001                        | -                                  | 12/01/2014                       |
| Marketing Office PIC Name | Marketing Office PIC Position | Marketing Office PIC Email         | Marketing Office PIC Email       |
| Dany Prasetya             | ISA                           | 05585/0580/2                       | danyprasetya@gmail.com           |
| Customer Name             | RAST Date (mm/dd/yyyy)        | Start Date Usage Date (mm/dd/yyyy) | End Date Usage Date (mm/dd/yyyy) |
| Zain                      | 01/10/2015                    | 01/11/2015                         | 01/01/2015                       |
| Lease Period (Month)      |                               |                                    |                                  |
| 36                        |                               |                                    |                                  |

Payment Condition

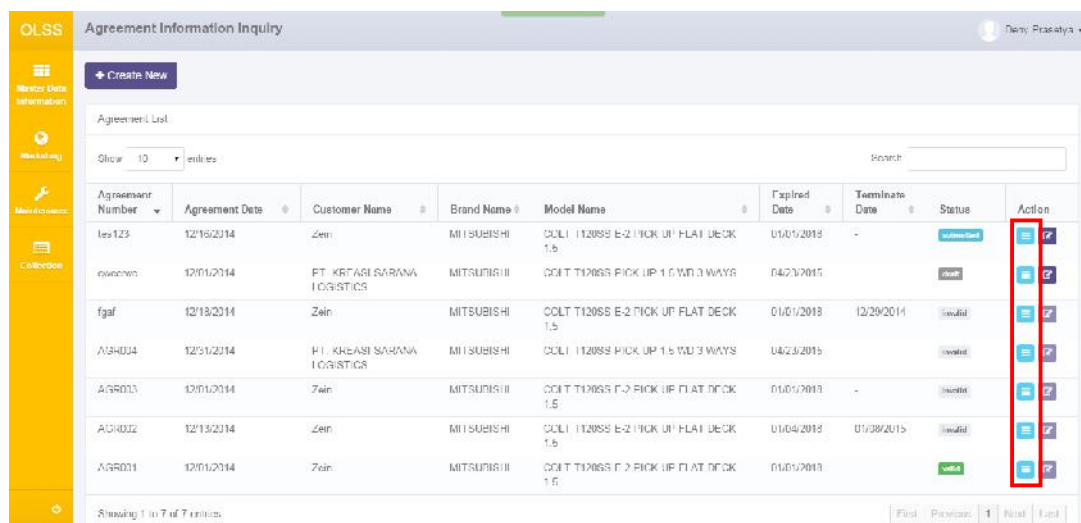
|   |                        |  |                                     |
|---|------------------------|--|-------------------------------------|
| Lease Category                            | Insurance              | Purchase Required                      | Payment Transaction                 |
| New                                       | Yes                    | Yes                                    | Transfer                            |
| First Due Date of Usage Date (mm/dd/yyyy) | Term of Payment (Days) | First Due Date of Payment (mm/dd/yyyy) | Issue of Invoices Date (mm/dd/yyyy) |
| 02/11/2015                                | 1                      | 01/15/2015                             | 02/11/2015                          |
| Monthly Installment                       | Deposit Amount         | Number of Payment (Numbers)            | Deposit Payment Date (mm/dd/yyyy)   |
| 15 042 750                                | 0                      | 0                                      | -                                   |



Gambar 108. Tampilan *View detail agreement***Changes Status of Agreement:**

Untuk mengubah status data *agreement*, pengguna harus menjalankan beberapa langkah berikut:

1. Pilih data yang akan diubah status-nya, tekan tombol [View] pada halaman daftar *agreement*.

Gambar 65. Tombol *View* pada halaman daftar *Agreement*

2. Data *agreement* tampil pada layar. Pada halaman detail bagian paling bawah terdapat tombol untuk mengubah status data *agreement*. Tombol yang tampil disesuaikan dengan status saat ini.

| Status saat ini | Tombol yang tampil     |
|-----------------|------------------------|
| Draft           | Submit                 |
| Submitted       | Validate; Set to Draft |
| Valid           | Invalidate             |
| Invalid         | -                      |

3. Data *agreement* yang sudah dijadikan *invalid*, tidak akan dapat diubah kembali.