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| Quality Management Strategty  Online Learning Platform | Prince2  Author:  Owner:  Client: Jarl Tuxen  Version: |

# Quality Management Strategy History

## Revision History

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| version | Revision date | Implemented by | Reason |
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## Approvals

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## Distribution

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1. Introduction

[The purpose and objectives of the strategy (though this is normally self-evident), the scope and who is responsible for the strategy (normally the Project Manager).]

# Quality management procedure

[How quality is to be achieved in the project and noting the interface with any organizational or program-level procedures.]

# Quality planning

[Specifying when detailed quality planning will be done; notably in stage planning but some may be left to team-level planning.]

# Quality control

[The approach to testing. This may include industry standard tests for particular products (such as some electrical testing), how quality activity will be recorded (such as the use of Error Sheets) and what data is to be recorded so that a check can be made across the whole project for how quality is being achieved.]

# Quality assurance

[How the quality and the running of the project will be checked from outside the project so that it’s independent.]

# Tools and techniques

[Here you list any tools needed, which may include specialized equipment, as well as particular techniques to be employed.]

1. Records

[What records will be used for quality management overall, as distinct from those just needed in quality control, which came under a previous heading. It also sets down where records will be stored, how and by whom.]

1. Reporting

[Setting down the reporting requirements for quality. For example, this may include what quality information is to be included in the End Stage reporting so that the Project Board can be satisfied that the project is meeting its quality targets.]

# Timing of quality management activities

[Most quality activities are event driven (you test a product when it’s been completed) so this section may be overkill in your project. However, there may be things that you do need to specify if you’re in a higher-quality project environment, such as how often quality audits will be carried out.]

# Roles and responsibilities

[Who is responsible for quality management activities. This may include people not only from outside the project but also outside the organization, such as building safety inspectors.]