



अवन्ती
AVANTI FELLOWS

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Job Description: Summer Intern, Operations

About Avanti Fellows

Avanti Fellows is a social enterprise established in March 2010 with the objective of broadening access to higher education in India. We help bright students from low-income homes gain admission to premier undergraduate colleges by providing access to training and mentoring. We currently have 3 full-time employees and 150 volunteers at 5 IITs – Bombay, Delhi, Madras, Kanpur and Roorkee, and help 120 students prepare for entrance exams. By April 2012, we will enroll our second batch of 210+ students.

Avanti Fellows is the winner of the Stanford BASES Social Entrepreneurship Challenge 2010, a PanIIT Alumni India initiative and an UnLtd India investee.

Overview of the Role and Requirements

We are looking for self-driven candidates with excellent people skills and a passion to work in an entrepreneurial environment. Selected candidates will work directly with the Director, Operations to plan and execute operations during May-July 2012.

Primary Roles and Responsibilities

1. Mentorship of Current Fellows

- Spend time with and understand aspirations of each fellow
- Conduct weekly group review meetings with fellows to monitor progress
- Conduct a monthly review meeting with each fellow's family to evaluate performance, create goals, assess progress and document level of preparation
- Conduct alumni interaction sessions to inspire fellows and broaden their perspective
- Coordinate weekly telephonic interactions between mentors and fellows
- Organize a summer camp to enhance camaraderie between fellows, assess their academic level and English fluency and strengthen their commitment to the program

2. Fellow Search Planning

- Analyze end-to-end the 2011-12 fellow search process (school outreach, selection tests, home interviews)
- Identify trends, document learnings and create a plan for the 2012-13 fellow search
- Build partnerships with media, community organizations and schools to expand reach

3. Impact Assessment

- Design an impact assessment module to measure the impact of our intervention
- Administer the impact assessment module, analyze data and publish results

Location

Mumbai, Delhi, Chennai, Kanpur, Roorkee or Dehradun

Compensation

Around INR 8,000 (based on experience and fit)

To apply, e-mail jobs@avantifellows.org with your resume and statement of intent.

www.avantifellows.org