

Adam T. Secord

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LinkedIn: <https://www.linkedin.com/in/adam-secord-2b56726b/>

GitHub: <https://github.com/asecord92>

Portfolio: <https://asecord92.github.io/react-portfolio>

Full-Stack web developer with a background in project operations and workflow development. Earned a certificate from University of California Berkeley full-stack web development bootcamp. Possess unique ability to handle large sets of data, as well as a keen understanding of how to make processes operate in the most efficient of ways. Goal and detail oriented individual with strengths in problem solving and working cross-functionally with many diverse groups.

TECHNICAL SKILLS

Languages: JavaScript ES6+, CSS3, HTML5, SQL, NoSQL

Applications: GitHub, MongoDB, MySQL

Tools: Express, React, Node, GraphQL, Bootstrap

PROJECTS

Library Search | <https://github.com/asecord92/library-search> | <https://glacial-woodland-09386.herokuapp.com/>

- Summary: Full-stack application allowing users to search/ add favorite books.
- Role: Sole author
- Tools: JavaScript, React, GraphQL, Mongoose

Experience:

Care Navigator (Project Coordinator), AC Wellness **Cupertino, CA**(March 2020-Present)

- Successfully overseen the implementation and completion of 7+ research studies, including developing site and project specific workflows for each.
- Effectively communicate and work cross-functionally with software developers to improve client side experience.
- Diligently managed large data sets of patient/participant information, ensuring accuracy for data collection as well as privacy.

Care Navigator, AC Wellness **Cupertino, CA**(March 2018-February 2020)

- Coordinate the care of Apple employees and their dependants across multiple different medical services and ensure a positive customer experience
- Assist in the implementation of a new EHR software.
- Co-manage a JIRA queue, working alongside an engineering team to identify critical bugs within our patient facing mobile application.
- Collaborate with engineering to test new functionality within our application prior to release.

Patient Care Coordinator/Host, Crossover Health **Cupertino, CA**(January 2017-Feb 2018)

- Greet patients who are checking in for appointments as well as ensuring they have all proper documentation in order to proceed with their appointment.
- Manage the schedule of seven different medical services, schedule appointments and make sure the schedule is up to date and correct.
- Act as ambassador between patients and health care providers when patients are not directly in an appointment with said provider.
- Able to navigate and use an EMR system both efficiently and effectively.

Bartender, East Coast Alice **Saratoga, CA (May 2016-December 2016)**

- Acted as a host, server and bartender tasked with greeting customers as they first walked in.
- Provided customers with information about our menu, taking into consideration specific needs in order to provide a positive experience.
- Inventoried wine, beer and spirits at the end of each shift in order to assist with ordering as well as to ensure limited or no waste.
- Handled both cash and credit transactions on a daily basis, as well as assisted with both opening and end of day finances.
- Prioritized the needs of multiple customers at once in order to efficiently fulfill their needs and ensure highest level customer experience.

Emergency Medical Technician, Rural/Metro Ambulances **Milpitas, CA October 2015-April 2016)**

- Interacted directly with patients in order to provide basic life support and provide the most positive experience possible during transport.
- Maintained patient confidentiality in accordance with HIPPA rules and regulations during transportation and documentation processes.
- Documented patient status and condition from transfer to my care to transfer out of my care, as well as recorded patient insurance and billing information.
- Collaborated with medical health professionals (i.e. RN's MD) in a professional manner to quickly and efficiently exchange pertinent patient information.

Education:

UC Berkeley Extension - Certificate

Full-Stack Web Development

Remote (2021)

Santa Clara University – Bachelor of Science

Primary Areas of Study: Public Health Science

Minor: Biology

Santa Clara, CA (2011-2015)