

# Asher Illick-Frank

a.illickfrank@gmail.com

## EXPERIENCE

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### Digital and Press Intern, Office of Congressman Salud Carbajal

Washington, DC

*United States House of Representatives*

January 2024 - Present

- Writing copy, creating graphics, and filming videos for Twitter, Instagram, and Facebook posts
- Assisting with drafting press releases, floor speeches, newsletters, and other written materials
- Compiling daily press clips and weekly communications reports; maintaining media contact lists; answering and logging incoming phone calls; greeting office visitors; leading tours of the Capitol

### Press and Digital Intern, Office of Congresswoman Doris Matsui

Washington, DC

*United States House of Representatives*

September - December 2023

- Drafted social media posts, designed graphics, and edited videos for Instagram, Twitter, and Facebook; wrote newsletters and 499 mailers; created a monthly social content calendar
- Assembled daily press clips for Congresswoman Matsui and weekly press reports for the communications team; maintained media contact lists for contacting reporters and pitching op-eds
- Directed incoming communications to the office via email, phone, and mail appropriately; greeted office visitors; scheduled White House and Capitol tours; mailed flags

### Press Intern, Office of Congressman Raja Krishnamoorthi

Washington, DC

*United States House of Representatives*

March - June 2023

- Composed daily social media posts and ideas for Instagram, Twitter, and Facebook
- Compiled daily press clips and weekly press reports created graphics for social media
- Wrote 499 mailers, updated media contact lists, and drafted op-ed pitch emails to reporters
- Conducted background research for press releases, newsletters, and national TV interviews

### Intern, Office of Congresswoman Susan Wild

Washington, DC

*United States House of Representatives*

September - December 2022

- Answered constituents phone calls, batched incoming communications, digitized physical mail, and referred federal agency casework requests to Congresswoman Wild's District Office
- Produced issue-specific constituent response letters, 499 mailers, and legislative memos for hearings, briefings, and stakeholder meetings; assisted legislative staffers with policy research
- Created social media posts, graphics, and press mentions for the communications team

## EDUCATION

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### New York University

New York, NY

*College of Arts and Science*

2019 - 2022

Bachelor of Arts in Politics | Minor in Business Studies

## SKILLS AND INTERESTS

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**Technical Skills:** Advanced Proficiency in Fireside, Intranet Quorum, Indigov, Canva, MS Office Suite and Google Suite Applications; Intermediate Proficiency in Adobe Photoshop, Adobe Lightroom, HTML5 and CSS Programming for Websites, and Java Programming; Spanish (Conversational)

**Interests:** Politics, Communications, Environmentalism, Healthcare, Photography, News Media, Design