

CITS3200 Group B

Minutes of Meeting 6 held on August 24, 2011

Present: Andrew, James.

Meeting Started: 11:40am.

6.1. Matters arising from minutes of previous meetings

- Item 5.2. Group members have submitted ETC estimates for the functional requirements to Basecamp. Numerous suggestions were submitted via Basecamp for amendments to the functional requirements.

6.2. Requirements Document

- The additional functional requirements suggested via Basecamp will be integrated into the RAD for Deliverable A.

Action: **Andrew**

- ETC values for functional requirements were compiled based on taking the upper bounds of values submitted to Basecamp. These will be integrated into the RAD for Deliverable A.

Action: **Andrew**

6.3. Future actions

- Andrew will clarify requirement specifications and priorities with the client at 2pm.

Action: **Andrew**

- RAD for Deliverable A will be finalised following meeting with client.

Action: **Andrew**

- Once requirement priorities have been clarified with

the client, concrete plans for implementing requirements should be finalised and set in motion.

Action: **All**

6.4. Next meeting

- The next meeting is at 2pm with the client to discuss requirements.

Meeting closed: 12:20pm.