

"With over 15 years of experience in customer service, I have worked in bartending, casino dealing, and receptionist roles. I possess strong communication and problem-solving skills, and have a good understanding of Microsoft Office, HTML, CSS, intermediate-level JavaScript, as well as Adobe Photoshop and Illustrator. I am dedicated to delivering exceptional service and building positive relationships with customers."

Self-Employed – cashier (Mother’s business)

June 2019-October 2022

Summary of Duties

- Greeting and Welcoming Guest
- Placing food orders to kitchen staff
- Handling of cash.

Bowen & Bowen LTD Warehouse assistant

March 2017–November 2018

Summary of duties:

- Receiving and processing incoming stock
- Picking and filling orders from stock
- Packing organizing and retrieving products

Coco Blanca Technical Assistant

May 2013–July 2014

Summary Duties:

Technical assistant on Basic Computer Software

Education

College

2018 – 2020: Graduated with a diploma in Information Technology from Centro Escolar Mexico Junior College

Highschool

2016 – 2018: Graduated from Corozal Community College (ACE)

Primary school

1994 – 2000: Graduated from La Inmaculada Roman Catholic School

Website Portfolio: <https://my-portfolio-swart-omega.vercel.app/>

Personal Information

Personal Strengths:

- Work well under pressure
- Responsible
- Honest
- Team Player
- Reliable
- Motivated
- Flexible

Languages spoken:

English/Spanish

Contact

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References:

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