

## **Project Flow:**

To accomplish this, we have to complete all the activities listed below,

- Set up your account
  - Sign up for a Zoho Books account and log in
  - Introduction
  - Lets Get Started
- Services
  - Creation
  - Review
- Vendors
  - Vendor Creation
  - Review Vendors list and details
- Purchases
  - Purchase order Creation (PO)
  - PO to Bill Conversion
  - Purchase Bills Creation
  - Payment Marking to Purchase Bills
- Customers
  - Customer Creation
  - Review Customers list and details
- Sales
  - Sales Order Creation (SO)
  - SO to Invoice Conversion
  - Sale Invoice Creation
  - Receipt marking to Sale Invoice
- Banking
  - Adding Bank Account
- New Accounts & Ledgers
  - Creation of New Accounts & Ledgers
- Journal Entries
  - Recording Journal Entries
- Expenses
  - Recording Expense Bills
- Bank Transactions
  - Recording Bank Transactions
- Financial Reports
  - Balance Sheet
  - Profit and Loss
  - GSTR-3B
  - TDS Reports
  - Journal Reports
  - Accounts Receivables
  - Accounts Payables



# Balance Sheet

Basis: Accrual  
As of 17/10/2023

[+ Add Temporary Note](#)

[Collapse all](#) [Expand All](#)

ACCOUNT	TOTAL
<b>Assets</b>	
<b>Current Assets</b>	
<b>Cash</b>	
Petty Cash	7,08,000.00
<b>Total for Cash</b>	7,08,000.00
<b>Bank</b>	
ICICI Bank-001	61,100.00
<b>Total for Bank</b>	61,100.00
<b>Other current assets</b>	
Prepaid Expenses	3,95,000.00
● Input Tax Credits	0.00
Input CGST	9,450.00
Input SGST	9,450.00
<b>Total for Input Tax Credits</b>	18,900.00
<b>Total for Other current assets</b>	4,13,900.00
<b>Total for Current Assets</b>	11,83,000.00
<b>Total for Assets</b>	11,83,000.00
<b>Liabilities &amp; Equities</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Unearned Revenue	7,08,000.00
● GST Payable	0.00
Output CGST	54,000.00
Output SGST	54,000.00
<b>Total for GST Payable</b>	1,08,000.00
<b>Total for Current Liabilities</b>	8,16,000.00
<b>Total for Liabilities</b>	8,16,000.00
<b>Equities</b>	
Owner's Equity	1,00,000.00
Current Year Earnings	2,67,000.00
<b>Total for Equities</b>	3,67,000.00
<b>Total for Liabilities &amp; Equities</b>	11,83,000.00

# AAAA&co Profit and Loss

Basis: Accrual

From 01/09/2023 To 30/09/2023

[+ Add Temporary Note](#)

ACCOUNT	TOTAL
<b>Operating Income</b>	
Sales	4,00,000.00
<b>Total for Operating Income</b>	4,00,000.00
<b>Cost of Goods Sold</b>	
<b>Total for Cost of Goods Sold</b>	0.00
<b>Gross Profit</b>	4,00,000.00
<b>Operating Expense</b>	
<b>Total for Operating Expense</b>	0.00
<b>Operating Profit</b>	4,00,000.00
<b>Non Operating Income</b>	
<b>Total for Non Operating Income</b>	0.00
<b>Non Operating Expense</b>	
<b>Total for Non Operating Expense</b>	0.00
<b>Net Profit/Loss</b>	4,00,000.00

\*\*Amount is displayed in your base currency **INR**