

Lama EL Kouba

MBA in banking operations
and management



31 years old

Finance

Management

Banking operations

Trading

Contact

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Dubai

About Me

My objectives focus on :

1) Establishing myself professionally in a continuously challenging work environment, where I can practice my knowledge, abilities and experience for leadership and growth.

2) Seeking a position in a financial institution where I can use my expertise and interpersonal skills to achieve goals and success.

3) Exploiting my communication skills to create and maintain a premium-quality business knowledge.

**AVAILABLE UPON
REQUEST**

Education

Master degree - Business Administration (MBA)

Banking operations and management

Holy Spirit University of Kaslik - Kaslik, Lebanon

2017 to 2019

Bachelor degree - Finance

Holy Spirit University of Kaslik - Kaslik, Lebanon

2008 to 2012

Lebanese Baccalaureate (Economy and Sociology)

Central college of the Lebanese monks (CCJ) - Jounieh, Lebanon

2007 to 2008

Experience

➤ Foreign Exchange Trader

Forex Space SAL- December 2021 till present

- Freelance Foreign Exchange trader relying on Fundamentals and Technical Analysis



➤ Customer Service Representative

Byblos Bank S.A.L - 2015 to 2019

- Customer Due Diligence (CDD) for account openings (private/joint accounts), KYC update FATQA and CRS
- Understand and stay up-to-date with relevant laws and bank regulations with the branch compliance officer
- Issuance of Debit, Credit cards and insurance policies for sales targeting
- Issuance, collection and follow-up of credits (commercial bills and financial loans)
- Preparing and rescheduling loans and daily pursuance (retail and commercial loans)
- Scoring system usage for retail loan issuance (risk assessment)
- Daily administrative transactions and operations (check clearance/issuance/checkbook orders, inward/outward transfers and salary transfers)
- Issuance of Bank Certificates/ Certificates of Deposits
- Unpaid bills collection: actualization of due and unpaid customers' bills
- Issuance of Letters of Credits (LC) and Guaranties (LG)
- Customers' concern follow-up and handling



➤ Bank Teller

Byblos Bank S.A.L - 2012 to 2015

- Cash deposit - withdrawal and Cash check –Check deposit
- Clients' inquiries about account balances
- Account statements



Certificates and awards

- How to Trade in Paper Assets (Forex Space SAL)
- The Clarity you need to accelerate your AML Analytics Agenda (ACAMS)
- Open-Source Data for Maritime Sanctions Due Diligence (ACSS)
- Microsoft Excel 2013 Expert Part One (Udemy)
- Basic knowledge for Lending and Retail Credit Risk Analyst (Byblos Bank SAL)
- FATCA, CRS, AML/CFT training sessions (Byblos Bank SAL)
- Banking Ethics (ESA business school)
- Lebanese Regulations (ESA business school)
- The Company Growth Workshop (USEK)

Skills

- Technical:** Globus T24 Temenos banking system, Retail system, Scoring system CRM, Specimen Signature, Meta trader 5, Investing.com, Trading view
- Computer:** Office: word, excel and PowerPoint
- Languages:** English (Expert) - Arabic (Native) - French (Fluent –DELFB2) - German (Basics)
- Personal:** Motivated - Dynamic- Rigorous – Punctual

Interests

- Reading:** Spiritual Enlightenment - Personal Transformation
- Sports:** Volleyball - Dancing - Boxing - Yoga
- Meditation**
- Traveling**