

# ***Operating Lease Support System Phase-2 Project for***



## ***Functional Specification FC.AE.1.3 Manage Warning Letter***

**Revision 2.0**

**PT. Berlian Sistem Informasi**

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Project Code :	TM15404A
Project Name :	Operating Lease Support System Phase-2

## Document Control

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<b>Number of Page</b>	44

## Revision History

Date	Revision	Description	Author
16/11/2015	0.0	Initialization	Amal Hamzah
11/01/2016	0.1	Changes: <ul style="list-style-type: none"> <li>- Changing Mr. Jin Nishimura to Mr. Yutaro Sanada as DSF Project Director on Distribution List (page #2) and Document Approval (page #3)</li> <li>- Changing MM/dd/YYYY to MM/dd/yyyy on Period of RPT.AE.1.4 Warning Letter History (page #34)</li> </ul>	Amal Hamzah
12/01/2016	1.0	1 <sup>st</sup> Baseline	Grand Zah Putra
09/02/2016	1.1	Changes: <ul style="list-style-type: none"> <li>- Capture Screen Design</li> <li>- Data Structure (add Tb_BIL_WarningLetterDtl)</li> </ul>	Amal Hamzah
10/06/2016	1.2	Adding changes at development	Amal Hamzah
15/06/2016	2.0	2nd Baseline	Grand Zah Putra

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## Distribution List

Name	Organization	Roles
Mr. Yutaro Sanada	Dipo Star Finance, PT	DSF Project Director
Mr. Manabu Kishimoto	Dipo Star Finance, PT	DSF Project Director
Mr. Shinya Tsukamoto	Dipo Star Finance, PT	DSF IT Advisor
Mr. Ahmad Fikri	Dipo Star Finance, PT	DSF IT Advisor
Mr. Abdul Somad	Dipo Star Finance, PT	DSF Biz. Operation Leader
Mr. Roby Wijaya	Dipo Star Finance, PT	DSF PMO
Mr. Mukhlis Ibrahim	Dipo Star Finance, PT	DSF IT Operation Leader
Mr. Delta Riangga	Dipo Star Finance, PT	DSF Key User
Mr. Mochamad Idris	Dipo Star Finance, PT	DSF Key User
Mr. Jufi Iqbal	Dipo Star Finance, PT	DSF Key User
Mr. Reza Renika	Dipo Star Finance, PT	DSF Key User
Mrs. Herni Hembang	Dipo Star Finance, PT	DSF Key User
Mrs. Olivia Setiawan	Dipo Star Finance, PT	DSF Key User
Mr. Junaidi Didy	Dipo Star Finance, PT	DSF Key User
Mr. Dedi Supriyadi	Dipo Star Finance, PT	DSF Key User
Mrs. Elke Hilviana	Dipo Star Finance, PT	DSF Key User
Mr. Daiki Kamada	Berlian Sistem Informasi, PT	BSI Project Director
Mr. Yoshinori Kawahara	Berlian Sistem Informasi, PT	BSI IT Advisor
Mr. Satoshi Koibuchi	Berlian Sistem Informasi, PT	BSI IT Advisor
Mr. Grand Zah Putra	Berlian Sistem Informasi, PT	BSI Project Manager
Mr. Raymond	Berlian Sistem Informasi, PT	BSI Technical Leader
Mr. Amal Hamzah	Berlian Sistem Informasi, PT	BSI Business Analyst

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## Document Approval

By signing this document I acknowledge I have read the document and give the Project Management Team approval to proceed.

Role	Name	Signature	Date
DSF Project Director	Mr. Yutaro Sanada		
DSF IT Advisor	Mr. Shinya Tsukamoto		
DSF IT Advisor	Mr. Ahmad Fikri		
DSF Project Manager	Mr. Abdul Somad		
DSF PMO	Mr. Roby Wijaya		
BSI Project Director	Mr. Daiki Kamada		
BSI Project Manager	Mr. Grand Zah Putra		
BSI Technical Leader	Mr. Raymond		
BSI Business Analyst	Mr. Amal Hamzah		

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# Functional Specification

## 1 Introduction

### 1.1 Purpose

Functional Specification is a document to describe the detail of functions system which includes screen design and logic formula. This document will be used for system development.

### 1.2 Scope

Functional Specification Document contains screen design, screen functionality, process flow, and data structure of AE.1.3 Manage Warning Letter

Here are the scopes for AE.1.3 Manage Warning Letter:

#### 1. AE.1.3.1 Create Warning Letter

To create new Warning Letter for agreement which has already overdue billing.

#### 2. AE.1.3.2 Print Warning Letter

To print Warning Letter and convert to PDF/excel for every warning letter that already created.

#### 3. AE.1.3.3 Monitor Warning Letter Approval

To monitor Warning Letter approval process starting from Draft, Submitted, Revised, Rejected, Checked and Approved.

#### 4. AE.1.3.4 Edit Warning Letter

To edit existing Warning Letter when warning letter status is Draft and Revised.

Output from this functions is:

1. RPT.AE.1.02 List of Warning Letter report
2. PF.AE.1.03 Warning Letter

### 1.3 Definition, Acronyms, and Abbreviations

1. OPL = Operating Lease
2. TOP = Term Of Payment
3. RAL = Return Authorization Letter (Surat Kuasa Penarikan Unit)
4. BAST = Berita Acara Serah Terima (Handover Report)
5. DSF = Dipo Star Finance
6. HO = Head Office
7. HOB = Head of Branch

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8. HOD = Head of Department
9. PIC = Person in Charge
10. Invoice (Surat Tagihan)
11. Receipt = Kwitansi
12. Notification Letter (Surat Pemberitahuan)
13. Warning Letter (Surat Peringatan)

#### 1.4 References

This functional specification document refers to **“To Be Design” BSI Billing Collection Process**, module:

1. AE.1.3 Manage Warning Letter

## 2 Configuration

Here will be described the format of Warning Letter document which will be generated when PIC Collection click Save as Draft button. The format of this document number is:

No. Warning Letter : 00001/SP/COL-OPL/CABANG/MONTH/YEAR

Description:

- o The first 5 digits show the sequence number of the Warning Letter documents. These numbers will increments whenever new Warning Letter documents is created.
- o The code on 3 digits for “SP/COL-OPL” represents Warning Letter
- o The code ‘CABANG’ will be substituted by OPL Branch’s code
- o The code ‘MONTH’ will be substituted by 2 digits of month when the document created.
- o The code ‘YEAR’ will be substituted by 4 digits of year when the document is created.

## 3 Specification Detail: FC.AE.1.3 Manage Warning Letter

### 3.1 Purpose

Screen of Manage Warning Letter will be used by PIC Collection to manage Warning Letter. This screen functions consist List of Warning Letter, Create Warning Letter, Edit Warning Letter, Warning Letter Status Approval and Print Warning Letter.

This function covered by **“Manage Warning Letter”** screen

### 3.2 Screen of Configuration Access

Here are the access rights for **“Manage Warning Letter”** screen users:

<i>User</i>	<i>Create</i>	<i>Read</i>	<i>Update</i>	<i>Print</i>	<i>Authorization</i>
PIC Collection	v	v	v	v	v
Admin	v	v	v	v	v

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Head of Branch	-	v	-	-	-
Head of Department	-	v	-	-	-
Regional Manager	-	v	-	-	-
Advisor	-	v	-	-	-
Director	-	v	-	-	-
President Director	-	v	-	-	-
Shareholder's Meeting	-	v	-	-	-

Note:

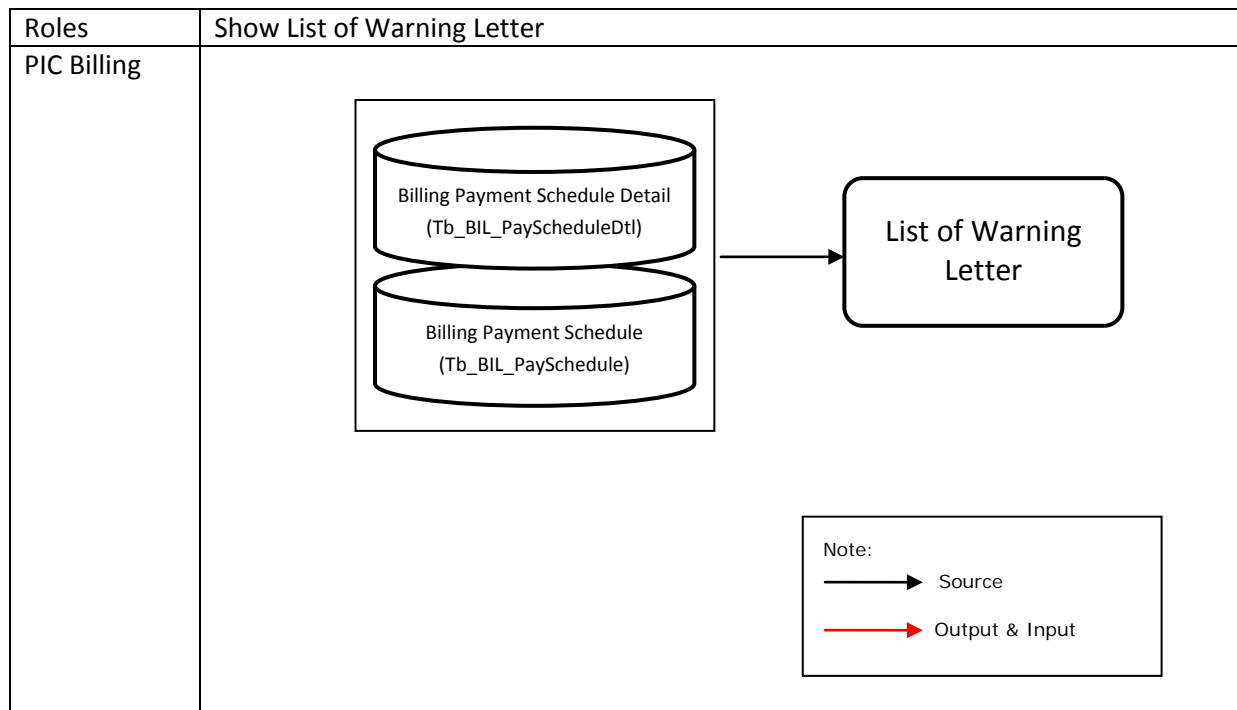
1. Create: related to creation of Warning Letter
2. Read: related to read display Warning Letter
3. Update: related to update data Warning Letter
4. Print: related to print data Warning Letter
5. Authorization: related to approval process of data Warning Letter

### 3.3 Screen Functionality

1. Create Warning Letter
2. Display list of Warning Letter
3. Print Warning Letter
4. Monitor Warning Letter approval
5. Edit Warning Letter

### 3.4 Operation Flow

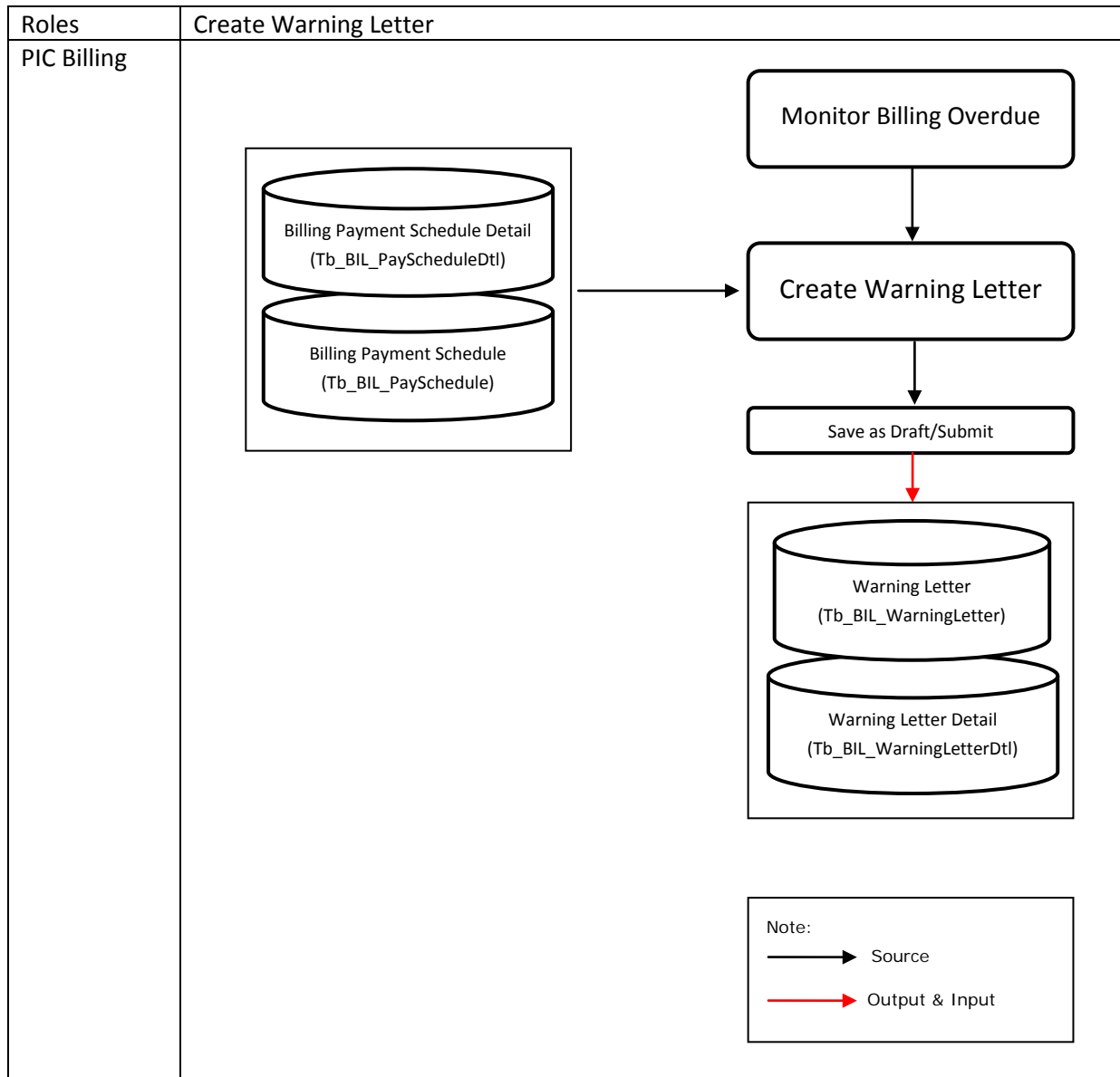
Below is operation flow for List of Warning Letter process refer to **To Be Design Document Billing Collection**, AE.1.3. Manage Warning Letter:





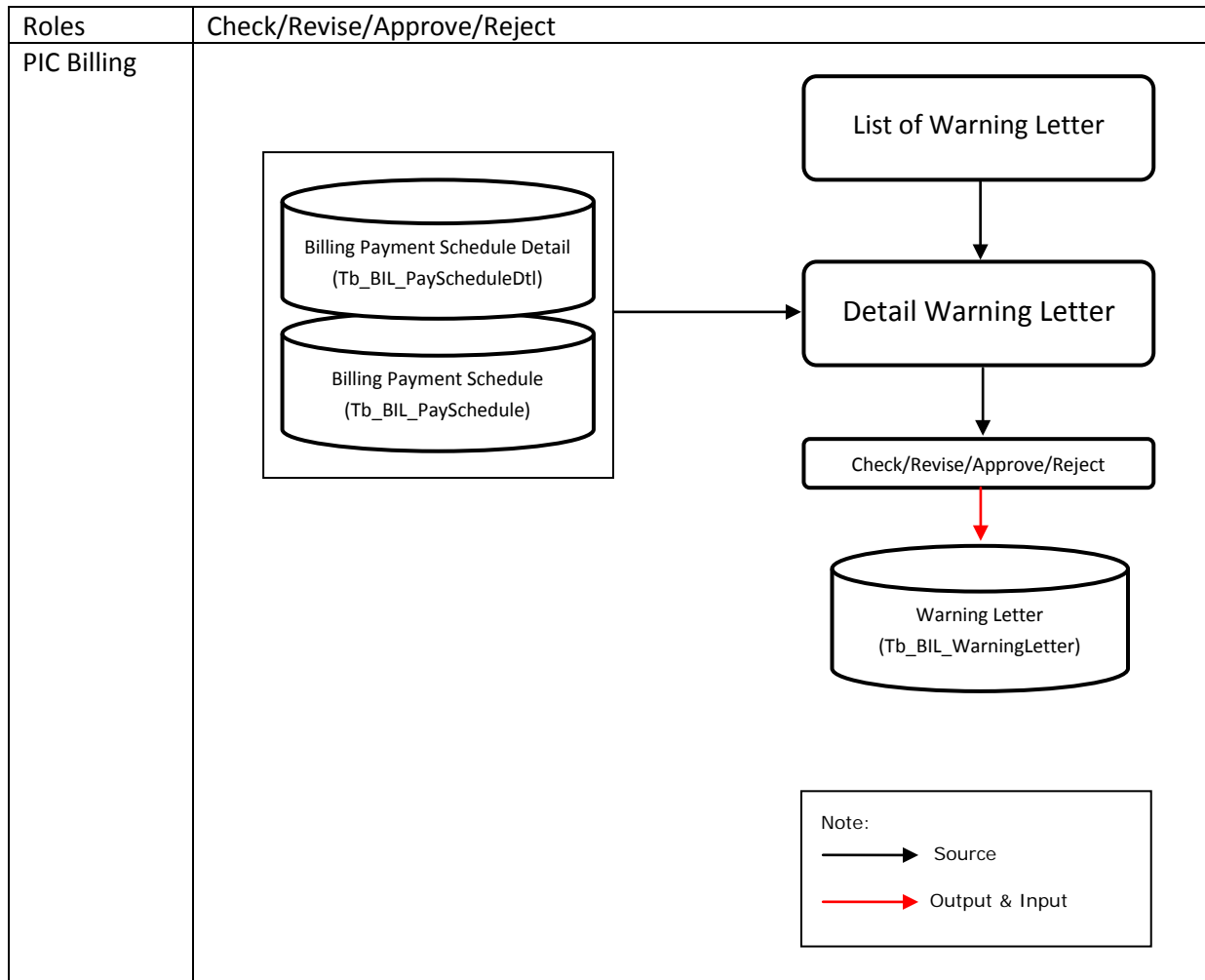
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Below is operation flow for Create Warning Letter process refer to **To Be Design Document Billing Collection**, AE.1.3. Manage Warning Letter:



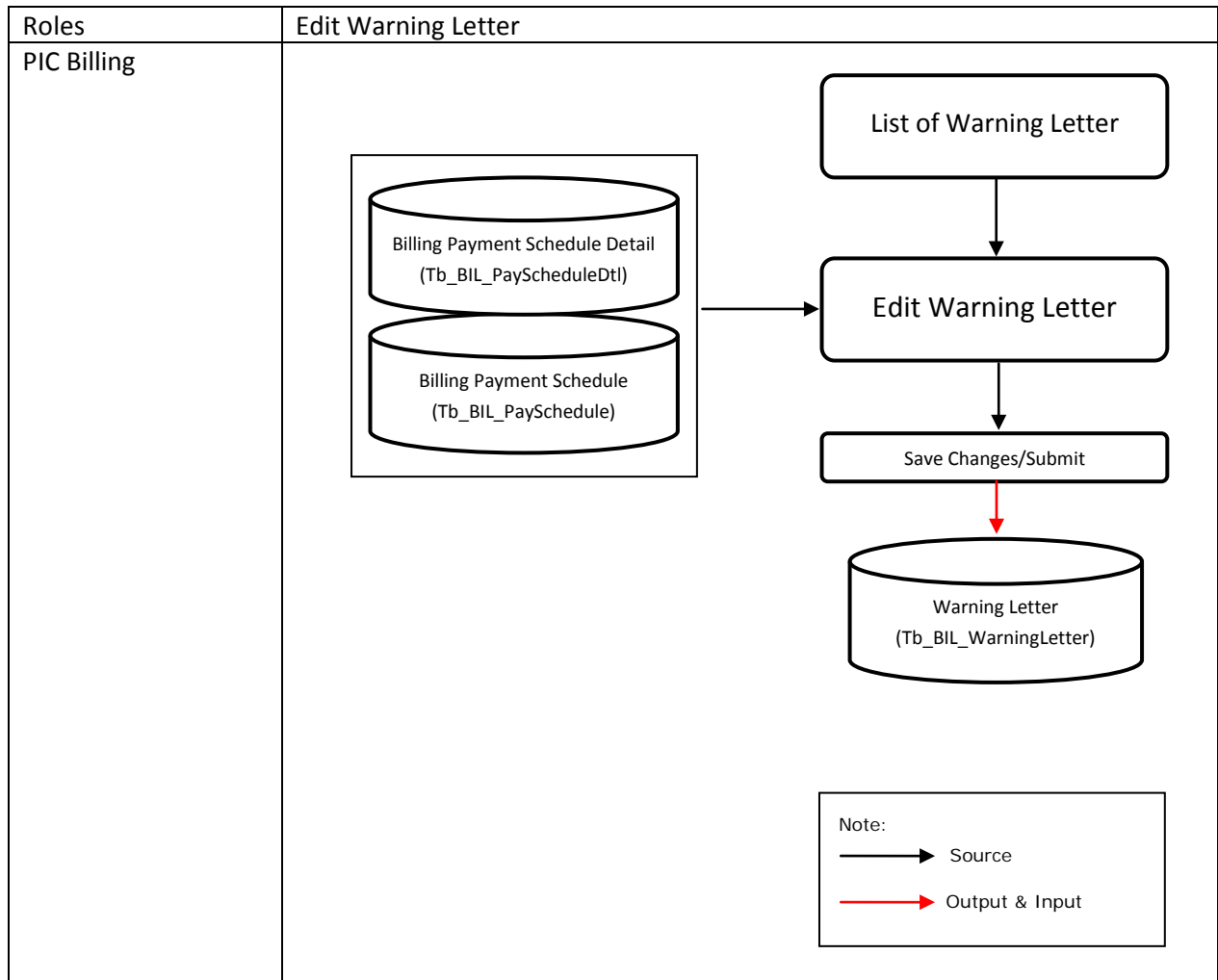
Project Code :	TM15404A
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Below is operation flow for Monitor Warning Letter Approval process refer to **To Be Design Document Billing Collection**, AE.1.3. Manage Warning Letter:



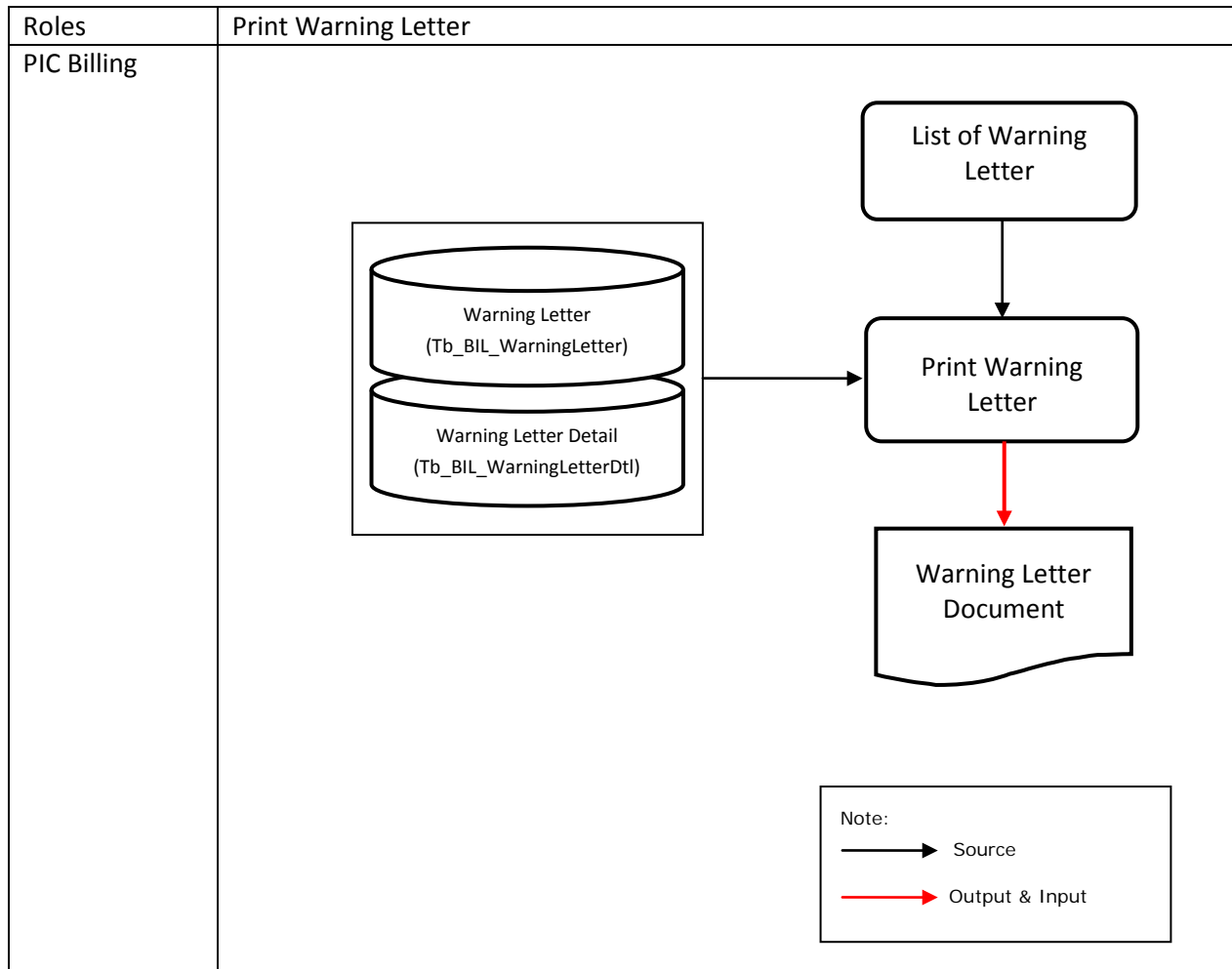
Project Code :	TM15404A
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Below is operation flow for Edit Warning Letter process refer to **To Be Design Document Billing Collection**, AE.1.3. Manage Warning Letter:



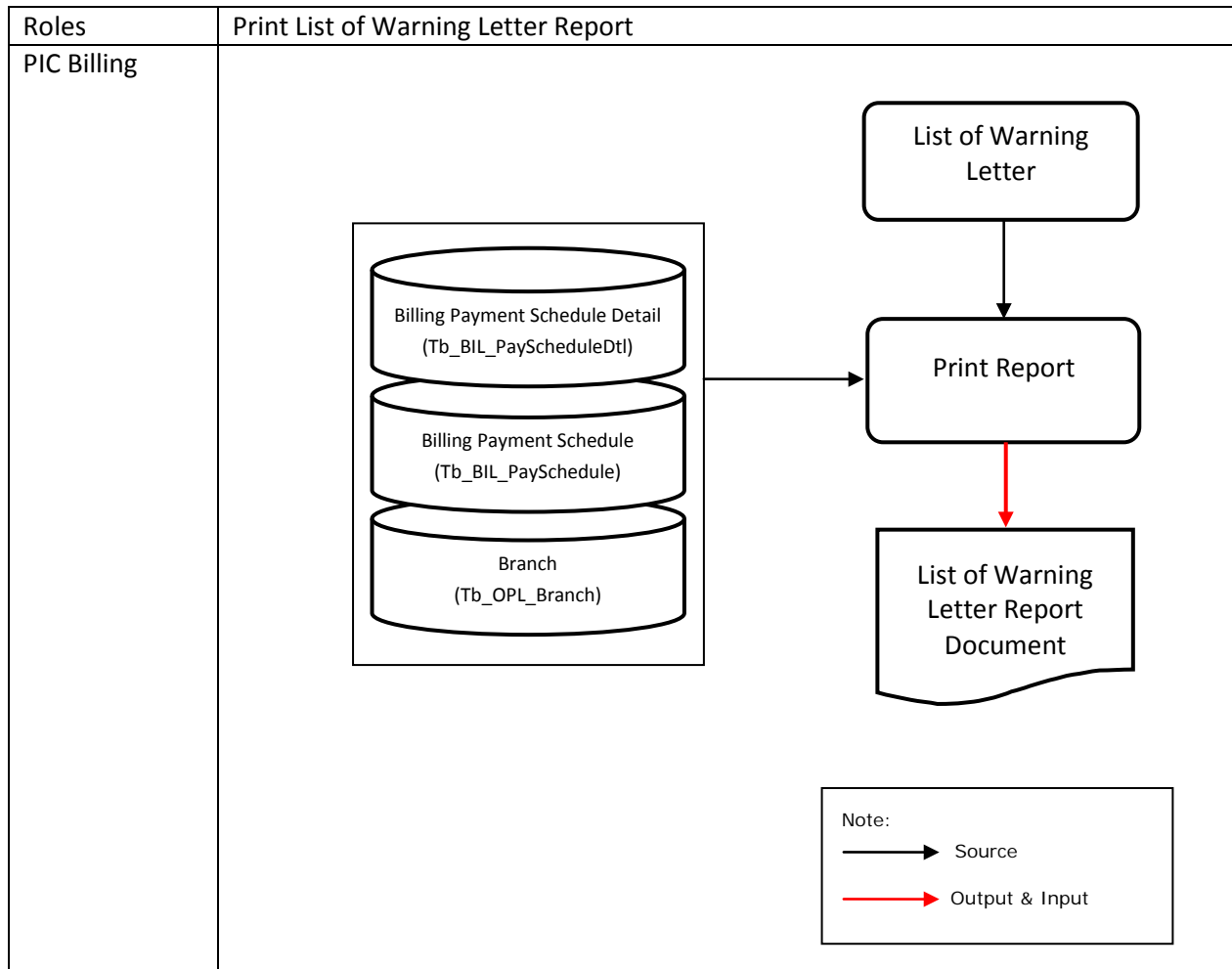
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Below is operation flow for Print Form Warning Letter process refer to **To Be Design Document Billing Collection**, AE.1.3. Manage Warning Letter:



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Below is operation flow for Print Warning Letter process refer to **To Be Design Document Billing Collection**, AE.1.3. Manage Warning Letter:



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### 3.5 Screen Design

- *Screen Design of Create Warning Letter*

Screen 1. Create Warning Letter

- *Screen Design of Select Invoice Data Pop Up Screen*

Screen 2. Select Invoice Data

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- Screen Design of List of Warning Letter

OLSS User Name

Search Criteria: DSF Office: [Dropdown] Parameter: [Input] Start SP Creation Date: [Input] End SP Creation Date: [Input] Search

Show: 10 entries

DSF Office	Warning Letter Number	Agreement Number	Overdue Bucket	Overdue Days	Total Overdue (Rp)	Last Modified Date	Last Modified By	Created By	Last Approval	Next Approval	Warning Letter Status	Action
Bandung	00001/SP/COL-OPL/JKT/11/2015	0000009/4/04/11/2015	1	30	50,000,000	14/04/2015	Silvi	Silvi	Budi	Amir	Draft	[Icon]
Bandung	00002/SP/COL-OPL/JKT/11/2015	0000011/4/04/11/2015	1	30	50,000,000	14/04/2015	Silvi	Silvi	Budi	Amir	Revised	[Icon]
Bandung	00003/SP/COL-OPL/JKT/11/2015	0000023/4/04/11/2015	1	30	50,000,000	14/04/2015	Silvi	Silvi	Budi	Amir	Checked	[Icon]
Bandung	00004/SP/COL-OPL/JKT/11/2015	0000035/4/04/11/2015	1	30	50,000,000	14/04/2015	Silvi	Silvi	Budi	Amir	Rejected	[Icon]

Showing 1 to 4 of 4 entries

Print Report

Screen 3. List of Warning Letter

- Screen Design of Print View Warning Letter

OLSS Back

**DIPO STAR FINANCE**  
Selaku Kredit Pembiayaan

SENTRAL SENAYAN 2, 3RD FLOOR, JL. ASIA AFRIKA No. 8, SENAYAN, JAKARTA  
Tel: (021) 57954100, Fax: (021) 5795 4075

Jakarta, 03 Maret 2015

No: 00115PCOL-OLW2015

Kepada YTH,  
PT Tajana Karsiduk  
Jl. Cateleg Raya No. 95A RT 003 RW 003 Mentikarsari, Mentikajaya  
Bekasi, Jawa Barat

PERMAL: Peringatan Ketidaksih Pembayaran Uang Sewa Operating Lease

Dengan Hormat,

Selubungan dengan Perjanjian Operating Lease antara PT Tajana Karsiduk dengan PT Dipo Star Finance sebagai berikut:

Example	Example	Example	Example

maka kami beritahukan bahwa sampai hari ini Pembayaran Sewa Operating Lease perusahaan saudara, yaitu:

Sewa Operating Lease Jatuh Tempo							
No	Nomor Perjanjian Sewa Operating Lease	Nomor Invoice	Period Penaksiran	Nilai Sewa	PPN	Nilai Sewa Termasuk PPN	Jatuh Tempo Pembayaran
Example	Example	Example	Example	Example	Example	Example	Example
Example	Example	Example	Example	Example	Example	Example	Example
Example	Example	Example	Example	Example	Example	Example	Example
Jumlah				Example	Example	Example	Example

sehingga kami meminta, Perla saudara ketahui bahwa jumlah tersebut di atas belum termasuk denda keterlambatan

Berdasarkan Perjanjian Operating Lease tersebut di atas yang telah ditandatangani bersama Jati Wachimura telah melakukan kewajiban. Oleh karena itu kami, PT DIPO STAR FINANCE sebagai Lessor memberi peringatan agar tunggahan Uang Sewa Lease tersebut di atas segera dilunasi paling lambat tanggal 06 Maret 2015.

Bila dalam batas waktu tersebut Saudara belum melakukan pembayaran, maka kami akan melaksanakan hak-hak kami berdasarkan Perjanjian Operating Lease tersebut di atas yaitu melakukan penarikan unit-unit tersebut.

Selain atas perhatiannya kami ucapkan terima kasih.

Hormat kami,  
PT DIPO STAR FINANCE

Jati Wachimura  
Direktor

CC: Penasihat Hukum PT DIPO STAR FINANCE Besak DE LUKUT PANGARBUNAN, S.H., LL.M.

Screen 4. Print View Warning Letter

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- *Screen Design of Warning Letter Approval Status*

**Warning Letter Approval**

Back

Agreement Number: 000.0009/4/04/11/2014 Agreement Period: 1/1/2015 - 1/2/2015

Warning Letter Number: 00001/SP/COL-OPL/JKT/11/2015 Unit Type Lease: Mitsubishi PAJERO SPORT GLX M/T 4x4

Authorized Person: Jin Nishimura Position: Director

Invoice Number	Usage Period	Lease Amount	PPN	Lease + PPN	Penalty Amount	Due Date
INV-3401/21/10/15	1/1/2015 - 1/2/2015	5,000,000	500,000	5,500,000	200,000	1/5/2015
INV-3401/21/10/15	1/1/2015 - 1/2/2015	5,000,000	500,000	5,500,000	200,000	1/5/2015

Remarks

Check Approve Reject Revise

Screen 5. Warning Letter Approval Status

- *Screen Design of Edit Warning Letter*

**Edit Warning Letter**

Back

Agreement Number: 000.0009/4/04/11/2014 Agreement Period: 1/1/2015 - 1/2/2015

Warning Letter Number: 00001/SP/COL-OPL/JKT/11/2015 Unit Type Lease: Mitsubishi PAJERO SPORT GLX M/T 4x4

Authorized Person: Jin Nishimura Position: Director

Add Item

Invoice Number	Usage Period	Lease Amount	PPN	Lease + PPN	Penalty Amount	Due Date	Action
INV-3401/21/10/15	1/1/2015 - 1/2/2015	5,000,000	500,000	5,500,000	200,000	1/5/2015	

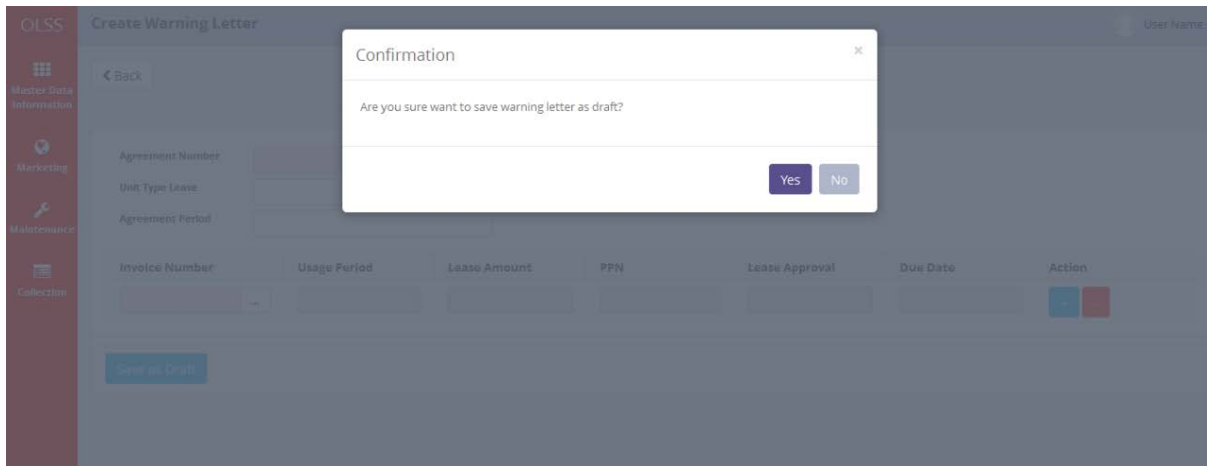
Save Changes Submit

Screen 6. Edit Warning Letter

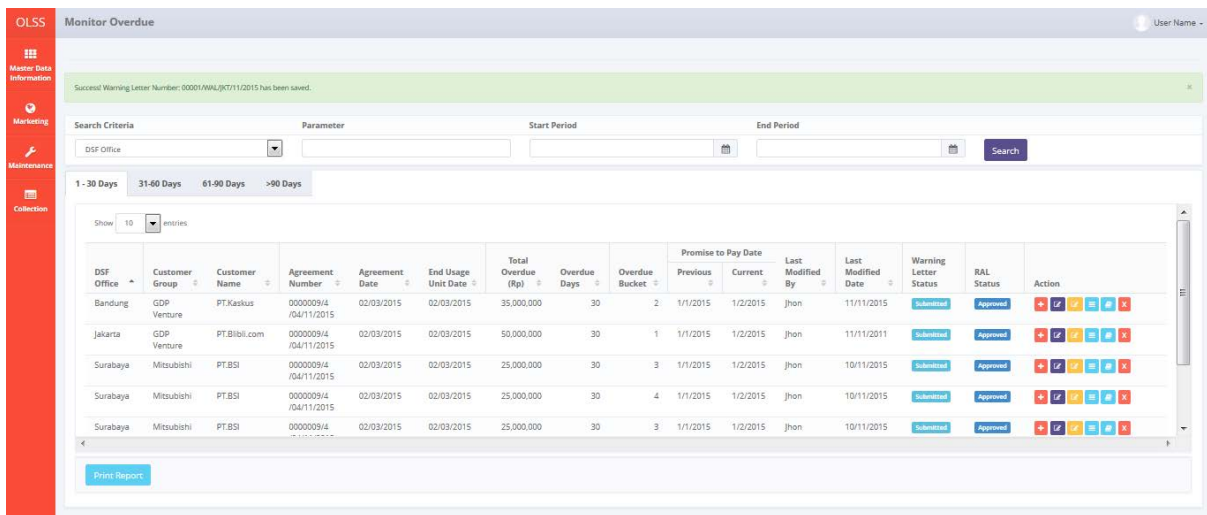


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- Confirmation Pop Up Screen before click button Save as Draft of Warning Letter

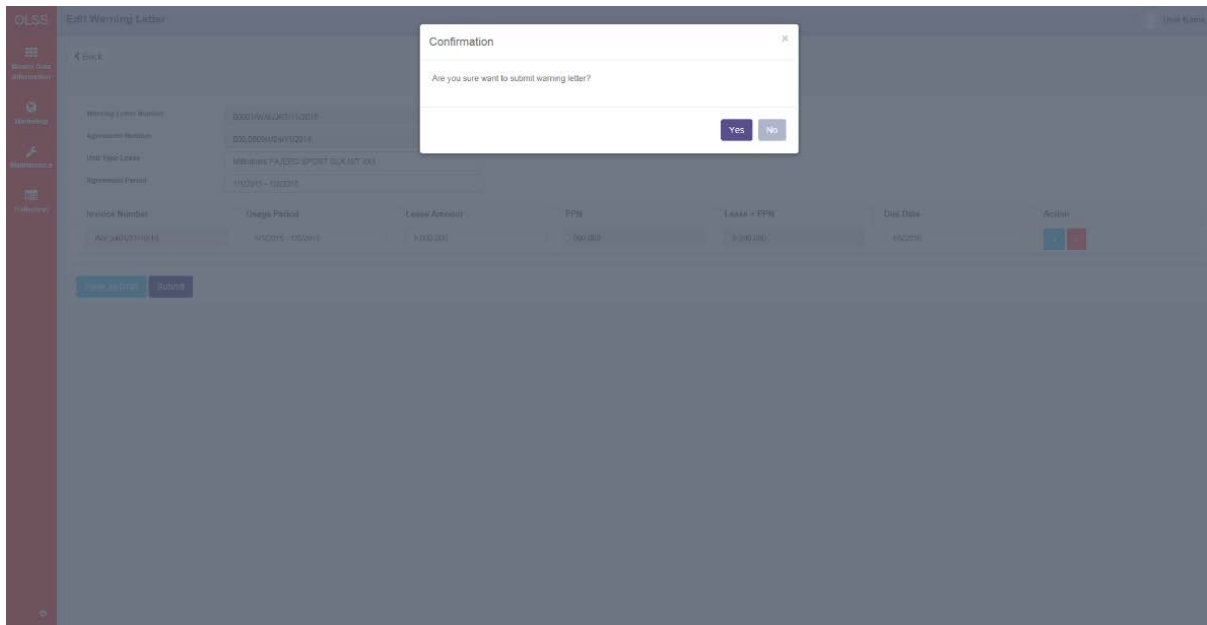


- Notification Pop Up when Save as Draft of Warning Letter

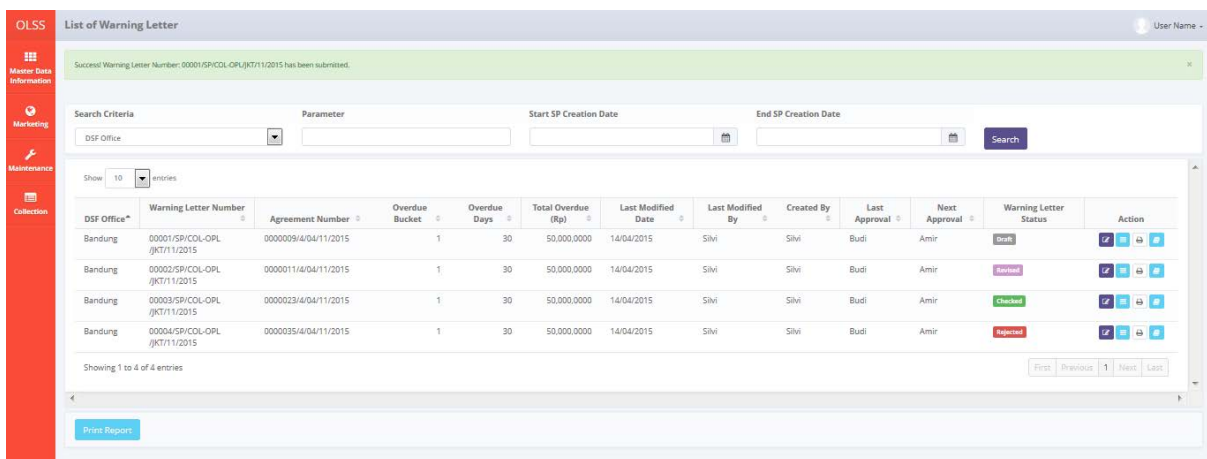


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- *Confirmation Pop Up Screen before click button Submit Warning Letter*



- *Notification Pop Up when Submit of Warning Letter*



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- Confirmation Pop Up Screen before click button Check of Warning Letter

The screenshot shows the 'Warning Letter Approval' interface. A confirmation pop-up is displayed in the center, asking 'Are you sure want to check the warning letter?' with 'Yes' and 'No' buttons. The background interface includes a sidebar with navigation options (Master Data Information, Marketing, Procurement, Maintenance, Collection, System Setting) and a main area with a 'Back' button, a table of lease agreements, and a 'Check' button at the bottom.

Invoice Number	Usage Period	Lease Amount	PPN	Lease + PPN	Due Date
INV-3401/21/10/15	1/1/2015 - 1/2/2015	5,000,000	500,000	5,500,000	1/5/2015
INV-3401/21/10/15	1/1/2015 - 1/2/2015	5,000,000	500,000	5,500,000	1/5/2015

- Notification Pop Up when Check of Warning Letter

The screenshot shows the 'List of Warning Letter' interface. A green notification bar at the top states: 'Success! Warning Letter Number: 00001/SP/COL-OPL/JKT/11/2015 has been checked.' Below the notification is a search criteria section with fields for 'DSF Office', 'Parameter', 'Start SP Creation Date', and 'End SP Creation Date'. The main area displays a table of warning letters with columns for DSF Office, Warning Letter Number, Agreement Number, Overdue Bucket, Overdue Days, Total Overdue (Rp), Last Modified Date, Last Modified By, Created By, Last Approval, Next Approval, Warning Letter Status, and Action.

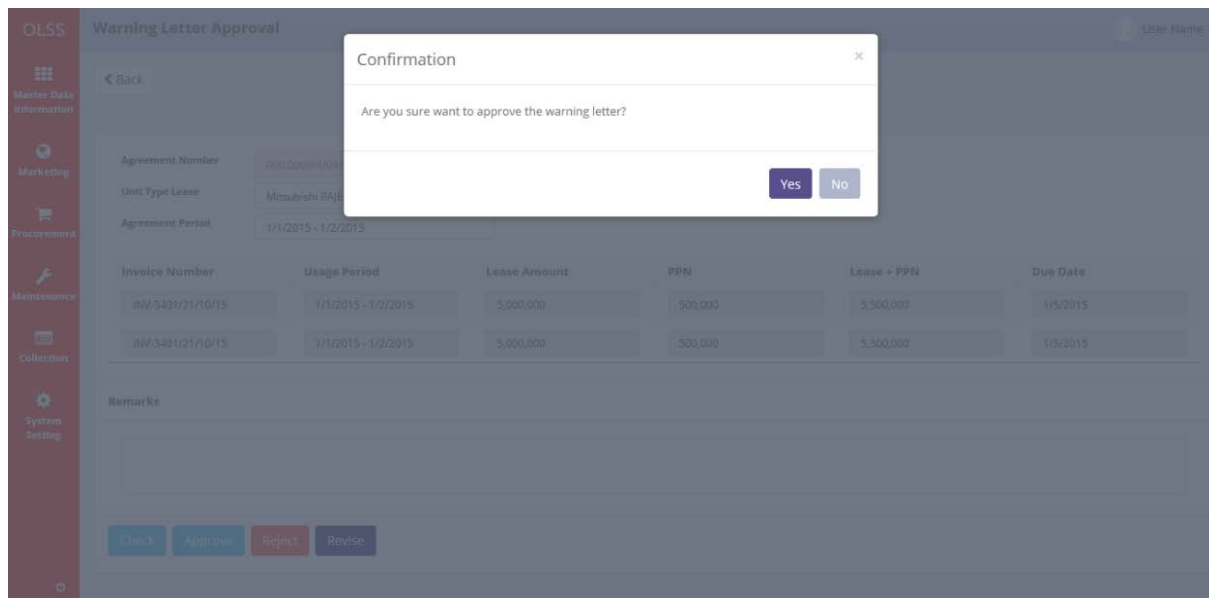
DSF Office*	Warning Letter Number	Agreement Number	Overdue Bucket	Overdue Days	Total Overdue (Rp)	Last Modified Date	Last Modified By	Created By	Last Approval	Next Approval	Warning Letter Status	Action
Bandung	00001/SP/COL-OPL/JKT/11/2015	0000009/4/04/11/2015	1	30	50,000,000	14/04/2015	Silvi	Silvi	Budi	Amir	Check	[Icons]
Bandung	00002/SP/COL-OPL/JKT/11/2015	0000011/4/04/11/2015	1	30	50,000,000	14/04/2015	Silvi	Silvi	Budi	Amir	Cancel	[Icons]
Bandung	00003/SP/COL-OPL/JKT/11/2015	0000023/4/04/11/2015	1	30	50,000,000	14/04/2015	Silvi	Silvi	Budi	Amir	Checked	[Icons]
Bandung	00004/SP/COL-OPL/JKT/11/2015	0000035/4/04/11/2015	1	30	50,000,000	14/04/2015	Silvi	Silvi	Budi	Amir	Rejected	[Icons]

Showing 1 to 4 of 4 entries

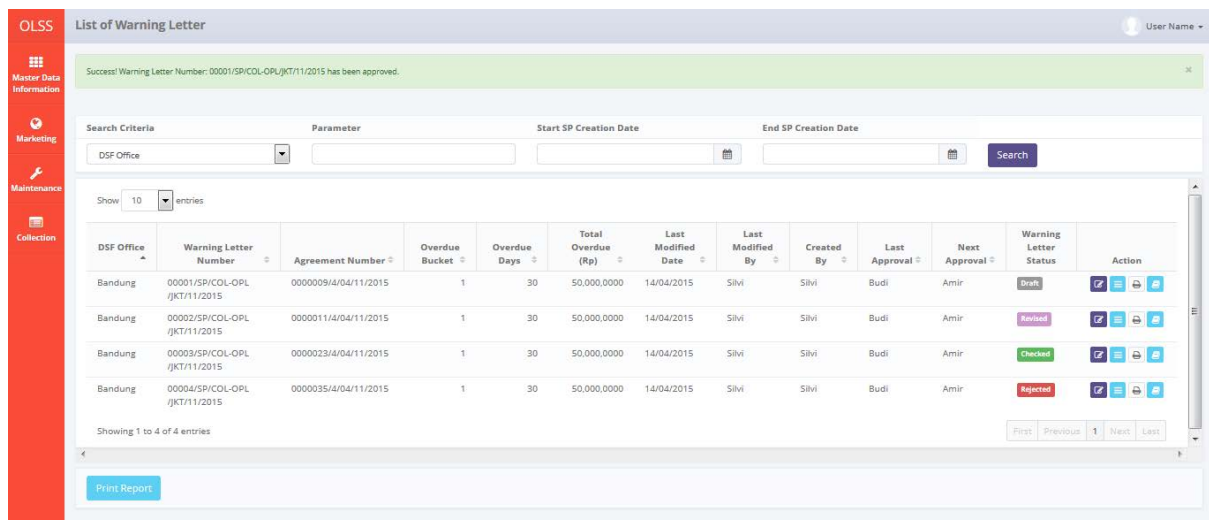
Print Report

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- Confirmation Pop Up Screen before click button Approve of Warning Letter



- Notification Pop Up when Approve of Warning Letter



### 3.6 Component Screen Functionality

#### a. Create Warning Letter

Here are the screen functions from each component in **Screen 1. Create Warning Letter**:

No	Component	Name	Function
<b>Header</b>			
1	Label	Create Warning Letter	Create Warning Letter Title
2	Button	Back	Back to Previous Screen
<b>Agreement Data</b>			
3	Text Field	Agreement Number	To display selected agreement number

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4	Text Field	Agreement Period	To display selected agreement period
5	Text Field	Authorized Person	To input Authorized Person who sign the invoice
6	Text Field	Position	To input position of authorized person
7	Text Field	Unit Type Lease	To display selected unit type lease
8	Button	Add Item	To add new row of invoice data
<b>Invoice Data</b>			
9	Drop Down Box	Invoice Number	To input Invoice Number
10	Text Field	Usage Period	To display usage period
11	Text Field	Lease Amount	To display installment amount
12	Text Field	PPN	To display PPN amount
13	Text Field	Lease + PPN	To display total of Lease amount + PPN
14	Text Field	Penalty Amount	To display penalty amount
15	Text Field	Due Date	To display payment due date of invoice
16	Button	-	To delete row of invoice data
17	Button	Save as Draft	To save invoice data as draft
18	Button	Submit	To submit invoice data

**b. Select Invoice Data Pop Up Screen**

Here are the screen functions from each component in **Screen 2. Select Invoice Data**:

No	Component	Name	Function
<b>Header</b>			
1	Label	Invoice	Invoice Title
<b>Invoice Data</b>			
2	Label	Invoice Number	To display Invoice Number
3	Label	Usage Period	To display usage period of invoice
4	Label	Amount	To display lease amount
5	Label	Status	To display availability of invoice to select
6	Button	Close	To close current screen and back to main screen

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**c. List of Warning Letter**

Here are the screen functions from each component in **Screen 3. List of Warning Letter**:

No	Component	Name	Function
<b>Header</b>			
1	Label	List of Warning Letter	List of Warning Letter Title
2	Drop Down Box	Search Criteria	To select search criteria of warning letter data
3	Text Field	Parameter	To input parameter for searching warning letter data
4	Date Picker	Start SP Creation Date	To input start period based on creation date of warning letter data
5	Date Picker	End SP Creation Date	To input end period based on creation date of warning letter data
6	Button	Search	To search warning letter data based on selected criteria
<b>Warning Letter Data</b>			
7	Drop Down Box	Show Entries	To select number of row data that will be displayed in one screen (paging)
8	Button	Sort	To sort data on table list of warning letter ascending and descending
9	Label	DSF Office	To display Dipo Star Finance Office Branch
10	Label	Warning Letter Number	To display warning letter number
11	Label	Agreement Number	To display agreement/contract number
12	Label	Overdue Bucket	To display overdue bucket, which are: 0: No Overdue 1: Overdue 1-30 calendar days 2: Overdue 31-60 calendar days 3: Overdue 61-90 calendar days 4: Overdue more than 90 calendar days
13	Label	Overdue Days	To display overdue days, count from calendar day
14	Label	Total Overdue (Rp)	To display total overdue on IDR
15	Label	Last Modified Date	To display the date of last modification data
16	Label	Last Modified By	To display the user of last modification data
17	Label	Created By	To display the user who create Warning Letter document
18	Label	Last Approval	To display the user who have conducted approval process
19	Label	Next Approval	To display the user who will conduct approval
20	Label	Warning Letter Status	To display warning letter status
21	Label	Action	To display the header of action buttons
22	Button	Edit Warning Letter	To edit selected warning letter

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23	Button	View Approval Status	To view selected warning letter approval process
24	Button	Print Warning Letter	To print selected warning letter
<b>Warning Letter Data</b>			
25	Label	Showing N to M of X entries	Displaying agreement data sequence and the total of agreement data
26	Link	First Page	To display first entries page of agreement data
27	Link	Previous Page	To display the previous entries page of agreement data
28	Link	Page Number	Displaying the page number of the list
29	Link	Next Page	To display the next entries page of agreement data
30	Link	Last Page	To display the last entries page of agreement data
31	Button	Print Report	To print displaying warning letter data to report

**d. Warning Letter Approval Status**

Here are the screen functions from each component in **Screen 5. Warning Letter Approval Status**:

No	Component	Name	Function
<b>Header</b>			
1	Label	Warning Letter Approval	Warning Letter Approval Title
2	Button	Back	Back to Previous Screen
<b>Agreement Data</b>			
3	Text Field	Agreement Number	To display selected agreement number
4	Text Field	Agreement Period	To display selected agreement period
5	Text Field	Warning Letter Number	To display selected warning letter number
6	Text Field	Unit Type Lease	To display Warning Letter number
7	Text Field	Authorized Person	To display Authorized Person who sign the invoice
8	Text Field	Position	To display position of authorized person
<b>Invoice Data</b>			
9	Text Field	Invoice Number	To display Invoice Number
10	Text Field	Usage Period	To display usage period
11	Text Field	Lease Amount	To display installment amount
12	Text Field	PPN	To display PPN amount
13	Text Field	Lease + PPN	To display total of Lease amount + PPN

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14	Text Field	Penalty Amount	To display penalty amount
15	Text Field	Due Date	To display payment due date of invoice
16	Text Field	Remarks	To input remarks or description of approval process when it REJECT or REVISE
17	Button	Check	To check invoice data on approval process
18	Button	Approve	To approve invoice data on approval process
19	Button	Reject	To reject invoice data on approval process
20	Button	Revise	To request to revise invoice data on approval process

**e. Edit Warning Letter**

Here are the screen functions from each component in **Screen 6. Edit Warning Letter**:

No	Component	Name	Function
<b>Header</b>			
1	Label	Edit Warning Letter	Edit Warning Letter Title
2	Button	Back	Back to Previous Screen
<b>Agreement Data</b>			
3	Text Field	Agreement Number	To display selected agreement number
4	Text Field	Agreement Period	To display selected agreement period
5	Text Field	Warning Letter Number	To display selected warning letter number
6	Text Field	Unit Type Lease	To display selected unit type lease
7	Text Field	Authorized Person	To input Authorized Person who sign the invoice
8	Text Field	Position	To input position of authorized person
9	Button	Add Item	To add new row of invoice data
<b>Invoice Data</b>			
10	Drop Down Box	Invoice Number	To input Invoice Number
11	Text Field	Usage Period	To display usage period
12	Text Field	Lease Amount	To display installment amount
13	Text Field	PPN	To display PPN amount
14	Text Field	Lease + PPN	To display total of Lease amount + PPN
15	Text Field	Penalty Amount	To display penalty amount
16	Text Field	Due Date	To display payment due date of invoice



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17	Button	-	To delete row of invoice data
18	Button	Save Changes	To save change invoice data
19	Button	Submit	To submit invoice data

### 3.7 Operation Description

No.	Operation Name	Description																																																																																								
1	Initial view of List of Warning Letter	<div>The screen of list of Warning Letter:</div> <div>1. Component Status;</div> <table><tr><th>Component</th><th>Name/Caption</th><th>Status</th><th>Remark</th></tr><tr><td>Label</td><td>List of Warning Letter</td><td>Not Active</td><td></td></tr><tr><td>Drop down box</td><td>Search criteria category</td><td>Active</td><td>As initial by default column name that will be display on drop down is DSF Office</td></tr><tr><td>Text box</td><td>Search criteria value</td><td>Active</td><td></td></tr><tr><td>Label</td><td>DSF Office</td><td>Not Active</td><td></td></tr><tr><td>Label</td><td>Warning Letter Number</td><td>Not Active</td><td></td></tr><tr><td>Label</td><td>Agreement Number</td><td>Not Active</td><td></td></tr><tr><td>Label</td><td>Overdue Bucket</td><td>Not Active</td><td></td></tr><tr><td>Label</td><td>Overdue Days</td><td>Not Active</td><td></td></tr><tr><td>Label</td><td>Total Overdue (Rp)</td><td>Not Active</td><td></td></tr><tr><td>Label</td><td>Last Modified Date</td><td>Not Active</td><td></td></tr><tr><td>Label</td><td>Last Modified By</td><td>Not Active</td><td></td></tr><tr><td>Label</td><td>Warning Letter Status</td><td>Not Active</td><td></td></tr><tr><td>Label</td><td>Action</td><td>Not Active</td><td></td></tr><tr><td>Button</td><td>Edit Warning Letter</td><td>Active</td><td></td></tr><tr><td>Button</td><td>View Warning Letter</td><td>Active</td><td></td></tr><tr><td>Button</td><td>Print Warning Letter</td><td>Active</td><td></td></tr><tr><td>Button</td><td>First Page</td><td>Active</td><td>Active depending on the current entry</td></tr><tr><td>Button</td><td>Previous Page</td><td>Active</td><td>Active depending on the current entry</td></tr><tr><td>Link</td><td>Page Number</td><td>Active</td><td>Active depending on the current entry</td></tr><tr><td>Button</td><td>Next Page</td><td>Active</td><td>Active depending on the current entry</td></tr><tr><td>Button</td><td>Last Page</td><td>Active</td><td>Active depending on the current entry</td></tr></table>	Component	Name/Caption	Status	Remark	Label	List of Warning Letter	Not Active		Drop down box	Search criteria category	Active	As initial by default column name that will be display on drop down is DSF Office	Text box	Search criteria value	Active		Label	DSF Office	Not Active		Label	Warning Letter Number	Not Active		Label	Agreement Number	Not Active		Label	Overdue Bucket	Not Active		Label	Overdue Days	Not Active		Label	Total Overdue (Rp)	Not Active		Label	Last Modified Date	Not Active		Label	Last Modified By	Not Active		Label	Warning Letter Status	Not Active		Label	Action	Not Active		Button	Edit Warning Letter	Active		Button	View Warning Letter	Active		Button	Print Warning Letter	Active		Button	First Page	Active	Active depending on the current entry	Button	Previous Page	Active	Active depending on the current entry	Link	Page Number	Active	Active depending on the current entry	Button	Next Page	Active	Active depending on the current entry	Button	Last Page	Active	Active depending on the current entry
Component	Name/Caption	Status	Remark																																																																																							
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Label	Agreement Number	Not Active																																																																																								
Label	Overdue Bucket	Not Active																																																																																								
Label	Overdue Days	Not Active																																																																																								
Label	Total Overdue (Rp)	Not Active																																																																																								
Label	Last Modified Date	Not Active																																																																																								
Label	Last Modified By	Not Active																																																																																								
Label	Warning Letter Status	Not Active																																																																																								
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Button	View Warning Letter	Active																																																																																								
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Link	Page Number	Active	Active depending on the current entry																																																																																							
Button	Next Page	Active	Active depending on the current entry																																																																																							
Button	Last Page	Active	Active depending on the current entry																																																																																							
2	Searching the List of Warning Letter	<div>Input:</div> <div>1. Select searching criteria category (search criteria), searching criteria value (parameter), Start SP Date and End SP Date in search field</div>																																																																																								

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		<div> <div> <div>Search Criteria</div> <div>Parameter</div> <div>Start SP Creation Date</div> <div>End SP Creation Date</div> </div> <div> <div>DSF Office</div> <div></div> <div></div> <div></div> </div> <div> <div>Search</div> </div> </div> <p><u>Constraint:</u></p> <ol style="list-style-type: none"> <li>Search criteria only consists of DSF Office, Warning Letter Number, Agreement Number, Agreement Date, Overdue Bucket, Overdue Days, Total Overdue (Rp), Last Modified Date, Last Modified By and Warning Letter Status (the same as the lists) generated from Tb_OPL_SearchCriteria mapping</li> <li>End SP Creation Date can not be less than Start SP Creation Date (the End SP Creation Date will be locked for the date before Start SP Creation Date)</li> <li>Start SP Creation Date can not be more than End SP Creation Date (the Start SP Creation Date will be locked for the date after End SP Creation Date)</li> </ol> <ol style="list-style-type: none"> <li>Click on the Search Button</li> </ol> <div> <div>Search</div> </div> <p><u>Process:</u></p> <ol style="list-style-type: none"> <li>The screen will view the list of agreement according to criteria</li> <li>Based on <b>Screen 1. List of Warning Letter</b>, information related to Warning Letter that will be display automatically are: <ul style="list-style-type: none"> <li>DSF Office</li> <li>Warning Letter Number</li> <li>Agreement Number</li> <li>Overdue Bucket</li> <li>Overdue Days</li> <li>Total Overdue (Rp)</li> <li>Last Modified Date</li> <li>Last Modified By</li> <li>Created By</li> <li>Last Approval</li> <li>Next Approval</li> <li>Warning Letter Status</li> </ul> </li> <li>Number data row on list will be based on selected show number entries</li> <li>Select number of show list entries: 10, 25, 50, and 100 and click the page for viewing more data</li> <li>Default view will display data list of warning letter which already created.</li> <li>After click the Search button, the system will get data from Tb_BIL_WarningLetter table to be displayed in the list.</li> <li>Total Overdue (Rp) will calculate with formula: (Billing Amount – Breakdown Amount – PPh amount) – Payment Installment</li> <li>Warning Letter data will displays sorted descending base on Warning Letter Creation Date, DSF Office, Warning Letter Number and Agreement Number.</li> </ol> <p><u>Output:</u></p> <p>N/A</p>
3	Edit Warning Letter	<p><u>Input:</u></p> <ol style="list-style-type: none"> <li>Access menu OLSS</li> <li>Hover to menu Collection</li> <li>Click on Manage Warning Letter sub menu</li> <li>Click button Edit Warning Letter on row to edit specific</li> </ol> <div> <div></div> </div> <p><u>Process:</u></p>

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1. View data of Agreement Overdue:

Agreement Data	Constraint Input
Warning Letter Number	Varchar
Agreement Number	Varchar
Unit Type Lease	Varchar
Agreement Period	Varchar

2. Add or remove list data of Invoice overdue:

Invoice Data	Constraint Input
Invoice Number	Varchar
Usage Period	Datetime
Lease Amount	Decimal
PPN	Decimal
Lease + PPN	Decimal
Due Date	Datetime

Constraints:

- Agreement Data will display in accordance the clicked list data
- All invoice data refer to Agreement Number above
- All data are view only, not editable

3. Click button Add Item to add row of invoice

4. When add data, will display new line of invoice data below contain of:

Invoice Data	Constraint Input
Invoice Number	Varchar
Usage Period	Datetime
Lease Amount	Decimal
PPN	Decimal
Lease + PPN	Decimal
Due Date	Datetime

Invoice Number

Usage Period

Lease Amount

PPN

Lease + PPN

Penalty Amount

Due Date

Action

INV-3401/21/10/15	1/1/2015 - 1/2/2015	5,000,000	500,000	5,500,000	200,000	1/5/2015	

Constraint:

- The editable data is Invoice Number which input value is List of Value (LOV)
- When button ... is clicked will display pop up screen of Invoice Data base on displayed Agreement Number.

Invoice

Invoice Number	Usage Period	Amount	Status
03202349234092	04/06/2014	2,000,000	AVAILABLE
03202349023934	04/06/2014	3,000,000	NOT AVAILABLE
03202349023934	04/06/2014	4,000,000	AVAILABLE
03202349023934	04/06/2014	5,000,000	AVAILABLE

Close

- Select the desired invoice to input to warning letter data
- Selected invoice data will appear on warning letter edit screen
- On selected row, Invoice Number, Usage Period, Lease Amount, PPN, Lease Amount + PPN and due date will automatically filled depends on selected invoice.
- All data list are disabled, except Invoice Number.
- If Invoice Number is empty then display hint "Invoice Number is

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required".

5. Click button  to remove current row of invoice

6. When user already edit data but want to edit later, then click on button Save Changes to save data.

Save Changes

7. When button Save Changes clicked, then confirmation dialog at screen 3 'Are you sure you want to save as changes?' message will be displayed.

8. User can click on Yes button to confirm the changes or click on No button to go back to edit Warning Letter screen.

Constraint:

a. If clicked with any of the field still hasn't meet the validation criteria, every notification message for validation below the field will be generated after user click Yes button.

9. When User want to proceed to Warning Letter approval, user can click on button Submit.

Submit

10. When user click submit button, confirmation dialog at screen 3 'Are you sure you want to submit?' message will be displayed.

Constraint:

a. If clicked with any of the field still hasn't meet the validation criteria, every notification message for validation below the field will be generated after user click Yes button.

11. Edit Warning Letter only enable for Warning Letter data with status on **draft** or **revised**.

12. When Save Changes button is clicked, System will add a new log of Warning Letter action to TB\_BIL\_WarningLetter\_History. Data which should be inserted are:

Field Name	Value
ProcessId	New GUID
OriginalId	TB_BIL_WarningLetter
CreatedDate	Sys.CurrentDate
CreatedBy	User.UserName
Action	TB_OPL_Status.StatusCode = DRAFT

13. When Submit button is clicked, System will add a new log of Warning Letter action to TB\_BIL\_WarningLetter\_History. Data which should be inserted are:

Field Name	Value
ProcessId	New GUID
OriginalId	TB_BIL_WarningLetter
CreatedDate	Sys.CurrentDate
CreatedBy	User.UserName
Action	TB_OPL_Status.StatusCode = SUBMITTED

14. When Revise button is clicked, System will add a new log of Warning Letter action to TB\_BIL\_WarningLetter\_History. Data which should be inserted are:

Field Name	Value
ProcessId	New GUID
OriginalId	TB_BIL_WarningLetter
CreatedDate	Sys.CurrentDate

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		<table><tr><td>CreatedBy</td><td>User.UserName</td></tr><tr><td>Action</td><td>TB_OPL_Status.StatusCode = REVISED</td></tr></table> <p>15. When Reject button is clicked, System will add a new log of Warning Letter action to TB_BIL_WarningLetter_History. Data which should be inserted are:</p> <table><tr><td>Field Name</td><td>Value</td></tr><tr><td>ProcessId</td><td>New GUID</td></tr><tr><td>OriginalId</td><td>TB_BIL_WarningLetter</td></tr><tr><td>CreatedDate</td><td>Sys.CurrentDate</td></tr><tr><td>CreatedBy</td><td>User.UserName</td></tr><tr><td>Action</td><td>TB_OPL_Status.StatusCode = REJECTED</td></tr></table> <p>16. When Check button is clicked, System will add a new log of Warning Letter action to TB_BIL_WarningLetter_History. Data which should be inserted are:</p> <table><tr><td>Field Name</td><td>Value</td></tr><tr><td>ProcessId</td><td>New GUID</td></tr><tr><td>OriginalId</td><td>TB_BIL_WarningLetter</td></tr><tr><td>CreatedDate</td><td>Sys.CurrentDate</td></tr><tr><td>CreatedBy</td><td>User.UserName</td></tr><tr><td>Action</td><td>TB_OPL_Status.StatusCode = CHECKED</td></tr></table> <p>17. When Approve button is clicked, System will add a new log of Warning Letter action to TB_BIL_WarningLetter_History. Data which should be inserted are:</p> <table><tr><td>Field Name</td><td>Value</td></tr><tr><td>ProcessId</td><td>New GUID</td></tr><tr><td>OriginalId</td><td>TB_BIL_WarningLetter</td></tr><tr><td>CreatedDate</td><td>Sys.CurrentDate</td></tr><tr><td>CreatedBy</td><td>User.UserName</td></tr><tr><td>Action</td><td>TB_OPL_Status.StatusCode = APPROVED</td></tr></table> <p><u>Output:</u></p> <p>1. The row of edited Warning Letter data at list of Warning Letter screen will be change.</p> <p>2. Display success message on top of List of Warning Letter when Warning Letter data has been submitted or save changes successfully:</p> <p>“Success! Warning Letter Number: 10000/SP/COL-OPL/SBY/11/2015 has been successfully updated/submitted”</p> <p><u>Alternative:</u></p> <p>N/A</p>	CreatedBy	User.UserName	Action	TB_OPL_Status.StatusCode = REVISED	Field Name	Value	ProcessId	New GUID	OriginalId	TB_BIL_WarningLetter	CreatedDate	Sys.CurrentDate	CreatedBy	User.UserName	Action	TB_OPL_Status.StatusCode = REJECTED	Field Name	Value	ProcessId	New GUID	OriginalId	TB_BIL_WarningLetter	CreatedDate	Sys.CurrentDate	CreatedBy	User.UserName	Action	TB_OPL_Status.StatusCode = CHECKED	Field Name	Value	ProcessId	New GUID	OriginalId	TB_BIL_WarningLetter	CreatedDate	Sys.CurrentDate	CreatedBy	User.UserName	Action	TB_OPL_Status.StatusCode = APPROVED
CreatedBy	User.UserName																																									
Action	TB_OPL_Status.StatusCode = REVISED																																									
Field Name	Value																																									
ProcessId	New GUID																																									
OriginalId	TB_BIL_WarningLetter																																									
CreatedDate	Sys.CurrentDate																																									
CreatedBy	User.UserName																																									
Action	TB_OPL_Status.StatusCode = REJECTED																																									
Field Name	Value																																									
ProcessId	New GUID																																									
OriginalId	TB_BIL_WarningLetter																																									
CreatedDate	Sys.CurrentDate																																									
CreatedBy	User.UserName																																									
Action	TB_OPL_Status.StatusCode = CHECKED																																									
Field Name	Value																																									
ProcessId	New GUID																																									
OriginalId	TB_BIL_WarningLetter																																									
CreatedDate	Sys.CurrentDate																																									
CreatedBy	User.UserName																																									
Action	TB_OPL_Status.StatusCode = APPROVED																																									
4	Create Warning Letter	<p><u>Input:</u></p> <p>1. Access menu OLSS</p> <p>2. Hover to menu Collection</p> <p>3. Click on monitor overdue sub menu</p> <p>4. Click button Create Warning Letter on row to create Warning Letter base on selected Agreement Number</p>																																								

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Process:

1. View data of Agreement Overdue:

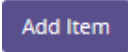
Agreement Data	Constraint Input
Agreement Number	Varchar
Unit Type Lease	Varchar
Agreement Period	Varchar

2. Add or remove list data of Invoice overdue:

Invoice Data	Constraint Input
Invoice Number	Varchar
Usage Period	Datetime
Lease Amount	Decimal
PPN	Decimal
Lease + PPN	Decimal
Due Date	Datetime


Constraints:

- d. Agreement Data will display in accordance the clicked list data  
e. All invoice data refer to Agreement Number above  
f. All data are view only, not editable

3. Click button  to add row of invoice


4. When add data, will display new line of invoice data below contain of:

Invoice Data	Constraint Input
Invoice Number	Varchar
Usage Period	Datetime
Lease Amount	Decimal
PPN	Decimal
Lease + PPN	Decimal
Due Date	Datetime

Invoice Number	Usage Period	Lease Amount	PPN	Lease + PPN	Penalty Amount	Due Date	Action
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	


Constraint:

- h. The editable data is Invoice Number which input value is List of Value (LOV)

- i. When button  is clicked will display pop up screen of Invoice Data base on displayed Agreement Number.

Invoice ×

Invoice Number	Usage Period	Amount	Status
03202349234092	04/06/2014	2,000,000	AVAILABLE
03202349023934	04/06/2014	3,000,000	NOT AVAILABLE
03202349023934	04/06/2014	4,000,000	AVAILABLE
03202349023934	04/06/2014	5,000,000	AVAILABLE



- j. Select the desired invoice to input to warning letter data

- k. Selected invoice data will appear on warning letter edit screen

5. Click button  to remove current row of invoice

6. Click button Save as Draft to save data

Save as Draft

7. When button Save as Draft clicked, then confirmation dialog at screen 3

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'Are you sure you want to save as changes?' message will be displayed.

8. User can click on Yes button to confirm the changes or click on No button to go back to edit Warning Letter screen.

Constraint:

b. If clicked with any of the field still hasn't meet the validation criteria, every notification message for validation below the field will be generated after user click Yes button.

9. When User want to proceed to Warning Letter approval, user can click on button Submit.

Submit

10. When user click submit button, confirmation dialog at screen 3 'Are you sure you want to submit?' message will be displayed.

Constraint:

b. If clicked with any of the field still hasn't meet the validation criteria, every notification message for validation below the field will be generated after user click Yes button.

11. When Save as Draft button is clicked, System will add a new log of Warning Letter action to TB\_BIL\_WarningLetter\_History. Data which should be inserted are:

Field Name	Value
ProcessId	New GUID
OriginalId	TB_BIL_WarningLetter
CreatedDate	Sys.CurrentDate
CreatedBy	User.UserName
Action	TB_OPL_Status.StatusCode = DRAFT

12. When Submit button is clicked, System will add a new log of Warning Letter action to TB\_BIL\_WarningLetter\_History. Data which should be inserted are:

Field Name	Value
ProcessId	New GUID
OriginalId	TB_BIL_WarningLetter
CreatedDate	Sys.CurrentDate
CreatedBy	User.UserName
Action	TB_OPL_Status.StatusCode = SUBMITTED


13. When Revise button is clicked, System will add a new log of Warning Letter action to TB\_BIL\_WarningLetter\_History. Data which should be inserted are:

Field Name	Value
ProcessId	New GUID
OriginalId	TB_BIL_WarningLetter
CreatedDate	Sys.CurrentDate
CreatedBy	User.UserName
Action	TB_OPL_Status.StatusCode = REVISED

14. When Reject button is clicked, System will add a new log of Warning Letter action to TB\_BIL\_WarningLetter\_History. Data which should be inserted are:

Field Name	Value
ProcessId	New GUID
OriginalId	TB_BIL_WarningLetter

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		<table><tr><td>CreatedDate</td><td>Sys.CurrentDate</td></tr><tr><td>CreatedBy</td><td>User.UserName</td></tr><tr><td>Action</td><td>TB_OPL_Status.StatusCode = REJECTED</td></tr></table> <p>15. When Check button is clicked, System will add a new log of Warning Letter action to TB_BIL_WarningLetter_History. Data which should be inserted are:</p> <table><tr><td>Field Name</td><td>Value</td></tr><tr><td>ProcessId</td><td>New GUID</td></tr><tr><td>OriginalId</td><td>TB_BIL_WarningLetter</td></tr><tr><td>CreatedDate</td><td>Sys.CurrentDate</td></tr><tr><td>CreatedBy</td><td>User.UserName</td></tr><tr><td>Action</td><td>TB_OPL_Status.StatusCode = CHECKED</td></tr></table> <p>16. When Approve button is clicked, System will add a new log of Warning Letter action to TB_BIL_WarningLetter_History. Data which should be inserted are:</p> <table><tr><td>Field Name</td><td>Value</td></tr><tr><td>ProcessId</td><td>New GUID</td></tr><tr><td>OriginalId</td><td>TB_BIL_WarningLetter</td></tr><tr><td>CreatedDate</td><td>Sys.CurrentDate</td></tr><tr><td>CreatedBy</td><td>User.UserName</td></tr><tr><td>Action</td><td>TB_OPL_Status.StatusCode = APPROVED</td></tr></table> <p><u>Output:</u></p> <ol style="list-style-type: none"><li>1. The row of edited Warning Letter data at list of Warning Letter screen will be change.</li><li>2. Display success message on top of List of Warning Letter when Warning Letter data has been submitted or save as draft successfully: "Success! Warning Letter Number: 10000/SP/COL-OPL/SBY/11/2015 has been successfully created/submitted"</li></ol> <p><u>Alternative:</u> N/A</p>	CreatedDate	Sys.CurrentDate	CreatedBy	User.UserName	Action	TB_OPL_Status.StatusCode = REJECTED	Field Name	Value	ProcessId	New GUID	OriginalId	TB_BIL_WarningLetter	CreatedDate	Sys.CurrentDate	CreatedBy	User.UserName	Action	TB_OPL_Status.StatusCode = CHECKED	Field Name	Value	ProcessId	New GUID	OriginalId	TB_BIL_WarningLetter	CreatedDate	Sys.CurrentDate	CreatedBy	User.UserName	Action	TB_OPL_Status.StatusCode = APPROVED
CreatedDate	Sys.CurrentDate																															
CreatedBy	User.UserName																															
Action	TB_OPL_Status.StatusCode = REJECTED																															
Field Name	Value																															
ProcessId	New GUID																															
OriginalId	TB_BIL_WarningLetter																															
CreatedDate	Sys.CurrentDate																															
CreatedBy	User.UserName																															
Action	TB_OPL_Status.StatusCode = CHECKED																															
Field Name	Value																															
ProcessId	New GUID																															
OriginalId	TB_BIL_WarningLetter																															
CreatedDate	Sys.CurrentDate																															
CreatedBy	User.UserName																															
Action	TB_OPL_Status.StatusCode = APPROVED																															
5	Print Warning Letter	<p><u>Input:</u></p> <ol style="list-style-type: none"><li>1. Access menu OLSS</li><li>2. Hover to menu Collection</li><li>3. Click on Monitor Overdue sub menu</li><li>4. Click on button Manage Warning Letter</li><li>5. Click on Print icon at the row of List of Warning Letter which Warning Letter Status is <b>submitted</b></li></ol> <div></div> <ol style="list-style-type: none"><li>6. Click Print button to preview Warning Letter document which will be printed.</li><li>7. At print form preview, click print button to print Warning Letter document as a hardcopy.</li></ol> <p><u>Process:</u></p> <ol style="list-style-type: none"><li>1. System will display a preview of Warning Letter document which will be printed.</li><li>2. System will convert to Warning Letter document to excel or PDF</li></ol>																														



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		<p>depends on user choice when user click convert to button.</p> <p>3. System will print Warning Letter as a hardcopy when user click print button at print form preview, where Warning Letter creation date is taken from WarningLetterIssueDate's value at TB_BIL_WarningLetter table.</p> <p><u>Output:</u></p> <p>1. A hardcopy, excel or PDF file of Warning Letter document print form.</p> <p><u>Alternative:</u></p> <p>N/A</p>																				
6	Print Report Warning Letter History	<p><u>Input:</u></p> <p>1. Access menu OLSS</p> <p>2. Hover to menu Collection</p> <p>3. Click on Monitor Overdue sub menu</p> <p>4. Click on button Manage Warning Letter</p> <p>5. Select Search Criteria Drop down box and click among these:</p> <table border="1"><thead><tr><th>Search Criteria</th><th>Constraint Input</th></tr></thead><tbody><tr><td>DSF Office</td><td>Varchar</td></tr><tr><td>Warning Letter</td><td>Varchar</td></tr><tr><td>Agreement Number</td><td>Varchar</td></tr><tr><td>Overdue Bucket</td><td>Integer</td></tr><tr><td>Overdue Days</td><td>Integer</td></tr><tr><td>Total Overdue</td><td>Decimal</td></tr><tr><td>Created By</td><td>Varchar</td></tr><tr><td>Checked By</td><td>Varchar</td></tr><tr><td>Approved By</td><td>Varchar</td></tr></tbody></table> <p><u>Constraint:</u></p> <p>a. Validation of parameter based on the constraint value will be executed when user click search button.</p> <p>6. Select Start and End date period to filter based on the Agreement date</p> <div><div>Search Criteria</div><div>Param</div><div>Start Period</div><div>End Period</div><div>Search</div></div> <p><u>Constraint:</u></p> <p>d. Search criteria only consists of DSF Office, Warning Letter Number, Agreement Number, Agreement Date, Overdue Bucket, Overdue Days, Total Overdue, Created By, Checked By and Approved By (the same as the lists) generated from Tb_OPL_SearchCriteria mapping</p> <p>e. End Warning Letter Created Date can not be less than Start Warning Letter Created Date (the End Warning Letter Created Date will be locked for the date before Start Warning Letter Created Date)</p> <p>f. Start Warning Letter Created Date can not be more than End Warning Letter Created Date (the Start Warning Letter Created Date will be locked for the date after End Warning Letter Created Date)</p> <p>7. Click Search button:</p> <div><div>Search</div></div> <p>8. List of data which will be printed will be shown at the list. To print those data as Warning Letter report, user should click Print Report</p>	Search Criteria	Constraint Input	DSF Office	Varchar	Warning Letter	Varchar	Agreement Number	Varchar	Overdue Bucket	Integer	Overdue Days	Integer	Total Overdue	Decimal	Created By	Varchar	Checked By	Varchar	Approved By	Varchar
Search Criteria	Constraint Input																					
DSF Office	Varchar																					
Warning Letter	Varchar																					
Agreement Number	Varchar																					
Overdue Bucket	Integer																					
Overdue Days	Integer																					
Total Overdue	Decimal																					
Created By	Varchar																					
Checked By	Varchar																					
Approved By	Varchar																					

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		<p>button:</p>  <p><u>Process:</u></p> <ol style="list-style-type: none"> <li>1. User can view list of Warning Letter data which will be printed, in the Warning Letter search result list.</li> <li>2. Informations related to Billing that will be printed are: <ol style="list-style-type: none"> <li>a. DSF Office</li> <li>b. Warning Letter Number</li> <li>c. Agreement Number</li> <li>d. Overdue Bucket</li> <li>e. Overdue Days</li> <li>f. Total Overdue (Rp)</li> <li>g. Created By</li> <li>h. Checked By</li> <li>i. Approved By</li> </ol> </li> <li>3. List of warning letter will be sorted descending by warning letter created date.</li> </ol> <p><u>Output:</u></p> <ol style="list-style-type: none"> <li>1. Warning Letter Historical Report will be saved as Warning Letter Report_MMddyyyy_hhmm, where MMddyyyy and hhmm is the time when button Print Report is clicked.</li> </ol>
7	System Error Message	<p><u>Process:</u></p> <ol style="list-style-type: none"> <li>1. Any kind of errors out of application validation or cannot be handled by application such as error when communicate with database server, bugs, overloop etc will generate error message: "System error. Please contact your administrator"</li> </ol> <p><u>Output:</u></p> <ol style="list-style-type: none"> <li>1. A page with system error message will appear.</li> </ol>

### 3.8 Data Structure

#### TB\_BIL\_WarningLetter

Field Name	Data Type	Length	Source	Remarks	Nullable	Mandatory
IdTb_BIL_WarningLetter	integer	N/A	TB_BIL_WarningLetter.IdTB_BIL_WarningLetter	<b>Primary Key</b>	No	Yes
IdTb_BIL_PaySchedule	integer	N/A	TB_BIL_PayScheduleDetail.IdTB_BIL_PaySchedule	<b>Foreign Key</b>	No	Yes
WarningLetterNo	Varchar	30	TB_BIL_WarningLetter.WarningLetterNo		No	Yes
WarningLetterStatus	integer	N/A	TB_BIL_WarningLetter.WarningLetterStatus		No	Yes
WarningLetterIssueDate	Datetime	N/A	TB_BIL_WarningLetter.WarningLetterIssueDate		No	Yes
DocumentType	integer	N/A	TB_BIL_WarningLetter		No	Yes

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			er.DocumentType			
ValidDate	Datetime	N/A	TB_BIL_WarningLetter.ValidDate		Yes	No
RemarksSys	Varchar	100	TB_BIL_WarningLetter.RemarksSys		Yes	No
Remarks	Varchar	50	TB_BIL_WarningLetter.Remarks		Yes	No
TaskId	integer	N/A	TB_BIL_WarningLetter.TaskId		Yes	No
CreatedDate	Datetime	N/A	TB_BIL_WarningLetter.CreatedDate		No	Yes
CreatedBy	Varchar	50	TB_BIL_WarningLetter.CreatedBy		No	Yes
LastModifiedDate	Datetime	N/A	TB_BIL_WarningLetter.LastModifiedDate		Yes	No
LastModifiedBy	Varchar	50	TB_BIL_WarningLetter.LastModifiedBy		Yes	No

#### **TB\_BIL\_WarningLetter\_History**

Field Name	Data Type	Length	Source	Remarks	Nullable	Mandatory
ProcessId	Varchar	N/A	TB_BIL_WarningLetter_History.ProcessId	<b>Primary Key</b> New GUID	No	Yes
OriginalId	integer	N/A	TB_BIL_WarningLetter_History.OriginalId	<b>Foreign Key</b>	No	Yes
CreatedDate	Datetime	N/A	TB_BIL_WarningLetter_History.CreatedDate		No	Yes
CreatedBy	Varchar	25	TB_BIL_WarningLetter_History.CreatedBy		No	Yes
Action	Varchar	100	TB_BIL_WarningLetter_History.Action		No	Yes

#### **TB\_BIL\_WarningLetter\_History\_Dtl**

Field Name	Data Type	Length	Source	Remarks	Nullable	Mandatory
ProcessId	Varchar	N/A	TB_BIL_WarningLetter_History_Dtl.ProcessId	<b>Primary Key</b> New GUID	No	Yes
IdTb_BIL_WarningLetter	integer	N/A	TB_BIL_WarningLetter.IdTb_BIL_WarningLetter		No	Yes
IdTb_BIL_PaySchedule	integer	N/A	TB_BIL_WarningLetter.IdTb_BIL_PaySchedule		No	Yes
WarningLetterNo	Varchar	20	TB_BIL_WarningLetter.WarningLetterNo		No	Yes
WarningLetterStatus	Varchar	25	TB_BIL_WarningLetter.WarningLetterStatus		No	Yes
WarningLetterIssueDate	Datetime	N/A	TB_BIL_WarningLetter.WarningLetterIssueDate		No	Yes

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			eDate			
DocumentType	Varchar	25	TB_BIL_WarningLetter.DocumentType		No	Yes
ValidDate	Datetime	N/A	TB_BIL_WarningLetter.ValidDate		Yes	No
RemarksSys	Varchar	100	TB_BIL_WarningLetter.RemarksSys		Yes	No
Remarks	Varchar	50	TB_BIL_WarningLetter.Remarks		Yes	No
TaskId	integer	N/A	TB_BIL_WarningLetter.TaskId		Yes	No
CreatedDate	Datetime	N/A	TB_BIL_WarningLetter.CreatedDate		No	Yes
CreatedBy	Varchar	50	TB_BIL_WarningLetter.CreatedBy		No	Yes
LastModifiedDate	Datetime	N/A	TB_BIL_WarningLetter.LastModifiedDate		Yes	No
LastModifiedBy	Varchar	50	TB_BIL_WarningLetter.LastModifiedBy		Yes	No

#### **TB\_BIL\_WarningLetterDtl**

Field Name	Data Type	Length	Source	Remarks	Nullable	Mandatory
IdTb_BIL_WarningLetterDtl	integer	N/A	TB_BIL_WarningLetterDtl.IdTB_BIL_WarningLetterDtl	<b>Primary Key</b>	No	Yes
IdTb_BIL_WarningLetter	integer	N/A	TB_BIL_WarningLetter.IdTB_BIL_WarningLetter	<b>Foreign Key</b>	No	Yes
InvoiceNo	Varchar	50	TB_BIL_WarningLetterDtl.InvoiceNo		No	Yes
StartPeriodUsage	Datetime	N/A	TB_BIL_WarningLetterDtl.StartPeriodUsage		No	Yes
EndPeriodUsage	Datetime	N/A	TB_BIL_WarningLetterDtl.EndPeriodUsage		No	Yes
PaymentSchedule	Datetime	N/A	TB_BIL_WarningLetterDtl.PaymentSchedule		No	Yes
OverdueAmt	Decimal	18,3	TB_BIL_WarningLetterDtl.OverdueAmt		No	Yes
OverduePPN	Decimal	18,3	TB_BIL_WarningLetterDtl.OverduePPN		No	Yes
PenaltyAmt	Decimal	18,3	TB_BIL_WarningLetterDtl.PenaltyAmt		No	Yes
isDelete	Boolean	N/A	TB_BIL_WarningLetterDtl.isDelete		No	Yes
CreatedDate	Datetime	N/A	TB_BIL_WarningLetterDtl.CreatedDate		No	Yes
CreatedBy	Varchar	50	TB_BIL_WarningLetterDtl.CreatedBy		No	Yes
LastModifiedDate	Datetime	N/A	TB_BIL_WarningLetterDtl.LastModifiedD		Yes	No

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			ate			
LastModifiedBy	Varchar	50	TB_BIL_WarningLetterDtl.LastModifiedBy		Yes	No

#### TB\_BIL\_WarningLetterDtl\_History

Field Name	Data Type	Length	Source	Remarks	Nullable	Mandatory
ProcessId	Varchar	N/A	TB_BIL_WarningLetterDtl_History.ProcessId	<b>Primary Key</b> New GUID	No	Yes
OriginalId	integer	N/A	TB_BIL_WarningLetterDtl_History.OriginalId	<b>Foreign Key</b>	No	Yes
CreatedDate	Datetime	N/A	TB_BIL_WarningLetterDtl_History.CreateDate		No	Yes
CreatedBy	Varchar	25	TB_BIL_WarningLetterDtl_History.CreateBy		No	Yes
Action	Varchar	100	TB_BIL_WarningLetterDtl_History.Action		No	Yes

#### TB\_BIL\_WarningLetterDtl\_History\_Dtl

Field Name	Data Type	Length	Source	Remarks	Nullable	Mandatory
ProcessId	Varchar	N/A	TB_BIL_WarningLetterDtl_History_Dtl.ProcessId	<b>Primary Key</b> New GUID	No	Yes
IdTB_BIL_WarningLetterDtl	integer	N/A	TB_BIL_WarningLetterDtl.IdTB_BIL_WarningLetterDtl	<b>Primary Key</b>	No	Yes
IdTB_BIL_WarningLetter	integer	N/A	TB_BIL_WarningLetter.IdTB_BIL_WarningLetter	<b>Foreign Key</b>	No	Yes
InvoiceNo	Varchar	50	TB_BIL_WarningLetterDtl.InvoiceNo		No	Yes
StartPeriodUsage	Datetime	N/A	TB_BIL_WarningLetterDtl.StartPeriodUsage		No	Yes
EndPeriodUsage	Datetime	N/A	TB_BIL_WarningLetterDtl.EndPeriodUsage		No	Yes
PaymentSchedule	Datetime	N/A	TB_BIL_WarningLetterDtl.PaymentSchedule		No	Yes
OverdueAmt	Decimal	18,3	TB_BIL_WarningLetterDtl.OverdueAmt		No	Yes
OverduePPN	Decimal	18,3	TB_BIL_WarningLetterDtl.OverduePPN		No	Yes
PenaltyAmt	Decimal	18,3	TB_BIL_WarningLetterDtl.PenaltyAmt		No	Yes
isDelete	Boolean	N/A	TB_BIL_WarningLetter		No	Yes

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			erDtl.isDelete			
CreatedDate	<i>Datetime</i>	<i>N/A</i>	TB_BIL_WarningLetterDtl.CreatedDate		<i>No</i>	<i>Yes</i>
CreatedBy	<i>Varchar</i>	<i>50</i>	TB_BIL_WarningLetterDtl.CreatedBy		<i>No</i>	<i>Yes</i>
LastModifiedDate	<i>Datetime</i>	<i>N/A</i>	TB_BIL_WarningLetterDtl.LastModifiedDate		<i>Yes</i>	<i>No</i>
LastModifiedBy	<i>Varchar</i>	<i>50</i>	TB_BIL_WarningLetterDtl.LastModifiedBy		<i>Yes</i>	<i>No</i>

### 3.9 Screen Item List

#### PF.AE.1.2 Warning Letter

No.	Content	Description	Source	Remarks
1	Logo	DSF Logo	Embedded	
2	Company Address	DSF HO Address	REFF_OFFICE.OFFICE_ADDR	
3	No Warning Letter	Warning Letter Number	TB_BIL_WarningLetter.WarningLetterNumber	
4	Tanggal terbit	Warning Letter issue date	TB_BIL_WarningLetter.WarningLetterIssueDate	<u>Format display report:</u> MM/dd/yyyy
5	Customer Name	Name of customer	Customer.Name	
6	Customer Address	Address of customer	Customer.Address	
7	Perihal	Perihal: Peringatan Kelalaian Pembayaran Uang Sewa Operating Lease	Static value	
8	Dengan Hormat	Dengan Hormat,  Sehubungan dengan Perjanjian [customer name] dengan PT. Dipo Star Finance sebagai berikut:	Customer.Name	Other is static value
9	No	Serial number	Auto generated number	
10	Nomor Perjanjian Sewa Operating Lease	Agreement Number	OPLAgreement.AgreementNumber	
11	Kendaraan Sewa Operating Lease	Unit Name	Product.ProductName	

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12	Nilai Sewa Operating Lease per bulan (belum termasuk PPN)	Billing Amount	Tb_BIL_PayScheduleDetail.BillingAmount	
13	Pembayaran sewa	Maka kami beritahukan bahwa sampai hari ini Pembayaran Sewa Operating Lease perusahaan saudara, yaitu:	Static value	
14	No	Serial number	Auto generated number	
15	Nomor Perjanjian Operating Lease	Agreement Number	OPLAgreement.AgreementNumber	
16	Nomor Invoice	Invoice Number	TB_BIL_InvoiceReceipt.InvoiceNo	
17	Periode Pemakaian	Usage Unit Period	TB_BIL_PayScheduleDetail.PaymentSchedule	
18	Nilai Sewa	Billing Amount	TB_BIL_PayScheduleDetail.BillingAmount	
19	PPN	VAT	TB_BIL_PayScheduleDetail.VATAmt	
20	Nilai Sewa termasuk PPN	Billing Amount + VAT	TB_BIL_PayScheduleDetail.BillingAmount + TB_BIL_PayScheduleDetail.VATAmt	
21	Jatuh Tempo Pembayaran	Due Date	OPLAgreement.FDueDateUsage	
22	Keterangan Pembayaran	<p>belum kami terima. Perlu saudara/i ketahui bahwa jumlah tersebut di atas belum termasuk denda keterlambatan.</p> <p>Berdasarkan Perjanjian Operating Lease tersebut di atas yang telah ditandatangani bersama, jelas Saudara/i telah melalaikan kewajiban. Oleh karena itu kami, PT. DIPO STAR FINANCE sebagai Lessor memberi peringatan agar tunggakan Uang Sewa Lease tersebut di atas segera dilunasi paling lambat tanggal</p>	OPLAgreement.FDueDateUsage	Other is Static value Format <b>[due date]</b> : DD Month YYYY


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		<p><b>[Due Date].</b></p> <p>Bilamana dalam batas waktu tersebut Saudara/i belum melaksanakan pembayaran, maka kami akan melaksanakan hak-hak kami berdasarkan Perjanjian Operating Lease tersebut di atas yaitu melakukan penarikan unit unit tersebut.</p> <p>Sekian atas perhatiannya kami ucapkan terima kasih.</p> <p>Hormat kami,</p>		
23	PT. Dipo Star Finance	PT. DIPO STAR FINANCE	Static value	
24	Nama Direktur	Name of Director	TB_OPL_Employee.IdEmployee	
25	Direktur	Approval Role	Role.IdRole	
26	CC:	CC : Penasihat Hukum PT. DIPO STAR FINANCE Bapak DR. LUHUT PANGARIBUAN, S.H., LL.M	TB_BIL_WarningLetter.CCLaywer	Other is static value



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DIPO STAR FINANCE  
Solusi Kredit Otomotif

SENTRAL SENAYAN 2, 3RD FLOOR, JL. ASIA AFRIKA No. 8, SENAYAN, JAKARTA  
Tel: (021) 57954100, Fax: (021) 5795 4075

Jakarta, 03 Maret 2015

Kepada YTH,  
PT. Tajama Konstruksi  
Jl. Caringin Raya No. 99A RT 003 RW 003 Mustikasari, Mustikajaya  
Bekasi, Jawa Barat

PERHAL: Peringatan Kelala...  
Erang Uang Sewa Operating Lease

Dengan Hormat,

Sehubungan dengan Perjanjian Operating Lease antara PT.Tajama Konstruksi dengan PT.Dipo Star Finance  
sebagai berikut:

No	Nomor Perjanjian Sewa Operating Lease	Kendaraan Sewa Operating Lease	Nilai Sewa Operating Lease per bulan (belum termasuk PPN)
Example	Example	Example	Example

maka kami bertahukan bahwa sampai hari ini Pembayaran Sewa Operating Lease perusahaan saudara, yaitu :

No	Nomor Perjanjian Sewa Operating Lease	Nomor Invoice	Period Pemakaian	Nilai Sewa	PPN	Nilai Sewa Termasuk PPN	Jetuh Tempo Pembayaran
Example	Example	Example	Example	Example	Example	Example	Example
Example	Example	Example	Example	Example	Example	Example	Example
Example	Example	Example	Example	Example	Example	Example	Example

belum kami terima. Perlu saudara ketahui bahwa jumlah tersebut di atas belum termasuk denda keterlambatan.

Berdasarkan Perjanjian Operating Lease tersebut di atas yang telah ditandatangani bersama, jelas Saudara/i telah melakukan kewajiban. Oleh karena itu kami, PT. DIPO STAR FINANCE sebagai Lessor memberi peringatan agar tunggakan Uang Sewa Lease tersebut di atas segera dilunasi paling lambat tanggal 06 Maret 2015.

Bilamana dalam batas waktu tersebut Saudara/i belum melaksanakan pembayaran, maka kami akan melaksanakan hak- hak kami berdasarkan Perjanjian Operating Lease tersebut di atas yaitu melakukan penarikan unit unit tersebut.

Sekian atas perhatiannya kami ucapkan terima kasih.

Hormat kami,  
PT DIPO STAR FINANCE

Bin Nishimura  
Director

CC : Penasihat Hukum PT. DIPO STAR FINANCE Bapak DR. LUMUT PANGARIBUAN, S.H., LL.M

#### RPT.AE.1.4 Warning Letter History

No.	Content	Description	Source	Remarks
1	Warning Letter History Monthly Report	Default label	Static	
2	Period	Period monthly report	Based on selected Start Date and End Date that already select by User when print Report	Format display report: MM/dd/yyyy
3	Page	Number of Report Page	Automatically count by number of page	&[page] of &[total page]
4	Printed By	Printed By	Sys.CurrentUser	
5	Printed Date	Printed Date	Use date at server when button Print Report is clicked	Format display report: MM/dd/yyyy
6	DSF Office	Branch Short Name	TB_OPL_Branch.BranchShortName	

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7	Warning Letter Number	Warning Letter Number	TB_BIL_WarningLetter.WarningLetterNo	
8	Agreement Number	Agreement Number	OPLAgreement.AgreementNumber	TB_BIL_WarningLetter.Tb_BIL_PayScheduleDetailID = TB_BIL_PayScheduleDetail.Tb_BIL_PayScheduleDetailID AND TB_BIL_PayScheduleDetail.Tb_BIL_PayScheduleID = TB_BIL_PaySchedule.Tb_BIL_PayScheduleID AND TB_BIL_PayScheduleID.IdOPLAgreement = OPLAgreement.IdOPLAgreement
9	Overdue Bucket	Overdue Bucket	TB_BIL_WarningLetter.OverdueBucket	
10	Overdue Days	Overdue Days	TB_BIL_WarningLetter.OverdueDays	
11	Total Overdue	Total Overdue	TB_BIL_WarningLetter.TotalOverdue	
12	Created By	Created By	TB_BIL_WarningLetter.CreatedBy	
13	Warning Letter Issue Date	Warning Letter Issue Date	TB_BIL_WarningLetter.WarningLetterIssueDate	<u>Format display report:</u> MM/dd/yyyy
14	Warning Letter Status	Warning Letter Status	TB_BIL_WarningLetter.WarningLetterStatus	

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Warning Report History Report\_07112015\_1700.xlsx - Microsoft Excel

Home Insert Page Layout Formulas Data Review View Developer

Clipboard Font Alignment Number Styles

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Warning Letter History Monthly Report

Period 1/11/2015 - 30/11/2015

Page Printed By Timmy Printed Date 07/11/2015

DSF Office	Warning Letter Number	Agreement Number	Overdue Bucket	Overdue Days	Total Overdue	Created By	Warning Letter Issue Date	Warning Letter Status
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	1	5	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	1	7	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	1	3	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	2	32	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	1	15	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	2	34	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	2	45	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	2	31	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	3	67	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	1	12	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	1	14	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	1	3	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	1	2	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	1	7	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	3	69	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	3	76	10000000	Timmy	11/1/2015	Approved

Warning Letter History Monthly Report

Period 1/11/2015 - 30/11/2015

Page Printed By Timmy Printed Date 07/11/2015

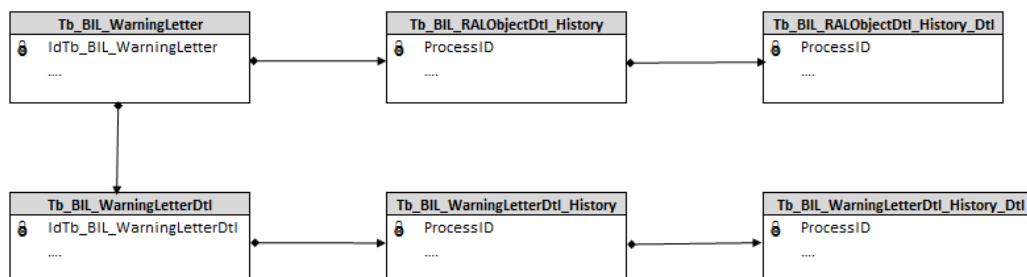
1 of 1

DSF Office	Warning Letter Number	Agreement Number	Overdue Bucket	Overdue Days	Total Overdue	Created By	Warning Letter Issue Date	Warning Letter Status
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	1	5	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	1	7	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	1	3	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	2	32	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	1	15	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	2	34	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	2	45	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	2	31	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	3	67	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	1	12	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	1	14	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	1	3	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	1	2	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	1	7	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	3	69	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	3	76	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	2	37	10000000	Timmy	11/1/2015	Approved
BDG	10000/SP/COL-OPL/11/2015	0000011/4/04/11/2015	2	58	10000000	Timmy	11/1/2015	Approved

### Note:

Content number 2, 3, 4, 5 and 6 will be page header format and will be printed in every page.

### 3.10 Entity Relationship Diagram



Project Code :	TM15404A
Project Name :	Operating Lease Support System Phase-2

## APPENDIX

Configuration Access for Manage Warning Letter:

User	Branch	Functions					
		Display List	Create	Edit	View	Print Form	Print Report
PIC Collection	One	V	V	V	V	V	V
	Area						
	All						
Head of Branch	One	V			V	V	V
	Area						
	All						
Head of Department	One						
	Area						
	All	V			V	V	V
Regional Manager	One						
	Area	V			V	V	V
	All						
Advisor	One						
	Area						
	All	V			V	V	V
Director	One						
	Area						
	All	V			V	V	V
President Director	One						
	Area						
	All	V			V	V	V
Shareholder's Meeting	One						
	Area						
	All	V			V	V	V

### Legend:

V = Have the access