#### Dear

Thank you for using the Military and Overseas Voter Service to generate your Voter Registration and Absentee Ballot Request. This service was made possible by the Office of the Minnesota Secretary of State in partnership with the Overseas Vote Foundation (OVF), a nonpartisan, nonprofit organization. For more information about OVF, visit their web site at: www.overseasvotefoundation.org.

Please follow the instructions below to complete the application process.

The blank sections on your form are not required. This is a federal application that contains sections that are not required to be completed by Minnesota voters. The web tool has prompted you only for the information required for Minnesota voters.

## Please check your documents:

- Verify that the information on the attached application form and addendum page is accurate.
- If you need to make a correction, do one of the following:
  - 1. If your browser is still open with the same session running, go back and make changes, then reprint or;
  - 2. Return to <a href="https://minnesota.overseasvotefoundation.org/overseas/home.htm">https://minnesota.overseasvotefoundation.org/overseas/home.htm</a> to run through the registration program again and reprint your form.

### Important Reminder:

If you have a US Passport Number, Minnesota Driver's License number, Minnesota ID card number or the last four digits of your Social Security number, you must provide one of them. Please verify that this information is accurate on your form in the Identification section, field 2f or 2g. Please remember which number you provide, because you will need to provide the same number when you return your ballot.

If you do not have any of the documents or ID numbers available to you, you may still submit your application as long as you attest to the truthfulness of the contents of this application under penalty of perjury.

### Print and sign the forms:

Sign your Voter Registration / Absentee Ballot Request form and addendum page.

 Your election office needs your signature on the form in order to approve and process it. You do not need to submit the addendum page unless it includes additional information for your local election official.

**Sending your documents:** The completed form contains your personal identity information and should be transmitted carefully to your County Auditor's office. Choose from one of the following:

 Mail: If you prefer to mail your application, it is best to mail it from the post office instead of a mailbox.

Address your envelope to:

## Your next steps:

- 1. **Send** in your signed, dated form.
- 2. Wait for your ballots to arrive. Ballots will be sent 46 days before the election to voters who have submitted absentee ballot applications before this time. Ballots will be sent immediately to voters who submit requests within 46 days of the election.

# Ballot Back-up Plan

If you do not receive your requested ballot from your election office in time to return the voted ballot before the election, please return to the web site <a href="https://minnesota.overseasvotefoundation.org/overseas/home.htm">https://minnesota.overseasvotefoundation.org/overseas/home.htm</a> to access the Federal Write-in Absentee Ballot.

We wish you a positive voting experience in the coming election.

Office of the Minnesota Secretary of State

www.sos.state.mn.us