

*Operating Lease Support System*  
*Marketing Module*

PETUNJUK PEMAKAIAN



***Daftar Revisi***

| Tanggal     | Versi | Penjelasan                                   |
|-------------|-------|--|
| 09 Mar 2015 | 0.0   | Initial Creation                             |
| 08 Apr 2015 | 1.0   | Update manual. Menambahkan poin-poin penting |
|             |       |  |
|             |       |  |

## Table of Contents

|   |    |
|---|----|
| Daftar Revisi .....                       | 1  |
| Table of Contents .....                   | 2  |
| Bab 1. Marketing .....                    | 3  |
| 1.1. Calculation of Refinance .....       | 3  |
| 1.1.1. Pendahuluan .....                  | 3  |
| 1.1.2. Diagram Aktifitas .....            | 3  |
| 1.1.3. Petunjuk Pengoperasian .....       | 5  |
| 1.2. Refinance Quotation .....            | 15 |
| 1.2.1. Pendahuluan .....                  | 15 |
| 1.2.2. Diagram Aktifitas .....            | 16 |
| 1.2.3. Petunjuk Pengoperasian .....       | 18 |
| 1.3. Calculation of Operating Lease ..... | 28 |
| 1.3.1. Pendahuluan .....                  | 28 |
| 1.3.2. Diagram Aktifitas .....            | 29 |
| 1.3.3. Petunjuk Pengoperasian .....       | 32 |
| 1.4. Operating Lease Quotation .....      | 51 |
| 1.4.1. Pendahuluan .....                  | 51 |
| 1.4.2. Diagram Aktifitas .....            | 52 |
| 1.4.3. Petunjuk Pengoperasian .....       | 54 |
| 1.5. Agreement Information Inquiry .....  | 64 |
| 1.5.1. Pendahuluan .....                  | 64 |
| 1.5.2. Diagram Aktifitas .....            | 65 |
| 1.5.3. Petunjuk Pengoperasian .....       | 67 |

## Bab 1. Marketing

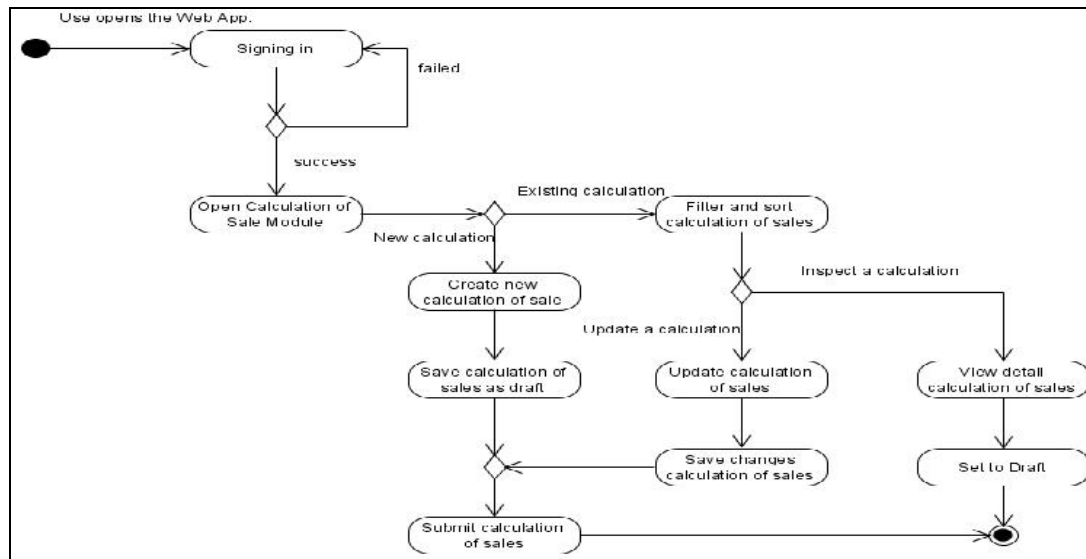
### 1.1. Calculation of Refinance

#### 1.1.1. Pendahuluan

Fungsi utama dari *Calculation of Refinance* ini adalah untuk menghitung *refinance* dalam proses OPLease.

#### 1.1.2. Diagram Aktivitas

Diagram berikut menjelaskan alur operasi yang dilakukan pada modul *Calculation of Refinance*.



Gambar 1. Diagram aktifitas dari *Calculation of Refinance*

| No. | Operasi                                     | Aktor                                      | Skenario  |
|-----|---|--|---|
| 1   | <i>Signing in</i>                           | <i>Marketing user, Marketing superuser</i> | <ul style="list-style-type: none"> <li>Aktor melengkapi <i>form login</i> dengan mengisi <i>Username</i> dan <i>Password</i>.</li> <li>Aktor menekan tombol [sign in]. Sistem akan melakukan verifikasi akun; jika verifikasi berhasil maka sistem akan mengarahkan aktor ke halaman utama. Jika verifikasi gagal maka sistem akan mengarahkan aktor ke halaman <i>login</i>.</li> </ul>  |
| 2.  | <i>Open calculation of Refinance module</i> | <i>Marketing user, Marketing superuser</i> | <ul style="list-style-type: none"> <li>Setelah <i>login</i>, aktor dapat membuka halaman <i>Calculation of Refinance</i> melalui menu <i>Marketing</i>.</li> <li>Setelah halaman <i>Calculation of Refinance</i> sudah terbuka, daftar data <i>Calculation of Refinance</i> akan ditampilkan.</li> </ul>  |
| 3.  | <i>Create new calculation</i>               | <i>Marketing user, Marketing superuser</i> | <ul style="list-style-type: none"> <li>Jika halaman <i>Calculation of Refinance</i> terbuka, aktor dapat menekan tombol [create] untuk membuat data baru. Halaman <i>Create Calculation</i> akan terbuka.</li> <li>Selanjutnya, aktor dapat melengkapi isian yang diperlukan.</li> <li>Isian dengan tombol [...] akan menampilkan jendela pop-up jika ditekan.</li> <li><i>Net Sales</i> dan <i>Profit Amount</i> akan dihitung otomatis setelah isian dilengkapi.</li> </ul> |

|    |  |   |  |
|----|--|---|--|
|    |  |   | <ul style="list-style-type: none"> <li>Isian wajib atau bertanda bintang (*) harus diisi.</li> </ul>   |
| 4. | <i>Save calculation as draft</i>           | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Setelah data dilengkapi, aktor dapat menekan tombol [save as draft] jika ingin menyimpan data sebagai <b><i>draft</i></b>.</li> <li>Kemudian sistem akan melakukan validasi data, meliputi: tipe data dan isian wajib. Jika validasi berhasil, data akan disimpan.</li> <li>Setelah selesai, aktor dapat menekan tombol [Back] untuk kembali ke daftar <i>Refinance Calculation</i>.</li> </ul>   |
| 5  | <i>Submit calculation record</i>           | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Ketika data tersimpan dan sudah dikonfirmasi, aktor dapat melakukan submit dengan menekan tombol [Submit].</li> <li>Setelah itu sistem akan mengubah status data menjadi <b><i>submitted (or not draft)</i></b>.</li> <li>Setelah selesai, aktor dapat menekan tombol [Back] untuk kembali ke daftar <i>Refinance calculation</i>.</li> </ul>   |
| 6. | <i>Update calculation records</i>          | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Pada halaman <i>Calculation of Refinance</i>, aktor dapat menekan tombol [Edit] untuk mengubah data.</li> <li>Jika data kalkulasi masih ber-status <i>draft</i>, <i>marketing user</i> dapat menekan tombol [edit] pada halaman <i>Calculation of Refinance</i>.</li> <li>Jika data kalkulasi sudah di-submit dan ber-status <b><i>valid</i></b>, <i>marketing user</i> tidak dapat menekan tombol [edit].</li> <li>Jika halaman <i>Edit Calculation</i> terbuka, aktor dapat mengubah data.</li> <li>Isian wajib atau bertanda bintang (*) harus diisi.</li> </ul> |
| 7. | <i>Filter and sort calculation records</i> | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Aktor dapat melakukan <i>filter</i> dan <i>sorting</i> daftar kalkulasi berdasarkan kolom yang ditampilkan.</li> <li>Fungsi <i>filter</i> dapat dilakukan dengan memasukkan kata kunci ke dalam isian <i>Search</i>. Kemudian menekan tombol [enter] pada <i>keyboard</i>. Jika data ditemukan, hasil <i>filter</i> akan ditampilkan. Jika data tidak ditemukan maka daftar kalkulasi akan kosong.</li> <li>Fungsi <i>sorting</i> dilakukan dengan menekan <i>header</i> setiap kolom. Data akan ditampilkan <i>ascending</i> atau <i>descending</i>.</li> </ul>    |
| 8. | <i>View detail calculation record</i>      | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Pada halaman <i>Calculation of Refinance</i>, aktor dapat membuka detail kalkulasi untuk memeriksa apakah data sudah sesuai.</li> <li>Pada halaman <i>Calculation of Refinance</i>, aktor dapat menekan tombol [view detail], kemudian sistem akan menampilkan detail kalkulasi.</li> <li>Pada halaman view detail, aktor tidak dapat mengubah data</li> <li>Jika selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Calculation of Refinance</i>.</li> </ul>   |

|   |                                    |                             |  |
|---|------------------------------------|-----------------------------|--|
| 9 | <i>Set to draft of calculation</i> | <i>Marketing super user</i> | <ul style="list-style-type: none"> <li>Untuk melakukan proses ini, aktor seharusnya menekan tombol [view detail] pada halaman <i>Calculation of Refinance</i>. Ketika halaman detail kalkulasi terbuka, aktor dapat mengubah status kalkulasi dengan menekan tombol [set to draft]. Jika kalkulasi membutuhkan revisi dan status masih belum <i>valid</i>, aktor dapat mengubah status dari <b>submitted</b> menjadi <b>draft</b>.</li> <li>Setelah itu, sistem akan menyimpan perubahan, aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Calculation of Refinance</i>.</li> </ul> |
|---|------------------------------------|-----------------------------|--|

### 1.1.3. Petunjuk Pengoperasian

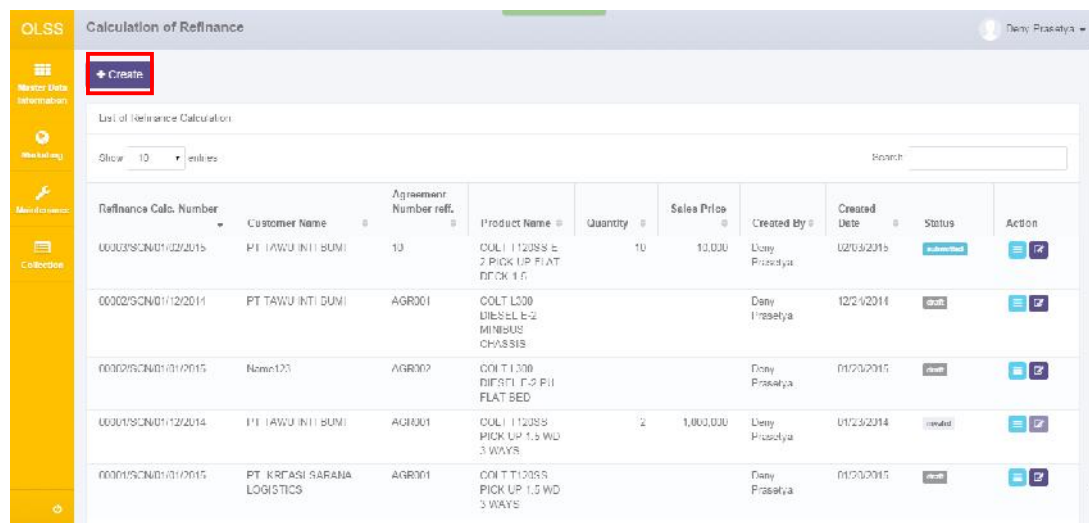
Fungsi dari *Calculation of Refinance* ini dapat dipanggil dari **Marketing>Calculation of Refinance** setelah pengguna *login* terlebih dahulu. Berikut fungsi yang terdapat pada *Calculation of Refinance*:

- *Create new calculation*  
Membuat kalkulasi baru dengan melengkapi isian form. Pada fitur ini diperbolehkan menyimpan kalkulasi sebagai draft atau submit data untuk proses selanjutnya
- *Update calculation*  
Mengubah kalkulasi dengan mengganti beberapa isian pada form edit
- *Submit calculation*  
Setelah kalkulasi dikonfirmasi, kalkulasi dapat di-submit untuk proses selanjutnya
- *Filter and sort calculation*  
Pada fitur ini, data kalkulasi dapat di-filter dan di-sorting
- *View detail calculation*  
Untuk memeriksa detail dari kalkulasi, fitur ini mampu menampilkan data kalkulasi
- *Changes status of calculation*  
Untuk mengubah status data kalkulasi

#### Create New Calculation:

Untuk menambahkan data kalkulasi, pengguna dapat mengikuti langkah-langkah berikut:

1. Pada halaman *Calculation of Refinance*, tekan tombol [create].



Gambar 2. Halaman daftar *Calculation of Refinance*

2. Setelah halaman "*Create Refinance Calculation*" terbuka, lengkapi isian data sebagai berikut

- *Customer Name/ Buyer* dapat diisi dengan menekan tombol [...], kemudian pilih konsumen yang diinginkan
  - *Agreement Basic Information* diisi secara manual
  - *Product Basic Information* dapat diisi dengan menekan tombol [...], kemudian pilih produk yang diinginkan
  - *Calculation* diisi secara manual, dan the total amount akan dikalkulasi secara otomatis oleh sistem
3. Isian wajib atau bertanda bintang (\*) harus diisi.
- *Customer Name/Buyer*
  - *Agreement Number Reff*
  - *Customer Name Reff*
  - *Monthly Mileage*
  - *Expected Mileage*
  - *Residual value*
  - *Product Registration Code*
  - *Location*
  - *Engine Number*

The image displays two screenshots of the 'Create Refinance Calculation' form in the OLSS system. The top screenshot shows the 'Agreement Basic Information' section, and the bottom screenshot shows the 'Product Basic Information' section. Red boxes highlight the required fields for each section.

**Agreement Basic Information:**

- Reference Calc. Number
- Customer Name / Buyer
- Agreement Number Reff
- Customer Name Reff
- Monthly Mileage
- Expected Mileage
- Residual Value

**Product Basic Information:**

- Product Registration Code
- Product Type
- Product Category
- Product Brand Name
- Product Model Name
- Product Model Type
- Transmission
- Maximum Loading Capacity
- Registration Date (mm/dd/yyyy)
- Registration Data (mm/dd/yyyy)
- Engine Number
- Police Number
- Location

Gambar 3. Isian wajib pada halaman *Create Refinance Calculation*

4. Tekan tombol [Save as Draft] untuk menyimpan data sebagai *draft*.

Gambar 4. Tombol *Save as Draft* pada halaman *Create Refinance Calculation***Update calculation:**

Untuk mengubah data kalkulasi, pengguna dapat melakukan langkah-langkah sebagai berikut:

1. Pilih data yang akan diubah, dengan menekan tombol [edit] pada halaman *Calculation of Refinance*.

| Refinance Calc. Number | Customer Name               | Agreement Number ref. | Product Name                          | Quantity | Sales Price | Created by     | Created Date | Status    | Action          |
|------------------------|-----------------------------|-----------------------|---------------------------------------|----------|-------------|----------------|--------------|-----------|-----------------|
| 000015CND0102/2015     | PT. TAWU INTI BUMI          | 10                    | CULT T120SS b-2 PICK UP FLAT DICK 1.5 | 10       | 10.000      | Denny Prasetya | 02/02/2015   | submitted | [edit] [delete] |
| 000021SCND0112/2014    | PT. TAWU INTI DUMI          | AGR001                | COLT L200 DIESEL b-2 MINIBUS CHASSIS  |          |             | Denny Prasetya | 12/24/2014   | draft     | [edit] [delete] |
| 000019SCND0101/2015    | Nemo123                     | AGR002                | COLT L200 DIESEL (P-2 PII) FLAT BED   |          |             | Denny Prasetya | 01/20/2015   | draft     | [edit] [delete] |
| 000017SCND0112/2014    | PT. TAWU INTI BUMI          | AGR001                | CULT T120SS PICK UP 1.5 WD 3 WAYS     | 2        | 1.000.000   | Denny Prasetya | 01/23/2014   | submitted | [edit] [delete] |
| 000015CND0101/2015     | PT. KRFAJI SARANA LOGISTICS | AGR001                | COLT T120SS PICK UP 1.5 WD 3 WAYS     |          |             | Denny Prasetya | 01/20/2015   | draft     | [edit] [delete] |

Gambar 5. Halaman daftar *Calculation of Refinance*

2. Ubah isian data yang diinginkan. Perhatikan isian data sebagai berikut
  - *Customer Name/ Buyer* dapat diisi dengan menekan tombol [...], kemudian pilih konsumen yang diinginkan
  - *Agreement Basic Information* diisi secara manual
  - *Product Basic Information* dapat diisi dengan menekan tombol [...], kemudian pilih produk yang diinginkan
  - *Calculation* diisi secara manual, dan the total amount akan dikalkulasi secara otomatis oleh sistem
3. Isian wajib atau bertanda bintang (\*) harus diisi. Meskipun isian wajib bisa diubah, akan tetapi isian wajib tetap harus diisi.
  - *Customer Name/Buyer*
  - *Agreement Number Ref*



- Customer Name Ref
- Monthly Mileage
- Expected Mileage
- Residual value
- Product Registration Code
- Location
- Engine Number

The image displays two screenshots of the OLSS (Operating Lease Support System) interface, specifically the 'Create Refinance Calculation' page. The top screenshot shows the 'Refinance Calculation' section, which includes fields for 'Refinance Calc. Number', 'Customer Name / Buyer', 'Agreement Number Ref', 'Customer Name Ref', 'Monthly Mileage', 'Expected Mileage', 'Residual Value', 'Expiry Date (months/yyyy)', and 'Product Requirement After Lease'. The bottom screenshot shows the 'Product Basic Information' section, which includes fields for 'Product Registration Code', 'Product Type', 'Product Category', 'Product Brand Name', 'Product Model Name', 'Product Model Type', 'Product Model Year', 'Displacement (CC)', 'Maximum Loading Capacity', 'Holding Capacity', 'Number Plate Color', 'Location', 'Engine Number', 'Police Number', and 'Special Options'. Red boxes highlight the fields mentioned in the list above.

Gambar 6. Isian wajib pada halaman *Create Refinance Calculation*

4. Tekan tombol [Save Changes] untuk menyimpan data.

**OLSS** Edit Refinance Calculation

Online Number: H3601 Police Number: Police Number: Special Options: Special Options:

Calculation:

|               |    |   |
|---------------|----|---|
| Sales Price   | Rp | 0 |
| Unit Quantity |    | 0 |
| Commission    | Rp | 0 |
|               | Rp | 0 |
|               | Rp | 0 |
|               | Rp | 0 |
| Net Sales     | Rp | 0 |

Profit:

Profit Amount: Rp 0

**Save Changes** **Submit**

Gambar 7. Tombol *Save Changes* pada halaman *Edit Refinance Calculation***Submit Calculation:**

Untuk melakukan submit data kalkulasi, pengguna harus menjalankan beberapa langkah berikut:

1. Pilih data yang akan di-submit, dengan menekan tombol [edit] atau [view] pada halaman *Calculation of Refinance*.

**OLSS** Calculation of Refinance

+ Create

List of Refinance Calculation

Show 10 entries Search

| Refinance Calc. Number | Customer Name             | Agreement Number | Product Name                         | Quantity | Sales Price | Created by     | Created Date | Status    | Action |
|------------------------|---------------------------|------------------|--------------------------------------|----------|-------------|----------------|--------------|-----------|--------|
| 00039CND01/02/2015     | PT TAWU INTI BUN          | 10               | COLT 1120SS 2 PICK UP FLAT BOX 1.6   | 10       | 10,000      | Denny Prasetya | 02/03/2015   | submitted |        |
| 000029CND01/12/2014    | PT TAWU INTI DUN          | AGR001           | COLT L200 DIESEL 6-2 MINIBUS CHASSIS |          |             | Denny Prasetya | 12/24/2014   | draft     |        |
| 000029CND01/01/2015    | None123                   | AGR002           | COLT 1300 DIESEL F-2 P11 FLAT BED    |          |             | Denny Prasetya | 01/20/2015   | draft     |        |
| 000019CND01/12/2014    | PT TAWU INTI BUN          | AGR001           | COLT 1120SS PICK UP 1.5 WD 3 WAYS    | 2        | 1,000,000   | Denny Prasetya | 01/23/2014   | created   |        |
| 000019CND01/01/2015    | PT KRASI SARANA LOGISTICS | AGR001           | COLT 1120SS PICK UP 1.5 WD 3 WAYS    |          |             | Denny Prasetya | 01/20/2015   | draft     |        |

Gambar 8. Tombol *Edit* dan *View* pada halaman daftar *Refinance Calculation*

2. Periksa isian data, dan lakukan perubahan pada halaman *Edit Refinance Calculation* jika diperlukan.
3. Isian wajib atau bertanda bintang (\*) harus diisi. Meskipun isian wajib bisa diubah, akan tetapi isian wajib tetap harus diisi.
  - Customer Name/Buyer
  - Agreement Number Ref
  - Customer Name Ref
  - Monthly Mileage
  - Expected Mileage
  - Residual value
  - Product Registration Code
  - Location
  - Engine Number

**OLSS Create Refinance Calculation**

Refinance Calc. Worksheet

Refinance Calc. Worksheet

Customer Name / Buyer

Customer Name / Buyer

Agreement Number

Customer Name

Monthly Mileage

Expected Mileage

Residual Value

Purchase Requirement After Lease

Product Basic Information

Product Registration Code

Product Type

Product Category

Product Brand Code

Product Brand Name

Product Model Code

Product Model Name

Product Model Type

Transmission

Maximum Loading Capacity

Loading Capacity

Engine Number

Police Number

Special Options

Location

Gambar 9. Isian wajib pada halaman *Create Refinance Calculation*

4. Tekan tombol [Submit] untuk melakukan *submit* data.

**OLSS Edit Refinance Calculation**

Engine Number

Police Number

Special Options

Calculation

Sales Price

Unit Quantity

Commission

Net Sales

Profit

Profit Amount

Save Changes

Submit

Gambar 10. Tombol *Submit* pada halaman *Edit Refinance Calculation*

**OLSS** Detail Refinance Calculation

Engine Number: E-NC001 Police Number: - Special Options: -

Calculations:

|               |    |   |
|---------------|----|---|
| Sales Price   | Rp | 0 |
| Unit Quantity |    | 0 |
| Commission    | Rp | 0 |
| -             | Rp | 0 |
| -             | Rp | 0 |
| -             | Rp | 0 |
| Net Sales     | Rp | 0 |

Profit:

Profit Amount: Rp 0

**Submit**

Gambar 11. Tombol *Submit* pada halaman *Detail Refinance Calculation***Filter Calculation:**

Untuk melakukan *filter* data, pengguna harus menjalankan beberapa langkah berikut:

1. Pada halaman *Calculation of Refinance*, masukan kata kunci pada isian [Search] untuk melakukan *filter* data kalkulasi. Penggunaan karakter/huruf besar dan kecil tidak berpengaruh terhadap proses *filter*.
2. Sistem akan melakukan filter berdasarkan kata kunci, dan ditampilkan pada halaman *Calculation of Refinance*.

**OLSS** Calculation of Refinance

Search: Bahan OK

| Refinance Calc. Number | Customer Name               | Agreement Number ref. | Product Name                          | Quantity | Sales Price | Created by    | Created Date | Status    | Action          |
|------------------------|-----------------------------|-----------------------|---------------------------------------|----------|-------------|---------------|--------------|-----------|-----------------|
| 00001/SCND01/02/2015   | PT. TAWU INTI DUMI          | 10                    | COLT T120SS E-2 PICK UP PLAT DICK 1.5 | 10       | 10.000      | Dany Prasetya | 02/03/2015   | submitted | [Edit] [Delete] |
| 00001/SCND01/12/2014   | PT. TAWU INTI DUMI          | AGR001                | COLT T120SS PICK UP 1.5 WD 3 WAYS     | 2        | 1.000.000   | Dany Prasetya | 01/23/2014   | invalid   | [Edit] [Delete] |
| 00001/SCND01/01/2015   | PT. KREASI SARANA LOGISTICS | AGR001                | COLT T120SS PICK UP 1.5 WD 3 WAYS     |          |             | Dany Prasetya | 01/20/2015   | cancel    | [Edit] [Delete] |

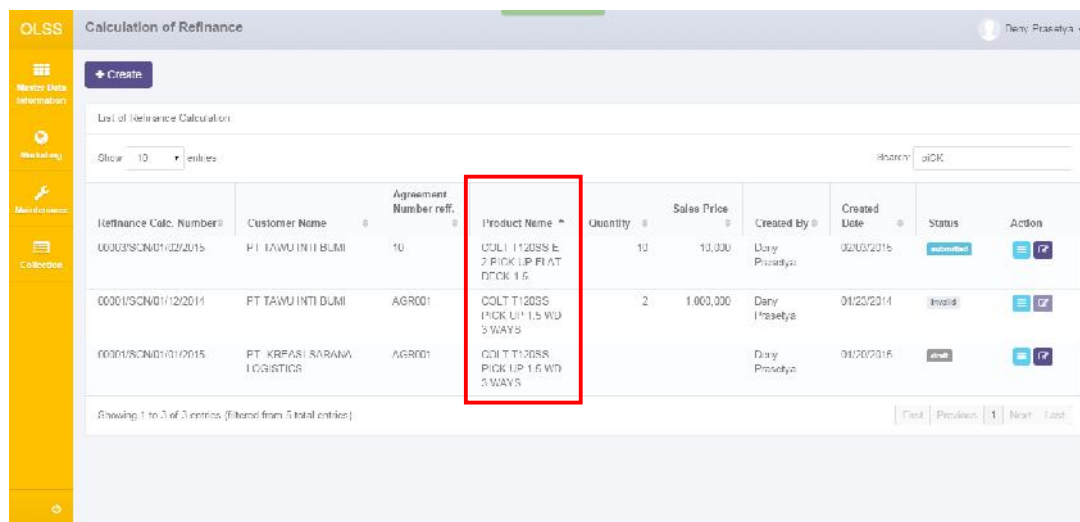
Showing 1 to 3 of 3 entries (Filtered from 5 total entries)

First Previous 1 Next Last

Gambar 12. Hasil *filter* Calculation**Sort Calculation:**

Untuk melakukan *sorting* data, pengguna harus menjalankan beberapa langkah berikut:

1. Pada halaman *Calculation of Refinance*, tekan tanda panah pada *header* setiap kolom.
2. Untuk menampilkan data dengan urutan *ascending*, klik panah yang mengarah ke atas.



OLSS Calculation of Refinance

List of Refinance Calculation:

Show 10 entries

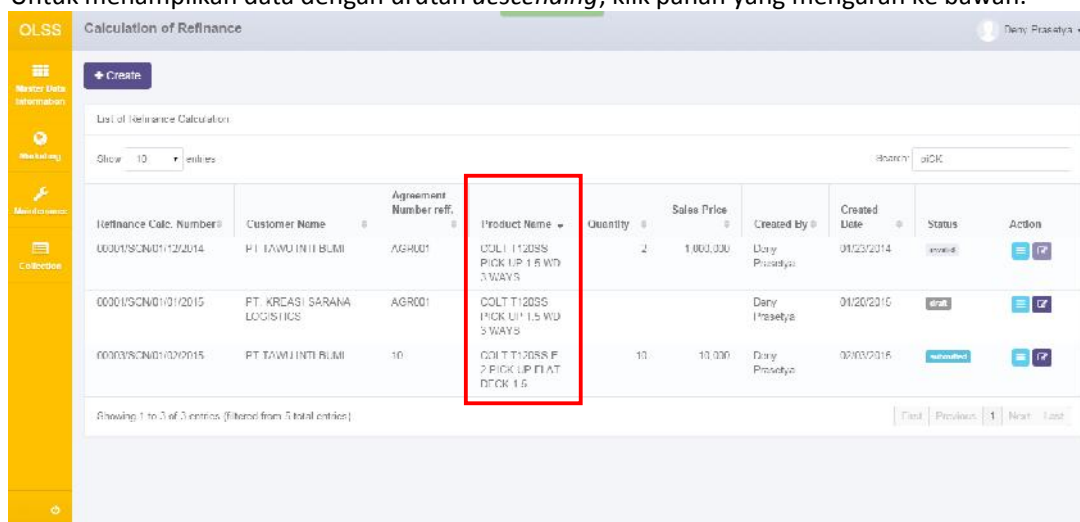
| Refinance Calc. Number | Customer Name              | Agreement Number ref. | Product Name                          | Quantity | Sale Price | Created by    | Created Date | Status    | Action        |
|------------------------|----------------------------|-----------------------|---------------------------------------|----------|------------|---------------|--------------|-----------|---------------|
| 00001/SCND/11/22/2015  | PT TAWU INTI BUMI          | 10                    | COLT T120SS F 2 PICK UP FLAT DICK 1.5 | 10       | 10.000     | Dany Prasetya | 02/03/2015   | submitted | [view] [edit] |
| 00001/SCND/11/22/2014  | PT TAWU INTI BUMI          | AGR001                | COLT T120SS PICK UP 1.5 WD 3 WAYS     | 2        | 1.000.000  | Dany Prasetya | 01/23/2014   | invalid   | [view] [edit] |
| 00001/SCND/11/21/2015  | PT KRFAJI SARANA LOGISTICS | AGR001                | COLT T120SS PICK UP 1.5 WD 3 WAYS     |          |            | Dany Prasetya | 01/20/2015   | draft     | [view] [edit] |

Showing 1 to 3 of 3 entries (Filtered from 5 total entries)

First Previous 1 Next Last

Gambar 13. Hasil *sorting ascending*

3. Untuk menampilkan data dengan urutan *descending*; klik panah yang mengarah ke bawah.



OLSS Calculation of Refinance

List of Refinance Calculation:

Show 10 entries

| Refinance Calc. Number | Customer Name              | Agreement Number ref. | Product Name                          | Quantity | Sale Price | Created by    | Created Date | Status    | Action        |
|------------------------|----------------------------|-----------------------|---------------------------------------|----------|------------|---------------|--------------|-----------|---------------|
| 00001/SCND/11/22/2014  | PT TAWU INTI BUMI          | AGR001                | COLT T120SS PICK UP 1.5 WD 3 WAYS     | 2        | 1.000.000  | Dany Prasetya | 01/23/2014   | invalid   | [view] [edit] |
| 00001/SCND/11/21/2015  | PT KRFAJI SARANA LOGISTICS | AGR001                | COLT T120SS PICK UP 1.5 WD 3 WAYS     |          |            | Dany Prasetya | 01/20/2015   | draft     | [view] [edit] |
| 00001/SCND/11/22/2015  | PT TAWU INTI BUMI          | 10                    | COLT T120SS F 2 PICK UP FLAT DICK 1.5 | 10       | 10.000     | Dany Prasetya | 02/03/2015   | submitted | [view] [edit] |

Showing 1 to 3 of 3 entries (Filtered from 5 total entries)

First Previous 1 Next Last

Gambar 14. Hasil *sorting descending*

### View Detail Calculation:

Untuk menampilkan detail data kalkulasi, pengguna harus menjalankan beberapa langkah berikut:











1. Pilih data yang akan ditampilkan, dengan menekan tombol [view] pada halaman *Calculation of Refinance*.

OLSS Calculation of Refinance

+ Create

List of Refinance Calculation:

Show 10 entries Search

| Refinance Calc. Number | Customer Name                | Agreement Number ref. | Product Name                          | Quantity | Sales Price | Created by     | Created Date | Status    | Action  |
|------------------------|------------------------------|-----------------------|---------------------------------------|----------|-------------|----------------|--------------|-----------|---|
| 000019SCN01/12/2014    | PT. TAWU INTI BUNJ           | AGR001                | COLT T120SS PICK UP 1.5 WD 3 WAYS     | 2        | 1,000,000   | Denny Prasetya | 01/23/2014   | created   |   |
| 000019SCN01/01/2015    | PT. KRACASI SARANA LOGISTICS | AGR001                | COLT T120SS PICK UP 1.5 WD 3 WAYS     |          |             | Denny Prasetya | 01/23/2015   | draft     |   |
| 000019SCN01/02/2015    | PT. TAWU INTI BUNJ           | 10                    | COLT T120SS F 2 PICK UP FLAT BACK 1.5 | 10       | 10,000      | Denny Prasetya | 02/03/2015   | submitted |   |
| 000019SCN01/01/2015    | None (23)                    | AGR002                | COLT L300 DIESEL 6-5 LPU FLAT BED     |          |             | Denny Prasetya | 01/23/2015   | draft     |   |
| 000019SCN01/12/2014    | PT. TAWU INTI BUNJ           | AGR001                | COLT L300 DIESEL F-2 MINIDUG CHASSIS  |          |             | Denny Prasetya | 12/24/2014   | draft     |   |

Gambar 15. Tombol View pada halaman daftar *Calculation of Refinance*

2. Data kalkulasi tampil pada layar. Fungsi ini untuk memeriksa apakah data kalkulasi sudah sesuai.

**OLSS** Detail Refinance Calculation Deny Prasetya

[Back](#) [Submitted](#)

Created by: Deny Prasetya    Created Date: 02/03/2015    Last Modified by: Deny Prasetya    Last Modified Date: 02/03/2015

|   |  |   |                       |
|---|--|---|-----------------------|
| Reference Calc. Number<br>000038/CND01/02/0015          |  | Customer Name / Buyer<br>PT TAWU INTI BUMI        |                       |
| Agreement Basic Information                             |  |   |                       |
| Agreement Number Refi.<br>10                            | Customer Name Refi.<br>PT TAWU INTI BUMI | Expected Mthgs<br>10                              | Expected Value<br>100 |
| Main lease Type<br>Full Maintenance                     | Monthly Mthgs<br>-                       | Purchase Requirement After Lease<br>Yes           | HP<br>100             |
| Registration Date (mm/dd/yyyy)<br>-                     | Product Basic Information                |   |                       |
| Product Registration Code<br>VEH24-10V-0011E21UD/201301 | Product Type<br>Vehicle                  | Product Category<br>LIGHT COMMERCIAL VEHICLE - TR |                       |

|   |                                  |   |
|---|----------------------------------|---|
| Product Registration Code<br>V7103-TRV-0011E21UD/201301     | Product Type<br>Vehicle          | Product Category<br>LIGHT COMMERCIAL VEHICLE - TR |
| Product Brand Code<br>V 001                                 | Product Brand Name<br>MITSUBISHI | Product Model Code                                |
| Product Model Name<br>COLT 1.200S E-S PICK UP FLAT DECK 1.5 | Product Model Type<br>112        | Product Model Year (yyyymm)<br>201301             |
| Transmission<br>MT & SHIFED                                 | Fuel Type<br>GASOLINE            | Displacement (CC)<br>1,498                        |
| Maximum Loading Capacity<br>-                               | Rating Capacity<br>2             | Number Plate Color<br>10                          |
| Registration Date (mm/dd/yyyy)<br>-                         | Usage<br>11                      | Location<br>Jakarta                               |
| Engine Number<br>1021                                       | Police Number                    | Special Options                                   |

|               |    |        |
|---------------|----|--------|
| Calculation   |    |        |
| Sales Price   | Hp | 10 000 |
| Unit Quantity |    | 10     |
| Commission    | Rp | 100    |
| Cost          | Hp | 0      |
|               | Rp | 0      |
| Net Sales     | Rp | 99 900 |
| Profit        |    |        |
| Profit Amount | Hp | 38,900 |

[Go to Detail](#)

Gambar 16. Tampilan halaman *Detail Refinance Calculation*

### Changes Status of Calculation:

Untuk mengubah status data kalkulasi, pengguna harus menjalankan beberapa langkah berikut:

1. Pilih data yang akan diubah status-nya, tekan tombol [View] pada halaman *Calculation of Refinance*.

| Refinance Calc. Number | Customer Name               | Agreement Number refi. | Product Name                          | Quantity | Sales Price | Created by     | Created Date | Status    | Action |
|------------------------|-----------------------------|------------------------|---------------------------------------|----------|-------------|----------------|--------------|-----------|--------|
| 000015CND0112/2014     | PT. TAWU INTI BUNJ          | AGR001                 | COLT 1120SS PICK UP 1.5 WD 3 WAYS     | 2        | 1,000,000   | Denny Prasetya | 01/25/2014   | invalid   | View   |
| 000015CND0112/2015     | PT. KRDAJI SARANA LOGISTICS | AGR001                 | COLT 1120SS PICK UP 1.5 WD 3 WAYS     |          |             | Denny Prasetya | 01/23/2015   | draft     | View   |
| 000015CND0112/2015     | PT. TAWU INTI BUNJ          | 10                     | COLT 1120SS F 2 PICK UP FLAT DECK 1.5 | 10       | 10,000      | Denny Prasetya | 02/03/2015   | submitted | View   |
| 000025CND0112/2015     | Name 123                    | AGR002                 | COLT 1300 DIESEL 6-2 PU FLAT BED      |          |             | Denny Prasetya | 01/23/2015   | draft     | View   |
| 000025CND0112/2014     | PT. TAWU INTI BUNJ          | AGR001                 | COLT 1300 DIESEL F-2 MINIDUS CHASSIS  |          |             | Denny Prasetya | 12/24/2014   | draft     | View   |

2. Data konsumen tampil pada layar. Pada halaman detail bagian paling bawah terdapat tombol untuk mengubah status data konsumen. Tombol yang tampil disesuaikan dengan status saat ini.

| Status saat ini  | Tombol yang tampil |
|------------------|--------------------|
| <i>Draft</i>     | Submit             |
| <i>Submitted</i> | Set to Draft       |
| <i>Invalid</i>   | -                  |

## 1.2. Refinance Quotation

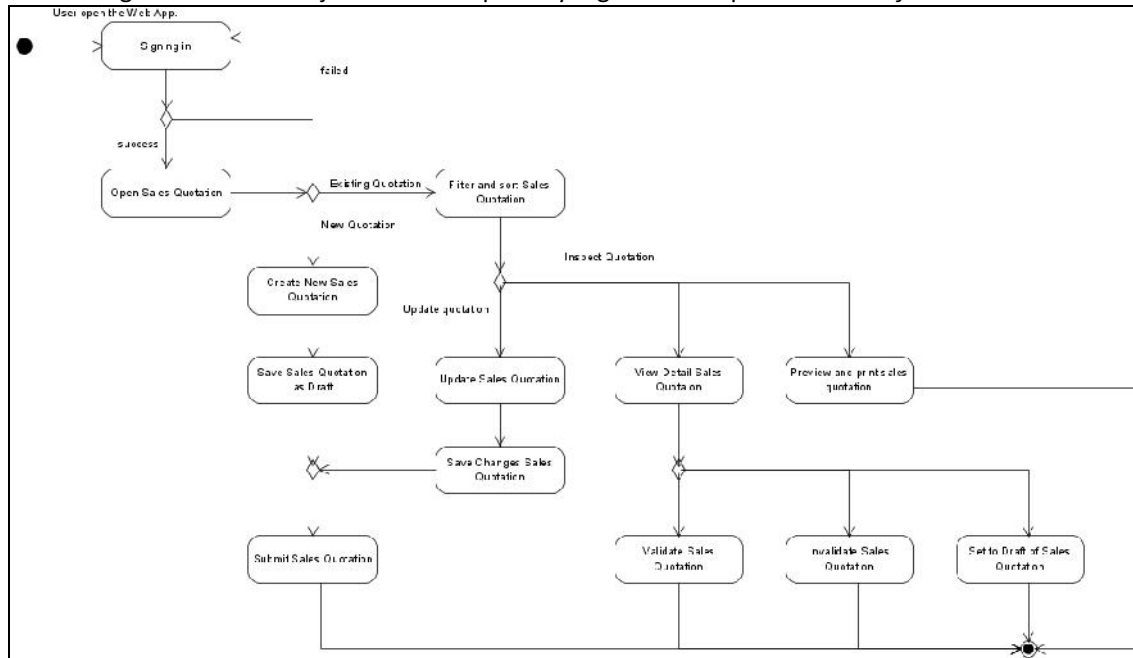
### 1.2.1. Pendahuluan

Fungsi utama dari *Refinance Quotation* adalah untuk membuat *quotation* dari kalkulasi *refinance* yang sudah dibuat.



### 1.2.2. Diagram Aktivitas

Diagram berikut menjelaskan alur operasi yang dilakukan pada modul *Refinance Quotation*.



Gambar 17. Diagram aktivitas dari *Refinance Quotation*

| No. | Operasi                                  | Aktor                                       | Skenario   |
|-----|--|---|--|
| 1   | <i>Signing in</i>                        | <i>Marketing user, Marketing superuser</i>  | <ul style="list-style-type: none"> <li>Aktor melengkapi <i>form login</i> dengan mengisi <i>Username</i> dan <i>Password</i>.</li> <li>Aktor menekan tombol [sign in]. Sistem akan melakukan verifikasi akun; jika verifikasi berhasil maka sistem akan mengarahkan aktor ke halaman utama. Jika verifikasi gagal maka sistem akan mengarahkan aktor ke halaman <i>login</i>.</li> </ul>   |
| 2.  | <i>Open Refinance quotation module</i>   | <i>Marketing user, Marketing superuser</i>  | <ul style="list-style-type: none"> <li>Setelah <i>login</i>, aktor dapat membuka halaman <i>Refinance Quotation</i> melalui menu <i>Marketing</i>.</li> <li>Setelah halaman <i>Refinance Quotation</i> sudah terbuka, daftar data <i>Refinance Quotation</i> akan ditampilkan.</li> </ul>  |
| 3.  | <i>Create new Refinance quotation</i>    | <i>Marketing user, Marketing superuser</i>  | <ul style="list-style-type: none"> <li>Jika halaman <i>Refinance Quotation</i> terbuka, aktor dapat menekan tombol [create] untuk membuat <i>quotation</i> baru. Pada halaman ini aktor dapat memilih data kalkulasi yang akan digunakan untuk <i>quotation</i>.</li> <li>Untuk memilih data kalkulasi, tekan tombol [...] pada isian <i>Refinance Calculation Number</i>. Setelah itu, aktor dapat melengkapi isian.</li> <li>Isian wajib atau bertanda bintang (*) harus diisi.</li> </ul> |
| 4.  | <i>Save Refinance quotation as draft</i> | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Setelah isian dilengkapi, aktor dapat menekan tombol [save as draft], jika ingin menyimpan data sebagai <b><i>draft</i></b>.</li> <li>Sistem akan melakukan validasi data meliputi, tipe data dan isian wajib. Jika validasi berhasil, data akan disimpan.</li> </ul>   |

|    |  |   |  |
|----|--|---|--|
|    |  |   | <ul style="list-style-type: none"> <li>Jika selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Refinance calculation</i>.</li> </ul>   |
| 5  | <i>Submit Refinance quotation record</i>           | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Ketika data tersimpan dan sudah dikonfirmasi, aktor dapat melakukan <i>submit</i> data dengan menekan tombol [Submit].</li> <li>Setelah itu sistem akan mengubah status data <i>Refinance quotation</i> sebagai <b><u>submitted (or not draft)</u></b>.</li> <li>Jika selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Refinance quotation</i>.</li> </ul>  |
| 6. | <i>Update Refinance quotation records</i>          | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Pada halaman <i>Refinance quotation</i>, aktor dapat menekan tombol [Edit] untuk mengubah data.</li> <li>Jika <i>quotation</i> masih ber-status <b><u>draft</u></b>, <i>marketing user</i> dapat menekan tombol [edit].</li> <li>Jika <i>quotation</i> sudah ber-status <b><u>submit</u></b> dan <b><u>valid</u></b>, <i>marketing user</i> tidak bisa menekan tombol [edit].</li> <li>Jika halaman <i>edit refinance quotation</i> sudah terbuka, aktor dapat mengubah data <i>quotation</i>.</li> <li>Isian wajib atau bertanda bintang (*) harus diisi.</li> </ul>         |
| 7. | <i>Filter and sort Refinance quotation records</i> | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Aktor dapat melakukan <i>filter</i> dan <i>sorting</i> daftar <i>quotation</i> berdasarkan kolom yang ditampilkan.</li> <li>Fungsi <i>filter</i> dapat dilakukan dengan memasukan kata kunci ke dalam isian <i>Search</i>. Kemudian menekan tombol [enter] pada <i>keyboard</i>. Jika data ditemukan, hasil <i>filter</i> akan ditampilkan. Jika data tidak ditemukan maka daftar <i>quotation</i> akan kosong.</li> <li>Fungsi <i>sorting</i> dilakukan dengan menekan <i>header</i> setiap kolom. Data akan ditampilkan <i>ascending</i> atau <i>descending</i>.</li> </ul> |
| 8. | <i>View detail Refinance quotation record</i>      | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Pada halaman <i>Refinance Quotation</i>, aktor dapat membuka detail <i>quotation</i> untuk memeriksa apakah data sudah sesuai.</li> <li>Pada halaman <i>Refinance Quotation</i>, aktor dapat menekan tombol [view detail], kemudian sistem akan menampilkan detail <i>quotation</i>.</li> <li>Pada halaman view detail, aktor tidak dapat mengubah data</li> <li>Jika selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Refinance Quotation</i>.</li> </ul>  |
| 9  | <i>Validate Refinance quotation</i>                | <i>Marketing super user</i>                 | <ul style="list-style-type: none"> <li>Untuk melakukan proses ini, aktor seharusnya membuka halaman <i>view detail</i> dengan menekan tombol [view detail]. Ketika halaman <i>view detail</i> terbuka, aktor dapat mengganti status dengan menekan tombol [validate]. Setelah status berubah menjadi <b><u>valid</u></b>, aktor tidak dapat mengembalikan status menjadi <b><u>submitted</u></b> atau <b><u>draft</u></b>.</li> <li>Setelah status berubah, aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Refinance Quotation</i>.</li> </ul>  |
| 10 | <i>Invalidate</i>                                  | <i>Marketing</i>                            | <ul style="list-style-type: none"> <li>Untuk kasus tertentu, jika <i>Refinance quotation</i></li> </ul>  |

|    |  |   |  |
|----|--|---|--|
|    | <i>Refinance quotation</i>                   | <i>super user</i>                           | <p>sudah ber-status <i>valid</i> tetapi tidak dapat digunakan, aktor dapat mengubah status dari <b>valid</b> menjadi <b>not valid</b>.</p> <ul style="list-style-type: none"> <li>• Untuk melakukan proses ini, aktor seharusnya membuka halaman <i>view detail</i> dengan menekan tombol [view detail]. Ketika halaman <i>view detail</i> terbuka, aktor dapat mengubah status dengan menekan tombol [Invalidate].</li> <li>• Setelah itu, sistem akan memproses perubahan status. Aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Refinance quotation</i>.</li> </ul>  |
| 11 | <i>Set to Draft Refinance quotation</i>      | <i>Marketing super user</i>                 | <ul style="list-style-type: none"> <li>• Jika <i>Refinance quotation</i> masih perlu direvisi dan status masih belum valid, aktor dapat mengubah status dari <b>submitted</b> ke <b>draft</b>.</li> <li>• Untuk melakukan proses ini, aktor harus membuka halaman <i>view detail</i> dengan menekan tombol [view detail]. Ketika halaman <i>view detail</i> terbuka, aktor dapat mengubah status dengan menekan tombol [validate] atau [set to draft] (tergantung status yang ingin diubah).</li> <li>• Setelah itu, sistem akan memproses perubahan status. Aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Refinance Quotation</i>.</li> </ul> |
| 12 | <i>Preview and print Refinance quotation</i> | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>• Untuk melakukan proses ini, aktor dapat memilih data <i>quotation</i> dengan menekan tombol [Print preview], kemudian halaman <i>print preview</i> akan tampil.</li> <li>• Ketika halaman <i>print preview</i> tampil, aktor dapat menekan tombol [Print] untuk mencetak laporan.</li> <li>• Jika sudah selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Refinance Quotation</i>.</li> </ul>  |

### 1.2.3. Petunjuk Pengoperasian

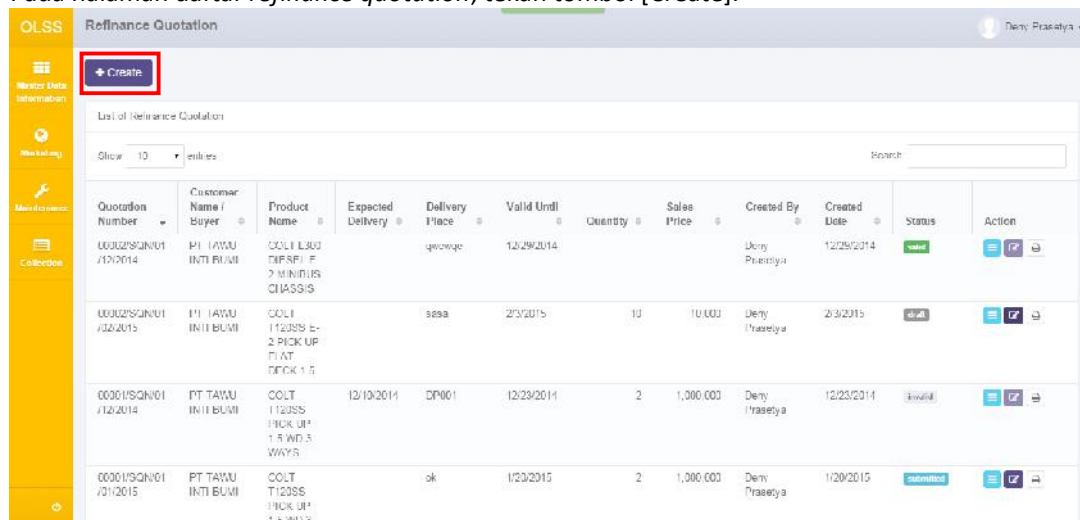
Fungsi dari *Refinance Quotation* ini dapat dipanggil dari **Marketing>Refinance Quotation** setelah pengguna *login* terlebih dahulu. Berikut fungsi yang terdapat pada *Refinance Quotation*:

- *Create new quotation*  
Membuat *quotation* baru dengan melengkapi isian form. Pada fitur ini diperbolehkan menyimpan *quotation* sebagai draft atau submit data untuk proses selanjutnya
- *Update quotation*  
Mengubah *quotation* dengan mengganti isian pada form edit
- *Submit quotation*  
Setelah *quotation* dikonfirmasi, *quotation* dapat di-submit
- *Filter and sort quotation*  
Pada fitur ini, data *quotation* dapat di-filter dan di-sorting
- *View detail quotation*  
Untuk memeriksa detail dari *quotation*, fitur ini mampu menampilkan data *quotation*
- *Changes status of quotation*  
Untuk mengubah status data *quotation*
- *Preview and print the Refinance quotation*  
Untuk meninjau dan mencetak hasil *quotation*

**Create New Quotation:**

Untuk menambahkan data *refinance quotation*, pengguna dapat mengikuti langkah-langkah berikut:

1. Pada halaman daftar *refinance quotation*, tekan tombol [Create].



Gambar 18. Halaman daftar *Refinance Quotation*

2. Setelah halaman "*create refinance quotation*" terbuka, lengkapi isian data sebagai berikut
  - *Refinance Calculation Number* dapat diisi dengan menekan tombol [...], kemudian pilih kalkulasi yang diinginkan
  - Isian *Product Basic Information* akan terisi otomatis setelah *Refinance Calculation Number* dipilih
  - Isian *Quotation information* diisi secara manual
3. Isian wajib atau bertanda bintang (\*) harus diisi.
  - *Customer Name/Buyer*
  - *Product Model Year*
  - *COR Proposal Number*
  - *Terms*
  - *Down Payment*
  - *Delivery Place*



**OLSS Create Refinance Quotation**

Maximum Loading Capacity: Maximum Loading Capacity  
Bidding Capacity: Bidding Capacity  
Number Plat Color: Number Plat Color

Registration Date (mm/dd/yyyy): Registration Date (mm/dd/yyyy)  
Usage: Usage  
Location: Location

Engine Number: Engine Number  
Police Number: Police Number  
Special Options: Special Options

Quotation Information

COR Proposal Number: COR Proposal Number  
CUR Quotation Date (mm/dd/yyyy): CUR Quotation Date (mm/dd/yyyy)  
Valid Until (mm/dd/yyyy): Valid Until (mm/dd/yyyy)

Validity Days: Validity Days  
Expected Delivery (mm/dd/yyyy): Expected Delivery (mm/dd/yyyy)

Down Payment: Down Payment  
Delivery Place: Delivery Place  
Remarks: Remarks

**Save as Draft** **Submit**

Gambar 20. Tombol *Save as Draft* pada halaman *Create Refinance Quotation***Update Quotation:**

Untuk mengubah data *refinance quotation*, pengguna dapat melakukan langkah-langkah sebagai berikut:

1. Pilih data yang akan diubah, dengan menekan tombol [edit] pada halaman daftar *refinance quotation*.

**OLSS Refinance Quotation**

+ Create

List of Refinance Quotation

Showing 10 entries

| Quotation Number     | Customer Name / Buyer | Product Name                       | Expected Delivery | Delivery Place | Valid Until | Quantity | Sales Price | Created By     | Created Date | Status    | Actions                 |
|----------------------|-----------------------|------------------------------------|-------------------|----------------|-------------|----------|-------------|----------------|--------------|-----------|-------------------------|
| 000225QIN/01/17/2014 | PT TAWU INDI BUDI     | COLI L300 DFRP F 2 MINIBUS CLASSIS |                   | garage         | 12/29/2014  |          |             | Denny Prasetya | 12/29/2014   | valid     | [Edit] [Delete] [Print] |
| 000225QIN/01/22/2015 | PT TAWU INDI BUDI     | COLI L300 DFRP F 2 MINIBUS CLASSIS | 2015              | garage         | 2/3/2015    | 10       | 10.000      | Denny Prasetya | 2/3/2015     | draft     | [Edit] [Delete] [Print] |
| 000119QIN/01/12/2014 | PT TAWU INDI BUDI     | COLI L300 DFRP F 2 MINIBUS CLASSIS | 12/19/2014        | DP001          | 12/23/2014  | 2        | 1.000.000   | Denny Prasetya | 12/23/2014   | final     | [Edit] [Delete] [Print] |
| 000119QIN/01/01/2015 | PT TAWU INDI BUDI     | COLI L300 DFRP F 2 MINIBUS CLASSIS | ok                |                | 1/23/2015   | 2        | 1.000.000   | Denny Prasetya | 1/23/2015    | submitted | [Edit] [Delete] [Print] |

Gambar 21. Tombol *Edit* pada halaman daftar *Refinance Quotation*

2. Ubah isian data yang diinginkan. Perhatikan isian data sebagai berikut
  - *Refinance Calculation Number* dapat diisi dengan menekan tombol [...], kemudian pilih kalkulasi yang diinginkan
  - Isian *Product Basic Information* akan terisi otomatis setelah *Refinance Calculation Number* dipilih
  - Isian *Quotation information* diisi secara manual
3. Isian wajib atau bertanda bintang (\*) harus diisi.
  - *Customer Name/Buyer*
  - *Product Model Year*
  - *COR Proposal Number*

- **Terms**
- **Down Payment**
- **Delivery Place**

**OLSS Create Refinance Quotation**

Reference Information

Reference Quotation Number:  Reference Calc. Number:

Customer Name / Buyer:  This value is required.

Product Basic Information

Product Registration Code:  Product Type:  Product Category:

Product Brand Code:  Product Brand Name:  Product Model Code:

Product Model Name:  Product Model Type:  Product Model Year (yyyy/mm):  This value is required.

Transmission:  Fuel Type:  Displacement (CC):

Maximum Loading Capacity:  Riding Capacity:  Number Plat Color:

Maximum Loading Capacity:  Riding Capacity:  Number Plat Color:

Registration Date (mm/dd/yyyy):  Usage:  Location:

Engine Number:  Police Number:  Special Options:

Quotation Information

VOS Proposal Number:  CUR Quotation Date (mm/dd/yyyy):  Valid Until (mm/dd/yyyy):

VOS Proposal Number:  CUR Quotation Date (mm/dd/yyyy):  Valid Until (mm/dd/yyyy):

Validity Days:  Terms:  Expected Delivery (mm/dd/yyyy):

Down Payment:  Delivery Place:

Down Payment:  Delivery Place:

Remarks:

Save as Draft Submit

Gambar 22. Isian wajib pada halaman *Create Refinance Quotation*

4. Tekan tombol [Save Changes] untuk menyimpan data.

Gambar 23. Tombol *Save Changes* pada halaman *Edit Refinance Quotation***Submit Quotation:**

Untuk melakukan *submit* data, pengguna harus menjalankan beberapa langkah berikut:

1. Pilih data yang akan di-*submit*, dengan menekan tombol [edit] pada halaman daftar *Refinance Quotation*.

| Quotation Number     | Customer Name / Buyer | Product Name                          | Expected Delivery | Delivery Place | Valid Until | Quantity | Sales Price | Created By      | Created Date | Status    | Action                  |
|----------------------|-----------------------|---------------------------------------|-------------------|----------------|-------------|----------|-------------|-----------------|--------------|-----------|-------------------------|
| 0002/SQIN/01/12/2014 | PT TAWU INTI BUMI     | COLT L300 TIR-SPI-P 3 MINIFUS CLASSIS |                   | george         | 12/29/2014  |          |             | Denny Praesetya | 12/29/2014   | valid     | [edit] [delete] [print] |
| 0002/SQIN/01/02/2015 | PT TAWU INTI BUMI     | COLT T120SS E-2 PICK UP FLAT DPOK 1.5 |                   | seba           | 2/3/2015    | 10       | 10.000      | Denny Praesetya | 2/3/2015     | valid     | [edit] [delete] [print] |
| 0001/SQIN/01/12/2014 | PT TAWU INTI BUMI     | COLT T120SS PICK UP 1.5 WD 3 WAYS     | 12/19/2014        | DP001          | 12/23/2014  | 2        | 1.000.000   | Denny Praesetya | 12/23/2014   | invalid   | [edit] [delete] [print] |
| 0001/SQIN/01/01/2015 | PT TAWU INTI BUMI     | COLT T120SS PICK UP 1.5 WD 3          |                   | ok             | 1/23/2015   | 2        | 1.000.000   | Denny Praesetya | 1/20/2015    | submitted | [edit] [delete] [print] |

Gambar 24. Tombol *Edit* pada halaman daftar *Refinance Quotation*

2. Periksa isian data, dan lakukan perubahan jika diperlukan.
3. Isian wajib atau bertanda bintang (\*) harus diisi. Meskipun isian wajib bisa diubah, akan tetapi isian wajib tetap harus diisi.
  - Customer Name/Buyer
  - Product Model Year
  - COR Proposal Number
  - Terms
  - Down Payment
  - Delivery Place



**OLSS Create Refinance Quotation**

Reference Quotation Number:  Reference Calc. Number:

Customer Name / Buyer:  This value is required.

**Product Basic Information**

Product Registration Code:  Product Type:  Product Category:

Product Brand Code:  Product Brand Name:  Product Model Code:

Product Model Name:  Product Model Type:  Product Model Year (yyyy/mm):  This value is required.

Transmission:  Fuel Type:  Displacement (CC):

Maximum Loading Capacity:  Riding Capacity:  Number Plat Color:

Motorization Date (mm/dd/yyyy):  Location:

**Maximum Loading Capacity**  **Riding Capacity**  **Number Plat Color**

**Registration Date (mm/dd/yyyy)**  **Usage**  **Location**

**Engine Number**  **Police Number**  **Special Options**

**Quotation Information**

CUR Proposal Number:  This value is required. CUR Quotation Date (mm/dd/yyyy):  Valid Until (mm/dd/yyyy):

Validity Days:  Terms:  This value is required. Expected Delivery (mm/dd/yyyy):

Down Payment:  This value is required. Delivery Place:  This value is required. Remarks:

**Save as Draft** **Submit**

Gambar 25. Isian wajib pada isian *Refinance Quotation*

5. Tekan tombol [Submit] untuk melakukan *submit* data.

**OLSS Edit Refinance Quotation**

Transmission:  Fuel Type:  Displacement (CC):

Maximum Loading Capacity:  Riding Capacity:  Number Plat Color:

Registration Date (mm/dd/yyyy):  Usage:  Location:

Engine Number:  Police Number:  Special Options:

**Quotation Information**

CUR Proposal Number:  CUR Quotation Date (mm/dd/yyyy):  Valid Until (mm/dd/yyyy):

Validity Days:  Terms:  Expected Delivery (mm/dd/yyyy):

Down Payment:  Delivery Place:  Remarks:

**Save Changes** **Submit**

Gambar 26. Tombol *Submit* pada halaman *Edit Refinance Quotation*

**Filter Refinance Quotation:**

Untuk melakukan *filter* data, pengguna harus menjalankan beberapa langkah berikut:

1. Pada halaman daftar *Refinance Quotation*, masukan kata kunci pada isian [Search] untuk melakukan *filter* data *quotation*. Penggunaan karakter/huruf besar dan kecil tidak berpengaruh terhadap proses *filter*.
2. Sistem akan melakukan filter berdasarkan kata kunci, dan ditampilkan pada daftar *supplier*.

OLSS Refinance Quotation

Search: pICK

| Quotation Number     | Customer Name / Buyer | Product Name                          | Expected Delivery | Delivery Place | Valid Until | Quantity | Sales Price | Created By     | Created Date | Status    | Action               |
|----------------------|-----------------------|---------------------------------------|-------------------|----------------|-------------|----------|-------------|----------------|--------------|-----------|----------------------|
| 000015QIN/01/02/2015 | PT TAWU INTI BUMI     | COLT T120SS C-2 PICK UP FLAT DECK 1.5 |                   | ssaa           | 2/3/2015    | 10       | 10.000      | Denny Prasetya | 2/3/2015     | active    | [icon] [icon] [icon] |
| 000015QIN/01/12/2014 | PT TAWU INTI BUMI     | COLT T120SS PICK UP 1.5 WD 3 WAYS     | 12/13/2014        | DP001          | 12/23/2014  | 2        | 1.000.000   | Denny Prasetya | 12/23/2014   | inactive  | [icon] [icon] [icon] |
| 000015QIN/01/01/2015 | PT TAWU INTI BUMI     | COLT T120SS PICK UP 1.5 WD 3 WAYS     |                   | ok             | 1/20/2015   | 2        | 1.000.000   | Denny Prasetya | 1/20/2015    | submitted | [icon] [icon] [icon] |

Showing 1 to 3 of 3 entries (filtered from 4 total entries)

Gambar 27. Hasil *filter* pada *Refinance Quotation*

**Sort Refinance Quotation:**

Untuk melakukan *sorting* data, pengguna harus menjalankan beberapa langkah berikut:

1. Pada halaman daftar *Refinance Quotation*, tekan tanda panah pada *header* setiap kolom.
2. Untuk menampilkan data dengan urutan *ascending*, klik panah yang mengarah ke atas.

OLSS Refinance Quotation

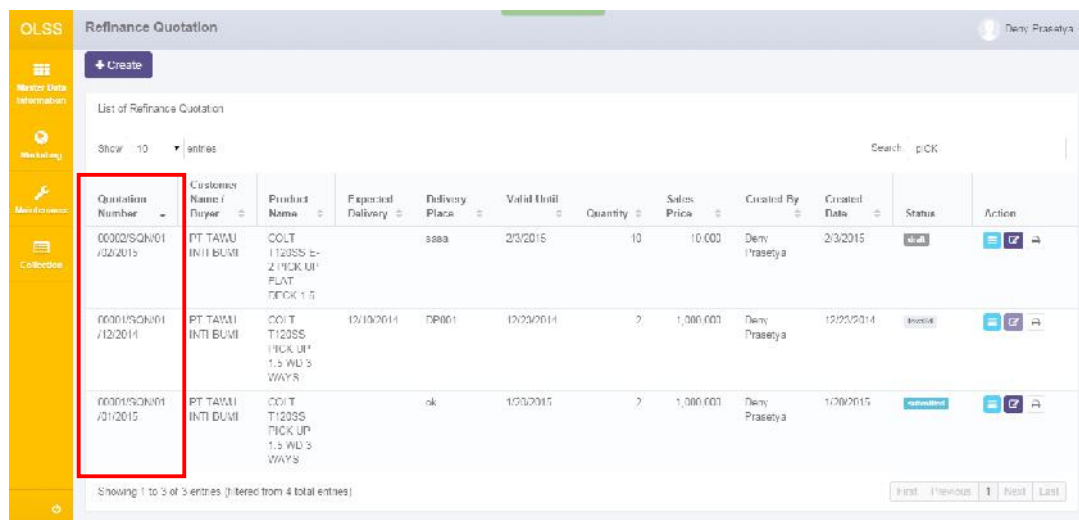
Search: pICK

| Quotation Number     | Customer Name / Buyer | Product Name                          | Expected Delivery | Delivery Place | Valid Until | Quantity | Sales Price | Created By     | Created Date | Status    | Action               |
|----------------------|-----------------------|---------------------------------------|-------------------|----------------|-------------|----------|-------------|----------------|--------------|-----------|----------------------|
| 000015QIN/01/01/2015 | PT TAWU INTI BUMI     | COLT T120SS PICK UP 1.5 WD 3 WAYS     |                   | ok             | 1/20/2015   | 2        | 1.000.000   | Denny Prasetya | 1/20/2015    | submitted | [icon] [icon] [icon] |
| 000015QIN/01/12/2014 | PT TAWU INTI BUMI     | COLT T120SS PICK UP 1.5 WD 3 WAYS     | 12/13/2014        | DP001          | 12/23/2014  | 2        | 1.000.000   | Denny Prasetya | 12/23/2014   | inactive  | [icon] [icon] [icon] |
| 000015QIN/01/02/2015 | PT TAWU INTI BUMI     | COLT T120SS C-2 PICK UP FLAT DECK 1.5 |                   | ssaa           | 2/3/2015    | 10       | 10.000      | Denny Prasetya | 2/3/2015     | active    | [icon] [icon] [icon] |

Showing 1 to 3 of 3 entries (filtered from 4 total entries)

Gambar 28. Hasil *sorting ascending*

3. Untuk menampilkan data dengan urutan *descending*; klik panah yang mengarah ke bawah.



OLSS Refinance Quotation

+ Create

List of Refinance Quotation

Show 10 entries Search: p:OK

| Quotation Number     | Customer Name / Buyer | Product Name                          | Expected Delivery | Delivery Place | Valid Until | Quantity | Sales Price | Created By     | Created Date | Status    | Action                 |
|----------------------|-----------------------|---------------------------------------|-------------------|----------------|-------------|----------|-------------|----------------|--------------|-----------|------------------------|
| 00002/SGN/01/12/2015 | PT TAWU INTI BUMI     | COLT T120SS E-2 PICK UP FLAT DECK 1.5 |                   | sewa           | 2/3/2015    | 10       | 10.000      | Denny Prasetya | 2/3/2015     | draft     | [view] [edit] [delete] |
| 00001/SGN/01/12/2014 | PT TAWU INTI BUMI     | COLT T120SS PICK UP 1.5 WD 3 WAYS     | 12/10/2014        | DP001          | 12/10/2014  | 2        | 1.000.000   | Denny Prasetya | 12/10/2014   | invoisi   | [view] [edit] [delete] |
| 00001/SGN/01/01/2015 | PT TAWU INTI BUMI     | COLT T120SS PICK UP 1.5 WD 3 WAYS     |                   | ok             | 1/10/2015   | 2        | 1.000.000   | Denny Prasetya | 1/10/2015    | submitted | [view] [edit] [delete] |

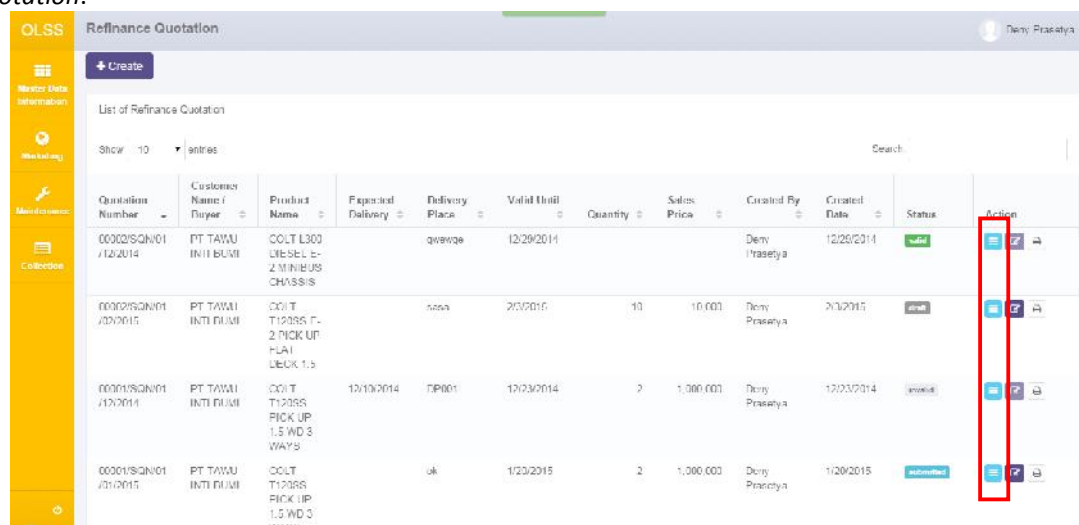
Showing 1 to 3 of 3 entries (filtered from 4 total entries)

First Previous 1 Next Last

Gambar 29. Hasil *sorting descending***View Detail Quotation:**

Untuk menampilkan detail data *Refinance Quotation*, pengguna harus menjalankan beberapa langkah berikut:

1. Pilih data yang akan ditampilkan, dengan menekan tombol [view] pada halaman daftar *Refinance Quotation*.



OLSS Refinance Quotation

+ Create

List of Refinance Quotation

Show 10 entries Search:

| Quotation Number     | Customer Name / Buyer | Product Name                          | Expected Delivery | Delivery Place | Valid Until | Quantity | Sales Price | Created By     | Created Date | Status    | Action                 |
|----------------------|-----------------------|---------------------------------------|-------------------|----------------|-------------|----------|-------------|----------------|--------------|-----------|------------------------|
| 00002/SGN/01/12/2014 | PT TAWU INTI BUMI     | COLT L300 UNISEL E-2 MINIBUS CHASSIS  |                   | sewa           | 12/20/2014  |          |             | Denny Prasetya | 12/20/2014   | draft     | [view] [edit] [delete] |
| 00002/SGN/01/03/2015 | PT TAWU INTI BUMI     | COLT T120SS E-2 PICK UP FLAT DECK 1.5 |                   | sewa           | 2/3/2015    | 10       | 10.000      | Denny Prasetya | 2/3/2015     | draft     | [view] [edit] [delete] |
| 00001/SGN/01/12/2014 | PT TAWU INTI BUMI     | COLT T120SS PICK UP 1.5 WD 3 WAYS     | 12/10/2014        | DP001          | 12/10/2014  | 2        | 1.000.000   | Denny Prasetya | 12/10/2014   | invoisi   | [view] [edit] [delete] |
| 00001/SGN/01/01/2015 | PT TAWU INTI BUMI     | COLT T120SS PICK UP 1.5 WD 3 WAYS     |                   | ok             | 1/10/2015   | 2        | 1.000.000   | Denny Prasetya | 1/10/2015    | submitted | [view] [edit] [delete] |

Gambar 30. Tombol *View* pada halaman daftar *Refinance Quotation*

2. Data *quotation* tampil pada layar. Fungsi ini untuk memeriksa apakah data *quotation* sudah sesuai.

**OLSS** Detail Refinance Quotation Dany Prasetya

[Back](#) Valid

Created By: Dany Prasetya Created Date: 12/29/2014 Last Modified By: Dany Prasetya Last Modified Date: 03/11/2015

Refinance Quotation Number: 003025QIN/01/12/2014 Refinance Calls Number: 000625QIN/01/12/2014 Customer Name / Buyer: PT. LAMU INI BUMI

**Product Basic Information**

|  |                                |   |
|--|--------------------------------|---|
| Product Registration Code: VPH24 TRV 00113F2CH201301     | Product Type: Vehicle          | Product Category: LIGHT COMMERCIAL VEHICLE - TR |
| Product Brand Code: V 001                                | Product Brand Name: MITSUBISHI | Product Model Code: L300CH                      |
| Product Model Name: COLT L300 DIESEL F-2 MINIBUS CHASSIS | Product Model Type: L30        | Product Model Year (yyyy/mm): 2013/01           |
| Transmission: MT 5 SPEED                                 | Fuel Type: SOLAR / DIESEL      | Displacement (CC): 2477                         |
| Maximum Loading Capacity: -                              | Rating Capacity: 0             | Number Plate Color: 28                          |
| Registration Date (mm/dd/yyyy): -                        | Usage: 12                      | Location: Jakarta                               |
| Engine Number: EN0001                                    | Police Number: -               | Special Options: -                              |

**Quotation Information**

|                             |   |                                      |
|-----------------------------|---|--------------------------------------|
| COR Proposal Number: 006046 | COR Quotation Date (mm/dd/yyyy): 01/01/2013 | Valid Until (mm/dd/yyyy): 12/29/2014 |
| Validity Days: 12           | Terms: 026/008                              | Expected Delivery (mm/dd/yyyy): -    |
| Down Payment: 1,223         | Delivery Place: 006/008                     | Remarks: -                           |

[Invalidate](#)

Gambar 31. Tampilan halaman *view detail Refinance Quotation***Changes Status of Quotation:**

Untuk mengubah status data *Refinance Quotation*, pengguna harus menjalankan beberapa langkah berikut:

1. Pilih data yang akan diubah status-nya, tekan tombol [View] pada halaman daftar *Refinance Quotation*.

| Quotation Number     | Customer Name / Buyer | Product Name                          | Expected Delivery | Delivery Place | Valid Until | Quantity | Sales Price | Created By     | Created Date | Status    | Action |
|----------------------|-----------------------|---------------------------------------|-------------------|----------------|-------------|----------|-------------|----------------|--------------|-----------|--------|
| 00002/SGN/01/12/2014 | PT TAWU INTI BUMI     | COLT L300 W6 SE-2 10100RS CHASSIS     |                   | garage         | 12/20/2014  |          |             | Denny Prasetya | 12/20/2014   | valid     |        |
| 00002/SGN/01/03/2015 | PT TAWU INTI BUMI     | COLT T120RS P-2 PICK UP FLAT DECK 1.5 |                   | nama           | 2/3/2015    | 10       | 10.000      | Denny Prasetya | 2/3/2015     | draft     |        |
| 00001/SGN/01/12/2014 | PT TAWU INTI BUMI     | COLT T120RS PICK UP 1.5 WD 3 WAYS     | 12/13/2014        | DP001          | 12/23/2014  | 2        | 1.000.000   | Denny Prasetya | 12/23/2014   | invalid   |        |
| 00001/SGN/01/01/2015 | PT TAWU INTI BUMI     | COLT T120RS PICK UP 1.5 WD 3 WAYS     |                   | uk             | 1/23/2015   | 2        | 1.000.000   | Denny Prasetya | 1/20/2015    | submitted |        |

Gambar 32. Tombol View pada halaman daftar *Refinance Quotation*

2. Data *quotation* tampil pada layar. Pada halaman detail bagian paling bawah terdapat tombol untuk mengubah status data *quotation*. Tombol yang tampil disesuaikan dengan status saat ini.

| Status saat ini  | Tombol yang tampil            |
|------------------|-------------------------------|
| <i>Draft</i>     | <i>Submit</i>                 |
| <i>Submitted</i> | <i>Validate; Set to Draft</i> |
| <i>Valid</i>     | <i>Invalidate</i>             |
| <i>Invalid</i>   | -                             |

3. Data *quotation* yang sudah dijadikan *valid* dan *invalid*, tidak akan dapat diubah kembali.

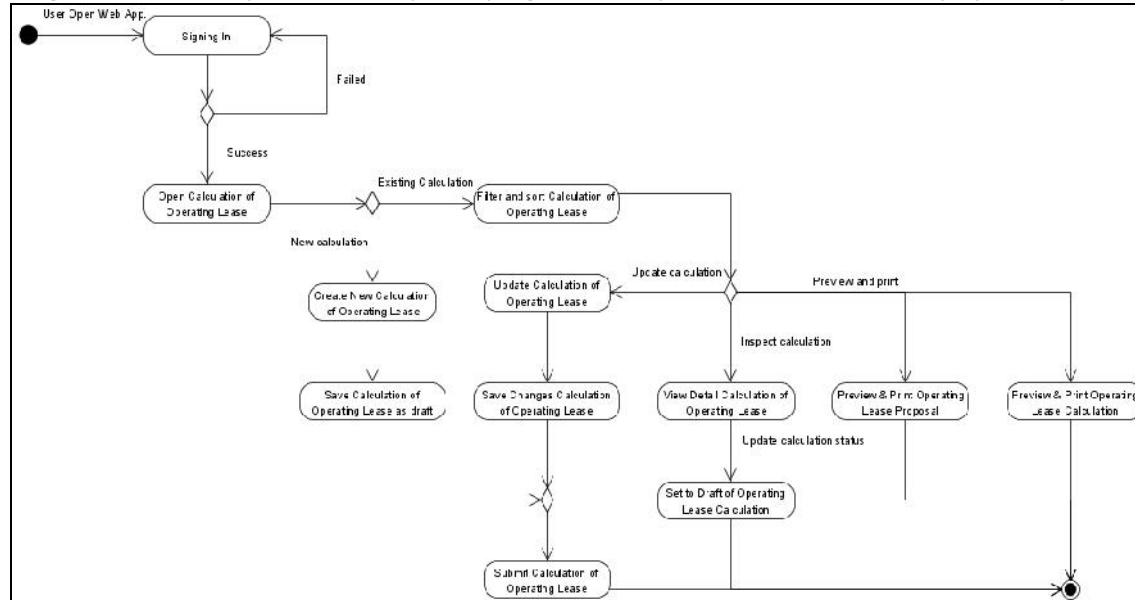
### 1.3. Calculation of Operating Lease

#### 1.3.1. Pendahuluan

Fungsi utama dari *Calculation of Operating Lease* adalah untuk menghitung *Operating Lease* dalam proses OPLease.

### 1.3.2. Diagram Aktivitas

Diagram berikut menjelaskan alur operasi yang dilakukan pada modul *Calculation of Operating Lease*.



Gambar 33. Diagram aktivitas dari *Calculation of Operating Lease*

| No. | Operasi   | Aktor  | Skenario  |
|-----|---|--|---|
| 1   | <i>Signing in</i>                                 | <i>Marketing user,</i><br><i>Marketing superuser</i> | <ul style="list-style-type: none"> <li>Aktor melengkapi <i>form login</i> dengan mengisi <i>Username</i> dan <i>Password</i>.</li> <li>Aktor menekan tombol [sign in]. Sistem akan melakukan verifikasi akun; jika verifikasi berhasil maka sistem akan mengarahkan aktor ke halaman utama. Jika verifikasi gagal maka sistem akan mengarahkan aktor ke halaman <i>login</i>.</li> </ul>  |
| 2.  | <i>Open calculation of operating lease module</i> | <i>Marketing user,</i><br><i>Marketing superuser</i> | <ul style="list-style-type: none"> <li>Setelah <i>login</i>, aktor dapat membuka halaman <i>Calculation of Operating Lease</i> melalui menu <i>Marketing</i>.</li> <li>Setelah halaman <i>Calculation of Operating Lease</i> sudah terbuka, daftar data <i>Calculation of Operating Lease</i> akan ditampilkan.</li> </ul>  |
| 3.  | <i>Create new calculation of operating lease</i>  | <i>Marketing user,</i><br><i>Marketing superuser</i> | <ul style="list-style-type: none"> <li>Jika halaman kalkulasi terbuka, aktor dapat menekan tombol [create] untuk membuat data kalkulasi baru. Halaman <i>create calculation</i> akan terbuka.</li> <li>Ketika halaman <i>create calculation</i> terbuka, aktor dapat melengkapi isian form yang dibagi menjadi 6 langkah(Step):               <ol style="list-style-type: none"> <li>1) <i>Step-1</i>; pada langkah ini <i>product information</i> and <i>basic lease information</i> harus diidentifikasi pertama kali sebelum lanjut ke langkah selanjutnya. Untuk melengkapi isian <i>product information</i> and <i>customer field</i> aktor dapat menekan tombol [...]. Ketika menekan tombol</li> </ol> </li> </ul> |

|    |  |                 |   |
|----|--|-----------------|---|
|    |  |                 | <p>[...] jendela <i>pop-up</i> akan tampil. Jendela <i>pop-up</i> memiliki fitur untuk mencari dan memilih data. Setidaknya satu data harus dipilih. Pada langkah ini, aktor harus menyimpan data sebagai <i>draft</i> terlebih dahulu dengan menekan tombol [Save as Draft], untuk kemudian melanjutkan ke <i>Step-2</i>.</p> <p>2) <i>Step-2; basic cost condition</i> dan <i>finance condition</i> dapat diidentifikasi pada langkah ini. Data isian dapat dilengkapi secara manual. Jika sudah selesai, tekan tombol [Save Changes] untuk menyimpan data. Kemudian tekan tombol [next step] untuk melanjutkan ke <i>Step-3</i></p> <p>3) <i>Step-3</i>; Jika aktor memilih <i>maintenance type</i> selain <i>non-maintenance</i>, <i>cost maintenance</i> dapat diidentifikasi dengan melengkapi isian secara manual. Total <i>Maintenance Cost</i> akan dihitung secara otomatis. Jika sudah selesai, tekan tombol [Save Changes] untuk menyimpan data. Kemudian tekan tombol [next step] untuk melanjutkan ke <i>Step-4</i>.</p> <p>4) <i>Step-4</i>; pada langkah ini <i>insurance</i> data seharusnya diidentifikasi secara manual. Total <i>insurance fee</i> akan dihitung secara manual. Jika sudah selesai, tekan tombol [Save Changes] untuk menyimpan data. Kemudian tekan tombol [next step] untuk melanjutkan ke <i>Step-5</i>.</p> <p>5) <i>Step-5</i>; pada langkah ini kalkulasi <i>operating lease</i> akan ditampilkan otomatis. Lengkapi isian yang diperlukan. Jika sudah selesai, tekan tombol [Save Changes] untuk menyimpan data. Kemudian tekan tombol [next step] untuk melanjutkan ke <i>Step-6</i>.</p> <p>6) <i>Step-6</i>; pada langkah ini aktor dapat membuat proposal <i>Operating Lease</i>. Jika sudah selesai, tekan tombol [Save Changes] untuk menyimpan data.</p> <ul style="list-style-type: none"> <li>• Isian wajib atau bertanda bintang(*) harus diisi.</li> <li>• Jika sudah selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman daftar kalkulasi <i>Operating Lease</i>.</li> </ul> |
| 4. | Save calculation of operating lease as | Marketing user, | <ul style="list-style-type: none"> <li>• Setelah melengkapi isian pada <i>Step-1</i>, aktor dapat menekan tombol [save as draft] jika ingin</li> </ul>  |

|    |  |   |   |
|----|--|---|---|
|    | <i>draft</i>   | <i>Marketing super user</i>                 | <p>menyimpan data sebagai <b><u>draft</u></b>.</p> <ul style="list-style-type: none"> <li>Sistem akan melakukan validasi data meliputi tipe data dan isian wajib. Jika proses validasi berhasil data akan disimpan.</li> <li>Jika sudah selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Calculation of Operating Lease</i>.</li> </ul>   |
| 5  | <i>Submit calculation of operating lease</i>             | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Ketika data tersimpan dan data sudah dikonfirmasi, aktor dapat melakukan <i>submit</i> data dengan menekan tombol [Submit].</li> <li>Setelah itu sistem akan mengubah status data kalkulasi sebagai <b><u>submitted (or not draft)</u></b>.</li> <li>Jika selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Calculation of Operating Lease</i>.</li> </ul>  |
| 6. | <i>Update calculation of operating lease</i>             | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Pada halaman <i>Calculation of Operating Lease</i>, aktor dapat menekan tombol [Edit] untuk mengubah data kalkulasi.</li> <li>Jika kalkulasi masih ber-status <i>draft</i>, <i>marketing user</i> dapat menekan tombol [edit].</li> <li>Jika kalkulasi sudah di-<i>submit</i> dan ber-status <b><u>valid</u></b>, <i>marketing user</i> tidak dapat menekan tombol [edit].</li> <li>Jika halaman <i>edit calculation</i> terbuka, aktor dapat mengubah data kalkulasi.</li> <li>Isian wajib atau bertanda bintang(*) wajib diisi.</li> </ul>   |
| 7. | <i>Filter and sort of calculation of operating lease</i> | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Aktor dapat melakukan <i>filter</i> dan <i>sorting</i> data <i>Calculation of Operatring Lease</i> berdasarkan kolom yang ditampilkan.</li> <li>Fungsi <i>filter</i> dapat dilakukan dengan memasukkan kata kunci ke dalam isian <i>Search</i>. Kemudian menekan tombol [enter] pada <i>keyboard</i>. Jika data ditemukan, hasil <i>filter</i> akan ditampilkan. Jika data tidak ditemukan maka daftar <i>Calculation of Operatring Lease</i> akan kosong.</li> <li>Fungsi <i>sorting</i> dilakukan dengan menekan <i>header</i> setiap kolom. Data akan ditampilkan <i>ascending</i> atau <i>descending</i>.</li> </ul> |
| 8. | <i>View detail of calculation of operating lease</i>     | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Pada halaman <i>Calculation of Operating Lease</i>, aktor dapat membuka detail kalkulasi untuk memeriksa apakah data sudah sesuai.</li> <li>Pada halaman <i>Calculation of Operating Lease</i>, aktor dapat menekan tombol [view detail], kemudian sistem akan menampilkan detail kalkulasi.</li> <li>Pada halaman view detail, aktor tidak dapat mengubah data</li> <li>Jika selesai, aktor dapat menekan tombol [Back]</li> </ul>  |



|    |  |   |  |
|----|--|---|--|
|    |  |   | untuk kembali ke halaman <i>Calculation of Operating Lease</i> .   |
| 9  | <i>Set to draft of operating lease calculation</i> | <i>Marketing super user</i>                 | <ul style="list-style-type: none"> <li>Jika <i>Calculation of Operating Lease</i> masih perlu direvisi dan status masih belum valid, aktor dapat mengubah status dari <b>submitted</b> ke <b>draft</b>.</li> <li>Untuk melakukan proses ini, aktor harus membuka halaman <i>view detail</i> dengan menekan tombol [view detail]. Ketika halaman <i>view detail</i> terbuka, aktor dapat mengubah status dengan menekan tombol [validate] atau [set to draft] (tergantung status yang ingin diubah).</li> <li>Setelah itu, sistem akan memproses perubahan status. Aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Calculation of Operating Lease</i>.</li> </ul> |
| 10 | <i>Preview and print operating lease proposal</i>  | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Untuk melakukan proses ini, aktor dapat memilih data kalkulasi dengan menekan tombol [Print preview], kemudian halaman <i>print preview</i> akan tampil.</li> <li>Ketika halaman <i>print preview</i> tampil, aktor dapat menekan tombol [Print] untuk mencetak laporan.</li> <li>Jika sudah selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Calculation of Operating Lease</i>.</li> </ul>  |

### 1.3.3. Petunjuk Pengoperasian

Fungsi dari *Calculation of Operating Lease* ini dapat dipanggil dari **Marketing>Calculation of Operating Lease** setelah pengguna *login* terlebih dahulu. Berikut fungsi yang terdapat pada *Calculation of Operating Lease*:

- Create new calculation**  
Membuat kalkulasi baru dengan melengkapi isian form. Pada fitur ini diperbolehkan menyimpan kalkulasi sebagai draft atau submit data untuk proses selanjutnya
- Update calculation**  
Mengubah kalkulasi dengan mengganti beberapa isian pada *form* edit
- Submit calculation**  
Setelah kalkulasi dikonfirmasi, kalkulasi dapat di-submit untuk proses selanjutnya
- Filter and sort calculation**  
Pada fitur ini, data *quotation* dapat di-filter dan di-sorting
- View detail calculation**  
Untuk memeriksa detail dari kalkulasi, fitur ini mampu menampilkan data kalkulasi
- Changes status of calculation**  
Untuk mengubah status data kalkulasi
- Preview and print the proposal and calculation**  
Untuk meninjau dan mencetak hasil kalkulasi

#### Create New Calculation:

Untuk menambahkan data kalkulasi, pengguna dapat mengikuti langkah-langkah berikut:

- Pada halaman *Calculation of Operating Lease*, tekan tombol [Create].

OLSS Calculation of Operating Lease

+ Create

List of Calculation Operating Lease

Show 10 entries

| OPI Calculation Number | Lease Category | Product Brand Name | Maintenance Type      | Quantity | Monthly Installment | Create By      | Create Date | Status    | Action                  |
|------------------------|----------------|--------------------|-----------------------|----------|---------------------|----------------|-------------|-----------|-------------------------|
| 0028/OCN/01/02/2015    | New            | MITSUBISHI         | Non Maintenance       | 0        | 16,163,000          | Uella Kungga   | 2/12/2015   | draft     | [Edit] [Delete] [Print] |
| 0029/OCN/01/02/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,811,000          | Denny Prasetya | 2/9/2015    | submitted | [Edit] [Delete] [Print] |
| 0032/OCN/01/02/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,913,622          | Mochamad Ides  | 2/9/2015    | submitted | [Edit] [Delete] [Print] |
| 0023/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Andul Romad    | 2/9/2015    | draft     | [Edit] [Delete] [Print] |
| 0022/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Andul Romad    | 2/9/2015    | draft     | [Edit] [Delete] [Print] |
| 0021/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 191,206,291         | Denny Prasetya | 2/9/2015    | draft     | [Edit] [Delete] [Print] |
| 0020/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 3,604,721           | Andul Romad    | 2/9/2015    | draft     | [Edit] [Delete] [Print] |
| 0019/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Denny Prasetya | 2/5/2015    | draft     | [Edit] [Delete] [Print] |

Gambar 34. Tombol *Create* pada halaman daftar *Calculation of Operating Lease*

- Setelah halaman *Calculation of Operating Lease - Step 1* terbuka, lengkapi isian berikut, Pada panel *Product Basic Information*:
  - Product Registration Code* dapat diisi dengan menekan tombol [...], kemudian pilih produk yang diinginkan
  - Isian *Usage* dapat diisi dengan memilih pilihan yang disediakan
  - Number Plat Color* dapat diisi dengan memilih pilihan yang disediakan
  - Monthly Mileage* diisi secara manual
 Pada panel *Basic Information Lease*:
  - Customer* dapat diisi dengan menekan tombol [...], kemudian pilih konsumen yang diinginkan
  - Lease Category* dapat diisi dengan memilih pilihan yang disediakan
  - Start Period Plan* dapat diisi dengan menggunakan *datepicker*
  - End Period Plan* dapat diisi dengan menggunakan *datepicker*
  - Maintenance Type* dapat diisi dengan memilih pilihan yang disediakan
  - Insurance* dapat diisi dengan memilih pilihan yang disediakan
  - Purchase Requirement After Lease* diisi dengan memilih pilihan yang disediakan

Perhatikan isian "Start Date Usage Unit Plan", "End Date Usage Unit Plan", dan "Lease Period Plan". Pengisian data tersebut harus menyesuaikan "Insurance Period" pada file "Calculator for Leasing(Insurance)".

"Insurance Period" = "Lease Period Plan" + 1

- Isian wajib atau bertanda bintang (\*) harus diisi.
  - Product Registration Code*
  - Customer Name*
  - Lease Period Plan*

**OLSS** Calculation of Operating Lease - Step 1 Denny Prasetya

← Back Cancel

Step 1 Step 2 Step 3 Step 4 Step 5 Step 6

API Calculation Number: OPL Calculation Number

**Basic Information (Product)**

Product Registration Code: Product Registration Code This value is required

Product Brand Code:

Product Model Name:

Transmission:

Usage:

City:

Product Type:

Product Brand Name:

Product Model Type:

Fuel Type:

Number Plate Color:

Product Category:

Product Model Code:

Product Model Year (yyyy/mm):

Displacement (CC):

Monthly Mileage (Kilometer):

Monthly Mileage:

**Basic Information (Lease)**

Transmission:

Usage:

City:

Fuel Type:

Number Plate Color:

Displacement:

Monthly Mileage (Kilometer):

Monthly Mileage:

**Basic Information (Lease)**

Customer Name: Customer Name This value is required

Start Date Usage Unit Plan (mm/dd/yyyy):

End Date Usage Unit Plan (mm/dd/yyyy):

Maintenance Type:

Caroserie Type:

Accessories Type:

Lease Category:

First Date Usage Unit Plan (mm/dd/yyyy):

End Date Usage Unit Plan (mm/dd/yyyy):

Insurance:

Caroserie:

Accessories:

Previous Agreement Number:

Lease Period Plan (Months): Lease Period Plan (Months) This value is required

Purchase Requirement After Lease:

Save as Draft

Gambar 35. Isian wajib pada halaman *Calculation of Operating Lease - Step 1*

4. Tekan tombol [Save as Draft] untuk menyimpan data sebagai *draft*.

**OLSS** Calculation of Operating Lease - Step 1 Denny Prasetya

← Back Cancel

Step 1 Step 2 Step 3 Step 4 Step 5 Step 6

API Calculation Number: OPL Calculation Number

**Basic Information (Product)**

Product Registration Code:

Product Brand Code:

Product Model Name:

Transmission:

Usage:

City:

Product Type:

Product Brand Name:

Product Model Type:

Fuel Type:

Number Plate Color:

Product Category:

Product Model Code:

Product Model Year (yyyy/mm):

Displacement (CC):

Monthly Mileage (Kilometer):

Monthly Mileage:

**Basic Information (Lease)**

Transmission:

Usage:

City:

Fuel Type:

Number Plate Color:

Displacement:

Monthly Mileage (Kilometer):

Monthly Mileage:

**Basic Information (Lease)**

Customer Name:

Start Date Usage Unit Plan (mm/dd/yyyy):

End Date Usage Unit Plan (mm/dd/yyyy):

Maintenance Type:

Caroserie Type:

Accessories Type:

Lease Category:

First Date Usage Unit Plan (mm/dd/yyyy):

End Date Usage Unit Plan (mm/dd/yyyy):

Insurance:

Caroserie:

Accessories:

Previous Agreement Number:

Lease Period Plan (Months):

Purchase Requirement After Lease:

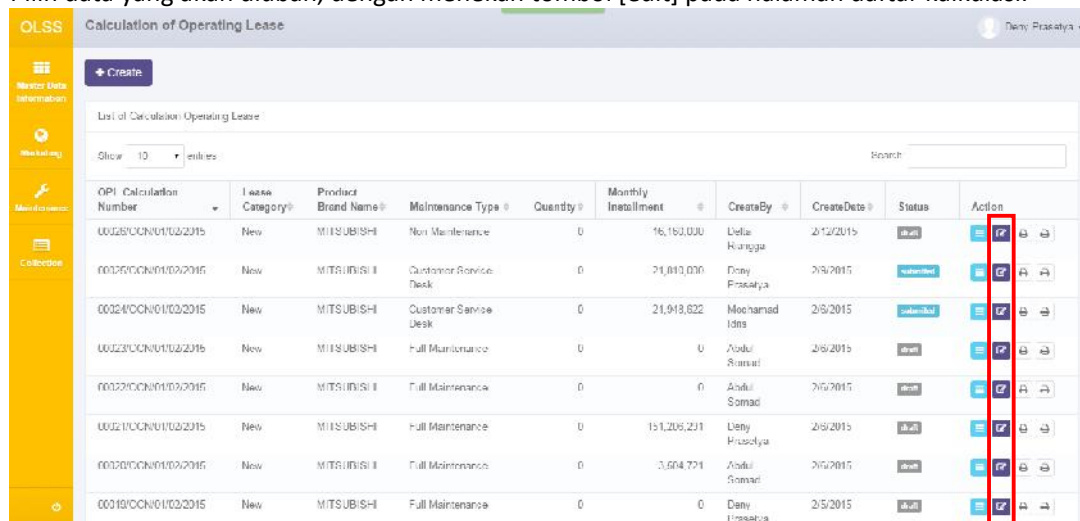
Save as Draft

Gambar 36. Tombol *Save as Draft* pada halaman *Calculation of Operating Lease - Step 1*

**Edit Calculation of Operating Lease - Step 1:**

Untuk mengubah data *Calculation of Operating Lease - Step 1*, pengguna dapat melakukan langkah-langkah sebagai berikut:

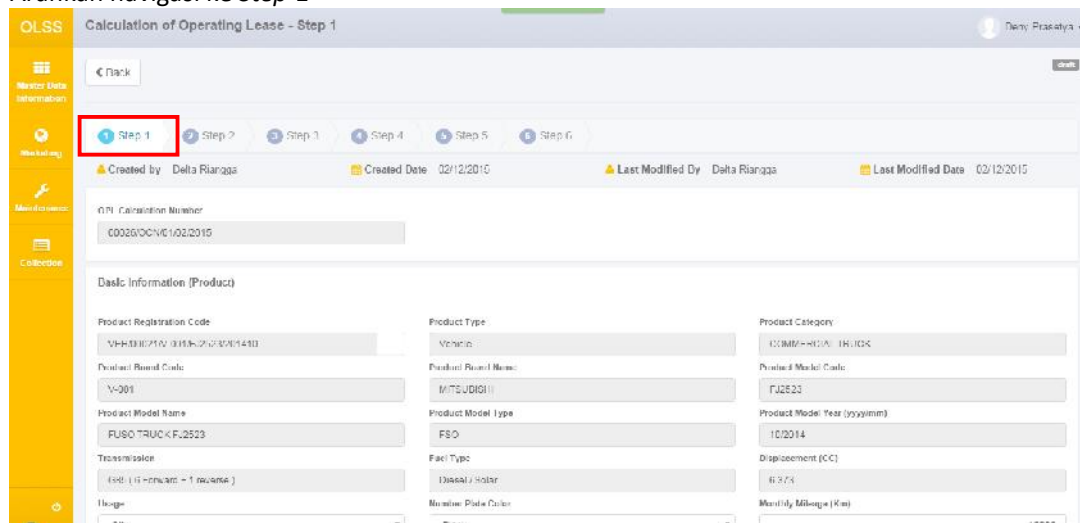
1. Pilih data yang akan diubah, dengan menekan tombol [edit] pada halaman daftar kalkulasi.



| OPI Calculation Number | Lease Category | Product Brand Name | Maintenance Type      | Quantity | Monthly Installment | Create By     | Create Date | Status    | Action |
|------------------------|----------------|--------------------|-----------------------|----------|---------------------|---------------|-------------|-----------|--------|
| 0025/OCN/01/02/2015    | New            | MITSUBISHI         | Non Maintenance       | 0        | 16,160,000          | Delta Riangga | 02/12/2015  | draft     | [Edit] |
| 0026/OCN/01/02/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,043,000          | Dany Prasetya | 2/5/2015    | submitted | [Edit] |
| 0024/OCN/01/02/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,949,822          | Mochamad Idra | 2/5/2015    | submitted | [Edit] |
| 0023/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Andri Samad   | 2/5/2015    | draft     | [Edit] |
| 0022/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Andri Samad   | 2/5/2015    | draft     | [Edit] |
| 0021/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 151,205,201         | Dany Prasetya | 2/5/2015    | draft     | [Edit] |
| 0020/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 3,604,721           | Andri Samad   | 2/5/2015    | draft     | [Edit] |
| 0019/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Dany Prasetya | 2/5/2015    | draft     | [Edit] |

Gambar 37. Tombol *Edit* pada halaman daftar *Calculation of Operating Lease*

2. Arahkan navigasi ke *Step-1*



Navigation: Step 1 (selected), Step 2, Step 3, Step 4, Step 5, Step 6

Created by: Delta Riangga | Created Date: 02/12/2015 | Last Modified By: Delta Riangga | Last Modified Date: 02/12/2015

OPI Calculation Number: 0025/OCN/01/02/2015

Basic Information (Product)

|  |                                |                                     |
|--|--------------------------------|-------------------------------------|
| Product Registration Code: VHH3JCPW 0153-2000A1410 | Product Type: Vehicle          | Product Category: COMMERCIAL TRUCK  |
| Product Brand Code: Y-001                          | Product Brand Name: MITSUBISHI | Product Model Code: FJ2E23          |
| Product Model Name: FUSO TRUCK FJ2523              | Product Model Type: FSO        | Product Model Year (yyymm): 10/2014 |
| Transmission: (std) (5-speed) (5 manual)           | Faci Type: Diesel / Motor      | Displacement (CC): 6375             |
| Engine: City                                       | Monthly Plate Color: Hitam     | Monthly Mileage (Km): 10000         |

Gambar 38. Tampilan halaman *Step-1*

3. Ubah isian data yang diinginkan.
4. Isian wajib atau bertanda bintang (\*) harus diisi. Meskipun isian wajib bisa diubah, akan tetapi isian wajib tetap harus diisi.
  - *Product Registration Code*
  - *Customer Name*
  - *Lease Period Plan*

5. Tekan tombol [Save Changes] untuk menyimpan data. Tekan tombol [Next Step] untuk melanjutkan ke langkah berikutnya

Gambar 39. Tombol *Save Changes* pada halaman *Step-1*

### **Edit Calculation of Operating Lease - Step 2:**

Untuk mengubah data Calculation of Operating Lease - Step 2, pengguna dapat melakukan langkah-langkah sebagai berikut:

1. Pilih data yang akan diubah, dengan menekan tombol [edit] pada halaman daftar kalkulasi.

| OPI Calculation Number | Lease Category | Product Brand Name | Maintenance Type      | Quantity | Monthly Installment | Create By      | Create Date | Status    | Action                  |
|------------------------|----------------|--------------------|-----------------------|----------|---------------------|----------------|-------------|-----------|-------------------------|
| 00028/CO/01/03/2015    | New            | MITSUBISHI         | Non Maintenance       | 0        | 16,163,000          | Lelia Rungga   | 2/12/2015   | draft     | [edit] [delete] [print] |
| 00029/CO/01/03/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,880,000          | Denny Prasetya | 2/9/2015    | submitted | [edit] [delete] [print] |
| 00024/CO/01/03/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,913,822          | Mochamad Idra  | 2/9/2015    | submitted | [edit] [delete] [print] |
| 00023/CO/01/03/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Andri Somad    | 2/9/2015    | draft     | [edit] [delete] [print] |
| 00022/CO/01/03/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Andri Somad    | 2/9/2015    | draft     | [edit] [delete] [print] |
| 00021/CO/01/03/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 151,205,201         | Denny Prasetya | 2/9/2015    | draft     | [edit] [delete] [print] |
| 00020/CO/01/03/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 3,604,721           | Andri Somad    | 2/9/2015    | draft     | [edit] [delete] [print] |
| 00019/CO/01/03/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Denny Prasetya | 2/5/2015    | draft     | [edit] [delete] [print] |

Gambar 40. Tombol *Edit* pada halaman *Step-2*

2. Arahkan navigasi ke *Step-2*

OLSS Calculation of Operating Lease - Step 2

Step 1 Step 2 Step 3 Step 4 Step 5 Step 6

Created by Delta Riangga Created Date 02/12/2015 Last Modified By Delta Riangga Last Modified Date 02/12/2015

Cost Condition

Product Price: Rp 966.000.000 Dealer Discount: Rp 114.000.000 ATM Discount: Rp 0 Product Price Total: Rp 852.000.000

Accessories Price: Rp Accessories Price Supplier Discount: Rp Accessories Price Total: Rp

Caronomic Price: Rp 190.000.000 Supplier Discount: Rp 0 Caronomic Price Total: Rp 190.000.000

Residual Value Amount: Rp 360.000.000 Residual Value (%): 41.981867 Standard Residual Value (%): 40.183183 Standard Residual Value Amount: Rp 344.600.000

DSF Finance Condition

Gambar 41. Tampilan halaman Step-2

3. Ubah isian data yang diinginkan.

Perhatikan isian "Residual Value Amount", "Standard Residual Value", "Administration Fee", "Registration Value Rate". Pengisian data tersebut harus menyesuaikan item pada file "Lampiran Installment(OpLease Calculation)".

- Nilai "Residual Value Amount" berasal dari item "RESIDUAL VALUE"
- Nilai "Standard Residual Value" berasal dari item "Estimasi Market Value Di Akhir Periode"
- Nilai "Administration Fee" berasal dari "Administration Fee (1.10)"
- Nilai "Registration Value Rate" berasal dari "Total Registration Value ( $1.4 = 1.4a + 1.4b + 1.4c + 1.4d + 1.4e$ )"

4. Tekan tombol [Save Changes] untuk menyimpan data. Tekan tombol [Next Step] untuk melanjutkan ke langkah berikutnya

OLSS Calculation of Operating Lease - Step 2

Product

UP Before DAST (%) Down Payment of Product Before DAST UP Period to DAST (Days) Time Number of Down Payment of Product to D. Payment Settlement Before DAST (%) Payment Settlement of Product before DAST Payment Settlement Period to DAST (Days) Payment Settlement Period to DAST (Days)

Caronomic

NP Refuse RAST (%) NP Period to RAST (Days) Payment Settlement Before RAST (%) Payment Settlement Period to RAST (Days)

Accessories

NP Refuse RAST (%) NP Period to RAST (Days) Payment Settlement Before RAST (%) Payment Settlement Period to RAST (Days)

Registration Fee

Registration Value Rate (%) Rate of Registration Value Registration Value Amount Amount of Registration Value

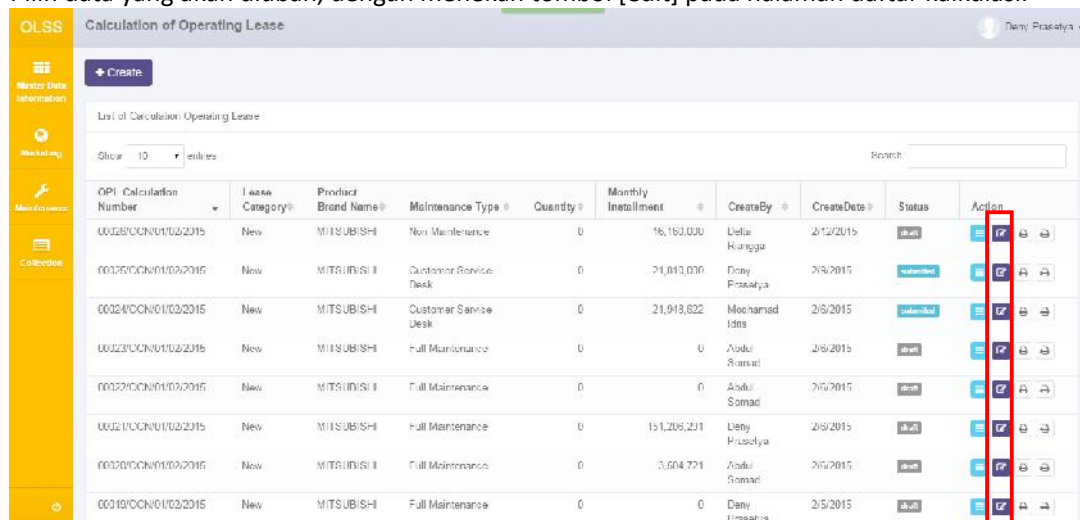
Previous Step Save Changes Next Step

Gambar 42. Tombol Save Changes pada halaman Step-2

**Edit Calculation of Operating Lease - Step 3:**

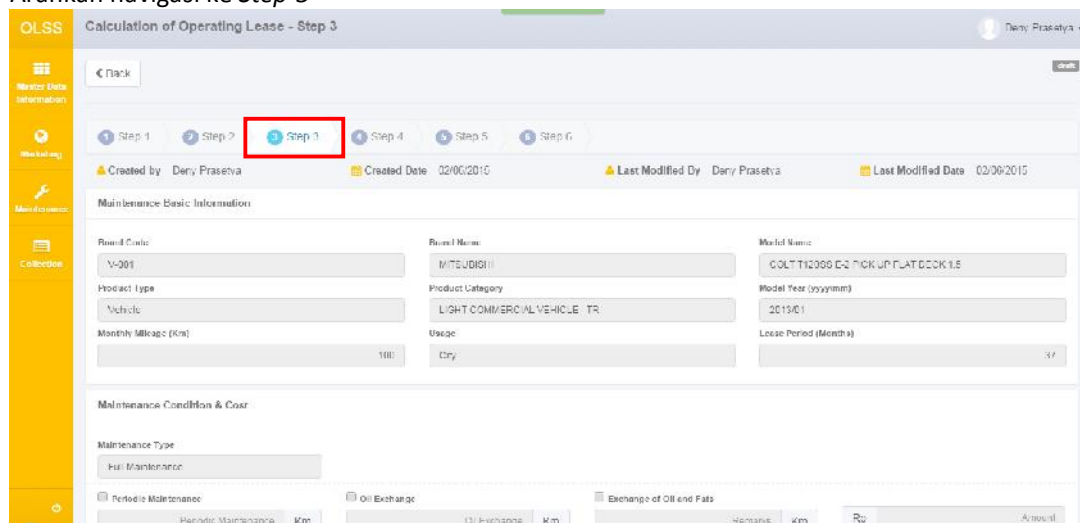
Untuk mengubah data *Calculation of Operating Lease - Step 3*, pengguna dapat melakukan langkah-langkah sebagai berikut:

1. Pilih data yang akan diubah, dengan menekan tombol [edit] pada halaman daftar kalkulasi.



| OP# Calculation Number | Lease Category | Product Brand Name | Maintenance Type      | Quantity | Monthly Installment | CreateBy       | CreateDate | Status    | Action |
|------------------------|----------------|--------------------|-----------------------|----------|---------------------|----------------|------------|-----------|--------|
| 00228/CON/01/02/2015   | New            | MITSUBISHI         | Non Maintenance       | 0        | 16,160,000          | Denny Prasetya | 2/12/2015  | draft     | [Edit] |
| 00229/CON/01/02/2015   | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,613,000          | Denny Prasetya | 2/9/2015   | submitted | [Edit] |
| 00234/CON/01/02/2015   | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,918,822          | Mochamad Idra  | 2/9/2015   | submitted | [Edit] |
| 00223/CON/01/02/2015   | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Andri Samad    | 2/9/2015   | draft     | [Edit] |
| 00230/CON/01/02/2015   | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Andri Samad    | 2/9/2015   | draft     | [Edit] |
| 00217/CON/01/02/2015   | New            | MITSUBISHI         | Full Maintenance      | 0        | 151,205,201         | Denny Prasetya | 2/9/2015   | draft     | [Edit] |
| 00210/CON/01/02/2015   | New            | MITSUBISHI         | Full Maintenance      | 0        | 3,604,721           | Andri Samad    | 2/9/2015   | draft     | [Edit] |
| 00219/CON/01/02/2015   | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Denny Prasetya | 2/5/2015   | draft     | [Edit] |

2. Arahkan navigasi ke *Step-3*



Navigation: Step 1, Step 2, **Step 3**, Step 4, Step 5, Step 6

Created by: Denny Prasetya | Created Date: 02/02/2015 | Last Modified By: Denny Prasetya | Last Modified Date: 02/09/2015

**Maintenance Basic Information**

|                           |   |  |
|---------------------------|---|--|
| Brand Code: N-201         | Brand Name: MITSUBISHI                        | Model Name: COLT TR2000 E2 PICK UP PLAT C20K 1.5 |
| Product Type: Vehicle     | Product Category: LIGHT COMMERCIAL VEHICLE TR | Model Year (yyyymm): 201501                      |
| Monthly Mileage (Km): 100 | Usage: City                                   | Lease Period (Months): 36                        |

**Maintenance Condition & Cost**

Maintenance Type: Full Maintenance

☐ Periodic Maintenance   
 ☐ Oil Exchange   
 ☐ Exchange of Oil and Filter

Periodic Maintenance: Km    Oil Exchange: 13: Exchange: Km    Exchange of Oil and Filter: Remarks: Km    Rp    Amount

Gambar 43. Tampilan halaman *Step-3*

3. Ubah isian data yang diinginkan.



4. Tekan tombol [Save Changes] untuk menyimpan data. Tekan tombol [Next Step] untuk melanjutkan ke langkah berikutnya

Gambar 44. Tombol *Save Changes* pada halaman *Step-3*

#### **Edit Calculation of Operating Lease - Step 4:**

Untuk mengubah data *Calculation of Operating Lease - Step 4*, pengguna dapat melakukan langkah-langkah sebagai berikut:

1. Pilih data yang akan diubah, dengan menekan tombol [edit] pada halaman daftar kalkulasi.

| OPI Calculation Number | Lease Category | Product Brand Name | Maintenance Type      | Quantity | Monthly Installment | Create By      | Create Date | Status    | Action                  |
|------------------------|----------------|--------------------|-----------------------|----------|---------------------|----------------|-------------|-----------|-------------------------|
| 0026/OCN/01/02/2015    | New            | MITSUBISHI         | Non Maintenance       | 0        | 16,160,000          | Uella Kurnaga  | 2/12/2015   | draft     | [edit] [delete] [print] |
| 0027/OCN/01/02/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,040,000          | Denny Prasetya | 2/9/2015    | submitted | [edit] [delete] [print] |
| 0024/OCN/01/02/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,040,822          | Mochamad Idna  | 2/9/2015    | submitted | [edit] [delete] [print] |
| 0023/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Andi Somad     | 2/9/2015    | draft     | [edit] [delete] [print] |
| 0022/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Andi Somad     | 2/9/2015    | draft     | [edit] [delete] [print] |
| 0021/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 151,206,201         | Denny Prasetya | 2/9/2015    | draft     | [edit] [delete] [print] |
| 0020/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0,504,721           | Andi Somad     | 2/9/2015    | draft     | [edit] [delete] [print] |
| 0019/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Denny Prasetya | 2/5/2015    | draft     | [edit] [delete] [print] |

Gambar 45. Tombol *Edit* pada halaman daftar *Calculation of Operating Lease*

2. Arahkan navigasi ke *Step-4*



Gambar 46. Tampilan halaman *Step-4*

### 3. Ubah isian data yang diinginkan.

Perhatikan isian "Start Date of Insurance", "End Date of Insurance", "Lease Period Plan", "Coverage Period", "Seat Capacity", "Authorized Workshop", "Mediator Fee Amount". Pengisian data tersebut harus menyesuaikan item pada file "Calculator for Leasing(Insurance)".

- "Start Date of Insurance" berasal dari item "Start Date Insurance Period"
- "End Date of Insurance" berasal dari item "End Date Insurance Period"
- "Start Date of Insurance", "End Date of Insurance", "Lease Period Plan" akan terisi otomatis dan tidak dapat di-edit secara langsung pada Step-4, jadi pastikan pengisian "Lease Period" pada Step-1 sudah benar
- "Coverage Period" = "Lease Period Plan" + 1
- "Seat Capacity" berasal dari item "Seat Capacity"
- "Authorized Workshop" berasal dari item "Authorized Workshop" \* 100 = 0.15
- "Mediator Fee Amount" berasal dari "Komisi (25%)" atau "Commission Amount"

4. Tekan tombol [Save Changes] untuk menyimpan data. Tekan tombol [Next Step] untuk melanjutkan ke langkah berikutnya

**Calculation of Operating Lease - Step 4**

| Category                               | Amount (Rp) | Unit | Amount (Rp)       |
|--|-------------|------|-------------------|
| Personal Accident for Driver (PAU)     | 20,000,000  | Rp   | 400,453           |
| Strike, Riots & Civil Commotion (SRCC) | 750,000,000 | Rp   | 1,239,452         |
| Terrorism & Sabotage (TS)              | 750,000,000 | Rp   | 1,239,452         |
| Flood & Windstorm (FI D)               | 750,000,000 | Rp   | 2,478,004         |
| Earthquake & Tsunami (TAQ)             | 750,000,000 | Rp   | 2,478,004         |
| Authorized Workshop                    | 750,000,000 | Rp   | 3,134,385         |
| <b>Total Gross Premium</b>             |             | Rp   | <b>46,954,150</b> |
| <b>Commission Amount</b>               |             | Rp   | <b>11,749,059</b> |
| <b>Mediator Fee Amount</b>             |             | Rp   | <b>11,749,059</b> |
| <b>Net Premium</b>                     |             | Rp   | <b>24,305,735</b> |

Buttons: Previous Step, **Save Changes**, Next Step

Gambar 47. Tombol *Save Changes* pada halaman *Step-4*

#### **Edit Calculation of Operating Lease - Step 5:**

Untuk mengubah data *Calculation of Operating Lease - Step 5*, pengguna dapat melakukan langkah-langkah sebagai berikut:

1. Pilih data yang akan diubah, dengan menekan tombol [edit] pada halaman daftar kalkulasi.

**Calculation of Operating Lease**

Buttons: Create

List of Calculation Operating Lease

Showing 10 entries

| OPI Calculation Number | Lease Category | Product Brand Name | Maintenance Type      | Quantity | Monthly Installment | Create By      | Create Date | Status    | Action                   |
|------------------------|----------------|--------------------|-----------------------|----------|---------------------|----------------|-------------|-----------|--------------------------|
| 0026/OCN/01/02/2015    | New            | MITSUBISHI         | Non Maintenance       | 0        | 16,160,000          | Uella Khariga  | 2/12/2015   | draft     | <b>edit</b> delete print |
| 0027/OCN/01/02/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,043,000          | Denny Prasetya | 2/9/2015    | submitted | edit delete print        |
| 0024/OCN/01/02/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,043,822          | Mochamad Idna  | 2/9/2015    | submitted | edit delete print        |
| 0023/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Andri Somad    | 2/9/2015    | draft     | edit delete print        |
| 0022/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Andri Somad    | 2/9/2015    | draft     | edit delete print        |
| 0021/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 151,206,201         | Uella Khariga  | 2/9/2015    | draft     | edit delete print        |
| 0020/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0,504,721           | Andri Somad    | 2/9/2015    | draft     | edit delete print        |
| 0019/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Denny Prasetya | 2/5/2015    | draft     | edit delete print        |

Gambar 48. Tombol *Edit* pada halaman daftar *Calculation of Operating Lease*

2. Arahkan navigasi ke *Step-5*

OLSS Calculation of Operating Lease - Step 5

Step 1 Step 2 Step 3 Step 4 **Step 5** Step 6

Created by Delta Rianaga Created Date 02/12/2015 Last Modified By Denny Prasetya Last Modified Date 03/12/2015

Basic Information (Lease Fee)

Start Date Usage Unit Plan (mm/dd/yyyy) 01/01/2014 End Date Usage Unit Plan (mm/dd/yyyy) 12/31/2017 Lease Period Plan (Months) 12

Rate Insurance Income 0.000000 Admin Fee Amount 0 Interest Income 0

RAST Handover Schedule (mm/dd/yyyy) 02/01/2016 Security Deposit Amount 0 Security Deposit Amount Rp 0

First Lease Payment (Days) 0 Total Unit Quantity Lease 0 Remarks

Setting Monthly Installment

Ratio 1.000000 Borrowing Rate (%) 0 Spread of Interest Rate (%) 0 Internal Interest Rate (%) 0

Gambar 49. Tampilan halaman Step-5

### 3. Ubah isian data yang diinginkan.

Pada kalkulasi Step-5, User harus melakukan penyesuaian pada file "Lampiran Installment(OpLease Calculation)" sebagai berikut,

- "2.2c. Insurances Income" pada cell F73 & I73 menggunakan value "Komisi (25%)" atau "Commission Amount" dari "Calculator for Leasing(Insurance)"
- "2.3c.4. Biaya Polis" pada cell L83 menggunakan value 0 (nol)

Setelah melakukan penyesuaian, User dapat mengisi isian pada Step-5. Perhatikan isian "Lease Period Plan", "Admin Fee Amount", "Ratio", "Borrowing Rate", "Spread of Interest Rate", "Internal Interest Rate". Pengisian data tersebut harus menyesuaikan item pada file "Lampiran Installment(OpLease Calculation)".

- "BAST Handover Schedule" harus kurang dari "Start Date Usage Unit Plan"

4. Tekan tombol [Save Changes] untuk menyimpan data. Tekan tombol [Next Step] untuk melanjutkan ke langkah berikutnya

**OLSS** Calculation of Operating Lease - Step 5 Denny Prasetya

Demobilization Cost

Interest Cost

Interest Cost for Term of Payment

Interest Cost Payment Before BAS

Total Cost

Monthly Installment Amount

**Profit Result**

Total Profit

Gambar 50. Tombol *Save Changes* pada halaman *Step-5*

#### **Edit Calculation of Operating Lease - Step 6:**

Untuk mengubah data *Calculation of Operating Lease - Step 6*, pengguna dapat melakukan langkah-langkah sebagai berikut:

1. Pilih data yang akan diubah, dengan menekan tombol [edit] pada halaman daftar kalkulasi.

**OLSS** Calculation of Operating Lease Denny Prasetya

List of Calculation Operating Lease

Show 10 entries Search

| OPI Calculation Number | Lease Category | Product Brand Name | Maintenance Type      | Quantity | Monthly Installment | Create By      | Create Date | Status    | Action |
|------------------------|----------------|--------------------|-----------------------|----------|---------------------|----------------|-------------|-----------|--------|
| 0026/COCH/01/02/2015   | New            | MITSUBISHI         | Non Maintenance       | 0        | 16,160,000          | Uella Kurnaga  | 2/12/2015   | draft     |        |
| 0027/COCH/01/02/2015   | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,040,000          | Denny Prasetya | 2/9/2015    | submitted |        |
| 0024/COCH/01/02/2015   | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,040,822          | Mochamad Idna  | 2/9/2015    | submitted |        |
| 0023/COCH/01/02/2015   | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Andi Somad     | 2/9/2015    | draft     |        |
| 0022/COCH/01/02/2015   | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Andi Somad     | 2/9/2015    | draft     |        |
| 0021/COCH/01/02/2015   | New            | MITSUBISHI         | Full Maintenance      | 0        | 151,205,201         | Denny Prasetya | 2/9/2015    | draft     |        |
| 0020/COCH/01/02/2015   | New            | MITSUBISHI         | Full Maintenance      | 0        | 0,504,721           | Andi Somad     | 2/9/2015    | draft     |        |
| 0019/COCH/01/02/2015   | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Denny Prasetya | 2/5/2015    | draft     |        |

Gambar 51. Tombol *Edit* pada halaman daftar *Calculation of Operating Lease*

2. Arahkan navigasi ke Step-6

Gambar 52. Tampilan halaman *Step-6*

- Ubah isian data yang diinginkan.

Perhatikan isian berikut

- "Proposal Date" harus kurang dari "BAST Handover Schedule" dan "Start Date Usage Unit Plan"
- "Valid Until" harus kurang dari "BAST Handover Schedule" dan "Start Date Usage Unit Plan"
- "Valid Until" harus lebih besar dari "Proposal Date"

- Isian wajib atau bertanda bintang (\*) harus diisi. Meskipun isian wajib bisa diubah, akan tetapi isian wajib tetap harus diisi.

- PIC Position*
- PIC Phone*
- Purpose of Use*

Gambar 53. Isian wajib pada *Step-6*

5. Tekan tombol [Save Changes] untuk menyimpan data. Tekan tombol [Next Step] untuk melanjutkan ke langkah berikutnya

Gambar 54. Tombol *Save Changes* pada *Step-6*

### **Submit Calculation:**

Untuk melakukan submit data, pengguna harus menjalankan beberapa langkah berikut:

1. Pilih data yang akan di-submit, dengan menekan tombol [edit] pada halaman daftar kalkulasi.

| OPI Calculation Number | Lease Category | Product Brand Name | Maintenance Type      | Quantity | Monthly Installment | Created By     | Create Date | Status    | Action |
|------------------------|----------------|--------------------|-----------------------|----------|---------------------|----------------|-------------|-----------|--------|
| 00077/COCH/01/02/2015  | New            | MITSUBISHI         | Full Maintenance      | 0        | 30,640,000          | Dany Prasetya  | 3/12/2015   | draft     |        |
| 00028/COCH/01/02/2015  | New            | MITSUBISHI         | Non Maintenance       | 0        | 5,250,000           | Delta Harangga | 2/12/2015   | draft     |        |
| 00026/COCH/01/02/2015  | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,810,000          | Dany Prasetya  | 2/9/2015    | draft     |        |
| 00024/COCH/01/02/2015  | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,810,000          | Mochamad Idris | 2/9/2015    | submitted |        |
| 00023/COCH/01/02/2015  | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Abdul Somad    | 2/9/2015    | draft     |        |
| 00022/COCH/01/02/2015  | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Abdul Somad    | 2/9/2015    | draft     |        |
| 00021/COCH/01/02/2015  | New            | MITSUBISHI         | Full Maintenance      | 0        | 101,110,000         | Dany Prasetya  | 2/9/2015    | draft     |        |
| 00020/COCH/01/02/2015  | New            | MITSUBISHI         | Full Maintenance      | 0        | 3,504,721           | Abdul Somad    | 2/9/2015    | draft     |        |

Gambar 55. Tombol *Edit* pada halaman daftar *Calculation of Operating Lease*

2. Periksa isian data, dan lakukan perubahan jika diperlukan.
3. Tekan tombol [Submit] untuk melakukan *submit* data.

**OLSS** Calculation of Operating Lease (Proposal Data) - Step 6

Proposal Info

Proposal Number: 00008/CPN/01/03/2015 Customer Code: 12345 Customer Name: PT. KREASI SARANA LOGISTICS Proposal Date (mm/dd/yyyy): 01/12/2015

Person in Charge

PIC Name: Dita Harappa PIC Position: MD PIC Phone: 08114388780 PIC Email: PIC@india

Additional Item for Proposal

Is COP Program? Yes Proposed By: Dita Purpose of Use: Estimasi Valid Until (mm/dd/yyyy): 02/12/2015

Acknowledge By 1: Acknowledge By 2: Acknowledge By 3: Acknowledge By 4: Remarks: Wawancara

Approved By: Approved By: To: To:

Previous Step Save Changes **Submit**

Gambar 56. Tombol *Submit* pada *Step-6***Filter Calculation:**

Untuk melakukan *filter* data kalkulasi, pengguna harus menjalankan beberapa langkah berikut:

1. Pada halaman daftar kalkulasi, masukan kata kunci pada isian [Search] untuk melakukan *filter* data kalkulasi. Penggunaan karakter/huruf besar dan kecil tidak berpengaruh terhadap proses *filter*.
2. Sistem akan melakukan filter berdasarkan kata kunci, dan ditampilkan pada daftar kalkulasi.

**OLSS** Calculation of Operating Lease

+ Create

List of Calculation Operating Lease

Search: 10 entries

Shahry coba/Mes

| OPI Calculation Number | Invoice Category | Product Brand Name | Maintenance Type      | Quantity | Monthly Installment | CreateBy      | CreateDate | Status    | Action  |
|------------------------|------------------|--------------------|-----------------------|----------|---------------------|---------------|------------|-----------|---------|
| 00025/CPN/01/02/2015   | New              | MITSUBISHI         | Customer Service Desk | 0        | 21,810,000          | Deny Prasetya | 27/3/2015  | Submitted | [Icons] |
| 00074/CPN/01/03/2015   | New              | MITSUBISHI         | Customer Service Desk | 0        | 21,840,622          | Mohamad Iqbal | 26/3/2015  | Submitted | [Icons] |
| 00002/CPN/01/12/2014   | New              | DAIHATSU           | Customer Service Desk | 0        | 4,353,064           | Abdul Somad   | 12/13/2014 | draft     | [Icons] |
| 00001/CPN/01/12/2014   | New              | DAIHATSU           | Customer Service Desk | 0        | 4,621,048           | Abdul Somad   | 12/13/2014 | draft     | [Icons] |

Showing 1 to 4 of 4 entries (filtered from 50 total entries)

First Previous 1 Next Last

Gambar 57. Hasil *filter Calculation***Sort Calculation:**

Untuk melakukan *sorting* data, pengguna harus menjalankan beberapa langkah berikut:

1. Pada halaman daftar kalkulasi, tekan tanda panah pada *header* setiap kolom.
2. Untuk menampilkan data dengan urutan *ascending*, klik panah yang mengarah ke atas.

OLSS Calculation of Operating Lease

+ Create

List of Calculation Operating Lease

Show 10 entries

| OPI Calculation Number | Lease Category | Product Brand Name | Maintenance Type      | Quantity | Monthly Installment | Create By      | Create Date | Status    | Action                 |
|------------------------|----------------|--------------------|-----------------------|----------|---------------------|----------------|-------------|-----------|------------------------|
| 0001/OCN/01/12/2014    | New            | DAIHATSU           | Customer Service Desk | 0        | 4,521,043           | Abdul Sumad    | 12/13/2014  | draft     | [view] [edit] [delete] |
| 0002/OCN/01/12/2014    | New            | DAIHATSU           | Customer Service Desk | 0        | 4,353,064           | Abdul Sumad    | 12/13/2014  | draft     | [view] [edit] [delete] |
| 0024/OCN/01/03/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,846,622          | Mochamad Iqra  | 2/9/2015    | submitted | [view] [edit] [delete] |
| 0025/OCN/01/02/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,810,000          | Denny Prasetya | 2/9/2015    | submitted | [view] [edit] [delete] |

Showing 1 to 4 of 4 entries (filtered from 50 total entries)

First Previous 1 Next Last

Gambar 58. Hasil *sorting ascending*

3. Untuk menampilkan data dengan urutan *descending*; klik panah yang mengarah ke bawah.

OLSS Calculation of Operating Lease

+ Create

List of Calculation Operating Lease

Show 10 entries

| OPI Calculation Number | Lease Category | Product Brand Name | Maintenance Type      | Quantity | Monthly Installment | Create By      | Create Date | Status    | Action                 |
|------------------------|----------------|--------------------|-----------------------|----------|---------------------|----------------|-------------|-----------|------------------------|
| 0025/OCN/01/02/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,810,000          | Denny Prasetya | 2/9/2015    | submitted | [view] [edit] [delete] |
| 0024/OCN/01/03/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,846,622          | Mochamad Iqra  | 2/9/2015    | submitted | [view] [edit] [delete] |
| 0002/OCN/01/12/2014    | New            | DAIHATSU           | Customer Service Desk | 0        | 4,353,064           | Abdul Sumad    | 12/13/2014  | draft     | [view] [edit] [delete] |
| 0001/OCN/01/12/2014    | New            | DAIHATSU           | Customer Service Desk | 0        | 4,521,043           | Abdul Sumad    | 12/13/2014  | draft     | [view] [edit] [delete] |

Showing 1 to 4 of 4 entries (filtered from 50 total entries)

First Previous 1 Next Last

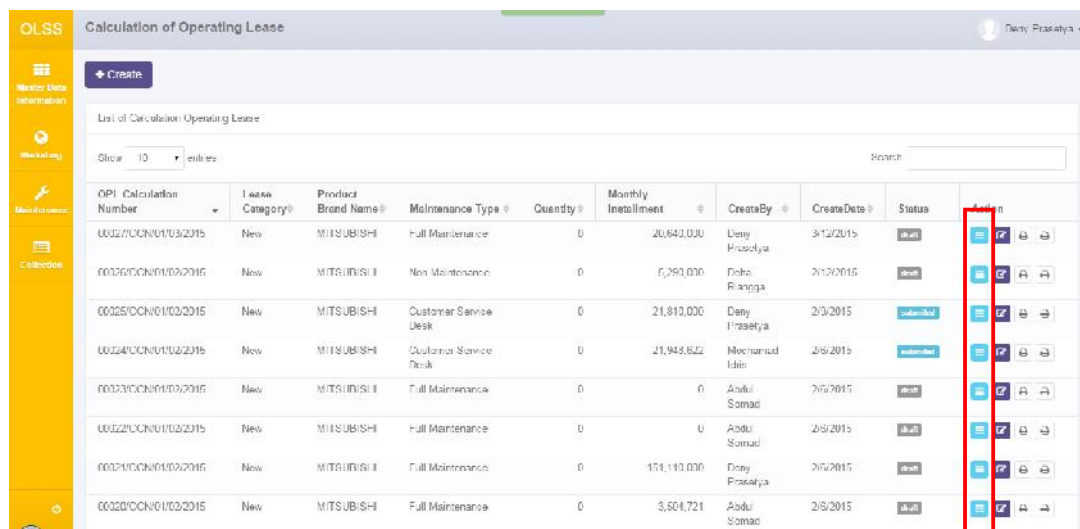
Gambar 59. Hasil *sorting descending*

























### View Detail Calculation:

Untuk menampilkan detail data kalkulasi, pengguna harus menjalankan beberapa langkah berikut:

1. Pilih data yang akan ditampilkan, dengan menekan tombol [view] pada halaman daftar kalkulasi.

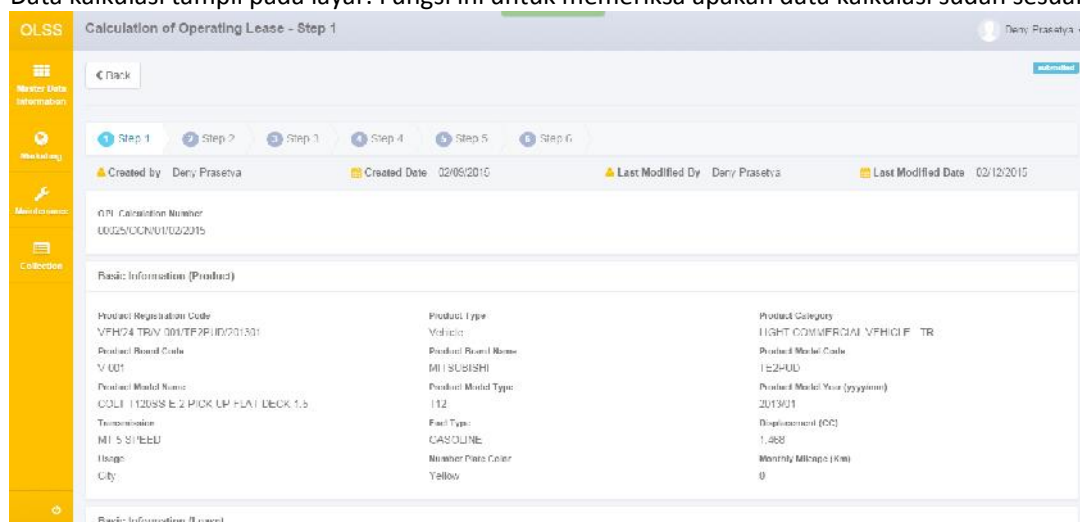




| OPI Calculation Number | Lease Category | Product Brand Name | Maintenance Type      | Quantity | Monthly Installment | Create By       | Create Date | Status    | Action  |
|------------------------|----------------|--------------------|-----------------------|----------|---------------------|-----------------|-------------|-----------|---|
| 0022/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 20,640,000          | Deny Prasetya   | 3/12/2015   | draft     |    |
| 0022/OCN/01/02/2015    | New            | MITSUBISHI         | Non Maintenance       | 0        | 5,260,000           | Doko Rianaga    | 2/12/2015   | draft     |    |
| 0025/OCN/01/02/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,810,000          | Deny Prasetya   | 2/9/2015    | submitted |    |
| 0024/OCN/01/02/2015    | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,948,622          | Mechanised Idin | 2/6/2015    | submitted |    |
| 0023/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Abdul Somad     | 2/5/2015    | draft     |    |
| 0022/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Abdul Somad     | 2/5/2015    | draft     |    |
| 0021/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 151,113,000         | Deny Prasetya   | 2/5/2015    | draft     |    |
| 0020/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 3,504,721           | Abdul Somad     | 2/5/2015    | draft     |    |

Gambar 60. Tombol View pada halaman daftar Calculation of Operating Lease

2. Data kalkulasi tampil pada layar. Fungsi ini untuk memeriksa apakah data kalkulasi sudah sesuai.



Calculation of Operating Lease - Step 1

Created by: Deny Prasetya Created Date: 02/05/2015 Last Modified By: Deny Prasetya Last Modified Date: 02/12/2015

OPI Calculation Number: 0025/OCN/01/02/2015

Basic Information (Product)

|   |                                |   |
|---|--------------------------------|---|
| Product Registration Code: VPH24 TRV 001/TF2P/ID/201301 | Product Type: Vehicle          | Product Category: LIGHT COMMERCIAL VEHICLE TR |
| Product Brand Code: V 001                               | Product Brand Name: MITSUBISHI | Product Model Code: 1E24UD                    |
| Product Model Name: COLLEGE 1.5 PICK UP FLAT DECK 1.5   | Product Model Type: 1T2        | Product Model Year (yyyymm): 201301           |
| Transmission: MITSUBISHI                                | Fuel Type: GASOLINE            | Displacement (CC): 1,368                      |
| Usage: City   | Number Plate Color: Yellow     | Monthly Mileage (Km): 0                       |

Basic Information (Lease)

Gambar 61. Tampilan view detail Calculation of Operating Lease - Step 1

**Changes Status of Calculation:**

Untuk mengubah status data kalkulasi, pengguna harus menjalankan beberapa langkah berikut:

1. Pilih data yang akan diubah status-nya, tekan tombol [View] pada halaman daftar kalkulasi.

Gambar 62. Tombol View pada halaman daftar Calculation of Operating Lease

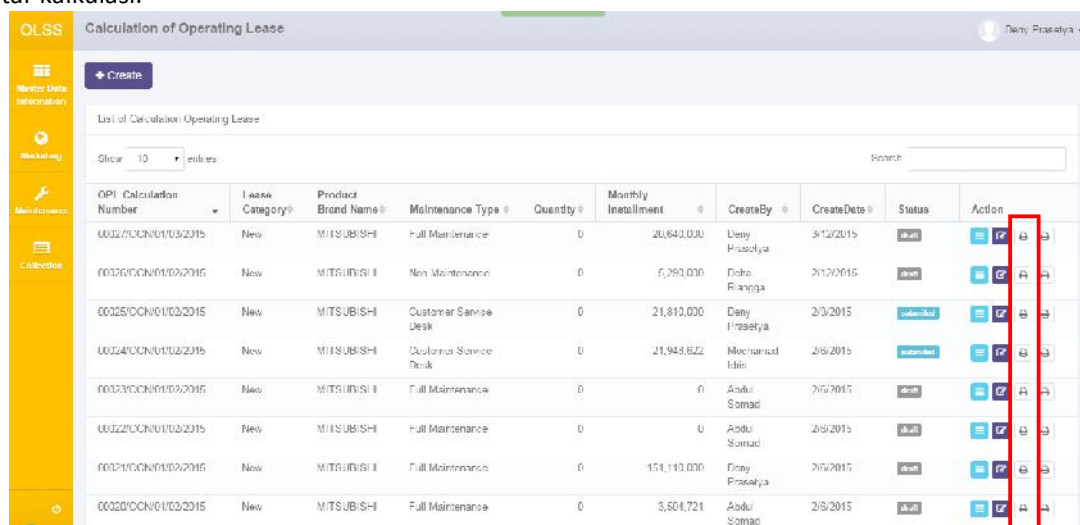
2. Data kalkulasi tampil pada layar. Pada halaman detail bagian paling bawah terdapat tombol untuk mengubah status data kalkulasi. Tombol yang tampil disesuaikan dengan status saat ini.

| Status saat ini | Tombol yang tampil |
|-----------------|--------------------|
| Draft           | Submit             |
| Submitted       | Set to Draft       |
| Valid           | -                  |
| Invalid         | -                  |

**Preview and Print the Proposal of Operating Lease:**

Untuk menampilkan *preview* dan mencetak proposal, pengguna harus menjalankan beberapa langkah berikut:

1. Pilih data yang akan di tampilkan atau akan di cetak, tekan tombol [Proposal Report] pada halaman daftar kalkulasi.



OLSS Calculation of Operating Lease

Buttons: + Create, + New Data Information, + Marking, + New Data Source, + Database

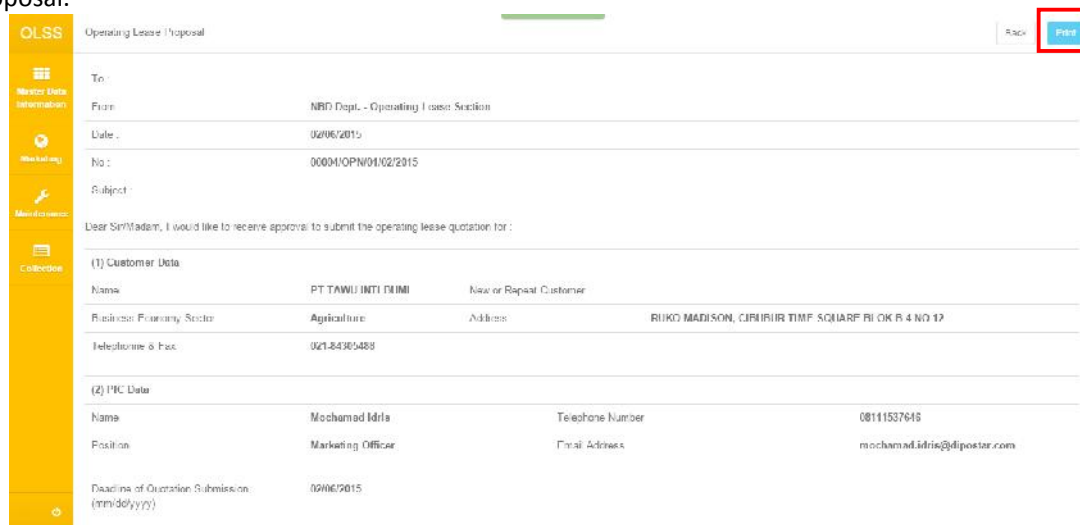
List of Calculation Operating Lease

Filter: 10 entries

| OPI Calculation Number | Lease Category | Product Brand Name | Maintenance Type      | Quantity | Monthly Installment | Create By       | Create Date | Status    | Action  |
|------------------------|----------------|--------------------|-----------------------|----------|---------------------|-----------------|-------------|-----------|---------|
| 00027/OCN/01/02/2015   | New            | MITSUBISHI         | Full Maintenance      | 0        | 20,640,000          | Deny Prasetya   | 3/12/2015   | draft     | [Print] |
| 00026/OCN/01/02/2015   | New            | MITSUBISHI         | Non Maintenance       | 0        | 5,260,000           | Doko Riangga    | 2/12/2015   | draft     | [Print] |
| 00025/OCN/01/02/2015   | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,810,000          | Deny Prasetya   | 2/9/2015    | submitted | [Print] |
| 00024/OCN/01/02/2015   | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,948,622          | Mechanisd Idris | 2/9/2015    | submitted | [Print] |
| 00023/OCN/01/02/2015   | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Abdu Somad      | 2/5/2015    | draft     | [Print] |
| 00022/OCN/01/02/2015   | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Abdu Somad      | 2/5/2015    | draft     | [Print] |
| 00021/OCN/01/02/2015   | New            | MITSUBISHI         | Full Maintenance      | 0        | 151,110,000         | Deny Prasetya   | 2/5/2015    | draft     | [Print] |
| 00020/OCN/01/02/2015   | New            | MITSUBISHI         | Full Maintenance      | 0        | 3,504,721           | Abdu Somad      | 2/5/2015    | draft     | [Print] |

Gambar 63. Tombol *Proposal Report* pada halaman daftar *Calculation of Operating Lease*

2. Ketika halaman *preview* tampil, pastikan data sudah sesuai. Tekan tombol [Print] untuk mencetak proposal.



OLSS Operating Lease Proposal

Buttons: + New Data Information, + Marking, + New Data Source, + Database

To: \_\_\_\_\_

From: NRD Dept. - Operating Lease Section

Date: 02/06/2015

No: 0004/OPN/01/02/2015

Subject: \_\_\_\_\_

Dear Sir/Madam, I would like to receive approval to submit the operating lease quotation for:

(1) Customer Data

|                         |                   |  |
|-------------------------|-------------------|--|
| Name                    | PT TAWU INTI NIMB | New or Repeat Customer                             |
| Business/Trading Sector | Agriculture       | Address  |
| Telephone & Fax         | 021-84365488      | RIUKO MADISON, CIPRIKUR TIMP SQUARE RIUK R 4 NO 12 |

(2) PIC Data

|          |                   |                  |                              |
|----------|-------------------|------------------|------------------------------|
| Name     | Mechamad Idrie    | Telephone Number | 08111537648                  |
| Position | Marketing Officer | Email Address    | mechamad.idrie@dipo.star.com |

Deadline of Quotation Submission: (mm/dd/yyyy) 02/06/2015

Buttons: Back, Print

Gambar 64. Tampilan *Preview* dengan tombol *Print*

### ***Preview and Print the Calculation of Operating Lease:***

Untuk menampilkan preview dan mencetak kalkulasi, pengguna harus menjalankan beberapa langkah berikut:

1. Pilih data yang akan di tampilkan atau akan di cetak, tekan tombol [OPLCalculation Report] pada halaman daftar kalkulasi.

| OPL Calculation Number | Lease Category | Product Brand Name | Maintenance Type      | Quantity | Monthly Installment | Create By     | Create Date | Status    | Action                  |
|------------------------|----------------|--------------------|-----------------------|----------|---------------------|---------------|-------------|-----------|-------------------------|
| 0002/OCN/01/02/2015    | New            | MITSUBISHI         | Full Maintenance      | 0        | 20,640,000          | Deny Prasetya | 3/12/2015   | draft     | [Edit] [Print] [Delete] |
| 0002/OCN/01/02/2015    | New            | MITSUBISHI         | Non Maintenance       | 0        | 5,260,000           | Dipo Riangga  | 2/12/2015   | draft     | [Edit] [Print] [Delete] |
| 00025/OCN/01/02/2015   | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,810,000          | Deny Prasetya | 2/3/2015    | submitted | [Edit] [Print] [Delete] |
| 00024/OCN/01/02/2015   | New            | MITSUBISHI         | Customer Service Desk | 0        | 21,948,622          | Mochamad Idin | 2/6/2015    | submitted | [Edit] [Print] [Delete] |
| 00023/OCN/01/02/2015   | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Abdul Somad   | 2/5/2015    | draft     | [Edit] [Print] [Delete] |
| 00022/OCN/01/02/2015   | New            | MITSUBISHI         | Full Maintenance      | 0        | 0                   | Abdul Somad   | 2/5/2015    | draft     | [Edit] [Print] [Delete] |
| 00021/OCN/01/02/2015   | New            | MITSUBISHI         | Full Maintenance      | 0        | 151,110,000         | Deny Prasetya | 2/5/2015    | draft     | [Edit] [Print] [Delete] |
| 00020/OCN/01/02/2015   | New            | MITSUBISHI         | Full Maintenance      | 0        | 3,504,721           | Abdul Somad   | 2/5/2015    | draft     | [Edit] [Print] [Delete] |

Gambar 65. Tombol *OPLCalculation Report* pada halaman daftar *Calculation of Operating Lease*

2. Ketika halaman *preview* tampil, pastikan data sudah sesuai. Tekan tombol [Print] untuk mencetak data kalkulasi.

| Operating Lease Calculation Attachment     |                       |                               |                |                                 |                |  |  |
|--|-----------------------|-------------------------------|----------------|---------------------------------|----------------|--|--|
| OPL Calculation Number 0002/OCN/01/02/2015 |                       |                               |                |                                 |                |  |  |
| (1) Product Price                          |                       |                               |                |                                 |                |  |  |
| A) Product Data                            |                       | B) Product Caroserie          |                | C) Accessories Data             |                |  |  |
| Product Name                               | MITSUBISHI            | Caroserie Type                | Dump Truck     | Accessories Type                |                |  |  |
| Product Model                              | TUSO TRUCK E21 NDZ/MS |                               |                |                                 |                |  |  |
| Product Price                              | Rp 796,000,000        | Caroserie Price               | Rp 124,000,000 | Accessories Price               | Rp 0           |  |  |
| Dealer Discount                            | Rp 65,000,000         | Supplier Discount (Caroserie) | Rp 0           | Supplier Discount (Accessories) | Rp 0           |  |  |
| A) PM Discount                             | Rp 0                  |                               |                |                                 |                |  |  |
| Total Product Price                        | Rp 725,000,000        | Total Caroserie Price         | Rp 124,000,000 | Total Accessories Price         | Rp 0           |  |  |
| (2) Financial Condition                    |                       |                               |                |                                 |                |  |  |
| A) Discount Rate(%)                        | 11.16                 | D) Spread(%)                  | 5.00           | C) Prime Rate(%)                | 16.16          |  |  |
| (3) Term and Condition for transaction     |                       |                               |                |                                 |                |  |  |
| A) Lease Period Plan                       | 48                    | F) OGP Program (Y/N)          | Yes            | C) RV                           | Rp 274,159,993 |  |  |
| D) NSF Standard RV                         | Rp 365,600,000        | F) Virtualization Fee         | Rp 0           | F) Terminalization Fee          | Rp 0           |  |  |

Gambar 66. Tampilan *Preview* dengan tombol *Print*

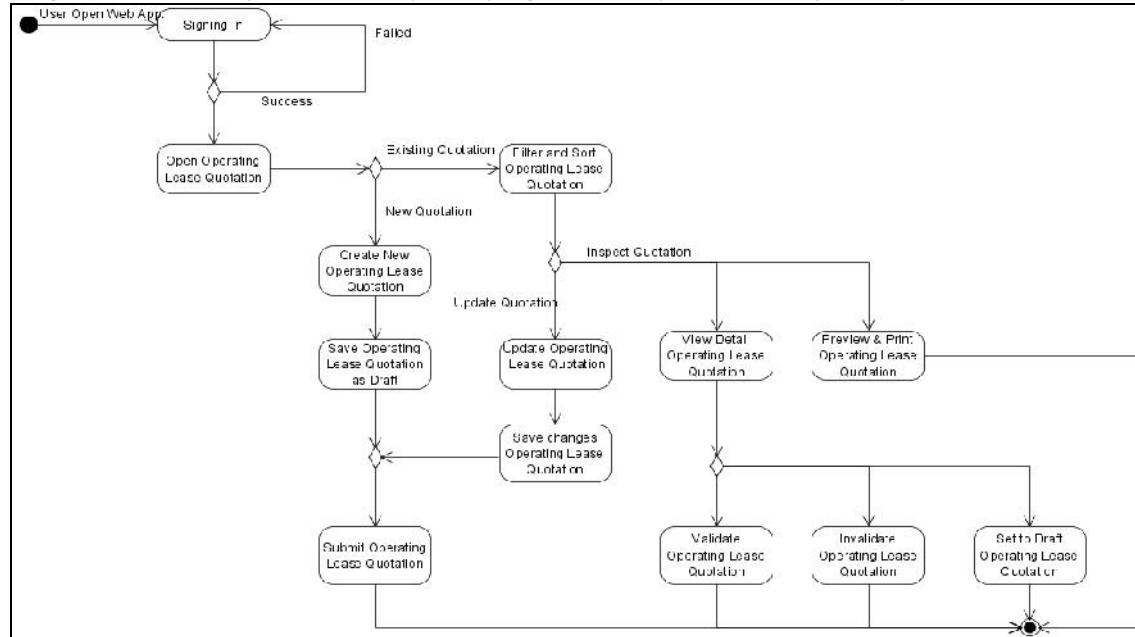
## 1.4. Operating Lease Quotation

### 1.4.1. Pendahuluan

Fungsi utama dari *Operating Lease Quotation* adalah untuk membuat *quotation* dari kalkulasi *Operating Lease* yang sudah dibuat.

### 1.4.2. Diagram Aktivitas

Diagram berikut menjelaskan alur operasi yang dilakukan pada modul *Operating Lease Quotation*.



Gambar 67. Diagram aktivitas dari *Operating Lease Quotation*

| No. | Operasi  | Aktor                                       | Skenario   |
|-----|--|---|--|
| 1   | <i>Signing in</i>                              | <i>Marketing user, Marketing superuser</i>  | <ul style="list-style-type: none"> <li>Aktor melengkapi <i>form login</i> dengan mengisi <i>Username</i> dan <i>Password</i>.</li> <li>Aktor menekan tombol [sign in]. Sistem akan melakukan verifikasi akun; jika verifikasi berhasil maka sistem akan mengarahkan aktor ke halaman utama. Jika verifikasi gagal maka sistem akan mengarahkan aktor ke halaman <i>login</i>.</li> </ul>   |
| 2.  | <i>Open operating lease quotation module</i>   | <i>Marketing user, Marketing superuser</i>  | <ul style="list-style-type: none"> <li>Setelah <i>login</i>, aktor dapat membuka halaman <i>Operating Lease Quotation</i> melalui menu <i>Marketing</i>.</li> <li>Setelah halaman <i>Operating Lease Quotation</i> sudah terbuka, daftar data <i>Operating Lease Quotation</i> akan ditampilkan.</li> </ul>  |
| 3.  | <i>Create new operating lease quotation</i>    | <i>Marketing user, Marketing superuser</i>  | <ul style="list-style-type: none"> <li>Jika halaman <i>Operating Lease Quotation</i> terbuka, aktor dapat menekan tombol [create] untuk membuat <i>quotation</i> baru. Pada halaman ini aktor dapat memilih data kalkulasi yang akan digunakan untuk <i>quotation</i>.</li> <li>Untuk memilih data kalkulasi, tekan tombol [...] pada isian <i>Operating Lease Calculation Number</i>. Setelah itu, aktor dapat melengkapi isian.</li> <li>Isian wajib atau bertanda bintang (*) harus diisi.</li> </ul> |
| 4.  | <i>Save operating lease quotation as draft</i> | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Setelah isian dilengkapi, aktor dapat menekan tombol [save as draft], jika ingin menyimpan data sebagai <b><i>draft</i></b>.</li> <li>Sistem akan melakukan validasi data meliputi, tipe data dan isian wajib. Jika validasi berhasil, data</li> </ul>  |

|    |   |                                      |  |
|----|---|--------------------------------------|--|
|    |   |                                      | <p>akan disimpan.</p> <ul style="list-style-type: none"> <li>• Jika selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Operating Lease calculation</i>.</li> </ul>   |
| 5  | Submit operating lease quotation record           | Marketing user, Marketing super user | <ul style="list-style-type: none"> <li>• Ketika data tersimpan dan sudah dikonfirmasi, aktor dapat melakukan <i>submit</i> data dengan menekan tombol [Submit].</li> <li>• Setelah itu sistem akan mengubah status data <i>Operating Lease quotation</i> sebagai <b><u>submitted (or not draft)</u></b>.</li> <li>• Jika selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Operating Lease quotation</i>.</li> </ul>  |
| 6. | Update operating lease quotation records          | Marketing user, Marketing super user | <ul style="list-style-type: none"> <li>• Pada halaman <i>Operating Lease quotation</i>, aktor dapat menekan tombol [Edit] untuk mengubah data.</li> <li>• Jika <i>quotation</i> masih ber-status <b><u>draft</u></b>, <i>marketing user</i> dapat menekan tombol [edit].</li> <li>• Jika <i>quotation</i> sudah ber-status <b><u>submit</u></b> dan <b><u>valid</u></b>, <i>marketing user</i> tidak bisa menekan tombol [edit].</li> <li>• Jika halaman <i>edit operating lease quotation</i> sudah terbuka, aktor dapat mengubah data <i>quotation</i>.</li> <li>• Isian wajib atau bertanda bintang (*) harus diisi.</li> </ul> |
| 7. | Filter and sort operating lease quotation records | Marketing user, Marketing super user | <ul style="list-style-type: none"> <li>• Aktor dapat melakukan <i>filter</i> dan <i>sorting</i> daftar <i>quotation</i> berdasarkan kolom yang ditampilkan.</li> <li>• Fungsi <i>filter</i> dapat dilakukan dengan memasukkan kata kunci ke dalam isian <i>Search</i>. Kemudian menekan tombol [enter] pada <i>keyboard</i>. Jika data ditemukan, hasil <i>filter</i> akan ditampilkan. Jika data tidak ditemukan maka daftar <i>quotation</i> akan kosong.</li> <li>• Fungsi <i>sorting</i> dilakukan dengan menekan <i>header</i> setiap kolom. Data akan ditampilkan <i>ascending</i> atau <i>descending</i>.</li> </ul>        |
| 8. | View detail operating lease quotation record      | Marketing user, Marketing super user | <ul style="list-style-type: none"> <li>• Pada halaman <i>Operating Lease Quotation</i>, aktor dapat membuka detail <i>quotation</i> untuk memeriksa apakah data sudah sesuai.</li> <li>• Pada halaman <i>Operating Lease Quotation</i>, aktor dapat menekan tombol [view detail], kemudian sistem akan menampilkan detail <i>quotation</i>.</li> <li>• Pada halaman view detail, aktor tidak dapat mengubah data</li> <li>• Jika selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Operating Lease Quotation</i>.</li> </ul>  |
| 9. | Validate Operating lease quotation                | Marketing super user                 | <ul style="list-style-type: none"> <li>• Untuk melakukan proses ini, aktor seharusnya membuka halaman <i>view detail</i> dengan menekan tombol [view detail]. Ketika halaman <i>view detail</i> terbuka, aktor dapat mengganti status dengan menekan tombol [validate]. Setelah status berubah menjadi <b><u>valid</u></b>, aktor tidak dapat mengembalikan status menjadi <b><u>submitted</u></b> atau</li> </ul>   |

|     |  |   |  |
|-----|--|---|--|
|     |  |   | <p><b>draft.</b></p> <ul style="list-style-type: none"> <li>Setelah status berubah, aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Operating Lease Quotation</i>.</li> </ul>  |
| 10. | <i>Invalidate Operating lease quotation</i>        | <i>Marketing super user</i>                 | <ul style="list-style-type: none"> <li>Untuk kasus tertentu, jika <i>Operating Lease quotation</i> sudah ber-status <i>valid</i> tetapi tidak dapat digunakan, aktor dapat mengubah status dari <b>valid</b> menjadi <b>not valid</b>.</li> <li>Untuk melakukan proses ini, aktor seharusnya membuka halaman <i>view detail</i> dengan menekan tombol [view detail]. Ketika halaman <i>view detail</i> terbuka, aktor dapat mengubah status dengan menekan tombol [Invalidate].</li> <li>Setelah itu, sistem akan memproses perubahan status. Aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Operating Lease quotation</i>.</li> </ul>                |
| 11. | <i>Set to Draft of Operating lease quotation</i>   | <i>Marketing super user</i>                 | <ul style="list-style-type: none"> <li>Jika <i>Operating Lease quotation</i> masih perlu direvisi dan status masih belum valid, aktor dapat mengubah status dari <b>submitted</b> ke <b>draft</b>.</li> <li>Untuk melakukan proses ini, aktor harus membuka halaman <i>view detail</i> dengan menekan tombol [view detail]. Ketika halaman <i>view detail</i> terbuka, aktor dapat mengubah status dengan menekan tombol [validate] atau [set to draft] (tergantung status yang ingin diubah).</li> <li>Setelah itu, sistem akan memproses perubahan status. Aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Operating Lease Quotation</i>.</li> </ul> |
| 12. | <i>Preview and print operating lease quotation</i> | <i>Marketing user, Marketing super user</i> | <ul style="list-style-type: none"> <li>Untuk melakukan proses ini, aktor dapat memilih data <i>quotation</i> dengan menekan tombol [Print preview], kemudian halaman <i>print preview</i> akan tampil.</li> <li>Ketika halaman <i>print preview</i> tampil, aktor dapat menekan tombol [Print] untuk mencetak laporan.</li> <li>Jika sudah selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman <i>Operating Lease Quotation</i>.</li> </ul>  |

### 1.4.3. Petunjuk Pengoperasian

Fungsi dari *Operating Lease Quotation* ini dapat dipanggil dari **Marketing>Operating Lease Quotation** setelah pengguna *login* terlebih dahulu. Berikut fungsi yang terdapat pada *Operating Lease quotation*:

- Create new quotation*  
Membuat *quotation* baru dengan melengkapi isian form. Pada fitur ini diperbolehkan menyimpan *quotation* sebagai draft atau submit data untuk proses selanjutnya
- Update quotation*  
Mengubah *quotation* dengan mengganti isian pada form edit
- Submit quotation*  
Setelah *quotation* dikonfirmasi, *quotation* dapat di-submit
- Filter and sort quotation*  
Pada fitur ini, data *quotation* dapat di-filter dan di-sorting

- *View detail quotation*  
Untuk memeriksa detail dari *quotation*, fitur ini mampu menampilkan data *quotation*
- *Changes status of quotation*  
Untuk mengubah status data *quotation*
- *Preview and print the quotation*  
Untuk meninjau dan mencetak hasil *quotation*

### Create New Quotation:

Untuk menambahkan data *quotation*, pengguna dapat mengikuti langkah-langkah berikut:

1. Pada halaman *Operating Lease Quotation*, tekan tombol [Create].



Gambar 68. Tombol *Create* pada halaman *Operating Lease Quotation*

2. Setelah halaman *Create Operating Lease Quotation* terbuka, lengkapi isian berikut,
  - *OPL Calculation Number* dapat diisi dengan menekan tombol [...], kemudian pilih data kalkulasi yang diinginkan
  - Isian *Product Basic Information* akan diisi secara otomatis setelah memilih *OPL Calculation Number*

Perhatikan isian berikut:

- "OPL Quotation Date" harus kurang dari "Start Period Plan"
- "Valid Until" harus kurang dari "Start Period Plan", dan lebih besar dari "OPL Quotation Date"
- "Expected Delivery Date" harus kurang dari "Start Period Plan"

- Isian *Quotation information* harus diisi secara manual
3. Isian wajib atau bertanda bintang (\*) harus diisi.
    - *OPL Calculation Number*



Gambar 69. Isian wajib pada halaman *Create Operating Lease Quotation*

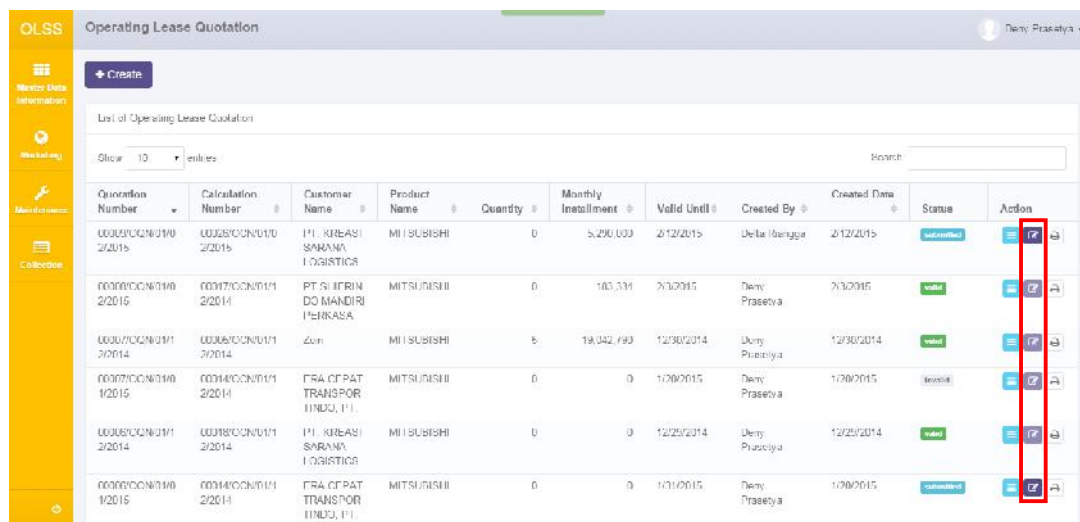
4. Tekan tombol [Save as Draft] untuk menyimpan data sebagai *draft*.

Gambar 70. Tombol *Save as Draft* pada halaman *Create Operating Lease Quotation*

### Update Quotation:

Untuk mengubah data *quotation*, pengguna dapat melakukan langkah-langkah sebagai berikut:

1. Pilih data yang akan diubah, dengan menekan tombol [edit] pada halaman daftar *quotation*.



OLSS Operating Lease Quotation

+ Create

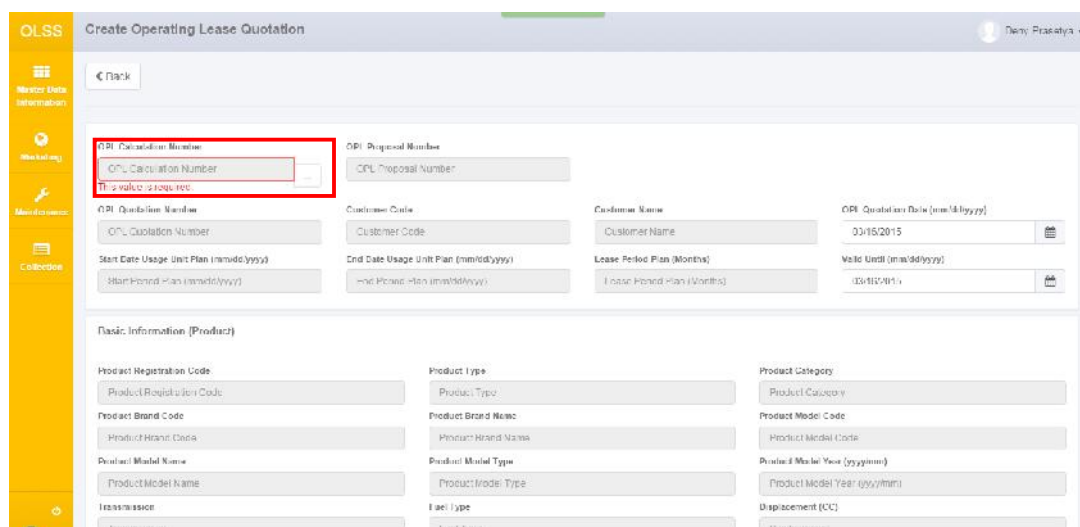
List of Operating Lease Quotation

Show 10 entries

| Quotation Number        | Calculation Number      | Customer Name                    | Product Name | Quantity | Monthly Installment | Valid Until | Created By     | Created Date | Status    | Action |
|-------------------------|-------------------------|----------------------------------|--------------|----------|---------------------|-------------|----------------|--------------|-----------|--------|
| 0000700000100<br>2/2015 | 0000700000100<br>2/2015 | PT. KIRASARI SARANA LOGISTICS    | MITSUBISHI   | 0        | 5,290,000           | 2/12/2015   | Denny Prasetya | 2/12/2015    | submitted |        |
| 0000700000100<br>2/2015 | 0000700000101<br>2/2015 | PT. SUJITRINO MANDIRI PERKASA    | MITSUBISHI   | 0        | 103,331             | 2/13/2015   | Denny Prasetya | 2/13/2015    | valid     |        |
| 0000700000101<br>2/2014 | 0000700000101<br>2/2014 | Zon                              | MITSUBISHI   | 5        | 19,042,190          | 12/30/2014  | Denny Prasetya | 12/30/2014   | valid     |        |
| 0000700000100<br>1/2015 | 0000700000101<br>2/2014 | PRA. CIPAT TRANSPORT HINDU, P.T. | MITSUBISHI   | 0        | 0                   | 1/20/2015   | Denny Prasetya | 1/20/2015    | expired   |        |
| 0000700000101<br>2/2014 | 0000700000101<br>2/2014 | PT. KIRASARI SARANA LOGISTICS    | MITSUBISHI   | 0        | 0                   | 12/25/2014  | Denny Prasetya | 12/25/2014   | valid     |        |
| 0000700000100<br>1/2015 | 0000700000101<br>2/2014 | PRA. CIPAT TRANSPORT HINDU, P.T. | MITSUBISHI   | 0        | 0                   | 1/21/2015   | Denny Prasetya | 1/20/2015    | submitted |        |

Gambar 71. Tombol *Edit* pada halaman daftar *Operating Lease Quotation*

- Ubah isian data yang diinginkan.
- Isian wajib atau bertanda bintang (\*) harus diisi. Meskipun isian wajib bisa diubah, akan tetapi isian wajib tetap harus diisi.
  - OPL Calculation Number*



OLSS Create Operating Lease Quotation

Back

OPL Calculation Number  \*  
This value is required.

OPL Proposal Number

OPL Quotation Number

Customer Code

Customer Name

OPL Quotation Date (mm/dd/yyyy)

Start Date Usage Unit Plan (mm/dd/yyyy)

End Date Usage Unit Plan (mm/dd/yyyy)

Lease Period Plan (Months)

Valid Until (mm/dd/yyyy)

Basic Information (Product)

Product Registration Code

Product Type

Product Category

Product Brand Code

Product Brand Name

Product Model Code

Product Model Name

Product Model Type

Product Model Year (yyyy/mm)

Transmission

Fuel Type

Displacement (CC)

Gambar 72. Isian wajib pada halaman *Operating Lease Quotation*

- Tekan tombol [Save Changes] untuk menyimpan data.

Gambar 73. Tombol *Save Changes* pada halaman *Edit Operating Lease Quotation***Submit Quotation:**

Untuk melakukan submit data, pengguna harus menjalankan beberapa langkah berikut:

1. Pilih data yang akan di-submit, dengan menekan tombol [view] atau [edit] pada halaman daftar quotation.

| Quotation Number  | Calculation Number | Customer Name                       | Product Name | Quantity | Monthly Installment | Valid Until | Created By     | Created Date | Status  | Action                 |
|-------------------|--------------------|-------------------------------------|--------------|----------|---------------------|-------------|----------------|--------------|---------|------------------------|
| 0006/CON/010/2015 | 0006/CON/010/2015  | PT. KREASI SARANA LOGISTICS         | MI SUBISHI   | 0        | 5,290,000           | 2/12/2015   | Denny Prasetya | 2/12/2015    | valid   | [View] [Edit] [Delete] |
| 0006/CON/010/2015 | 0006/CON/010/2015  | PT. SUKIRIN DO MANDIRI PERKASA      | MI SUBISHI   | 0        | 183,334             | 2/3/2015    | Denny Prasetya | 2/3/2015     | valid   | [View] [Edit] [Delete] |
| 0006/CON/010/2014 | 0006/CON/010/2014  | Zon                                 | MI SUBISHI   | 0        | 19,042,793          | 12/30/2014  | Denny Prasetya | 12/30/2014   | valid   | [View] [Edit] [Delete] |
| 0007/CON/010/2015 | 0007/CON/010/2015  | PRA CEPAT TRANSPORT INDONESIA, P.T. | MI SUBISHI   | 0        | 0                   | 1/20/2015   | Denny Prasetya | 1/20/2015    | invalid | [View] [Edit] [Delete] |
| 0008/CON/010/2014 | 0008/CON/010/2014  | PT. KREASI SARANA LOGISTICS         | MI SUBISHI   | 0        | 0                   | 12/25/2014  | Denny Prasetya | 12/25/2014   | valid   | [View] [Edit] [Delete] |
| 0009/CON/010/2015 | 0009/CON/010/2015  | PRA CEPAT TRANSPORT INDONESIA, P.T. | MI SUBISHI   | 0        | 0                   | 1/31/2015   | Denny Prasetya | 1/31/2015    | valid   | [View] [Edit] [Delete] |

Gambar 74. Tombol *View* dan *Edit* pada halaman daftar *Operating Lease Quotation*

2. Periksa isian data, dan lakukan perubahan jika diperlukan.
3. Isian wajib atau bertanda bintang (\*) harus diisi. Meskipun isian wajib bisa diubah, akan tetapi isian wajib tetap harus diisi.
  - *OPL Calculation Number*

**OLSS Create Operating Lease Quotation**

← Back

OPI Calculation Number  
OPI Calculation Number  
This value is required.

OPI Proposal Number  
OPI Proposal Number

OPI Quotation Number  
OPI Quotation Number

Customer Code  
Customer Code

Customer Name  
Customer Name

OPI Quotation Date (mm/dd/yyyy)  
01/15/2015

Start Date Usage Unit Plan (mm/dd/yyyy)  
Start Date Usage Unit Plan (mm/dd/yyyy)

End Date Usage Unit Plan (mm/dd/yyyy)  
End Date Usage Unit Plan (mm/dd/yyyy)

Lease Period Plan (Months)  
Lease Period Plan (Months)

Validity Unit (mm/dd/yyyy)  
30/01/2015

**Basic Information (Product)**

Product Registration Code  
Product Registration Code

Product Brand Code  
Product Brand Code

Product Model Name  
Product Model Name

Transmission  
Transmission

Product Type  
Product Type

Product Brand Name  
Product Brand Name

Product Model Type  
Product Model Type

Fuel Type  
Fuel Type

Product Category  
Product Category

Product Model Code  
Product Model Code

Product Model Year (yyyy/mm)  
Product Model Year (yyyy/mm)

Displacement (CC)  
Displacement (CC)

Gambar 75. Isian wajib pada *Operating Lease Quotation*

6. Tekan tombol [Submit] untuk melakukan submit data.

**OLSS Operating Lease Quotation Detail**

**Basic Information (Product)**

Product Registration Code  
VT1154-TRAN-2011/12/15/2015/1501

Product Brand Code  
V4001

Product Model Name  
C01 T1100SS PICK UP 1.6 WD 3 WAYS

Transmission  
MT F, SPFFD

Product Type  
Vehicle

Product Brand Name  
MITSUBISHI

Product Model Type  
T12

Fuel Type  
GASOLINE

Product Category  
LIGHT COMMERCIAL VEHICLE - TR

Product Model Code  
T12W15

Product Model Year (yyyy/mm)  
2013/01

Displacement (CC)  
1465

**Quotation Information**

Monthly Installment  
09,090,219,973

Down Payment  
0

Pre-Paid Month Rent  
0

Tax Amount  
0

Expected Delivery Date (mm/dd/yyyy)  
01/20/2015

Delivery Place  
-

Additional Items  
-

Remarks  
-

**Submit**

Gambar 76. Tombol *Submit* pada halaman *Operating Lease Quotation Detail*

Gambar 77. Tombol *Submit* pada halaman *Edit Operating Lease Quotation***Filter Quotation:**

Untuk melakukan *filter* data, pengguna harus menjalankan beberapa langkah berikut:

1. Pada halaman daftar *quotation*, masukan kata kunci pada isian [Search] untuk melakukan *filter* data *quotation*. Penggunaan karakter/huruf besar dan kecil tidak berpengaruh terhadap proses *filter*.
2. Sistem akan melakukan *filter* berdasarkan kata kunci, dan ditampilkan pada daftar *quotation*.

| Quotation Number    | Calculation Number  | Customer Name                 | Product Name | Quantity | Monthly Installment | Valid Until | Created By     | Created Date | Status    | Action  |
|---------------------|---------------------|-------------------------------|--------------|----------|---------------------|-------------|----------------|--------------|-----------|---------|
| 0005/OCN/01/02/2015 | 0005/OCN/01/02/2015 | PT. KIRASARI SARANA LOGISTICS | MITSUBISHI   | 0        | 5.200.000           | 2/12/2015   | Delia Ningsih  | 2/12/2015    | submitted | [Icons] |
| 0006/OCN/01/01/2014 | 0006/OCN/01/01/2014 | PT. KIRASARI SARANA LOGISTICS | MITSUBISHI   | 0        | 0                   | 12/09/2014  | Denny Prasetya | 12/09/2014   | valid     | [Icons] |
| 0004/OCN/01/01/2014 | 0004/OCN/01/01/2014 | PT. KIRASARI SARANA LOGISTICS | MITSUBISHI   | 0        | 0                   | 12/28/2014  | Denny Prasetya | 12/28/2014   | valid     | [Icons] |
| 0005/OCN/01/01/2015 | 0005/OCN/01/01/2015 | PT. KIRASARI SARANA LOGISTICS | MITSUBISHI   | 0        | 0                   | 1/20/2015   | Denny Prasetya | 1/20/2015    | valid     | [Icons] |

Gambar 78. Hasil *filter Quotation***Sort Quotation:**

Untuk melakukan *sorting* data, pengguna harus menjalankan beberapa langkah berikut:

1. Pada halaman daftar *quotation*, tekan tanda panah pada *header* setiap kolom.
2. Untuk menampilkan data dengan urutan *ascending*, klik panah yang mengarah ke atas.

OLSS Operating Lease Quotation

+ Create

List of Operating Lease Quotation

Show 10 entries

| Quotation Number    | Calculation Number  | Customer Name               | Product Name | Quantity | Monthly Installment | Valid Until | Created By     | Created Date | Status    | Action                 |
|---------------------|---------------------|-----------------------------|--------------|----------|---------------------|-------------|----------------|--------------|-----------|------------------------|
| 0001/OCN/01/01/2015 | 0018/OCN/01/12/2014 | PT. KRITAS SARANA LOGISTICS | MITSUBISHI   | 0        | 0                   | 12/20/2015  | Denny Prasetya | 12/20/2015   | draft     | [view] [edit] [delete] |
| 0004/OCN/01/12/2014 | 0018/OCN/01/12/2014 | PT. KRITAS SARANA LOGISTICS | MITSUBISHI   | 0        | 0                   | 12/29/2014  | Denny Prasetya | 12/29/2014   | valid     | [view] [edit] [delete] |
| 0008/OCN/01/12/2014 | 0018/OCN/01/12/2014 | PT. KRITAS SARANA LOGISTICS | MITSUBISHI   | 0        | 0                   | 12/29/2014  | Denny Prasetya | 12/29/2014   | valid     | [view] [edit] [delete] |
| 0008/OCN/01/01/2015 | 0026/OCN/01/02/2015 | PT. KRITAS SARANA LOGISTICS | MITSUBISHI   | 0        | 5.293.000           | 2/12/2016   | Delta Riangga  | 2/12/2016    | submitted | [view] [edit] [delete] |

Showing 1 to 4 of 4 entries (Filtered from 16 total entries)

First Previous Next Last

Gambar 79. Hasil *sorting ascending*

3. Untuk menampilkan data dengan urutan *descending*; klik panah yang mengarah ke bawah.

OLSS Operating Lease Quotation

+ Create

List of Operating Lease Quotation

Show 10 entries

| Quotation Number    | Calculation Number  | Customer Name               | Product Name | Quantity | Monthly Installment | Valid Until | Created By     | Created Date | Status    | Action                 |
|---------------------|---------------------|-----------------------------|--------------|----------|---------------------|-------------|----------------|--------------|-----------|------------------------|
| 0008/OCN/01/01/2015 | 0026/OCN/01/02/2015 | PT. KRITAS SARANA LOGISTICS | MITSUBISHI   | 0        | 5.293.000           | 2/12/2016   | Delta Riangga  | 2/12/2016    | submitted | [view] [edit] [delete] |
| 0006/OCN/01/12/2014 | 0018/OCN/01/12/2014 | PT. KRITAS SARANA LOGISTICS | MITSUBISHI   | 0        | 0                   | 12/29/2014  | Denny Prasetya | 12/29/2014   | valid     | [view] [edit] [delete] |
| 0004/OCN/01/12/2014 | 0018/OCN/01/12/2014 | PT. KRITAS SARANA LOGISTICS | MITSUBISHI   | 0        | 0                   | 12/29/2014  | Denny Prasetya | 12/29/2014   | valid     | [view] [edit] [delete] |
| 0001/OCN/01/01/2015 | 0018/OCN/01/12/2014 | PT. KRITAS SARANA LOGISTICS | MITSUBISHI   | 0        | 0                   | 12/20/2015  | Denny Prasetya | 12/20/2015   | draft     | [view] [edit] [delete] |

Showing 1 to 4 of 4 entries (Filtered from 16 total entries)

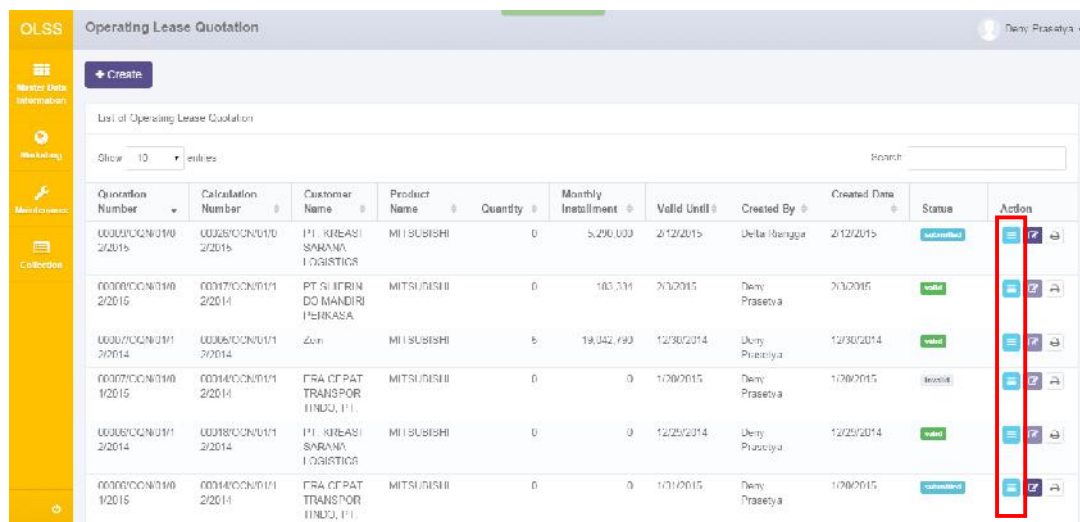
First Previous Next Last

Gambar 80. Hasil *sorting descending*

### View Detail Quotation:

Untuk menampilkan detail data *quotation*, pengguna harus menjalankan beberapa langkah berikut:

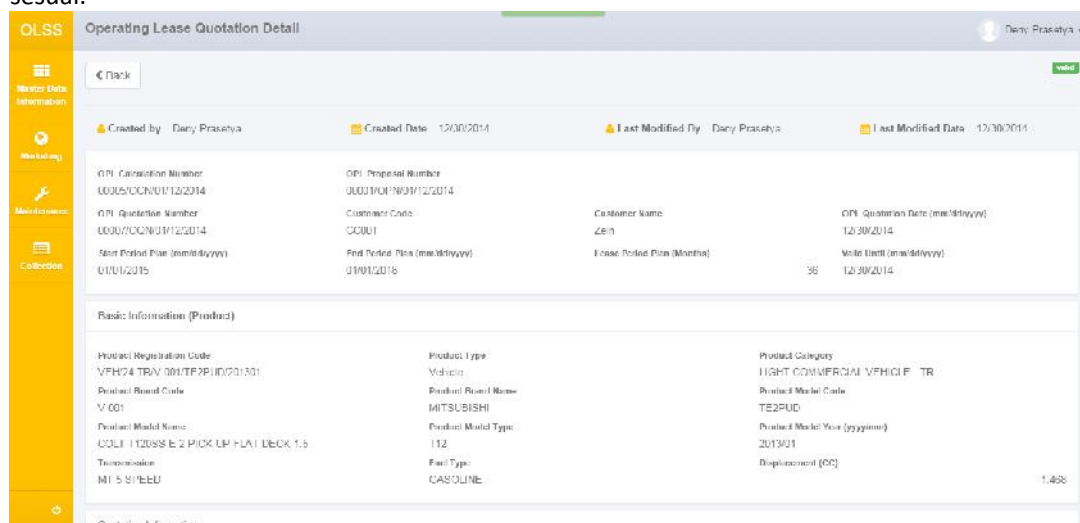
1. Pilih data yang akan ditampilkan, dengan menekan tombol [view] pada halaman daftar *quotation*.



| Quotation Number  | Calculation Number | Customer Name                | Product Name | Quantity | Monthly Installment | Valid Until | Created By    | Created Date | Status    | Action                 |
|-------------------|--------------------|------------------------------|--------------|----------|---------------------|-------------|---------------|--------------|-----------|------------------------|
| 0000700N0101/2015 | 0000700N0101/2015  | PT. KREASI SARANA LOGISTICS  | MITSUBISHI   | 0        | 5,290,000           | 2/12/2015   | Deny Prasetya | 2/12/2015    | submitted | [View] [Edit] [Delete] |
| 0000700N0101/2015 | 0000700N0101/2015  | PT. SUPRI DO MANDIRI PERKASA | MITSUBISHI   | 0        | 183,334             | 2/12/2015   | Deny Prasetya | 2/12/2015    | valid     | [View] [Edit] [Delete] |
| 0000700N0101/2014 | 0000700N0101/2014  | Zen                          | MITSUBISHI   | 0        | 19,042,190          | 12/30/2014  | Deny Prasetya | 12/30/2014   | valid     | [View] [Edit] [Delete] |
| 0000700N0101/2015 | 0000700N0101/2015  | PRAJAPAT TRANSPORT, P.T.     | MITSUBISHI   | 0        | 0                   | 1/30/2015   | Deny Prasetya | 1/30/2015    | submitted | [View] [Edit] [Delete] |
| 0000700N0101/2014 | 0000700N0101/2014  | PT. KREASI SARANA LOGISTICS  | MITSUBISHI   | 0        | 0                   | 12/25/2014  | Deny Prasetya | 12/25/2014   | valid     | [View] [Edit] [Delete] |
| 0000700N0101/2015 | 0000700N0101/2015  | PRAJAPAT TRANSPORT, P.T.     | MITSUBISHI   | 0        | 0                   | 1/31/2015   | Deny Prasetya | 1/30/2015    | submitted | [View] [Edit] [Delete] |

Gambar 81. Tombol View pada halaman daftar *Operating Lease Quotation*

2. Data *quotation* tampil pada layar. Fungsi ini untuk memeriksa apakah data *quotation* sudah sesuai.



Operating Lease Quotation Detail

Created by: Deny Prasetya | Created Date: 12/30/2014 | Last Modified By: Deny Prasetya | Last Modified Date: 12/30/2014

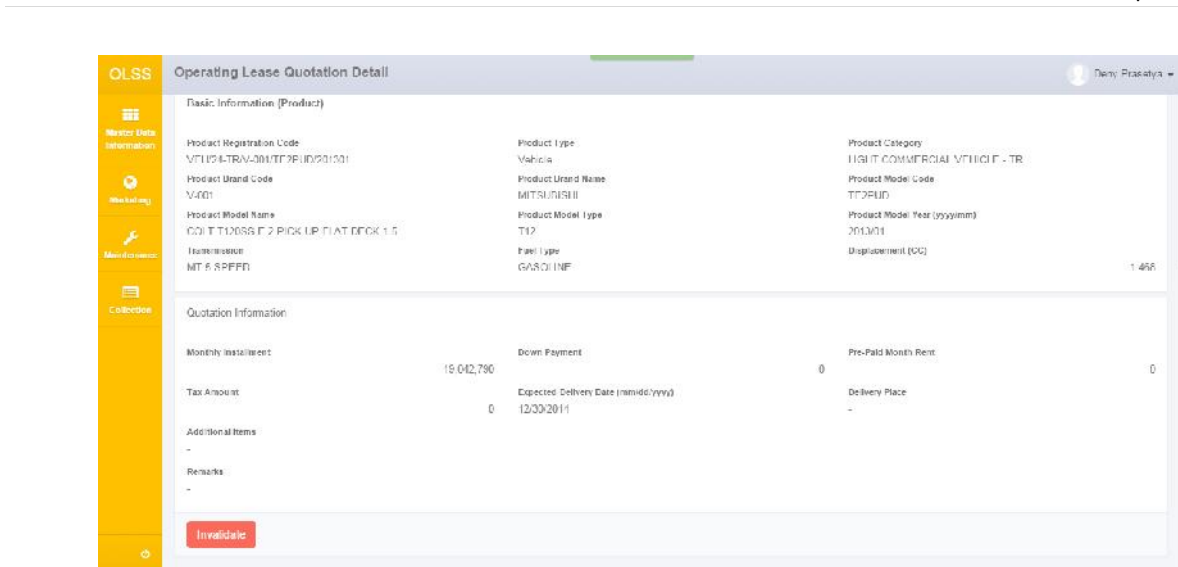
OPI Calculation Number: 0000700N0101/2014 | OPI Proposal Number: 0000700N0101/2014  
 OPI Quotation Number: 0000700N0101/2014 | Customer Code: 00001 | Customer Name: Zen  
 Start Period Plan (mm/dd/yyyy): 01/01/2015 | End Period Plan (mm/dd/yyyy): 01/01/2018 | Lease Period Plan (Months): 36 | Valid Until (mm/dd/yyyy): 12/30/2014

**Basic Information (Product)**

Product Registration Code: VFH74 TRV 001TFP/JD/201301 | Product Type: Vehicle | Product Category: LIGHT COMMERCIAL VEHICLE - TR  
 Product Brand Code: V-001 | Product Brand Name: MITSUBISHI  
 Product Model Name: COLLEGE 1200SS B 2 PICK UP FLAT DECK 1.5 | Product Model Type: 112 | Product Model Code: TE2PUD  
 Transmission: MITSUBISHI | Fuel Type: GASOLINE | Product Model Year (yyyy/mm): 201301 | Displacement (CC): 1,498

Quotation Information



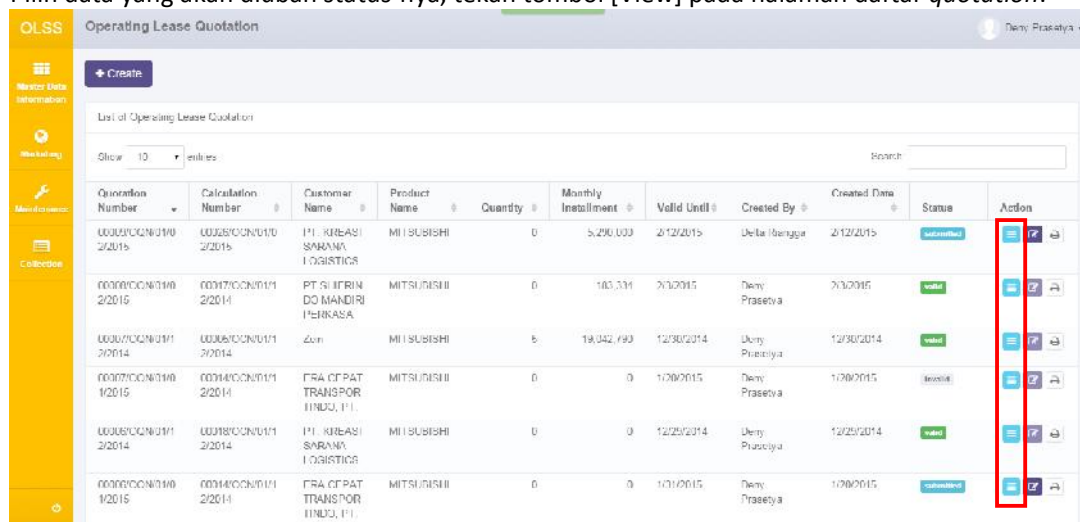


Gambar 82. Tampilan *View Detail Operating Lease Quotation*

### ***Changes Status of Quotation:***

Untuk mengubah status data *quotation*, pengguna harus menjalankan beberapa langkah berikut:

1. Pilih data yang akan diubah status-nya, tekan tombol [View] pada halaman daftar *quotation*.



Gambar 83. Tombol *View* pada halaman daftar *Operating Lease Quotation*

2. Data *quotation* tampil pada layar. Pada halaman detail bagian paling bawah terdapat tombol untuk mengubah status data *quotation*. Tombol yang tampil disesuaikan dengan status saat ini.

| Status saat ini  | Tombol yang tampil            |
|------------------|-------------------------------|
| <i>Draft</i>     | <i>Submit</i>                 |
| <i>Submitted</i> | <i>Validate; Set to Draft</i> |
| <i>Valid</i>     | <i>Invalidate</i>             |
| <i>Invalid</i>   | -                             |

***Preview and Print the Quotation:***

Untuk menampilkan *preview* dan mencetak *quotation*, pengguna harus menjalankan beberapa langkah berikut:

1. Pilih data yang akan di tampilkan atau akan di cetak, tekan tombol [Report] pada halaman daftar *quotation*.



| Quotation Number    | Calculation Number  | Customer Name                  | Product Name | Quantity | Monthly Installment | Valid Until | Created By     | Created Date | Status    | Action  |
|---------------------|---------------------|--------------------------------|--------------|----------|---------------------|-------------|----------------|--------------|-----------|---------|
| 0009/CGN/01/02/2015 | 0009/CGN/01/02/2015 | PT KRIFASI SARANA LOGISTICS    | MITSUBISHI   | 0        | 5,280,000           | 2/12/2015   | Deta Rianaga   | 2/12/2015    | submitted | [Print] |
| 0008/CGN/01/02/2015 | 0008/CGN/01/02/2015 | PT SHIBERN DO MAHENDRI PRABAKA | MITSUBISHI   | 0        | 183,334             | 2/3/2015    | Derry Prasetya | 2/3/2015     | valid     | [Print] |
| 0007/CGN/01/02/2014 | 0006/CGN/01/02/2014 | Zen                            | MITSUBISHI   | 0        | 19,042,790          | 12/30/2014  | Derry Prasetya | 12/30/2014   | valid     | [Print] |
| 0006/CGN/01/02/2015 | 0004/CGN/01/02/2014 | EVA DEPAI TRANSPORTINDO, PT    | MITSUBISHI   | 0        | 0                   | 1/20/2015   | Derry Prasetya | 1/20/2015    | invalid   | [Print] |
| 0006/CGN/01/02/2014 | 0006/CGN/01/02/2014 | PT KRIFASI SARANA LOGISTICS    | MITSUBISHI   | 0        | 0                   | 12/09/2014  | Derry Prasetya | 12/09/2014   | valid     | [Print] |
| 0006/CGN/01/02/2015 | 0004/CGN/01/02/2014 | EVA DEPAI TRANSPORTINDO, PT    | MITSUBISHI   | 0        | 0                   | 1/31/2015   | Derry Prasetya | 1/20/2015    | submitted | [Print] |
| 0006/CGN/01/02/2014 | 0006/CGN/01/02/2014 | Zen                            | MITSUBISHI   | 0        | 19,042,790          | 12/28/2014  | Derry Prasetya | 12/28/2014   | valid     | [Print] |
| 0006/CGN/01/02/2015 | 0003/CGN/01/02/2014 | PT TAWU INTI BUMI              | MITSUBISHI   | 0        | 89,692,215.5/3      | 1/20/2015   | Derry Prasetya | 1/20/2015    | valid     | [Print] |

Gambar 84. Tombol Print Report pada halaman Operating Lease Quotation

2. Ketika halaman *preview* tampil, pastikan data sudah sesuai. Tekan tombol [Print] untuk mencetak data quotation.

**DIPO STAR FINANCE**  
Solusi Kredit Otomotif

SENTERAL SENAYAN 2, 3RD FLOOR, JL. ASIA AFRIKA No. 8, SENAYAN, JAKARTA  
Tel. (021) 57564100, Fax. (021) 57954075

Used Car Sales Quotation  
To: PT SHIBERN DO MAHENDRI PRABAKA

Date (mm/dd/yyyy) 02/03/2015  
No 0009/CGN/01/02/2015  
Validity: Within 1 Day after the date. Monthly Rent would be changed due to various factors (i.e. price, tax, interest rate, etc.)

We thank you for requesting a quotation and submit followings for your consideration and approval.

| (1) Description of the Leased Property (Product) |            |
|--|------------|
| Manufacturer / Name                              | MITSUBISHI |
| Model Type                                       | T12        |
| Model Code                                       | 112W15     |
| Displacement                                     | 1,468      |
| Transmission                                     | MT 5 SPEED |
| Engine   | 4C15       |
| Color  | 13         |
| Passenger  | 2          |
| Accessories and Option                           | -          |
| Payload (ton)                                    | 0.00       |

Gambar 85. Tampilan halaman *preview* Operating Lease Quotation dengan tombol Print

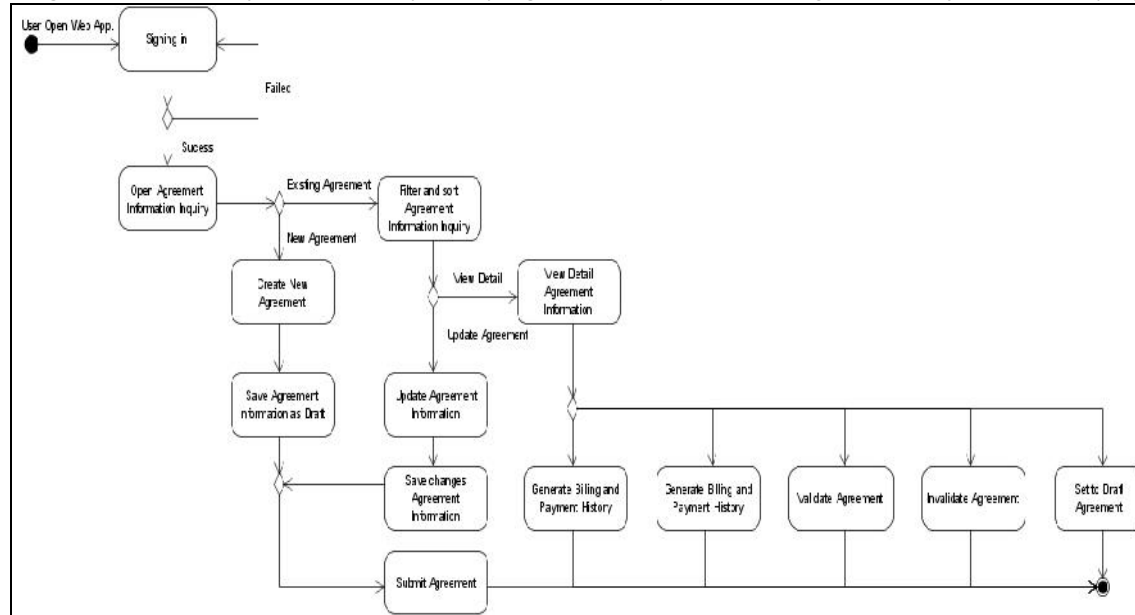
## 1.5. Agreement Information Inquiry

### 1.5.1. Pendahuluan

Fungsi utama dari *Agreement Information Inquiry* adalah untuk membuat *agreement* dari *operating lease quotation* yang sudah dibuat.

### 1.5.2. Diagram Aktivitas

Diagram berikut menjelaskan alur operasi yang dilakukan pada modul *Agreement Information Inquiry*.



Gambar 86. Diagram aktivitas dari *Agreement Information Inquiry*

| No. | Operasi  | Aktor   | Skenario   |
|-----|--|---|--|
| 1   | <i>Signing in</i>                                | <i>Marketing user,</i><br><i>Marketing superuser</i>  | <ul style="list-style-type: none"> <li>Aktor melengkapi <i>form login</i> dengan mengisi <i>Username</i> dan <i>Password</i>.</li> <li>Aktor menekan tombol [sign in]. Sistem akan melakukan verifikasi akun; jika verifikasi berhasil maka sistem akan mengarahkan aktor ke halaman utama. Jika verifikasi gagal maka sistem akan mengarahkan aktor ke halaman <i>login</i>.</li> </ul>   |
| 2.  | <i>Open agreement information inquiry module</i> | <i>Marketing user,</i><br><i>Marketing superuser</i>  | <ul style="list-style-type: none"> <li>Setelah <i>login</i>, aktor dapat membuka halaman <i>Agreement Information Inquiry</i> melalui menu <i>Marketing</i>.</li> <li>Setelah halaman <i>Agreement Information Inquiry</i> sudah terbuka, daftar data <i>agreement</i> akan ditampilkan.</li> </ul>  |
| 3.  | <i>Create new agreement information inquiry</i>  | <i>Marketing user,</i><br><i>Marketing superuser</i>  | <ul style="list-style-type: none"> <li>Jika halaman <i>Agreement Information Inquiry</i> terbuka, aktor dapat menekan tombol [create] untuk membuat <i>agreement</i> baru. Pada halaman ini aktor dapat memilih data <i>quotation</i> yang akan digunakan untuk <i>agreement</i>.</li> <li>Untuk memilih data <i>quotation</i>, tekan tombol [...] pada isian <i>Operating Lease Quotation Number</i>. Setelah itu, aktor dapat melengkapi isian.</li> <li>Isian wajib atau bertanda bintang (*) harus diisi.</li> </ul> |
| 4.  | <i>Save operating lease agreement as draft</i>   | <i>Marketing user,</i><br><i>Marketing super user</i> | <ul style="list-style-type: none"> <li>Setelah isian dilengkapi, aktor dapat menekan tombol [save as draft], jika ingin menyimpan data sebagai <b><i>draft</i></b>.</li> <li>Sistem akan melakukan validasi data meliputi, tipe data dan isian wajib. Jika validasi berhasil, data akan disimpan.</li> </ul>   |

|     |   |   |   |
|-----|---|---|---|
|     |   |   | <ul style="list-style-type: none"> <li>Jika selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman daftar <i>agreement</i>.</li> </ul>   |
| 5   | Submit operating lease agreement record           | Marketing user,<br>Marketing super user | <ul style="list-style-type: none"> <li>Ketika data tersimpan dan sudah dikonfirmasi, aktor dapat melakukan <i>submit</i> data dengan menekan tombol [Submit].</li> <li>Setelah itu sistem akan mengubah status data <i>agreement</i> sebagai <b><i>submitted (or not draft)</i></b>.</li> <li>Jika selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman daftar <i>agreement</i>.</li> </ul>  |
| 6.  | Update operating lease agreement records          | Marketing user,<br>Marketing super user | <ul style="list-style-type: none"> <li>Pada halaman daftar <i>agreement</i>, aktor dapat menekan tombol [Edit] untuk mengubah data.</li> <li>Jika <i>agreement</i> masih ber-status <b><i>draft</i></b>, <i>marketing user</i> dapat menekan tombol [edit].</li> <li>Jika <i>agreement</i> sudah ber-status <b><i>submit</i></b> dan <b><i>valid</i></b>, <i>marketing user</i> tidak bisa menekan tombol [edit].</li> <li>Jika halaman <i>edit agreement</i> sudah terbuka, aktor dapat mengubah data <i>agreement</i>.</li> <li>Isian wajib atau bertanda bintang (*) harus diisi.</li> </ul>                       |
| 7.  | Filter and sort operating lease agreement records | Marketing user,<br>Marketing super user | <ul style="list-style-type: none"> <li>Aktor dapat melakukan <i>filter</i> dan <i>sorting</i> daftar <i>agreement</i> berdasarkan kolom yang ditampilkan.</li> <li>Fungsi <i>filter</i> dapat dilakukan dengan memasukkan kata kunci ke dalam isian <i>Search</i>. Kemudian menekan tombol [enter] pada <i>keyboard</i>. Jika data ditemukan, hasil <i>filter</i> akan ditampilkan. Jika data tidak ditemukan maka daftar <i>agreement</i> akan kosong.</li> <li>Fungsi <i>sorting</i> dilakukan dengan menekan <i>header</i> setiap kolom. Data akan ditampilkan <i>ascending</i> atau <i>descending</i>.</li> </ul> |
| 8.  | View detail operating lease agreement record      | Marketing user,<br>Marketing super user | <ul style="list-style-type: none"> <li>Pada halaman daftar <i>agreement</i>, aktor dapat membuka detail <i>agreement</i> untuk memeriksa apakah data sudah sesuai.</li> <li>Pada halaman daftar <i>agreement</i>, aktor dapat menekan tombol [view detail], kemudian sistem akan menampilkan detail <i>agreement</i>.</li> <li>Pada halaman view detail, aktor tidak dapat mengubah data</li> <li>Jika selesai, aktor dapat menekan tombol [Back] untuk kembali ke halaman daftar <i>agreement</i>.</li> </ul>  |
| 9.  | Validate Operating lease agreement                | Marketing super user                    | <ul style="list-style-type: none"> <li>Untuk melakukan proses ini, aktor seharusnya membuka halaman <i>view detail</i> dengan menekan tombol [view detail]. Ketika halaman <i>view detail</i> terbuka, aktor dapat mengganti status dengan menekan tombol [validate]. Setelah status berubah menjadi <b><i>valid</i></b>, aktor tidak dapat mengembalikan status menjadi <b><i>submitted</i></b> atau <b><i>draft</i></b>.</li> <li>Setelah status berubah, aktor dapat menekan tombol [Back] untuk kembali ke halaman daftar <i>agreement</i>.</li> </ul>  |
| 10. | Invalidate  | Marketing                               | <ul style="list-style-type: none"> <li>Untuk kasus tertentu, jika <i>agreement</i> sudah ber-status <b><i>valid</i></b> tetapi tidak dapat digunakan, aktor</li> </ul>  |

|     |   |                                 |  |
|-----|---|---------------------------------|--|
|     | <i>Operating lease agreement</i>        | <i>super user</i>               | <p>dapat mengubah status dari <b>valid</b> menjadi <b>not valid</b>.</p> <ul style="list-style-type: none"> <li>• Untuk melakukan proses ini, aktor seharusnya membuka halaman <i>view detail</i> dengan menekan tombol [view detail]. Ketika halaman <i>view detail</i> terbuka, aktor dapat mengubah status dengan menekan tombol [Invalidate].</li> <li>• Setelah itu, sistem akan memproses perubahan status. Aktor dapat menekan tombol [Back] untuk kembali ke halaman daftar <i>agreement</i>.</li> </ul> |
| 11. | <i>Generate Service History</i>         | <i>Maintenance Section user</i> | <ul style="list-style-type: none"> <li>• Ketika <i>agreement</i> sudah di validasi, aktor dapat melakukan <i>generate service schedule</i> berdasarkan <i>maintenance condition</i> dan <i>quantity of units</i> pada <i>agreement</i>. Jadwal akan dihasilkan berdasarkan masing-masing unit selama periode <i>leasing</i> dengan status <i>Service History</i> sebagai <i>Draft</i>.</li> </ul>  |
| 12. | <i>Generate Billing Payment History</i> | <i>Collection Section user</i>  | <ul style="list-style-type: none"> <li>• Ketika <i>agreement</i> sudah di validasi, aktor dapat melakukan <i>generate billing payment schedule</i> berdasarkan <i>payment condition</i> pada <i>agreement</i>. <i>Payment schedule</i> akan dihasilkan berdasarkan masing-masing unit selama periode <i>leasing</i> dengan status <i>Service History</i> sebagai <i>Draft</i>.</li> </ul>  |

### 1.5.3. Petunjuk Pengoperasian

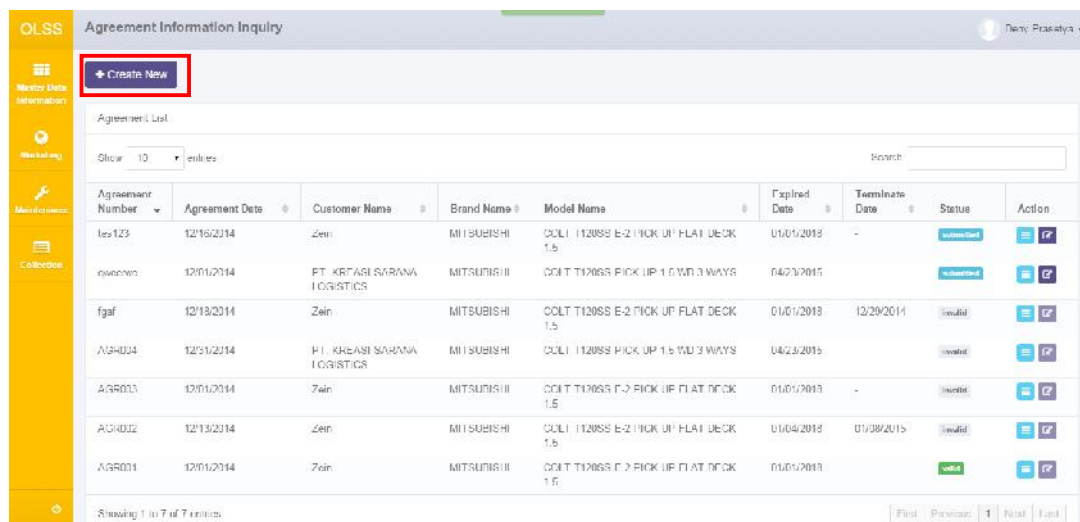
Fungsi dari *Agreement Information Inquiry* ini dapat dipanggil dari **Marketing>Agreement Information Inquiry** setelah pengguna *login* terlebih dahulu. Berikut fungsi yang terdapat pada *Agreement Information Inquiry*:

- *Create new agreement*  
Membuat *agreement* baru dengan melengkapi isian form. Pada fitur ini diperbolehkan menyimpan *agreement* sebagai draft atau *submit*
- *Update agreement*  
Mengubah *agreement* dengan mengganti isian pada *form* edit
- *Submit agreement*  
Setelah *agreement* dikonfirmasi, *agreement* dapat di-submit
- *Filter and sort agreement*  
Pada fitur ini, data *agreement* dapat di-filter dan di-sorting
- *View detail agreement*  
Untuk memeriksa detail dari *agreement*, fitur ini mampu menampilkan data *agreement*
- *Changes status of agreement*  
Untuk mengubah status data *agreement*

#### Create New Agreement:

Untuk menambahkan data *agreement*, pengguna dapat mengikuti langkah-langkah berikut:

1. Pada halaman daftar *agreement*, tekan tombol [Create New].



| Agreement Number | Agreement Date | Customer Name               | Brand Name | Model Name                            | Expired Date | Terminate Date | Status     | Action        |
|------------------|----------------|-----------------------------|------------|---------------------------------------|--------------|----------------|------------|---------------|
| tes123           | 12/15/2014     | Zain                        | mitsubishi | COLT T120SS E-2 PICK UP FLAT DECK 1.5 | 01/01/2015   | -              | terminated | [icon] [icon] |
| gawannen         | 12/01/2014     | PT. KREASI SARANA LOGISTICS | mitsubishi | COLT T120SS PICK UP 1.5 WD 3 WAYS     | 04/23/2015   |                | terminated | [icon] [icon] |
| fgaf             | 12/13/2014     | Zain                        | mitsubishi | COLT T120SS E-2 PICK UP FLAT DECK 1.5 | 01/01/2015   | 12/29/2014     | expired    | [icon] [icon] |
| AS4004           | 12/31/2014     | PT. KREASI SARANA LOGISTICS | mitsubishi | COLT T120SS PICK UP 1.5 WD 3 WAYS     | 04/23/2015   |                | expired    | [icon] [icon] |
| ASR003           | 12/01/2014     | Zain                        | mitsubishi | COLT T120SS E-2 PICK UP FLAT DECK 1.5 | 01/01/2015   | -              | expired    | [icon] [icon] |
| AS4002           | 12/13/2014     | Zain                        | mitsubishi | COLT T120SS E-2 PICK UP FLAT DECK 1.5 | 01/01/2015   | 01/30/2015     | expired    | [icon] [icon] |
| ASR001           | 12/01/2014     | Zain                        | mitsubishi | COLT T120SS E-2 PICK UP FLAT DECK 1.5 | 01/01/2015   |                | valid      | [icon] [icon] |

Gambar 87. Tombol *Create New* pada halaman daftar *Agreement*

2. Setelah halaman "*Create New Agreement*" terbuka, lengkapi isian data *agreement*.
  - *Quotation Number* dapat diisi dengan menekan tombol [...], kemudian pilih data *quotation* yang diinginkan
  - Isian *Agreement information* dapat diisi secara manual

Perhatikan isian berikut:

- "Agreement Date" harus kurang dari "Start Date Usage Unit", dan "BAST Date"
- "BAST Date" harus kurang dari "Start Date Usage Unit"

- Isian *Payment condition* dapat diisi secara manual
  - Isian *Maintenance condition* dapat diisi secara manual
3. Isian wajib atau bertanda bintang (\*) harus diisi.
    - *Quotation Number*
    - *Agreement Number*
    - *Agreement Date*
    - *Customer Name*
    - *BAST Date*
    - *Start Date Usage Unit*
    - *End Date Usage Unit*
    - *Lease Category*
    - *Issue of Invoice Date*
    - *Product Registration Code*

**OLSS Create New Agreement**

Navigation: < Back

**Agreement Information**

Quotation Number:  (This value is required)

Agreement Number:  (This value is required)

Previous Agreement Number:

Agreement Date (mm/dd/yyyy):  (This value is required)

Marketing Officer POC Name:

Marketing Officer POC Position:

Marketing Officer POC Phone:

Marketing Officer POC Email:

Customer Name:  (This value is required)

GST Date (mm/dd/yyyy):  (This value is required)

Start Date Usage Unit (mm/dd/yyyy):  (This value is required)

End Date Usage Unit (mm/dd/yyyy):  (This value is required)

Lease Period (Month):

**Payment Condition**

Lease Category:  (This value is required)

Insurance:

Purchase Required:

Payment Transaction:

**Maintenance Condition**

Product Registration Code:  (This value is required)

Product Brand Name:

Product Model Name:

Model Year (yyyy/MM):

Maintenance Type:

Contract Mileage (per Month):

Oil Change Mileage (KM/Month):

Regular Maintenance (KM/Month):

STNK Renewal:

STNK Renewal Date Schedule (mm/dd/yyyy):

STNK Renewal Date Schedule (mm/dd/yyyy):

Replacement Unit:

Replacement Unit Remarks:

Gambar 88. Isian wajib halaman *Create New Agreement*

4. Tekan tombol [Save as Draft] untuk menyimpan data sebagai *draft*.

**OLSS** Create New Agreement Denny Prasetya

Maintenance Condition

Product Registration Code:  This value is required.

Product Brand Name:

Maintenance Type:

Usage:

Accessories:

Comments:

Contract Mileage (per Month):  Km

Oil Package Mileage (Kilowatt Month):  Km

Regular Maintenance (Kilowatt Month):  Km

Lubricants/Fats (Kilowatt Month):  Km

Battery Change:  Km

Tire Change:  Km

Customer Service Desk (CSD):

General / Others Maintenance:

AK/K Renewal:

STNK Renewal Date Schedule (mm/yyyy):

AK/K Renewal:

STNK Renewal Date Schedule (mm/yyyy):

Break Down Special Contract:

Break Down Special Contract Remarks:

Replacement Unit:

Replacement Unit Remarks:

**Save as Draft** **Submit**

Gambar 89. Tombol *Save as Draft* pada halaman *Create New Agreement***Update Agreement:**

Untuk mengubah data *agreement*, pengguna dapat melakukan langkah-langkah sebagai berikut:

1. Pilih data yang akan diubah, dengan menekan tombol [edit] pada halaman daftar *agreement*.

**OLSS** Agreement Information Inquiry Denny Prasetya

[+ Create New](#)

Agreement List

Olcar 10 entries

| Agreement Number | Agreement Date | Customer Name               | Brand Name | Model Name                            | Expired Date | Terminate Date | Status    | Action |
|------------------|----------------|-----------------------------|------------|---------------------------------------|--------------|----------------|-----------|--------|
| les123           | 12/16/2014     | Zain                        | MITSUBISHI | COLT T1208S E-2 PICK UP FLAT DECK 1.5 | 01/01/2015   | -              | submitted |        |
| gwaswrs          | 12/16/2014     | PT. KREASI SARANA LOGISTICS | MITSUBISHI | COLT T1208S PICK UP 1.5 WD 3 WAYS     | 04/23/2015   | -              | submitted |        |
| fgaf             | 12/13/2014     | Zain                        | MITSUBISHI | COLT T1208S E-2 PICK UP FLAT DECK 1.5 | 01/01/2015   | 12/29/2014     | expired   |        |
| A/GR004          | 12/13/2014     | PT. KREASI SARANA LOGISTICS | MITSUBISHI | COLT T1208S PICK UP 1.5 WD 3 WAYS     | 04/23/2015   | -              | expired   |        |
| A/GR003          | 12/16/2014     | Zain                        | MITSUBISHI | COLT T1208S E-2 PICK UP FLAT DECK 1.5 | 01/01/2015   | -              | expired   |        |
| A/GR002          | 12/13/2014     | Zain                        | MITSUBISHI | COLT T1208S E-2 PICK UP FLAT DECK 1.5 | 01/04/2015   | 01/08/2015     | expired   |        |
| A/GR001          | 12/16/2014     | Zain                        | MITSUBISHI | COLT T1208S E-2 PICK UP FLAT DECK 1.5 | 01/01/2015   | -              | valid     |        |

Showing 1 to 7 of 7 entries

First Previous 1 Next Last

Gambar 90. Tombol *Edit* pada halaman daftar *Agreement*

2. Ubah isian data yang diinginkan.
3. Isian wajib atau bertanda bintang (\*) harus diisi. Meskipun isian wajib bisa diubah, akan tetapi isian wajib tetap harus diisi.
  - Quotation Number
  - Agreement Number
  - Agreement Date
  - Customer Name
  - BAST Date
  - Start Date Usage Unit
  - End Date Usage Unit
  - Lease Category

- Issue of Invoice Date
- Product Registration Code

The image displays two screenshots of the 'Create New Agreement' form in the OLSS system. The top screenshot shows the 'Agreement Information' section with red boxes highlighting the following fields: 'Quotation Number', 'Agreement Number', 'Previous Agreement Number', 'Agreement Date', 'Customer Name', 'Last Date', 'Start Date Usage Unit', and 'End Date Usage Unit'. The bottom screenshot shows the 'Payment Condition' and 'Maintenance Condition' sections with red boxes highlighting 'Issue of Invoices Date' and 'Product Registration Code'.

Gambar 91. Isian wajib pada *Create New Agreement*

4. Tekan tombol [Save Changes] untuk menyimpan data.



**OLSS Edit Agreement**

STNK Renewal: Yes  
STNK Renewal Date Schedule (mm/dd/yyyy): STNK Renewal Date Schedule (mm/dd/yyyy)  
Break Down Special Contract: Yes  
Break Down Special Contract Remarks: Break Down Special Contract Remarks  
Replacement Unit: Yes  
Replacement Unit Remarks: Replacement Unit Remarks

List of Unit (Object History)

Save Changes

Gambar 92. Tombol *Save Changes* pada halaman *Edit Agreement***Submit Agreement:**

Untuk melakukan *submit* data, pengguna harus menjalankan beberapa langkah berikut:

1. Pilih data yang akan di-*submit*, dengan menekan tombol [edit] pada halaman daftar *agreement*.

**OLSS Agreement Information Inquiry**

Create New

Agreement List

Show 10 entries

| Agreement Number | Agreement Date | Customer Name                | Brand Name | Model Name                            | Expired Date | Terminate Date | Status    | Action          |
|------------------|----------------|------------------------------|------------|---------------------------------------|--------------|----------------|-----------|-----------------|
| les123           | 12/15/2014     | Zein                         | MITSUBISHI | COLT T1208S E-2 PICK UP FLAT DECK 1.5 | 01/01/2015   | -              | Completed | [Edit] [Delete] |
| nyowon           | 12/01/2014     | PT. KREASI SARANA LOGISTICS  | MITSUBISHI | COLT T1208S PICK UP 1.5 WD 3 WAYS     | 04/23/2015   | -              | Active    | [Edit] [Delete] |
| fgaf             | 12/13/2014     | Zein                         | MITSUBISHI | COLT T1208S E-2 PICK UP FLAT DECK 1.5 | 01/01/2015   | 12/29/2014     | Invalid   | [Edit] [Delete] |
| A34004           | 12/31/2014     | P.T. KREASI SARANA LOGISTICS | MITSUBISHI | COLT T1208S PICK UP 1.5 WD 3 WAYS     | 04/23/2015   | -              | Invalid   | [Edit] [Delete] |
| A34003           | 12/01/2014     | Zein                         | MITSUBISHI | COLT T1208S E-2 PICK UP FLAT DECK 1.5 | 01/01/2015   | -              | Invalid   | [Edit] [Delete] |
| A34002           | 12/13/2014     | Zein                         | MITSUBISHI | COLT T1208S E-2 PICK UP FLAT DECK 1.5 | 01/01/2015   | 01/08/2015     | Invalid   | [Edit] [Delete] |
| A34001           | 12/01/2014     | Zein                         | MITSUBISHI | COLT T1208S E-2 PICK UP FLAT DECK 1.5 | 01/01/2015   | -              | Valid     | [Edit] [Delete] |

Showing 1 to 7 of 7 entries

First Previous 1 Next Last

Gambar 93. Tombol *Edit* pada halaman daftar *Agreement*

2. Periksa isian data, dan lakukan perubahan jika diperlukan.
3. Isian wajib atau bertanda bintang (\*) harus diisi. Meskipun isian wajib bisa diubah, akan tetapi isian wajib tetap harus diisi.
  - Quotation Number
  - Agreement Number
  - Agreement Date
  - Customer Name
  - BAST Date
  - Start Date Usage Unit
  - End Date Usage Unit
  - Lease Category
  - Issue of Invoice Date

- *Product Registration Code*

7. Tekan tombol [Submit] untuk melakukan *submit* data.

Gambar 94. Tombol *Submit* pada halaman *detail Agreement*

#### **Filter Agreement:**

Untuk melakukan *filter* data, pengguna harus menjalankan beberapa langkah berikut:

1. Pada halaman daftar *agreement*, masukan kata kunci pada isian [Search] untuk melakukan *filter* data *agreement*. Penggunaan karakter/huruf besar dan kecil tidak berpengaruh terhadap proses *filter*.
2. Sistem akan melakukan filter berdasarkan kata kunci, dan ditampilkan pada daftar *agreement*.

| Agreement Number | Agreement Date | Customer Name                | Brand Name | Model Name                        | Expired Date | Terminate Date | Status | Action        |
|------------------|----------------|------------------------------|------------|-----------------------------------|--------------|----------------|--------|---------------|
| overline         | 12/01/2014     | PT. KRITAS/ SARANA LOGISTICS | MITSUBISHI | COLIT 1200S PICK UP 1.5 WD 3 WAYS | 04/23/2015   | -              | active | [icon] [icon] |
| AGR004           | 12/01/2014     | PT. KRITAS/ SARANA LOGISTICS | MITSUBISHI | COLIT 1200S PICK UP 1.5 WD 3 WAYS | 04/23/2015   | -              | active | [icon] [icon] |

Gambar 95. Hasil *filter agreement*

#### **Sort Agreement:**

Untuk melakukan *sorting* data, pengguna harus menjalankan beberapa langkah berikut:

1. Pada halaman daftar *agreement*, tekan tanda panah pada *header* setiap kolom.
2. Untuk menampilkan data dengan urutan *ascending*, klik panah yang mengarah ke atas.

OLSS Agreement Information Inquiry

+ Create New

Agreement List

Show 10 entries

Search:

| Agreement Number | Agreement Date | Customer Name                | Brand Name | Model Name                         | Expired Date | Terminate Date | Status  | Action                                    |
|------------------|----------------|------------------------------|------------|------------------------------------|--------------|----------------|---------|---|
| AG0004           | 12/31/2014     | PT. KRITAS/ SARANA LOGISTICS | MITSUBISHI | COLIT 1120SR PICK UP 1.5 WD 3 WAYS | 04/23/2015   | -              | expired | <a href="#">view</a> <a href="#">edit</a> |
| agreement        | 12/01/2014     | PT. KRITAS/ SARANA LOGISTICS | MITSUBISHI | COLIT 1120SR PICK UP 1.5 WD 3 WAYS | 04/23/2015   | -              | active  | <a href="#">view</a> <a href="#">edit</a> |

Showing 1 to 2 of 2 entries (Filtered from 7 total entries)

First Previous 1 Next Last

Gambar 96. Hasil *sorting ascending*

3. Untuk menampilkan data dengan urutan *descending*; klik panah yang mengarah ke bawah.

OLSS Agreement Information Inquiry

+ Create New

Agreement List

Show 10 entries

Search:

| Agreement Number | Agreement Date | Customer Name                | Brand Name | Model Name                         | Expired Date | Terminate Date | Status  | Action                                    |
|------------------|----------------|------------------------------|------------|------------------------------------|--------------|----------------|---------|---|
| agreement        | 12/01/2014     | PT. KRITAS/ SARANA LOGISTICS | MITSUBISHI | COLIT 1120SR PICK UP 1.5 WD 3 WAYS | 04/23/2015   | -              | active  | <a href="#">view</a> <a href="#">edit</a> |
| AG0004           | 12/31/2014     | PT. KRITAS/ SARANA LOGISTICS | MITSUBISHI | COLIT 1120SR PICK UP 1.5 WD 3 WAYS | 04/23/2015   | -              | expired | <a href="#">view</a> <a href="#">edit</a> |

Showing 1 to 2 of 2 entries (Filtered from 7 total entries)

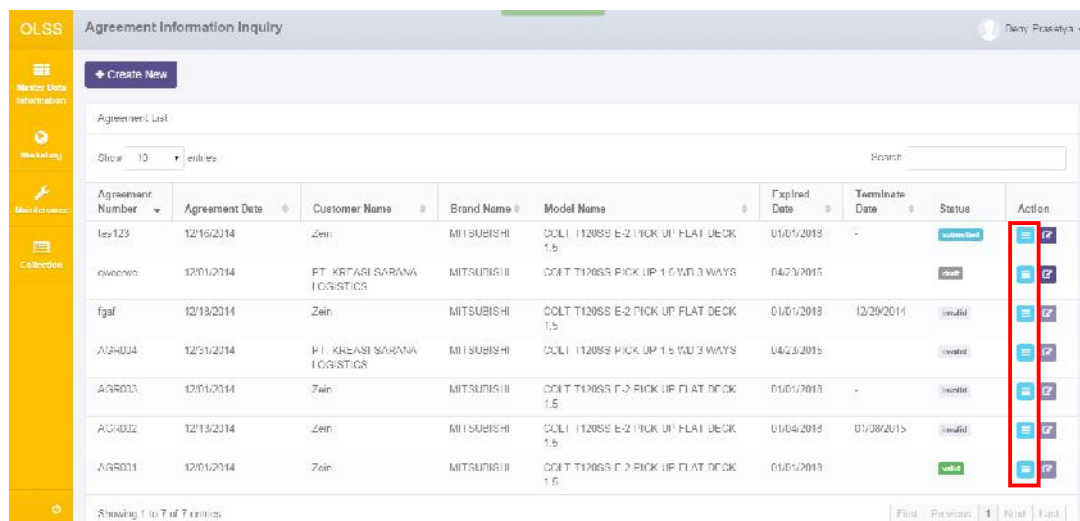
First Previous 1 Next Last

Gambar 97. Hasil *sorting descending*

### View Detail Agreement:

Untuk menampilkan detail data *agreement*, pengguna harus menjalankan beberapa langkah berikut:

1. Pilih data yang akan ditampilkan, dengan menekan tombol [view] pada halaman daftar *agreement*.
























OLSS Agreement Information Inquiry

+ Create New

Agreement List

Show 10 entries

Search

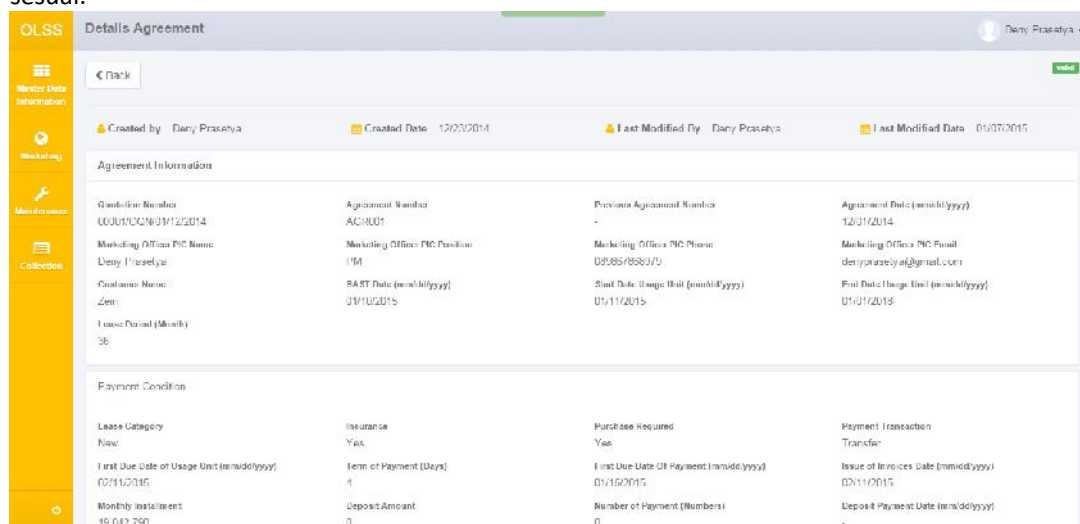
| Agreement Number | Agreement Date | Customer Name               | Brand Name | Model Name                            | Expired Date | Terminate Date | Status     | Action  |
|------------------|----------------|-----------------------------|------------|---------------------------------------|--------------|----------------|------------|---|
| tes123           | 12/16/2014     | Zain                        | mitsubishi | COLT T120SS E-2 PICK UP FLAT DECK 1.5 | 01/01/2015   | -              | terminated |    |
| gwenwen          | 12/01/2014     | PT. KREASI SARANA LOGISTICS | mitsubishi | COLT T120SS PICK UP 1.5 WD 3 WAYS     | 04/23/2015   |                | draft      |    |
| fgaf             | 12/13/2014     | Zain                        | mitsubishi | COLT T120SS E-2 PICK UP FLAT DECK 1.5 | 01/01/2015   | 12/29/2014     | expired    |    |
| A/GH024          | 12/31/2014     | PT. KREASI SARANA LOGISTICS | mitsubishi | COLT T120SS PICK UP 1.5 WD 3 WAYS     | 04/23/2015   |                | expired    |    |
| A/GH003          | 12/01/2014     | Zain                        | mitsubishi | COLT T120SS E-2 PICK UP FLAT DECK 1.5 | 01/01/2015   | -              | expired    |    |
| A/GH002          | 12/13/2014     | Zain                        | mitsubishi | COLT T120SS E-2 PICK UP FLAT DECK 1.5 | 01/04/2015   | 01/08/2015     | expired    |    |
| A/GH001          | 12/01/2014     | Zain                        | mitsubishi | COLT T120SS E-2 PICK UP FLAT DECK 1.5 | 01/01/2015   |                | valid      |    |

Showing 1 to 7 of 7 entries

First Previous 1 Next Last

Gambar 98. Tombol View pada halaman daftar Agreement

2. Data *agreement* tampil pada layar. Fungsi ini untuk memeriksa apakah data *agreement* sudah sesuai.



OLSS Details Agreement

Back

Created by Dany Prasetya Created Date 12/23/2014 Last Modified By Dany Prasetya Last Modified Date 01/07/2015

Agreement Information

|                           |                               |                                    |                                  |
|---------------------------|-------------------------------|------------------------------------|----------------------------------|
| Agreement Number          | Agreement Number              | Previous Agreement Number          | Agreement Date (mm/dd/yyyy)      |
| 0001/0026/01/12/2014      | AGH001                        | -                                  | 12/01/2014                       |
| Marketing Office PIC Name | Marketing Office PIC Position | Marketing Office PIC Email         | Marketing Office PIC Email       |
| Dany Prasetya             | ISA                           | 0555/9583/2                        | danyprasetya@gmail.com           |
| Customer Name             | RAST Date (mm/dd/yyyy)        | Start Date Usage Date (mm/dd/yyyy) | End Date Usage Date (mm/dd/yyyy) |
| Zain                      | 01/10/2015                    | 01/11/2015                         | 01/01/2015                       |
| Lease Period (Month)      |                               |                                    |                                  |
| 36                        |                               |                                    |                                  |

Payment Condition

|   |                        |  |                                     |
|---|------------------------|--|-------------------------------------|
| Lease Category                            | Insurance              | Purchase Required                      | Payment Transaction                 |
| New                                       | Yes                    | Yes                                    | Transfer                            |
| First Due Date of Usage Date (mm/dd/yyyy) | Term of Payment (Days) | First Due Date of Payment (mm/dd/yyyy) | Issue of Invoices Date (mm/dd/yyyy) |
| 02/11/2015                                | 1                      | 01/15/2015                             | 02/11/2015                          |
| Monthly Installment                       | Deposit Amount         | Number of Payment (Numbers)            | Deposit Payment Date (mm/dd/yyyy)   |
| 15.042.750                                | 0                      | 0                                      | -                                   |

Gambar 99. Tampilan *View detail agreement***Changes Status of Agreement:**

Untuk mengubah status data *agreement*, pengguna harus menjalankan beberapa langkah berikut:

1. Pilih data yang akan diubah status-nya, tekan tombol [View] pada halaman daftar *agreement*.

Gambar 100. Tombol View pada halaman daftar *Agreement*

2. Data *agreement* tampil pada layar. Pada halaman detail bagian paling bawah terdapat tombol untuk mengubah status data *agreement*. Tombol yang tampil disesuaikan dengan status saat ini.

| Status saat ini | Tombol yang tampil     |
|-----------------|------------------------|
| Draft           | Submit                 |
| Submitted       | Validate; Set to Draft |
| Valid           | Invalidate             |
| Invalid         | -                      |

3. Data *agreement* yang sudah dijadikan *invalid*, tidak akan dapat diubah kembali.