The applicant's names, WSA File number and issuance status should appear at the top of each page/screen.



#### Personal Information

- WSA File Number unique system generated:
- o Generate passport numbers sequentially:
- o Fields:
  - Last name, first names, country of application, city of birth, country of birth, phone number (land line, cell), fax number, email address, web site address, date of birth, gender, height, eye color, marks, occupation code, occupation title, father's names, mother's names, date of entry, date changed, WSA File number field, Comment field, status field (B, C, D issuance codes), initials (field for initials of person who entered the information), children's info (names, birth dates and genders). transaction count, Signature field, info on certification field. Photo.

#### Print buttons

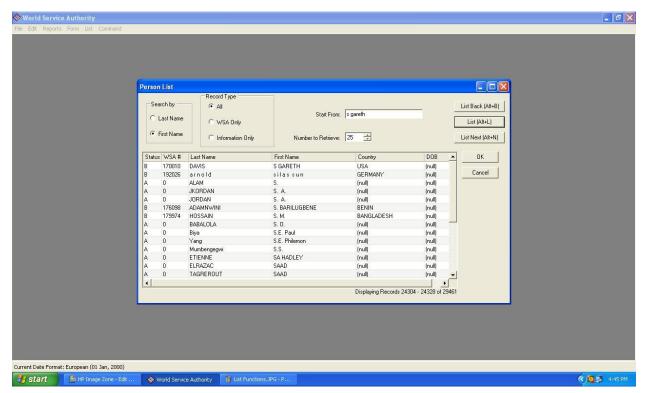
- Record
- Label
- Routing Slip. Passport

# o Requirements:

- Each field should allow unlimited number of characters and/or graphics.
- Field for initials of person who has entered the information into the database.
- Unlimited comment field/screen for entering information about the person's file or documents. When entering a person's name, if that name or similar

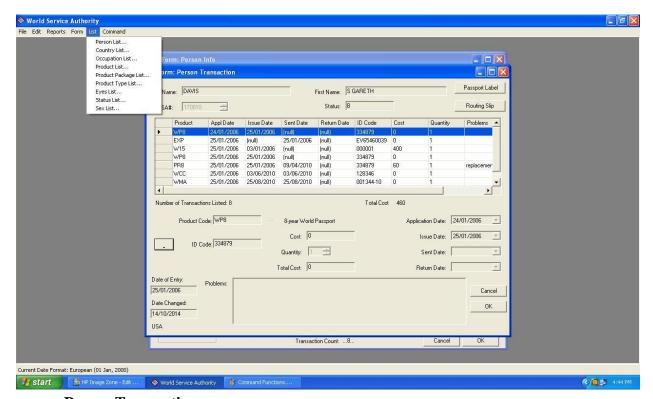
- already exists then there should choice to choose whether to edit the preexisting file or create a new one or whether to link the two file numbers.
- Establish codes B, C, D (documents issued and sent; items/fees missing, not sent; documents returned and awaiting to be resent).
- generates a MRZ alphanumeric code for the Passports as well as generates passport numbers sequentially

- PDF, JPG, or PNG upload for
  - o Fingerprint
  - Certifying document
- Generate QR code (that contains their personal information) printable on passport label & documents
- Generate ghost image on passport label
- Recognize when duplicate document information is entered and alert with a pop-up (ex. ID codes & passport numbers) Please mentioned that where we entered the Passport number & ID Codes
- Distinguish between two statuses of an applicant: Document Holder or Address Only. It would automatically be set on Document Holder but you could toggle Address Only. If a person is entered as Address Only, the database would not create a WSA number for them.
- In Profile how we set the Status of Applicant for Document Holder or Address Only. If person status is Address only then what number to be generate instead of WSA number



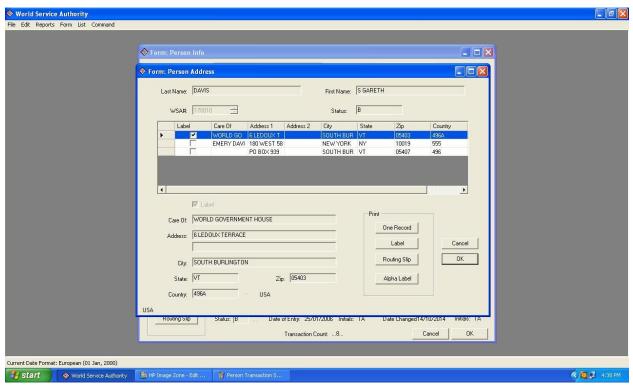
## • List of Persons

- Page used to search for a person's WSA file.
- O Allow to search by last name or first name(s) with buttons for "Last Name" and for "First Name."
- o Allow to search by Status Document Holder or Address Only
- On the listing section, the following information appears: Status (Document Holder or Address Only), WSA File Number, Last Name(s), First Name(s), Country of Application, Date of Birth.
- Filtration
  - All
  - WSA Only
  - Information Only
- Search
  - Last name
  - First Name
  - date of birth
  - country of origin
  - country of application
  - address
  - telephone
  - documents issued
  - document numbers,



## • Person Transaction

- o last name, first names, WSA File #, Status of issuance (code B, C, D), code of item issued, date entered (application date), date issued, date sent, ID code (document number—automatically assigned or manually overridden), amount (fee or donation amount paid), problem (Y or N), number of transaction (tallied), total (of fees/donation) paid, product code, application date, issue date, sent date, return date, ID code (document number—automatically assigned or manually overridden), sent method, cost (fee paid—automatically assigned or manually overridden), quantity, total cost, problem comment field, date of entry, date changed,
- Buttons
  - cancel
  - OK (save)
  - routing slip (to print routing slip)
  - Passport Label (to print Passport)



## Person Addresses

- o Fields
  - last name, first names, WSA File Number field, Status (of issuance B, C, D) field, fields for care of, address, city, state, zip, country, Label button (to automatically print a label from the address field), Print buttons for Record (report of items issued, document numbers and date entered, date issued, date sent, etc.),
- o Buttons
  - Print
    - o One Record
    - o Label
    - for Routing slip
    - o for Alpha Label
  - Cancel
  - OK (save)
- o Print Label
  - WSA Number Separate Line
  - o WSA Number Same Line as Name
  - WSA Number Suppress
  - Country Display
  - Country Suppress