

CITS3200 Group B

Minutes of Meeting 4 held on August 18, 2011

Present: Ashwina, Hao, James.

Meeting Started: 3:25pm.

5.1 Matters arising from meeting 3

Item 3.4: Since different group of people have different roles in the development of the application, the group of people only sharing a common set of tasks are to be meeting at the same time.

5.2 System.

- Since James, Hao and Ashwina are responsible for the GUI development and Andrew, who is working on the 1st part of the deliverable, that is the RAD required screen mock ups to gain an essence of the system. All the three of us brainstormed and proposed different possibilities. In the end, Hao's drawings were scanned since they were the most readable ones and were emailed to James who would then later forward them to Andrew for our 1st deliverable.

Action: Hao, James, Ashwina.

5.3 Client requirements.

- We decided that another meeting should be organized

with Dr Samatha Bickell and the screen mock ups should be shown to her so she can at least get a feel of how the system would be like and we could also narrow down the requirements of the system, discussing with her which one (s) are the most important one(s). We also thought of a few specific questions, which should be asked to the client which would affect the way the application will be implemented. James shall email Dr Samantha Bickell to clarify those aspects.

Action: James.

5.4 Date of Next Meeting.

- Group didn't agree on a future meeting date.
- Minutes of meeting taken by Ashwina.

Action: Ashwina

Meeting closed: 5.08 pm.