

## **PERSONAL DETAILS**

**Date of Birth** 24th December, 1994

**Nationality** United States

**Marital Status** Single

#### **Address**

123 Anywhere St., Any City, ST 12345

#### **EDUCATION**

Bachelor of Science in Healthcare Management, Borcelle State University (2009 - 2014)

**GPA** 3.71

## **RELEVANT COURSES**

Public Health, Introduction to Healthcare Informatics, Research Methods in Healthcare

# LANGUAGES

English Spanish Mandarin

# **ANYA DWI KARTIKA**

# MEDICAL ASSISTANT

I have a friendly and conscientious personality. In addition, I have experience as a nurse and part of the Intensive Care Unit (ICU) interview for six months in a well-known hospital in the capital city. Armed with a strong and thorough work ethic, I can be relied upon as a nurse serving the hospital's totality.

## CONTACT



+123-456-7890



hello@reallygreatsite.com



@reallygreatsite

## **WORK EXPERIENCES**

## **Lead Medical Assitant at Fauget Hospital** April 2018-August 2020

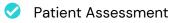
- Prepare the exam room & set up instruments and equipment according to the protocol.
- Documented patient medical histories, complaints, and all patient-related communications
- Assisted with an examination, procedure, and treatments

#### **Medical Assitant at Healthcare**

February 2020-March 2022

- Work in rapid care clinics to triage patients, take vital signs, and assist with all areas of patient care.
- Managed EHR documentation for all visits, resulting in 18% fewer errors than average
- Helping patients with their daily needs, which resulted in 98% positive feedback in patient surveys

## **SKILLS**





**HIPAA** Compliance Training



Electrocardiogram (EKG)

Administering Injections