



SIMRAN IBRAHIM

FINANCIAL ANALYST (OPERATIONS)

CONTACT



+971 58 985 5417



simsyibm2017@gmail.com

PROFILE SUMMARY

2 years and 10 months(March-2019 -December 2021) year of experience in wells Fargo EGS Bachelors of Business Administration (July-2015 - June-2018) Good experience in Home Lending Good knowledge in-Anti-money Laundering(AML), Customer Due Diligence (CDD), Know Your Customer(KYC), customer identification program (CIP) and USA PATRIOT Act

PROFESSIONAL EXPERIENCE

Financial Analyst (Operations)

Wells Fargo EGS (MAR 2019 To DEC 2021)

- Responsibility, Roles And Achievements of NTTRT (National Title Review Team - Home Lending) We provide statement to loan officer and underwriter team by ensuring the timely, judicious and accurate processing of mortgage. Review and verify Title Document, Property Tax Statement, Property Appraisal and ensure compliance with company policy's, underwriting guidelines and lending - program requirements.
- Reviewing and validating the title document prepared by the title agent as per the procedure, guidelines and updating accurately in CORE application.
- Identifying if borrower has any judgement or bankruptcy cases against him.
- Identifying if property is in a Planned Unit Development (PUD) or Condominium Property. Identifying and validating taxes.
- Identifying the legal issue on the property, provide decision on status of the loan to Underwriter.
- Due diligence using online source on NETR Online, Online record search and providing dynamic reports to LOB.
- Top performer and maintained 100% quality over a period. Initiated with few ideas for cost cutting.
- Initiated to work from office in COVID time, initiated to support the business in the weekend and Over Time as per the company requirement.
- Providing Floor support with the process knowledge for new joiners, handling team and handling error and rebuttal tracking reports and EOD reports.
- Had been part of OSAC audits, Floor Support and auditing loans and Participated in 10K Marathon

EDUCATION

Lal Bahadur Shastri Govt. First Grade College

BBA | Business Administration

July 2015 to June 2018

KEY SKILLS

- Ability to manage and implement my skills.
- Possess excellent verbal and written communication skills.
- Goal oriented and ability to work under pressure.
- Positive Patience, confident approach & good sense of team spirit

EXTRACURRICULAR ACHIEVEMENTS

- Participated in 'Sparsh' activities and Fund raising events
- Volunteered with 'Face' team.
- Participated in Sports and CSR Activities

COMPUTER PROFICIENCY

- Application Software: Microsoft Office (Word, Excel, PowerPoint)
- Core Application
- NETR - Online And Data Tree

GENERAL SKILLS

- Time Management
- Leadership Skills
- Active Listening
- Communication Skills

HOBBIES & INTEREST

- Cooking and baking
- Travelling
- Going to gym

PERSONAL INFORMATION

- Date Of Birth : 15/08/1997
- Martial Status : Single
- Nationality : Indian
- Languages : English, Urdu, Hindi & Kannada
- Gender : Female
- Visa Status : Visit Visa (Expiry June 2022)

I hereby declare that the information provided above is correct to the best of my knowledge and I bear the Responsibility for the correctness of the above-mentioned.

SIMRAN IBRAHIM

PLACE : DUBAI

DATE :