

Contact Info		
+91-9999293144		
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Flat 208, Manobalram Building, Upper Hatia, Ranchi - 834003		
Skills		
☐ Data Visualization		
☐ Data Analyzing		
□ Data ETL		
☐ Business Intelligence		
Tools		
☐ Python		
□ SQL		
R - Programming		
□ Power BI		
□ Tableau		
☐ MS Excel		
Languages Known		
□ English		
□ Hindi		
Awards & Recognition		

 $\square$  Best Employee of the year - 2018

# Ashish Ranjan ASPIRING DATA ANALYST

## Career Objective

Aspiring Data Analyst with over 2 years of experience in Workforece Management as a analyst, and 4 years of experience in Customer Service and Managements. Skilled and work-ready expertise in analytics, dashboarding, and programming.

### Work Experience

WFM Associate Concentrix   June 2019 to present		
Perform continual analysis of current performance (noting		
recent historical trends) and conduct real-time re- forecasting to make necessary adjustments to scheduling.		
☐ Generate and analyze staffing schedules, generate		
short-term and long-term staffing models and share		
with the stakeholders in form of Excel dashboards		
and Tableau and provide insights and		
recommendation based on that.		
Senior Representative Concentrix   October 2018 to May 2019		
☐ Handel customer queries through chats and provide prompt response.		
☐ Manage quality communication, customer support and product representation for each clints.		
$\hfill \square$ Maintain internal quality parameters while handling the calls and meet the SLs		

#### Senior Process Associate

Stealth Mode Pvt. Ltd. (Formerly known as WB Promotion) | August 2016 to April 2017 and July 2017 to August 2018

$\hfill\square$ Handel customer queries through phone calls, chats and emails.
$\square$ Handel internal systems to manage order flow and coordinate with
customers and vendors.
☐ Cross Train and provide feedback to new customer care representatives
out the process and management

	Certifications and Other Achievements
	☐ Google Data Analytics Professional Certificate – Provided by Google and Coursera
	☐ Data Visualization with Power BI Desktop – from Great Learning
	☐ Introduction to Data Visualization (using Tableau, Power BI, Excel and
	R) -from Simplilearn
	☐ Introduction to SQL - from Simplilearn
	Education
	Amity University (Online)
	Master's in Business Administration   May 2021 – (current) April 2023
	Annamalai University
	Bachelor of Computer Applications   June 2014 - May 2018
	Bachelol of Computer Applications   June 2014 - May 2018
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