## **Guest Policy and Information**

- It is mandatory for guests to present valid photo identification at the time of check-in.
  These valid identification proofs include Passport, Driving License, Aadhar Card,
  Voter ID.
- 2. All guests must be of at least 18 years of age to be able to check-in at the property.
- 3. Advance taken at the time of reservations is non-refundable.
- 4. Prepayment is mandatory at the property during Check-In. (30% Advance Booking and rest 70% payment on Check-in is mandatory)
- 5. In case you want to invite someone, you can meet with them in the common areas as non-resident guests are not allowed inside the rooms.
- 6. Incase of group booking, we do not guarantee accommodation in the same dorm room. But we will try our best to do so!
- 7. Guests are responsible for their own personal belongings.
- 8. Any action by a guest deemed inappropriate by the Property Manager, or seen to cause discomfort to other guests, when brought to notice will be investigated and DOP reserves the right to take action against the guest.
- 9. Right to admission is reserved.
- 10. Our properties are pet friendly so you can bring your furry best friend(s) along with you!

## **Policy for Booking Extension**

- 1. We would be happy to extend your stay at current room rates, if there is availability of dorms.
- 2. Current room rates may be different from the rates at which the rooms were booked initially.

## **Cancellation Policy**

- 1. The advance amount paid by you at the time of reservation is non-refundable.
- 2. It is necessary to fulfil the prepayment of the balance amount at the time of check-in.

## **Check-in and Check-out Policy**

- 1. Standard Check-In time is 11:30 AM.
- 2. Standard Check-Out time is 10:30 AM.
- 3. Early Check-In and Late Check-Out is subject to availability and discretion of the property.
- 4. If you arrive well before your check-in time, you are most welcome to hangout in our common areas.
- 5. If your arrival time is early morning, we advise you to make reservations from a day earlier, so that you can enjoy a good night's sleep after arrival.

By making a booking with us, you acknowledge that you have read and understood the guest policy of DOP and agree to abide by all the rules and regulations stated.