



REMITH M

BANKING PROFESSIONAL

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Nationality: Indian

Date of Birth: 25-08-1988

Gender: Male | Married

Passport Expiry Date: 07/12/2031

ACADEMIC CREDENTIALS

Bachelor of Technology
(2006-2010)
Mechanical Engineering

NSS College of
Engineering, Palakkad

(Fourth engineering
educational institution established
and one of the premier institutions
in Kerala, India)

BANKING SOFTWARE

**FINACLE CORE BANKING
SOLUTIONS.**

PROFESSIONAL SUMMARY

Dynamic professional with 9 years of experience in Banking Sector, Accounting Sector, Marketing and Sales Sector. Highly effective communicator and team leader with proven ability to build long-term relationships with internal and external clients by establishing a high level of confidence and trust. Hoping to secure a position as a banker in an organization where my abilities will be maximized.

SKILLS

Experienced and Skilled Professional in Finacle Core Banking Solutions.

Adept in analytical thinking, strategic planning, leadership, and the management of staff and procedures.

Excellent knowledge of Saving account, Current accounts, Loans, Credit Cards and Insurance.

Comprehensive knowledge of government regulatory and compliances.

Strong in numbers and having remarkable logical and analytical skills.

Strong motivator and ability to do the work before the deadline.

Positive attitude towards work and great ability towards result oriented output.

WORK EXPERIENCE

TeeKay PHARMA KERALA, INDIA 01 JUNE 2020-31 AUGUST 2021

MANAGER OPERATIONS AND SALES

LEADING PHARMACEUTICAL PRODUCTS WHOLESALER IN TIRUR, KERALA

Duties and Responsibilities

Facilitate the development of the annual budget, operational processes and strategic business goals, devising tailored proposals for increased efficiency, and reduced operating costs.

Ensure all legal and regulatory documents like GST, Income tax are filed and monitor compliance with laws and regulations.

Developing the targets for the products and achieving them.

Recruit new staff members and provide appropriate trainings.

Ensure Managements and Employees' full understanding of business needs, auditing compliance, tracking progress towards goals.

Engage high-level negotiations, generating lucrative contracts, and build beneficial partnerships with clients via regular, productive communications.

TeeKay PHARMA KERALA, INDIA 01 JANUARY 2018 –24 MARCH 2020

ACCOUNTS MANAGER

Duties and Responsibilities

Review and analyze the balance sheet, income statement, cash flow statements and variance narratives.

LANGUAGES KNOWN

ENGLISH	(Fluent)
HINDI	(Fluent)
MALAYALAM	(Native)
TAMIL	(Fluent)

TRAININGS

- i. 60 DAYS INDUCTION TRAINING FROM DEPARTMENT OF POSTS, GOVT OF INDIA.
- ii. KYC & AML BY UCO BANK.
- iii. CREDIT MONITORING AND NPA MANAGEMENT BY UCO BANK.
- iv. AUDITING AND BALANCE SHEET ANALYSIS BY UCO BANK.
- v. HR MANAGEMENT BY UCO BANK

AREA OF EXPERTISE

- CORE BANKING(FINACLE)
- ACCOUNTING
- MARKETING & SALES MANAGEMENT
- MS OFFICE
- INTERNET&MOBILE BANKING
- BANK RECONCILIATION
- BALANCE SHEET ANALYSIS
- CREDIT & DEBIT MANAGEMENT
- RETAIL BANKING
- PERSONAL BANKING
- CASH DRAWER MAINTENANCE
- ATM CARDS
- KYC & AML
- NEFT/RTGS
- INCOME TAX
- OPERATIONS MANAGEMENT
- LEADERSHIP SKILLS
- TIME MANAGEMENT
- PROBLEM SOLVING
- COMMUNICATION
- CRITICAL THINKING
- DETAIL ORIENTED
- ABILITY TO WORK UNDER PRESSURE
- RISK MANAGEMENT
- TEAM HANDLING
- ATTENTION TO DETAIL

Generate accurate, reliable financial statements that complied with the company's established guidelines.

Oversee the daily operations of the accounting department including accounts payable/receivable and general ledger.

Head payroll for employees, ensuring the pay checks are correct and delivered on time.

UCO BANK KERALA, INDIA 19 MAY 2014 –16 OCTOBER 2017

ASSISTANT MANAGER

COMMERCIAL BANK AND A GOVERNMENT OF INDIA UNDERTAKING

Duties and Responsibilities

Highly adept in banking transactions, bringing forth a proven track record of client satisfaction.

Knowledgeable about credit and loan processes, and committed to continually enhancing my skills and banking expertise.

Dealt with the account opening and closing, cash handling, ATMs, Locker, NEFT/RTGS, AML and KYC activities.

Audited Loan documents and Cash transactions.

Adhered to bank policies and facilitated safe and protected transactions and done a good customer relationship management.

Superior skills in auditing and accounting and the ability to effectively manage customer relationships and provide beneficial investment services.

Overall responsible for cross sales like loans, credit cards.

INDIA POST KERALA, INDIA 21 MARCH 2011 –09 APRIL 2013

POSTAL ASSISTANT/SUB POSTMASTER

DEPARTMENT OF POSTS, MINISTRY OF COMMUNICATIONS, GOVERNMENT OF INDIA

Duties and Responsibilities

Offered clients guidance regarding various deposit schemes and insurance schemes and achieved the targets abruptly.

Accomplished all the mail related service to the customers.

Carried out various sales strategies and conducted campaigns in the Insurance field.

Completed the Western Union Money transfer operations in a daily manner.

Identifying the enhancement opportunities to the existing customers and providing them suitable solutions.

DECLARATION

I hereby declare that the above-mentioned information is true and I bear the responsibility for the correctness of the above-mentioned particulars.

REMITH M