CASPER ASHIMALA SAKALI

Health Information Officer

Nairobi +254718872714 ashimalacasper@gmail.com

PROFESSIONAL SUMMARY

Experienced with managing information systems and ensuring data accuracy. Utilizes strong database management skills to improve information workflows. Knowledge of problem-solving techniques to address and resolve data-related issues effectively.

SKILLS

- Analytical skills using SPSS, Excel, Python and General computer applications
- Data Mining skills using SQL
- Excellent communication

- Proficiency in visualization skills eg PowerPoint, Looker Studio, Tableau, Power BI
- Kobo Collect developer
- Critical thinking

WORK HISTORY

STRATEGIC INFORMATION ASSOCIATE   *09/2021 to CURRENT*
USAID UON Fahari Ya Jamii | Nairobi Kajiado

- Collaborated with colleagues on special projects that resulted in valuable insights for business operations.
- Identified opportunities for improvement within existing procedures, leading to increased efficiency and effectiveness.
- Enhanced data accuracy by implementing efficient information management systems and processes.
- Streamlined workflow for better productivity by organizing and maintaining digital and physical files.
- Provided support during audits or other assessments involving the documentation or verification of information held within the organization.
- Trained new hires on company-specific databases and tools, ensuring a smooth transition into their roles as Information Associates.
- Maintained confidentiality and security of sensitive information by adhering to strict company policies.
- Supported departmental goals through timely completion of assigned tasks and projects.
- Developed expertise in various software applications, allowing for more versatile contributions to the organization's needs.
- Reduced errors in data entry by implementing quality control measures and thorough review processes.
- Performed administrative duties and assisted with visitors' requests.

- Audited and reviewed patient information via EMR management to verify accuracy and completeness.
- Maintained equipment used in office by ensuring each piece of equipment is working properly and calling in for repairs if needed.

MONITORING AND EVALUATION OFFICER   *05/2020 to 05/2021*
USAID IMA World Health | Nairobi

- Enhanced data quality by implementing rigorous monitoring and evaluation processes.
- Developed comprehensive monitoring tools to track project progress and outcomes.

    Conducted regular site visits, ensuring accurate data collection and timely reporting.
- Contributed to project planning efforts with a focus on realistic objectives and achievable targets.
- Reviewed existing monitoring systems, identifying areas for improvement and optimization.
- Streamlined reporting procedures for improved efficiency and information dissemination.
- Supported the design of program interventions, informed by data-driven insights.
- Communicated key findings to decision-makers, influencing strategic direction based on evidence-based analysis.
- Utilized various software platforms to analyze data trends, generating actionable recommendations for program improvements.

MONITORING AND EVALUATION ASSISTANT   *02/2016 to 04/2020*
USAID IMA | Mbagathi Hospital, Mama Lucy Kibaki Hospital,

- Provided technical assistance to partners on matters related to monitoring, evaluation, learning, and accountability systems.
- Improved report quality by conducting thorough analysis of quantitative and qualitative data.
- Conducted capacity-building activities to strengthen the skills of field staff in monitoring and evaluation techniques.
- Ensured alignment between project objectives and established M&E frameworks through ongoing communication with internal and external stakeholders.
- Maintained high-quality documentation by managing a comprehensive digital filing system for all M&E-related materials.

EDUCATION

Bachelor of Science | Health Records And Information Management

12/2024

Kenyatta University, Nairobi City

Diploma | Health Records And Information Technology   12/2014
Kenya Medical Training College, Siaya

REFEREES

Gilbert Ruttoh
SI/ME Lead USAID- Fahari Ya Jamii
Email: gilbert@fyj.uonbi.ac.ke
Tel: 0713316287

Charles Kihoro
HIMS LEAD, USAID Fahayi Ya Jamii]
Email: ckihoro@fyj.uonbi.ac.ke
Tel: 0725871491

Lawrence Kimanthi
Product Developer
Savannah Informatics Limited
Email: lawrence.kimathi@savannahinformatics.com
Tel: 0726813531