



ExxonMobil

CITIZEN ACTION TEAM

Dear

Thank you for using the online voter tools through the ExxonMobil Citizen Action Team (CAT) Website to generate your Voter Registration/Absentee Ballot Request form for the 2014 General Election.

Please follow the instructions below to complete the application process.

Fields left blank on your form are not required for your state. Our registration system has prompted you only for the information that your specific state requires.

Please print and check all your documents:

- Verify that the data you entered is correct on your Voter Registration/Absentee Ballot Request form and the accompanying Addendum page.
- To make corrections, return to ExxonMobilCAT.com/citizensabroad to either: 1) access your Voter Account and regenerate the form with corrections or; 2) if your browser is still open with the same session running, go back and make changes and then reprint or; 3) run through the registration program again and reprint your form.

Print, sign and date the forms:

- Sign and date your Voter Registration/Absentee Ballot Request form and Addendum page.
- Make sure to date the forms in U.S. format - Month/Day/Year.
- The state election office must receive the original form with your signature in order to process and approve it.

Address your mailing envelope to:

Sending your documents:

- The completed Voter Registration/Absentee Ballot Request form contains personal identity information and should be carefully transmitted to your local election office.
- **Mail:** Postal mail is the most secure method of transmitting these highly confidential documents. It is best to mail from the post office instead of a mail box.
- **Fax & Mail the original:** Some states allow you to fax the form ahead to speed processing; however, it must be followed by a posted form with your original signature by mail in order to be a valid application.

- **Email:** Some states and government organizations offer an email option for your signed, scanned forms, but it is not guaranteed as a secure transmission method and must be followed by a posted form with your original signature by mail in order to be a valid application.
- Consult the [State-Specific Voter Information Directory](#) on [ExxonMobilCAT.com/citizensabroad](#) for the various options for sending your Voter Registration/Absentee Ballot Request form.

Further information and resources:

The [ExxonMobilCAT Website](#) provides many services that may be useful to you over the course of this election period. Visit [ExxonMobilCAT.com/citizensabroad](#) for:

- **My Voter Account™** - This feature which makes it possible to keep an up-to-date voter profile on hand, maintain your mailing list profile, generate a new ballot request form, or a write-in ballot with the click of a button.
- **Federal Write-in Absentee Ballot wizard** - The Federal Write-in Absentee Ballot finally made easy! This is a blank ballot for registered voters to use in the event that your ballot is late in arriving to you.
- **Voter Help Desk™** - Fast and friendly answers to your voting questions.
- **Election Official Directory™** - The most comprehensive listing of election office contact information available anywhere.
- **State-specific Voter Information Directory™** - State-by-state database provides details on deadlines, voter requirements, and state contact information.

Your next steps:

1. **Send** in your signed, dated, original voter registration form via regular mail.
2. **Confirm** that you are on the voter rolls and will receive your 2014 ballots by:

Contacting your election official approximately 30 days after mailing your forms.

Your overseas voting contact:

Your local election official:

Never take for granted that your ballot will simply arrive for the next election without confirming it!
Contact your election official and avoid surprises.

Ballot back-up plan:

Sometimes ballots arrive late, or not at all. If you don't receive your requested ballot from your election office at least **30 days** before the election, please visit ExxonMobilCAT.com/citizensabroad to access the Federal Write-in Absentee Ballot wizard.

Thank you:

We hope you find these new tools valuable in aiding your participation in the upcoming election!

Sincerely,

ExxonMobil Citizen Action Team