

Asher Illick-Frank

Washington, DC
a.illickfrank@gmail.com

EXPERIENCE

Intern, Office of Congressman Mark Pocan

Washington, DC

United States House of Representatives

April 2024 - Present

- Writing issue-specific constituent response letters; batching incoming digital communications
- Assembling daily media mentions; creating social media posts; filming videos; scheduling tours
- Answering office phones; drafting legislative memos; referring federal agency casework requests

Digital and Press Intern, Office of Congressman Salud Carbajal

Washington, DC

United States House of Representatives

January - April 2024

- Wrote copy, created graphics, and filmed videos for Twitter, Instagram, and Facebook posts
- Drafted press releases, floor speeches, issue-specific form letters, and other written materials
- Compiled daily press clips and weekly communications reports; maintained media contact lists; answered and logged incoming phone calls; greeted office visitors; led tours of the Capitol

Press and Digital Intern, Office of Congresswoman Doris Matsui

Washington, DC

United States House of Representatives

September - December 2023

- Drafted social media posts, designed graphics, and edited videos for Instagram, Twitter, and Facebook; wrote newsletters and 499 mailers; created a monthly social content calendar
- Assembled daily press clips and weekly press reports; maintained and updated media contact lists
- Directed incoming communications to the office via email, phone, and mail appropriately; greeted office visitors; mailed flags; scheduled White House and Capitol tours; trained incoming interns

Press Intern, Office of Congressman Raja Krishnamoorthi

Washington, DC

United States House of Representatives

March - June 2023

- Composed daily social media posts and ideas for Instagram, Twitter, and Facebook
- Compiled daily press clips and weekly press reports; created graphics for social media posts
- Wrote 499 mailers; updated media contact lists; drafted op-ed pitch emails to reporters

Intern, Office of Congresswoman Susan Wild

Washington, DC

United States House of Representatives

September - December 2022

- Produced issue-specific constituent response letters, 499 mailers, and legislative memos
- Answered phones; batched incoming communications; referred casework to district caseworkers
- Created social media posts, graphics, and daily press mentions for the communications team

EDUCATION

New York University

New York, NY

College of Arts and Science

2019 - 2022

Bachelor of Arts in Politics | Minor in Business Studies

TECHNICAL SKILLS

- Intranet Quorum, Fireside, Indigov, Microsoft Office Suite and Google Suite Applications
- Canva, Adobe Photoshop, Adobe Express, HTML5 and CSS Programming for Websites
- Spanish (Conversational)