



ARBITRATION

Procedure for filing an appeal

1. Only the Head Coach may file an appeal; not parents or assistant coaches.
2. Appeal form must be fully completed and signed by the coach prior to submitting it to the arbitration committee.
 - a. Identify the rule/procedure misinterpreted or not followed including the specific page number and section from the coaches manual
 - b. Detail how the rule procedure was not followed
 - c. Provide a suggestion as to how the situation shall be rectified or resolved.
 - d. The event supervisor's response or opinion including the supervisor's signature.
Do not interrupt the supervisor while the event is being judged.
3. Attempt to resolve the dispute at the lowest level before officially presenting the appeal form to the arbitration board.
4. Arbitration board's sequence.
 - a. Thoroughly read the appeal in private.
 - b. Consult with the appealing coach.
 - c. If necessary, visit the event site and supervisor for on site examination and discussion without the coach.
 - d. Return to arbitration headquarters and reach a decision.
 - e. Address the coach with a final ruling.

Considerations

1. Appeals pertaining to "other teams" are discouraged.
2. Event supervisors shall not advise students on changes to a device upon impounding, practice, or preparation.
3. Resolve appeals at the lowest level possible.
4. Coaches and event supervisors must exhibit collegial respect and friendliness toward one another - especially in front of students.

THE ARBITRATION BOARD /ROOM **IS** FOR:

- Coaches appeals only
- Dialogue of respectful disagreement
- Strict/spirit of rules interpretation
- Honest questioning of procedures
- Site tournament procedures
- Event Supervisors to present their view
- Arbitration board only
- Impartiality

THE ARBITRATION BOARD/ROOM **IS NOT** FOR:

- Parents, school administrators, students
- Vendettas towards other teams/coaches
- Attempts to bend the rules for self gratification
- Complaints about tournament personnel
- How it was done at a previous tournament
- Event Supervisors wounded egos
- Lost souls
- School affiliation hidden agendas

APPEAL FORM

Instructions for filing an appeal

Remember that event supervisors are extremely busy during the competition. Please do not interfere with an event while it is in progress.

- Make an attempt to resolve the problem with the event supervisor before filing a written appeal.
- This form must be turned in to tournament headquarters within 1 hour after the completion of the event. If circumstances prevent filing within this time limit, the appeals committee may, at their discretion, accept a late appeal.
- Please be specific in your appeal. Be sure to identify the exact rule/procedure that you feel was not followed. The appeals committee may reject appeals that are general in nature. The official coach of the team must sign this form.
- The event supervisor must sign this form before it is submitted to the appeals committee. If time permits he/she may enter their response on this form, or enter the time notified, initial and respond to the appeals committee before the final scoring for the event is completed.
- The decision of the appeals committee is final.



APPEAL FORM

Event _____ Division _____

Coach _____ School _____

What Rule/Procedure do you feel was not followed? (Must cite specific page # and paragraph # from Coach's Manual)

Evidence Submitted/Witnesses (Attach additional information if applicable)

Suggested Solution:

Appealing Coach's Signature

Event Supervisor's Opinion: (Please do not interrupt judging, if the supervisor is too busy to write an opinion, ask them to initial the form so they know it is being delivered _____ initials _____ time)

Event Supervisor's Signature

Arbitrator's Resolution: (The decision of the arbitrators is final)

Official's Signature