

# **ALI OSMAN SEYYIDOGLU**

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## **SKILLS**

Project Management, Planning, Collaboration, Leadership, Customer Service, Active Listening, Conflict Resolution, Budgeting, Process Development, Data Analysis, Research

## **EXPERIENCE**

### **Co-founder - Atomicro, Sydney**

09/2021 - Today

- Built a general ledger and invoicing system to track company income and expenses accurately for operations and compliance
- Developed business cases which led to securing a project valued over \$5k and delivered it within 3 months
- Administered business by setting strategic direction, writing a business plan and managing owner-client relationships
- Trained a data engineer and a finance specialist on data analysis and BI software tools

### **IT Business and System Analyst - Anglicare, Sydney**

02/2021 - 01/2022

- Participated in over 10 enterprise projects, directly managed 3 and actively contributed in others
- Led 2 team members on how to write clear and concise technical documentation
- Increased organisation's compliance capability by delivering a web application in less than 8 weeks
- Produced technical training material by recording training videos with subject matter experts

### **Data Analyst - People2People, Sydney**

09/2019 - 07/2020

- Consolidated payroll and employee timesheet data by processing over 100 files for HR operations
- Administered fortnightly pay run with a team of 4 while supporting payroll service desk
- Controlled project risk associated with change by rolling out a communications plan
- Trained a junior team member on day-to-day payroll operations

### **Business Analyst - Robert Half, Sydney**

03/2019 - 05/2019

- Mapped business processes to derive requirements by facilitating collaboration between business, technical and vendor teams
- Eliminated performance errors by testing a software against acceptance criteria
- Transferred knowledge of a new system to its users by writing a 30-page product manual

### **Finance Business Analyst - Life Without Barriers, Sydney**

09/2018 - 03/2019

- Enhanced financial models for accounting and management teams by improving user interface, information structure while automating non-value added tasks
- Allocated cost items to appropriate cost categories by developing a reference table
- Maintained data integrity of commercially sensitive records across systems
- Built relationships with accounting and management teams within division

**Operations Support Coordinator - Thinxtra, Sydney**

09/2017 - 09/2018

- Oversaw product operations by managing re-branding, leasing and maintenance activities daily; increasing company profitability in long-run
- Planned and led a nation-wide inventory count and software implementation activity by coordinating 3 engineers
- Built trust with clients by participating in product demo and troubleshooting sessions
- Enhanced commercial capabilities by researching market to find better quality-price components for a product

**Project Assistant - Donper, Istanbul**

09/2014 - 07/2016

- Supported project managers on project planning, scheduling, document and team management
- Coordinated an on-site database hardware installation activity across 3 different sites for major clients

**EDUCATION**

- Industrial Engineering - Istanbul Technical University (12/09/2011 - 10/02/2016)
- International Exchange Student - University of Lisbon (07/09/2011 - 05/02/2012)
- Naval Architecture and Marine Engineering - Istanbul Technical University (02/09/2009 - 04/07/2014)

**AWARDS**

- Erasmus Scholarship, European Commission 2012