

KIM ASHLEY K. BALITAON

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CAREER OBJECTIVE

To acquire valuable knowledge and skills to complement those that I have learned from school in an actual job environment. And to further develop a career path within distinguished IT companies that can greatly establish stronger connections. In return, I offer my service and determination to be an asset to your company throughout the duration of my training period.

SKILLS

- Languages: (HTML, CSS, C#, PHP, JavaScript)
- Microsoft Office (MS Word, Excel, PowerPoint)
- Adobe Creative Suite (Photoshop, XD)
- Database Management (MS Access, MySQL)
- Tools (Figma)
- Communication
- Teamwork
- Quick Learner
- Problem Solving
- Able to work under pressure and in tight schedules

WORK EXPERIENCE

Special Program for the Employment of Students (SPES)

September, 2022

Municipality of Pangil – Pangil, laguna

I was assigned to do tasks such as encoding and organizing files in the workplace and delivering papers in different offices. Also, I helped in assisting the enrolment of college students at Balian Community College (BCC)

Work Immersion

November, 2018

Galaxy Sales Center – Siniloan, Laguna

I was assigned at the Motorcycle Department in Galaxy Sales Center in Siniloan, Laguna to process form requirements and contact at Galaxy, explain about installment guide and print and scan the motorcentral application form and the sales certification, and release official receipt, sales invoice and certification of registration, sort the warranty coupon and warranty registration, answer telephone calls and inventory of electric parts and receive the payment and update the collection of payment.

EDUCATIONAL BACKGROUND

Bachelor of Science in Computer Science

Aug. 2019

Laguna State Polytechnic University

- Dean's Lister 2019 – 2020 and 2022
- Clubs: Robotics

Expected Graduation: 2023

Information and Communication Technology (ICT) Strand *June, 2017 – April, 2019*

Balian Integrated National High School

- Major in Programming
- With Honor

SEMINARS and TRAINING ATTENDED

- **Youth Congress on Information Technology – Y4iT** *September, 2019*
University of the Philippines Diliman – Quezon, City
- **Breaking the Code: Building the Next Generation of IT Workplace** *June, 2022*
LSPU – Siniloan campus
- **Animation Using After Effects for Educators and Students** *June, 2022*
DICT - Region IV-A
- **Dapat Alam Mo: Raising Awareness Intellectual Property Right IP** *May, 2022*
LSPU – Siniloan campus

PROJECTS

Emergency Routing for Disaster Management System Using GIS and A* Algorithm

- Co-Developer, UI/UX Designer
- This is about real-time reporting of BFP personnel and disaster incident
- Built using HTML, CSS, JavaScript, PHP, MySQL

SpeedyDose: A Consolidated Web-Application for Vaccination Online System

- Co-Developer, UI/UX Designer
- This is an online appointment for vaccination
- Built using HTML, CSS, JavaScript, PHP, MySQL