

# Asher Illick-Frank

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## EXPERIENCE

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### Office of Congressman Mark Pocan (WI-02)

April 2024 - Present

*Legislative Intern, Washington, DC*

- Assembling Rep. Pocan's daily media mentions; creating social media posts; filming videos
- Writing issue-specific constituent response letters; drafting legislative memos; attending briefings
- Managing the front of the office; training new interns; answering phones; referring federal agency casework requests; sorting constituent communications; scheduling Capitol and White House tours

### Office of Congressman Salud Carbajal (CA-24)

January - April 2024

*Digital and Press Intern, Washington, DC*

- Drafted press releases, floor speeches, issue-specific form letters, and other written materials
- Wrote copy, created graphics, and filmed videos for Twitter, Instagram, and Facebook posts
- Compiled daily press clips and weekly communications reports; maintained media contact lists
- Answered and logged incoming phone calls; greeted office visitors; led tours of the Capitol

### Office of Congresswoman Doris Matsui (CA-07)

September - December 2023

*Press and Digital Intern, Washington, DC*

- Drafted social media posts, designed graphics, and edited videos for Instagram, Twitter, and Facebook; wrote newsletters and 499 mailers; created a monthly social content calendar
- Assembled daily press clips and weekly press reports; maintained and updated media contact lists
- Directed incoming communications to the office via email, phone, and mail appropriately; greeted office visitors; mailed flags; scheduled White House and Capitol tours; trained incoming interns

### Office of Congressman Raja Krishnamoorthi (IL-08)

March - June 2023

*Press Intern, Washington, DC*

- Composed daily social media posts and ideas for Instagram, Twitter, and Facebook
- Compiled daily press clips and weekly press reports; created graphics for social media posts
- Wrote 499 mailers; updated media contact lists; drafted op-ed pitch emails to reporters

### Office of Congresswoman Susan Wild (PA-07)

September - December 2022

*Legislative Intern, Washington, DC*

- Produced issue-specific constituent response letters, 499 mailers, and legislative memos
- Answered phones; batched incoming communications; referred casework to district caseworkers
- Created social media posts, graphics, and daily press mentions for the communications team

## EDUCATION

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### Bachelor of Arts in Politics, New York University

2019 - 2022

*New York, NY*

## TECHNICAL SKILLS

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- Intranet Quorum, Fireside, Indigov, Microsoft Office Suite and Google Suite Applications
- Canva, Adobe Photoshop, Adobe Express, HTML5 and CSS Programming for Websites
- Spanish (Conversational)