50 Wolfson Crescent Tel: (647) 928-6535

Richmond Hill, ON, L4E-4P1 Ashkan861@gmail.com

# **Objective**

To obtain a part time position through utilizing my proven leadership, ability to build effective relationships, extensive computer software & hardware knowledge, customer service skills, and interpersonal communication skills.

# **Summary of Qualifications**

- Effective leadership skills; will take lead in a group setting and ensure the group knows what we are trying to achieve in the most effective and efficient manner
- Highly motivated, result oriented and a catalyst for change
- Manage projects and task in a timely manner and follow projects to completion
- Excellent team skills and functions well in dynamic situations and diverse workgroups
- Innovative with strong communication, presentation and analytical skills
- ♦ Dependable, well organized and responsible

# **Career History**

### **Accounting Manager, Pizza Nova, (Sept 2013- Present)**

- Deliver a consistent and effective customer service experience to each customer
- Ability to recognize and respond to individual's financial needs
- Develop a knowledge and understanding of financial rules and regulations
- Understand and apply branch operating policies and procedures

#### Futureshop Sales Expert, (Jan 2012- December 2014)

- Identify additional related parties and/or products during the de-marketing review process
- Inform impacted businesses associated with the de-marketed customers
- Review alerts generated by corporate deny list and exclude or escalate the customers as necessary based on matching criteria

### **Target Sales Expert,** (Feb 2013- February 2015)

- ◆ Identify additional related parties and/or products during the de-marketing review process
- Inform impacted businesses associated with the de-marketed customers
- Review alerts generated by corporate deny list and exclude or escalate the customers as necessary based on matching criteria

#### Best Buy - Sales Advisor, Cashier, Inventory Managment, September 2019-January 2020)

- ♦ Has a careful assessment of every product on hand and able to cater to any particular customer with a desired product in mind
- ♦ Exceptional customer service allowing for quick checkout of products with intel on any other desired products customer may inquire about
- ♦ Extensive down-stocking and up-stocking of products on hand when needed for specific store's demands and supply for the season

# **Volunteer & Extra Circular Experience**

#### **Richmond Green Secondary School 2010-2012**

- Peer Tutor in Accounting, Data Management and Marketing
- Tutored students during lunch with any questions or concepts they did not understand in Business Leadership & International Business

### Richmond Green Secondary School 2009, 2010, 2012

• Represented Richmond Green school at York Region student leadership conference

### **York University Intramurals Sports**

 Participated & officiated in various sports on campus such as volleyball, basketball, and tennis

#### **Education and Certification**

Bachelor of Science Honors – Biomedical Science York University, Ontario

### **Ontario Secondary School Diploma**

Richmond Green High, Richmond Hill, Ontario

### Awarded Business Certificate - Ontario Secondary School

Richmond Green High, Richmond Hill, Ontario