

Payroll_FAQs

	Payroll PEx	SPOC	Zoho Path
1	A. Who will help me to understand salary deductions? B. Why is in hand salary not matching with CTC offered?	PEx - Amol Satbhai	Login to Zoho >> go to services >> click on cases >> go to categories >> Compensation >> Salary Structure and Salary Deduction
2	A. Who can help me to understand PF deduction from salary? B. Who will help in provident fund and voluntary provident fund related queries?	PEx - Amol Satbhai	Login to Zoho >> go to services >> click on cases >> go to categories >> Compensation >> Provident Fund (PF) and Voluntary Provident Fund
3	Whom should I contact if I have queries on investment declarations?	PEx - Amol Satbhai	Login to Zoho >> go to services >> click on cases >> go to categories >> Compensation >> Investment Declaration
4	Whom should I contact if I have queries on Sodexo and Zaggle card?	PEx - Amol Satbhai	Login to Zoho >> go to services >> click on cases >> go to categories >> Compensation >> Sodexo/Zaggle Queries and Payment
5	A. In case Payaquare is not responding to my payroll queries, whom should I reach to? B. If I have LOP related queries, who will help?	PEx - Amol Satbhai	If no response from Paysquare you can reach to PEx team: Zoho >> go to services >> click on cases >> go to categories >> Compensation >> others
6	Who will help me if I have work from home expenses related queries?	PEx - Amol Satbhai	Login to Zoho >> go to services >> click on cases >> go to categories >> Reimbursement >> WFH Expense query and reimbursements
7	If I have policies related queries, who will help?	PEx - Amol Satbhai	Login to Zoho >> go to services >> click on cases >> go to categories >> policy queries
8	Whom should I contact for on-call and shift allowance queries?	PEx - Amol Satbhai	Login to Zoho >> go to services >> click on cases >> go to categories >> on call and shift allowance
9	Who will help if have queries on BYOD allowance and payment?	PEx - Amol Satbhai	Login to Zoho >> go to services >> click on cases >> to categories >> compensation >> BYOD
10	Whom should I contact if I have queries on joining and referral bonus payment?	PEx - Amol Satbhai	Login to Zoho >> go to services >> click on cases >> to categories >> compensation >> joining and referral bonus
11	Whom should I contact if I have queries on parental insurance?	PEx - Amol Satbhai	Login to Zoho >> go to services >> click on cases >> to categories >> insurance

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12	If I have queries on National Pension System (NPS) account opening, deduction through salary, tax benefit then who will guide me?	PEX - Amol Satbhai	Login to Zoho >> go to services >> click on cases >> to categories >> compensation >> National Pension Scheme (NPS)
13	If I have queries on full & final settlement, who will help me?	PEX - Amol Satbhai	Login to Zoho >> go to services >> click on cases >> to categories >> compensation >> Full and Final Settlement

	Payroll Finance	SPOC	Zoho Path
1	Whom should I contact to update change in manager on Zoho Expense?	Finance - Paridhi Bumb	Login to Zoho >> go to services >> click on cases >> go to categories >> finance helpdesk >> others
2	How to apply reimbursement?	Finance - Seema Bhatt	Login to Zoho >> go to services >> click on cases >> go to categories >> Reimbursement >> How to apply for reimbursements
3	Whom should I contact if I have queries on approval/rejection of expenses?	Finance - Seema Bhatt	Login to Zoho >> go to services >> click on cases >> go to categories >> finance helpdesk >> Reimbursement
4	Whom should I contact if I have queries on approval/rejection of work from home reimbursement?	Finance - Seema Bhatt	Login to Zoho >> go to services >> click on cases >> go to categories >> Reimbursement >> Reimbursement/Expense not approved
5	Whom should I contact if I have queries on parental insurance payment?	Finance - Paridhi Bumb	Login to Zoho >> go to services >> click on cases >> to categories >> insurance

	Payroll Paysquare	SPOC	Zoho Path
1	If I have queries on downloading the payslip and other payroll related documents, who will help?	Paysquare - Abhay Paralkar	If no response from Paysquare you can reach to PEX team: Zoho >> go to services >> click on cases >> go to categories >> Compensation >> others

	Payroll PMO	SPOC	Zoho Path
1	Whom should I contact if there is a change in project code or related queries?	PMO - Vivek Tiwari	Login to Zoho >> go to services >> click on cases >> go to categories >> PMO helpdesk >> Allocation to Project

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