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| --- | --- |
| Project Plan  Online Learning Platform | Prince2  Author:  Owner:  Client: Jarl Tuxen  Version: |

# Project Plan History

## Revision History

|  |  |  |  |
| --- | --- | --- | --- |
| version | Revision date | Implemented by | Reason |
|  |  |  |  |
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|  |  |  |  |
|  |  |  |  |

## Approvals

|  |  |  |  |
| --- | --- | --- | --- |
| Version | Name | Title | Date |
|  |  |  |  |
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|  |  |  |  |

## Distribution

|  |  |  |  |
| --- | --- | --- | --- |
| Version | Name | Title | Date |
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# Purpose

[The Project Plan is a mandatory plan that provides a statement of how and when a project’s objectives are to be achieved, by showing the major products, activities and resources required on the project. It   provides   the   Business   Case   with   planned   project   costs   and   it   identifies   the management stages and other major control points It is used by the Project Board as a baseline against which to monitor project progress and cost, stage by stage]

# Plan Description

[A brief description of what the plan covers]

# Prerequisites

[Describe any fundamental aspects which must be in place at the start of the project and which must remain in place for the project to succeed]

# Dependencies

[A   description   of   any external   factors, products   or   processes   that   the progress   and success of the project depends on]

# Assumptions

[Refer to Project Initiation Document (PID).  List any assumptions being made that will affect the projects progress or success]

# Project Plan

## Gantt or Bar Chart

[with identified management stages]

## Product Breakdown Structure

## Product Flow Diagrams

## Product Descriptions

## Activity Network

## Financial Budget

## Change Budget

## Resource Requirements

[Project level table of resource requirements]

## Specific Resources

[Requested/assigned specific resources]

## Tolerance

[e.g. time and budget]

## Contingency Plans

[Explain how it is intended to deal with the consequences of any risks that materialise]