

Ashishkumar P Patel

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Personal Details.

1. Date of Birth: 22nd October 1972
2. Marital status: Married to Maheshwari Patel
3. Father : Prafulchandra M Patel
4. Hobby : Music / Outing / Reading
5. Permanent Address: Khadki Faliya, At Post Shera, Taluka Hansot, Dist. Bharuch, Pin -393 030

I am backed-up by Academic Certification of following:

- SSC with 53.43 percentages from Gujarat Board.
- HSC with 55 percentages from Gujarat Board.
- Second Year Commerce with Pass class from South Gujarat University.
- D.P.C.S. (Data Processing & Computer Software) with 71.41 percentages From I.T.I. Ankleshwar.
- Oracle 7 With "A" Grade, From Brilliant Computers Bharuch.
- Certificate In Computing (C.I.C.) with 67 percentages from Dr. Babasaheb Ambedkar Open University.

I, being an experienced and dynamic IT Professional having 26+ years of experience and vast exposure in Hardware, programming logic, troubleshooting and many other related areas, would like to offer myself as a one of the candidates.

I am backed-up by certification of Oracle 7, D.P.C.S. (Data Processing & Computer Software) and Second Year of Commerce.

Executive Summary:

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| • IT Organizational Restructuring & Transformations | • Application / Software management |
| • Infrastructure Engineering (Databases, Working platform and Networking - Data and Surveillance) | • Involving TCO/ROI procurement and Negotiations |
| • Backup Designing and life cycle planning | • Vendor Management |
| • Planning, Designing, Commissioning and Management of IT Infrastructure | • Network and Endpoint securities Management |
| | • Managing and administering Windows & Novell Netware platforms |

I wish to inform you that I have professional experience of 26+ years in above referred work-areas with Limited companies like United Phosphorus Limited Unit 1 and Rapicut Carbides Limited, located at Ankleshwar.

Latest, I was involved in managing entire network, Windows & Novell platforms, Cyberoam firewall, Symantec, Broadband multiple lines with bandwidth sharing, Backup schedules and monitoring, Support and Interaction with all User for their needs and ease of work-areas at Ankleshwar and across all branches. Started as a Data Entry and Computer Operator, with the current employer, viz., M/s Rapicut Carbides Limited, then in my later work years, I was responsible for managing and handling the IT functions for entire IT Infrastructure of the company with actively participating in business and technical directions with our Company's core team and Senior Management. It includes designing and delivering solutions for IT Infrastructure with its life cycle and future ready platform covering complete infrastructure solutions for entire Network with Software and Hardware platforms. I am in absolute best possible position to handle these responsibilities.

I hope you will like my resume, so looking forward to speaking to you soon, to see if we have mutual interest in this position.

Accomplishments

Provided Business Solutions at Executive Steering Committee for IT Investment, IT Operating Model and Transformations Programs (Technology, Financials and People) Supported Talent Acquisition, Retention and Career Management, including performance reviews / compensation decisions.

Primary Responsibilities.

Being an IT Executive, I can handle all the aspects of administering, managing, maintaining, troubleshooting and performance tuning of data / users requirements and IT environment. Reporting to the senior management with key responsibilities for Technology Strategy, Technology Transformation Roadmap, IT Infrastructure / Architecture and Financial Portfolio Management.

Overall Responsibility

Recruitments, budgeting the expenses, Vendor Co-ordination and selection, Trained the users, implemented-built guidelines for better working environments for our users. Managed the IT Department to support for good working and hassle free platform with LAN Environment. Me being a core back-end team member, I am part of new training or project survey or any related IT back-end scope work with expertise and deadline environments. I was also a part of team addressing challenges other than IT, like setting up of CNC's PLC software as per guidance of overseas supplier, Planning, Designing and Commissioning Time office management system of HR Department of the company.

Familiarization with IT Sector

- Platforms from 486 to nowadays-available hardware of desktops, Notebooks, Printers like Dot matrix / Deskjet / Laser.
- Installing and configuring various mailing POP / SMTP Servers over Microsoft outlook / Windows Live Mail / Thunderbird / Outlook express clients.
- Deployment and Configuring Antivirus solution software like Symantec Endpoint Protection, Bit Defender manager.
- Deployment and configuring of Microsoft Products; which includes all host-client Windows Operating Systems and Platforms like Novell 3x, 4x, 5x servers and clients.
- Installing and configuring various network components over cabling standards like Ethernet based networks.
- Data & Surveillance, Networking and maintaining.
- Implementation of secured IT policy and firewall, Internet broadband lines with load sharing and changeover.
- Infrastructure Development for core level IT requirements.

Environment - Servers, Hardware & Peripherals

An Established LAN of network with UTP/Ethernet backbone, over Hardwares like HP Servers, Assembled/Branded Desktops, Notebooks, Peripherals along with Printers includes Deskjets, Dot Matrix, Laserjets and UPS product range from APC. All these include configuring, installing, maintaining various hardware architectures (32Bit/64Bit) using different Operating Systems and Application Software as per requirement. With regard to Microsoft; I have been dealing with deployment of its different platforms like Dos, windows 9x, NT, 2000, XP, 7, 8, 10 clients, Windows 2012 server, with application software like Mailing, Antivirus servers-clients, MS Office 97, 2000 to 2016 etc.

PROFESSIONAL EXPERIENCE

● May 1995 - November 2021, Rapicut Carbides Limited, Ankleshwar.

Title – Computer Operator / IT Executive

Started my career as a data entry operator, and fulfilled the tasks with the goal of First Time Right (FTR). Also ensuring that all IT equipment are in working condition (Nodes, Printers and Network - Data and Surveillance).

- Learned and acquired skill in Novell Netware server's features and functions (Enhanced NDS, Print server, Text message, Internal mailing service, network audit).
- Dot Matrix Printer – Computer hardware maintenance, with preventive maintenance schedule.
- Manage and maintain online Incremental Backup with Network Attached Storage.
- Windows server installation and active directory setup. Data migration from Novell's Btrieve to MS SQL.
- Data Analysis / interaction with various HOD / Senior management for reporting aspects (as we were having 2 different platforms i.e., Novell & Windows).
- Through VMware, doing test and trials of new software / applications and enable users to access Novell through Windows platform.
- I was a member of the core development team formed to develop in-house application from Foxpro to Magic, which includes Training to users of new platform at that time – setup application with user's privileges - monitoring and validate daily users inputs.
- Core participant of development team for process flow, business and technical directions / functions / logic in a strategic way to developing all module in-house on one Magic XPA platform.

- Satisfactorily dealt with queries raised by Microsoft's audit team with regard to its license compliance.
- Actively overseeing Networking design for transformation from coaxial to UTP Ethernet CAT 4 networking. Maintained the Network with appropriate up-gradation over the time (CAT 4 to CAT 6 and HUB to switches). At that time, we were using BUS topology.
- Keeping in mind future network requirement of the organization, studied, prepared and submitted a Project proposal for switching over to structured networking with Ring topology that would enable quick fault diagnosing and un-interrupted network connectivity.
- Designed, Configured and Implemented Data and Surveillance on single platform backed by plant-wise individual OFC backbone.
- Co-ordinate with various vendors and service providers to ensure uninterrupted and on time support.
- Constant efforts in ensuring future readiness in terms of IT infrastructure.

Job responsibilities

I was responsible for Configuring the clients, Administering Server, Desktop Management, Email clients, Power monitoring all UPS / DG, Security Management (Firewall, Anti-virus), Network Management (Data and Surveillance), Performance Tuning, Designing backup policy for all the Offline-Online automatic / Manual backups includes daily, weekly, fortnightly, monthly, and yearly with NAS.

My scope of work included managing the servers on Novell and Windows platforms and catering to users' requirements on a day to day basis. In my final years, I was responsible for managing hardware requirement of the organization, and ensure that all such requirements, whenever necessary, are appropriately addressed.

My assignment included interactions with various HODs / users in connection with their various requirements and study the same in detail. Based on such studies, I put up an appropriate solution / proposal before the Management for their consideration. Each such assignment also includes all the aspects of administering, managing, maintaining, troubleshooting and performance tuning of such procurements. And I was directly reporting to Chief Operating Officer of the organization for all such assignments and other day to day tasks.

I took care for after sale and service support from the suppliers and for betterment / ease of work, I also interacted with users / HODs, on their day to day working on the system, and provide guidance / support whenever necessary; thereby ensuring trouble free working of the system and supporting achieving the organization's overall business objectives.

So I, by maintaining all the key aspects of the Company's IT infrastructure, actively contributed to the over-all growth of the organization.

● **May 1994 – April 1995, Rapicut Carbides Limited, Ankleshwar.**

Title – Data Entry Operator

My responsibility included Data Entry in Production module, which was newly developed in Foxpro 2.6 DOS base at that time. My task called for active interaction with Production department, which were carried out satisfactorily by me.

● **November 1993 – April 1994, United Phosphorus Limited 1, Ankleshwar.**

Title – Data Entry Operator

- Data Entries of day to day vouchers (Stores, Purchase, Sales etc.) in appropriate modules of application, which was developed in Foxpro DOS base.
- Monitoring & Learning Novell Netware server with the help / guidance of superior.
- Managing Print server (Novell's inbuilt function for Dot Matrix Printer used as network printer).

Thank you very much for your consideration.

Thanking You,

Ashishkumar P Patel
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