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| Project Initiation Document  Online Learning Platform | Prince2  Author:  Owner:  Client: Jarl Tuxen  Version: |

# Project Initiation Document History

## Revision History

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| version | Revision date | Implemented by | Reason |
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## Approvals

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## Distribution

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# Table of Contents

Table of Contents

[1. Project Initiation Document History 1](#_Toc444193352)

[1.2 Revision History 1](#_Toc444193353)

[1.3 Approvals 1](#_Toc444193354)

[1.4 Distribution 1](#_Toc444193355)

[2. Table of Contents 2](#_Toc444193356)

[3. Project Definition 3](#_Toc444193357)

[4. Project Approach 3](#_Toc444193358)

[5. Business Case 3](#_Toc444193359)

[6. Project Management Team Structure 3](#_Toc444193360)

[Staff & Job Titles 3](file:///C:\Users\asawe\git\OnlineLearningPlatform\Documentation\ProjetInitiationDocument.docx#_Toc444193361)

[7. Role Description 4](#_Toc444193362)

[7.2 The Executive 4](#_Toc444193363)

[7.3 Senior User 4](#_Toc444193364)

[7.4 Senior Supplier 4](#_Toc444193365)

[7.5 Business Assurance 5](#_Toc444193366)

[7.6 User Assurance 5](#_Toc444193367)

[7.7 Supplier Assurance 5](#_Toc444193368)

[7.8 Project Manager 5](#_Toc444193369)

[8. Quality Management Strategy 5](#_Toc444193370)

[9. Configuration Management Strategy 5](#_Toc444193371)

[10. Risk Management Strategy 5](#_Toc444193372)

[11. Communication Management Strategy 5](#_Toc444193373)

[12. Project Plan 6](#_Toc444193374)

[13. Project Controls 6](#_Toc444193375)

# Project Definition

[**Extracted from the Project Brief**. Explains what the project needs to achieve. It should include:

* Background
* Project objectives and desired outcomes
* Project scope and exclusions
* Constraints and assumptions
* The user(s) and any other known interested parties
* Interfaces]

## Background

The physical classroom is losing its monopoly as the only learning method, since the arrival of world wide web students can access information and learn from everywhere they are in the world just by having an internet connection and an online learning platform that help them learn long variety of subjects from economic to programming languages to philosophy and literature. With online learning platform students can learn and implement their learning on their own pace and time.

In this project we will develop the backbone of an online education platform. It will support three roles, Admin, Teacher and Student. Admin administer the system, Teacher produces and update courses and Student takes courses. The outcome of the project will be a prototype that fulfil this functions and can be extended to a further advanced learning platform.

## Scope and Exclusions

Scope:

* A database
* The browser interface for students
* The browser interface for teachers
* The browser interface for administrators
* The database access objects
* Servlets
* Login service

Exclusions:

* Course videos
* Course tests
* Payment service

## Objectives

* **The project shall be completed in 01/06/16.** It is the last delivery day on Fronter so it is a hard deadline.
* **The budget is 810 man hours.** The project delivery day gives 14 ½ weeks. This time-span includes six holidays. That gives us 66 working days for the project. We calculate with 7h/day. Given we divide a day between one-hour project time and six hours spent on courses up until 06/05/16 we have 16 full time days and 50 \* 1h/day. That gives 16\*7 + 50\*1 hours per person = 162h/person. A project group of five persons gives a budget of 810 man hours.
* **The outcome shall be an online learning platform.** The aim is to develop a learning platform directed to Arabic audiences allowing students, ordinary people to learn and test their abilities on the subjects provided by the platform. Not only will the normal people learn and develop skills through this platform but the universities and schools will have the benefit of variety in learning methods for their students, giving them the advantage of going through study materials on their own pace and time.
* **The project shall be managed according to Prince2.**
* **The development team shall follow the Scrum methodology.**

# Project Approach

# Business Case

# Project Management Team Structure

## Staff & Job Titles

Tudor Stoica: Student BA Soft dev  
Adrian Lungeanu: Student BA Soft dev  
Ionut Vieru: Student BA Soft dev  
Åsa Wegelius: Student BA Soft dev

# Role Description

The role descriptions below will be adjusted to fit Scrum roles when those have been distributed to the team members.

## The Executive

* Responsible for making sure the project is worth doing
* Owns the Business Case
* Examines risk
* Carries out business Assurance

## Senior User

* Makes sure the project delivers *fit-for-purpose* results
* Specifies and delivers business benefits that will result from the project
* Provides user staff resources
* Collaborate between user areas and the project
* Carries out user Assurance

## Senior Supplier

* Makes sure the project delivers what was specified
* Checks the deliverables achieves the user objectives
* Makes sure the project meets technical and industry standards
* Carries out suppliers Assurance
* Provides staff resources for the team work

## Business Assurance

* Project process data is accurate
* Benefit projections are realistic and correct calculated
* Risk management actions are actually being taken, not just talked about.
* Reassures change includes check on impact of the Business Case

## User Assurance

* The right user staff have been consulted about their requirements for the project.
* User staff resources set down in the plans are in line with what was committed.
* The right user staff tested project deliverables
* Reassures change includes check on impact of the Business Case

## Supplier Assurance

* Correct technical and industrial standards have been identified and is used.
* Project and Stage Plans are realistic in order to build products to the appropriate standard
* Suitable qualified staff have been allocated
* The correct staff have tested products, as set down on the plans.
* All tests have been performed and none are left out.
* Changes included checks for impact on the suppliers, notably impact on staff resources and product integrity

## Project Manager

* Planning the project and successive stages
* Giving out work assignments
* Monitoring progress and making adjustments to the running of stages as necessary.
* Warning the board if he projects that the stage or project will stray beyond set limits

# Quality Management Strategy

# Configuration Management Strategy

# Risk Management Strategy

# Communication Management Strategy

# Project Plan

# Project Controls

[Summarising the project level controls such as stage boundaries, agreed tolerances, monitoring and reporting]