

Andrew Schelberg

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EXPERIENCE

Business Analyst, Gilbarco Veeder-Root

August 2021 – Present, Greensboro, NC

- Streamline global Research and Development program reporting through automation and consolidation using Excel and Python, reducing processing time and offering insights into program return on investment.
- Oversee budget and revenue on a monthly and yearly basis for new product development programs and track individual KPIs to analyze performance.
- Developed a centralized Microsoft Power BI dashboard for interpreting and analyzing R&D program and Factory sales data, incorporating power query syntax to present key analytics, enhancing operational efficiencies.
- Engage with cross-functional teams to deliver ad-hoc reporting for Sales and Operations and end-of-month reporting for key metrics across multiple regions using MS Access, Excel, Power BI, and SQL.
- Conduct pricing and margin analysis for internal product inquiries to provide customized recommendations to business leaders.

Cost Analyst II, Tecolote Research, Inc

July 2020 – August 2021, Lexington Park, MD

- Gathered historical cost data, cleansing and manipulating it for analysis, including cost and schedule metrics crucial for DoD program managers, tailoring data outputs to specific requirements. Utilized MS Excel/Power BI to present visuals and tools aiding estimation and decision-making processes.
- Evaluated contractor performance metrics to assess production status and identify potential schedule and cost risks.
- Standardized cost data through inflation indexes and created visuals for further analysis by program managers.
- Collaborated weekly with 2-4 team members on multiple projects, transforming old cost data into new formats for integration into the database, leveraging various MS Excel features for analysis and model building.
- Conducted data entry tasks to improve data quality and provide formatted outputs for use in computer applications, facilitating organization and analysis efforts.

Sales Support Specialist, North Atlantic Industries, Inc.

November 2019 – July 2020, Bohemia, NY

- Oversaw and analyzed data gathered from multiple databases to foster robust buyer-seller relationships, enhance quarterly productivity, and meet departmental objectives organization-wide.
- Conducted daily task assessments and devised new processes to streamline sales, quality control, and shipping operations, serving as the intermediary between IT and the sales, engineering, and shipping departments.
- Managed internal sales forecasting tools and structured customer spreadsheets for regional sales managers, utilized in monthly status meetings and client presentations.
- Prepared and scrutinized sales commissions for 4 regional salesmen, adhering to policies and procedures, reviewed contracts to establish commission percentage documentation, and calculated monthly commissions for salespersons.
- Utilized SQL to extract data from the ERP system, generating Excel reports for customers and internal managers, enhancing convenience and reducing reporting turnaround time.

Teller, Bethpage Federal Credit Union

February 2019 – August 2019, Port Jefferson, NY

- Perform over 20 financial transactions per hour meticulously, adhering to established credit union procedures and policies, ensuring accuracy and attention to detail.
- Execute standard financial transactions such as deposits, withdrawals, loan payments, and member account servicing utilizing cash drawers, Teller Cash Recyclers, and an account processing platform.
- Aid supervisors in preparing documents for home equity closings and reconcile daily logs for monthly auditing purposes.
- Cultivate member relationships by instilling confidence and trust through the delivery of accurate and reliable information.

External Sales Associate, Next Level Video

June 2018 – January 2019, Philadelphia, PA

- Managed the operations weekly to showcase product offerings and enlighten interested customers for potential on-site sales.
- Directed and supervised multiple independent contractors to capture content across diverse sites during single events, ensuring the delivery of high-quality products.
- Produced a seasonal cost-benefit analysis report at the end of the fiscal year, comparing 10 company-attended tournaments to evaluate profit growth potential for future event participation.
- Supported the operations manager in tracking weekly costs to ensure upcoming events adhere to budget constraints, while analyzing their impact on the seasonal budget.
- Successfully completed video production projects within specified deadlines, employing an organized schedule.

EDUCATION

Bachelor of Arts in Actuarial Science

SUNY Binghamton · Binghamton, NY

TECHNICAL SKILLS

Microsoft Office Suite(Excel, Access, Word), Power BI, Python, SQL, HTML, CSS, JavaScript, Sharepoint