**Documentation of OKR:**

Admin Credentials:

ID: [smborhan.cse@gmail.com](mailto:smborhan.cse@gmail.com)

Password: borhan999.

User Credentials:

ID: antu.gtrbd@gmail.com

Password: Qwer@12345678

Index:

URL: https://gtrbd.net/OKR/Admin/Project/Index

1. The user can see the existing projects in card view.
2. The user can create a new project from the Add Project button.
3. The user can assign specific people and select the department of the project.

Details:

URL: <https://gtrbd.net/OKR/Admin/Project/Details?id=projectId>

1. The user can see statistics like the total estimated time, due date, and completed task of the specific project.
2. The user can see the name, assigned people, due date, estimated time, delay, and progress of specific milestones under the project, tasks under the milestone, and subtasks under the task.
3. The user can change project assignees and upload attachments related to the project from the top right tab.
4. The user can add a new milestone along with its tasks and subtasks from the bottom-left Add Milestone button.
5. The user can assign specific people for specific milestones, tasks, and subtasks by using the assignees dropdown.
6. The user can save the subtasks with an estimated time and due date, which will be calculated from here for their parent classes.
7. The user can add mold templates from the add milestone off-canvas just by checking the “Do you want to use the default templates?” checkbox.
8. The user can edit any milestone, task, or subtask by using the edit button.
9. A user can delete a milestone along with all its children, or an individual child can be deleted using the delete button.
10. The user can quick-add any task or subtask under any specific milestone or task by using the quick-add button.

My Task:

URL: <https://gtrbd.net/OKR/Admin/Tasks/MyTask>

1. The user can see the number of his completed subtasks.
2. The user can see the status, start date, estimated time, due date of the projects, milestones, tasks, and subtasks that are assigned to him.
3. The user can change the status of the subtask from not started to started and completed, which will determine the delay of his work.
4. The projects are divided into 3 groups: Not Started, Started and Completed according to their status.

Mold Template:

URL: <https://gtrbd.net/OKR/Admin/MoldTemplate/Index>

1. The user can create mold templates by clicking the Create Template button. After successful creation, it will redirect to the edit page to add mold tasks and mold subtasks.
2. The user can group the mold templates and view them according to the groups.
3. The user can create the groups for the templates.
4. CRUD operations for the groups are added.

Mold Template Edit:

URL:<https://gtrbd.net/OKR/Admin/MoldTemplate/Edit?id=moldtemplateId>

1. The user can add new mold tasks and mold subtasks from here.
2. The user can edit existing mold tasks and mold subtasks from here.