

**University of Hawaii at Hilo**  
**FINANCIAL AID OFFICE**  
**PRIOR AUTHORIZATION FOR TRANSFER CREDIT FOR FINANCIAL AID FORM**

Name \_\_\_\_\_ Student ID # \_\_\_\_\_

Term \_\_\_\_\_ Major \_\_\_\_\_

Email Address \_\_\_\_\_ Phone Number \_\_\_\_\_

Requested by \_\_\_\_\_ Date \_\_\_\_\_

(Student Signature)

Credits taken at other colleges/ universities can be counted to determine your enrollment status at UH Hilo. The course(s) must be approved for transfer credit to UH Hilo and must be applicable to your degree program. Complete this form and submit a signed copy to the Financial Aid Office. If you are attending a non-University of Hawaii campus, a consortium agreement must also be completed with the other campus.

Upon completion of the course(s), you must:

- A) If the course(s) are taken from a University of Hawaii system campus, contact the UH Hilo Admissions Office to have a transfer credit evaluation performed.
- B) If the course(s) are taken at a non-UH campus, have a copy of your official transcripts sent to the University of Hawaii at Hilo Admissions Office.

Institution	Course Approved Alpha, Number, Title (Ex: BIOL 101 General Biology)	UH Hilo Credits	UH Hilo Course Equivalent Alpha, Number, Title (Ex: BIOL 101 General Biology)

I certify that the course(s) approved will transfer to UH Hilo and are applicable to the student's degree program.

Authorized by \_\_\_\_\_ Date \_\_\_\_\_  
 (Department Chair Signature) (Print Name)

University of Hawaii at Hilo Financial Aid Office  
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 Email: uhhfao@hawaii.edu