

Automatic email sender - Data from Google Sheets

Here's a simple and **customizable Google Apps Script** that automatically sends emails based on data in your **Google Sheet** — perfect for follow-ups, sales updates, reminders, etc.

****Automatic Email Sender Script for Google Sheets****

****Step 1:****

In your Google Sheet, set up columns like:

Name	Email	Subject	Message	Status
-----	-----	-----	-----	-----
John Doe	john@example.com	Welcome!	Hi John, thanks for joining...	(blank initially)

****Step 2:****

Go to **Extensions → Apps Script** and paste the following code:

```
````javascript
function sendAutomaticEmails() {
 const sheet = SpreadsheetApp.getActiveSpreadsheet().getSheetByName("Sheet1"); // change
 if your sheet name differs
 const dataRange = sheet.getDataRange();
 const data = dataRange.getValues();

 // Loop through rows (skip header)
 for (let i = 1; i < data.length; i++) {
 const name = data[i][0];
 const email = data[i][1];
 const subject = data[i][2];
 const message = data[i][3];
 const status = data[i][4];

 // Send only if email not already sent
 if (status !== "Sent" && email) {
 try {
 const personalizedMessage = message.replace("{{name}}", name);
 MailApp.sendEmail({
 to: email,
 subject: subject,
```

```

 htmlBody: personalizedMessage
 });
 sheet.getRange(i + 1, 5).setValue("Sent");
 SpreadsheetApp.flush();
} catch (error) {
 sheet.getRange(i + 1, 5).setValue("Error: " + error.message);
}
}
}
}
}
...

```

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#### #### **\*\*Step 3 (Optional):\*\***

Set up **\*\*Automatic Trigger\*\***

1. In Apps Script, click **\*\*Triggers (🕒 icon)\*\***.
2. Choose function → ``sendAutomaticEmails``
3. Select event type → "Time-driven"
4. Choose how often you want it to run (e.g., every hour or day).

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#### ### 💡 **\*\*Customization Tips\*\***

- \* Use ``htmlBody`` for styled emails or templates.
- \* Add more placeholders like ``{{subject}}`` or ``{{date}}`` and replace dynamically.
- \* You can attach files using:

```

````javascript
attachments: [DriveApp.getFileById('YOUR_FILE_ID')]
...

```

- * Use Gmail quota limits: free accounts ≈ 100/day, Workspace ≈ 1500/day.