

# Abigail Sawtell

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## Education

### UNIVERSITY OF CALIFORNIA, SAN DIEGO

SAN DIEGO, CALIFORNIA

*Bachelors of Science in Mathematics and*

*June 2022 (expected)*

*Bachelors of Science in Cognitive Science with a Specialization in Machine Learning*

- **Relevant Courses:** Vector Calculus, Linear Algebra, Introduction to Computing, Enumerative Combinatorics, Neurobiology of Cognition, Cognitive Consequences of Technology

## Leadership Experience

### PANHELLENIC COUNCIL

SAN DIEGO, CALIFORNIA

*Vice President of Administration and Judicial Affairs*

*January 2020-Present*

- Council of 11 undergraduate women to serve the undergraduate Panhellenic community at UCSD.
- Maintain organized and detailed accounts of governing documents and judicial files.
- Oversee a Junior Council and Chapter Delegates, each group consisting of 12 women, in order to effectively communicate with chapters, advisors, general members, and both Panhellenic and chapter Executive Boards.

### ALPHA CHI OMEGA

SAN DIEGO, CALIFORNIA

*Parent Relations Chair and Assistant VP Ritual*

*November 2018-Present*

- Designed and sent out a quarterly newsletter detailing the accomplishments and activities of the Iota Nu Chapter of Alpha Chi Omega.
- Led practices and ensured that the chapter was upholding the standards and values of Alpha Chi Omega.

### JUNIOR PANHELLENIC COUNCIL

SAN DIEGO,

CALIFORNIA

*Junior Vice President of Finance*

*January 2019-December 2019.*

- Collaborate in planning a career development event open to 1,500 undergraduate Panhellenic women, featuring panels on leadership and how to navigate the transition from college to the professional world.
- Work closely with my counterpart to facilitate timely payment of dues and track expenditures for all events put on by the Panhellenic Council.

### FBLA - PHI BETA LAMBDA

SAN DIEGO, CALIFORNIA

*Director of Finance*

*June 2019-June 2020*

- Coordinate and execute bi-quarterly fundraisers to ensure the student organization could afford recruitment programming and conference registration.
- Develop strategies to encourage member participation in order to optimize profit margins.

## Professional Experience

### UCSD RECREATION

SAN DIEGO, CALIFORNIA

*Weight Room Attendant*

*June 2019-Present*

- Maintain safety standards and protocols in the weight room.
- Create a welcoming environment for patrons through positive customer service experiences..

### JAMES' PLACE

SAN DIEGO, CALIFORNIA

*Hostess*

*June 2019-October 2019*

- Coordinate sections and customer seating at an upscale restaurant that accommodates 100 customers in two hours each night.
- Ensure satisfaction of guests by working to facilitate efficient service, as many customers must conclude their meal before a certain time.

## Additional

**Languages:** Conversational proficiency in Spanish

**Technical Skills:** HTML, JavaScript, Python, Excel