

ASHEEKA SAMUELS

CONTACT INFORMATION

067 623 5929

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## **PERSONAL DETAILS:**

Permanent address	:	25 St Lucia Crescent, Coniston Park, 7945
ID number	:	0104230165086
Place of birth	:	Cape Town
Citizenship	:	South African
Gender	:	Female

## **PERSONAL CHARACTERISTICS:**

- Honest, reliable and hardworking
- Attention to detail
- Excellent communication skills
- Works well with all age groups
- Strong ability to work part of a team
- Effective in time management
- Ability to work under pressure

## **OBJECTIVE:**

To obtain a position that provides valuable experience in life skills, organisational skills and provides familiarity with common research skills, which may assist me in future educational endeavours. I can communicate well with people, and I am a hard worker. I believe in always giving my best, I am dedicated, honest, energetic and a reliable person. Focusing on achieving the goals I set for myself.

## **EDUCATION:**

School	:	Steenberg High Secondary School
Highest Grade Passed	:	Grade 12
Subjects	:	<ul style="list-style-type: none"><li>• English</li><li>• Afrikaans</li><li>• Maths Literacy</li><li>• History</li><li>• Geography</li><li>• Life Sciences</li><li>• Life Orientation</li></ul>

## **CAREER HISTORY/ WORK EXPERIENCE:**

Company : Sportsman's Warehouse  
Address : Main Rd Tokai-On-Main Centre, Dreyersdal,  
Cape Town, 7945  
Position Held : Sales Assistant  
Duration : November 2019 – January 2021  
Responsibilities :

- Customer Assistant
- Teller (when needed)
- Administration
- Managing
- Planning and Merchandising
- 2IC

Company : Sigma Connected  
Address : 64 White Road, Retreat, Cape Town, 7945  
Position Held : Customer Advisor, Floor Support (SME), 2IC  
Duration : January 2021– June 2023  
Responsibilities :

- Subject Matter Expert to all EON NEXT Energy Specialist & McLaren Credit Services Advisors
- Coaching
- Running the morning brief
- Administration
- Planning & Organising
- Assisting with day - to - day tasks
- Collating Stats data
- Attending & Running calibration sessions
- Complaints focal

Company : WNS Global Services  
Address : 3 Bridgeway, Century City, Cape Town, 7441  
Position Held : Senior Associate Operations  
Duration : July 2023 – September 2023  
Responsibilities :

- Customer Assistant
- Creating Endorsements such as adding and removing vehicles
- Updating customer details
- Sending out Insurance cards and Binders to customers

## **REFERENCES:**

John Flores - Sportsman's Warehouse  
Branch Manager  
084 419 8364

Preneshan Pillay - Sigma Connected  
Team Manager/ Junior Operations Manager  
081 700 2597

Celicia Prins - Sigma Connected  
Team Manager  
072 114 1448

Michelle Simons - WNS Global Services  
Team Manager  
081 304 1724